

**DOWNTOWN ACTON BIA
BOARD OF MANAGEMENT MEETING
Monday, December 7th, 2020 at**

Online and In Person Meeting

AGENDA

I. Call to Order

Monica Parker-Galway, Vice-Chair, called meeting to order at 7:47pm on December 7th, 2020.

II. Attendance

Present: Patricia Daleman. Mike Albano. Alex Hilson. Matthew Galliford. Norman Paulsen. Noah Edwards. Monica Parker-Galway. Victor Alksnis. Joba Syed.

III. Declaration of Pecuniary Interests – none.

IV. Approval of Agenda

Motion to approve agenda.

Motion: Michael Albano – Town of Halton Hills

Second: Matthew Galliford – House of Workwear

All in favour.

Motion carried

V. Adoption of November 16th, 2020, Minutes

Motion: Adoption of November 16th, 2020 Meeting Minutes

Motion: Michael Albano – Town of Halton Hills

Second: Matthew Galliford – House of Workwear

All in favour.

Motion carried

VI. Treasurer's Report

Deferred until January meeting.

VII. Coordinator's Report – Alex Hilson

Attached after formal minutes.

VIII. Motion to Adjourn

Meeting was adjourned at 8:01pm.

Motion: Matthew Galliford – House of Workwear

Second: Patricia Daleman – Grant Thornton LLP

All in favour.

Motion Carried.

Next Meeting: TBD.

Coordinator's Report
December 7th, 2020

- After a fairly good run, a couple store fronts are vacant. The Family Barbershop on Main Street is for sale, as is Rewriting Your Narrative at Main and Mill. The Plant Society also announced they were closing their location and both Links2Care and the Youth Centre will be leaving the corner of Mill and John by the spring.
- Noah, our co-op student, and I have been installing brackets for the Christmas decorations in the container and clearing out BIA materials from the Shed at the Public Works Yard to our new container.
- We have also been cleaning up the office after a fairly active beautification campaign during the summer and fall.
- The Brick and Mortar (BAM) shopping event continues and has been quite successful. There are several more videos that need to be completed before it is finished.