



**HERITAGE HALTON HILLS COMMITTEE**

**MINUTES**

Minutes of the Heritage Halton Hills Committee meeting held on  
Wednesday February 17, 2021, at 3:30 p.m. via Zoom.

**MEMBERS PRESENT:** Councillor T. Brown, Chair, B. Cosper, R. Denny,  
C. Donaldson, S. Frick, G. Miller, L. Quinlan, A. Walker

**REGRETS:** M. Rowe

**STAFF PRESENT:** L. Loney, Senior Heritage Planner;  
T. Jayaveer, Planner Policy/Development Review;  
B. Parker, Director Policy Planning;  
E. Kaiser, Senior Economic Development Officer;  
R. Brown, Deputy Clerk

**OTHERS PRESENT:** J. Hack, Sierra Planning; L. Cudmore, Sierra Planning

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**1. CALL TO ORDER**

Councillor T. Brown, Chair called the meeting to order at 3:30 p.m.

**2. DISCLOSURE OF PECUNIARY/CONFLICT OF INTEREST**

There were no disclosures of pecuniary/conflict of interest.

**3. RECEIPT OF PREVIOUS MINUTES**

Recommendation No. HH-2021-0003

THAT the Minutes of the Heritage Halton Hills Committee Meeting held on  
January 20, 2021 be received.

**CARRIED**

#### **4. SCHEDULED ITEMS FOR DISCUSSION**

##### **4.a ACO Next Gen Job Shadow Students**

L. Loney introduced Amar Singh, a Carelton University student and Trinity Ho, a Ryerson University student, who were attending the meeting as part of the ACO Next Gen Job Shadow Students Program.

##### **4.b Community Improvement Program - Update from Consultants**

E. Kaiser, Senior Economic Development Officer provided opening remarks and introduced Jon Hack and Lindsay Cudmore from Sierra Planning, the consultants working on the Town of Halton Hills Community Improvement Plan (CIP) Update.

J. Hack and L. Cudmore explained that the existing CIP is 10 years old and they are working on a significant update to support the Town's Economic Development Plan and to promote property development and investment with both public and private initiatives.

J. Hack and L. Cudmore led the committee through an exercise to discuss Heritage with respect to updating the CIP, they also discussed the Heritage Tax Refund Program and the Heritage Grant Program in terms of the CIP.

J. Hack and L. Cudmore asked the following questions to get the committees input to assist in their work:

1. What are the challenges to improving heritage buildings?
2. Are there any issues around gaining heritage status?
3. What are the issues involved with evaluating heritage buildings?
4. How has the Heritage Grant Program been performing?
5. How can the CIP support the mandate of the Heritage Committee?

The committee provided responses to each of the questions for the consultants to assist them in ensuring that heritage is addressed in the updated CIP.

**4.c Scoped Heritage Impact Assessment - 1 Rosetta Street, 2 Rosetta Street and 11 Caroline Street**

L. Loney advised that these three properties are listed on the Heritage Registry. She noted that in 2018, the Heritage Halton Hills Committee did not object to the demolition of the structures at 1 Rosetta Street provided the history of the property is commemorated as part of an Interpretation Plan.

L. Loney noted that for all three properties, the heritage consultant did not recommend for or against designation, however they did identify that all three have cultural heritage value. A full Heritage Impact Assessment (HIA) will need to be submitted as part of an application for 1 Rosetta Street regarding the properties at 2 Rosetta Street and 11 Caroline Street and will include an interpretation strategy for the property at 1 Rosetta Street.

L. Loney will report back to the committee.

**4.d Heritage Property Grant Program Work Completed - 402 Draper Street**

L. Loney advised the committee that the work has been completed at 402 Draper Street and therefore the 2020 Grant Funds approved by staff were issued to the owner.

**4.e 9 Church Street - Online Presentation**

The online presentation regarding 9 Church Street (Georgetown Library Branch and Cultural Center) has been completed. It consists of a PowerPoint presentation with voiceover. The Committee viewed the presentation and L. Loney thanked A. Walker and M. Rowe of the committee for all of their hard work and contributions to the presentation. L. Loney also thanked staff members T. Jayaveer and L. Bateson for their work on this project.

The committee noted that the project could be promoted on social media with quick snippets.

**4.f 9 Church Street - Revised Designation Report**

L. Loney advised the committee that the Designation Report for 9 Church Street has been revised to include the basement windows. She requested

that any further comments be submitted by the end of February so that any further changes/additions can be captured in the updated designation by-law.

#### **4.g Cultural Heritage Master Plan - Draft Terms of Reference**

L. Loney requested comments from the committee on the Draft Terms of Reference for the Cultural Heritage Master Plan (CHMP). She noted that the CHMP will be the framework for conservation in the Town of Halton Hills and will include indigenous history. She requested that the committee submit any comments by the end of February.

The CHMP will be a trailblazer document in Halton Region, with Halton Hills being the first in the Region to have one.

#### **4.h Addition to Listed Property - 23 Normandy Boulevard**

L. Loney advised that 23 Normandy Boulevard is a listed property, the owners are proceeding with an addition to this property that is a significant alteration. Comments and recommendations were provided requesting stepping down of the scale of the addition, however the addition is proceeding as was applied for. Evidence of the original structure is still visible as per the drawings for the addition.

### **5. SUB-COMMITTEES AND WORKING GROUPS**

NIL

### **6. CLOSED SESSION**

NIL

### **7. ITEMS TO BE SCHEDULED FOR NEXT MEETING**

1. 12438 Kirkpatrick Lane - owner has requested evaluation for designation. L. Loney and M. Rowe are working on this and will report back.

2. Allison Farmhouse – Update

### **8. ADJOURNMENT**

The meeting adjourned at 4:45 p.m.