



HERITAGE HALTON HILLS COMMITTEE MINUTES

SEPTEMBER 15, 2020

Minutes of the Heritage Halton Hills Committee meeting held on Tuesday September 15, 2020 via ZOOM Meetings, 1 Halton Hills Drive, Halton Hills, ON.

Members Present: Councillor T. Brown, Chair, B. Cosper, R. Denny, C. Donaldson, S. Frick, L. Quinlan, M. Rowe, A. Walker

Regrets: D. Brock, G. Miller

Staff Present: B. Parker, Director of Planning Policy, L. Loney, Senior Heritage Planner; T. Jayaveer, Planner Policy/Development Review; C. Patney, Heritage Student; V. Petryniak, Deputy Clerk

1. CALL TO ORDER

Councillor T. Brown called the meeting to order at 3:30 p.m.

2. DISCLOSURE OF PECUNIARY/CONFLICT OF INTEREST

M. Rowe declared a pecuniary/conflict of interest with respect to Item 4.b.3, Heritage Property Grant Applications, specifically to the Norval Presbyterian Manse & Cottage application at 402-404 Draper Street in Norval as he is a member of the museum board. He did not partake in discussion nor did he vote on this matter.

3. RECEIPT OF PREVIOUS MINUTES

Recommendation No. HH-2020-0014

THAT the minutes of the Heritage Halton Hills Committee meeting held on Wednesday August 12, 2020 be received.

CARRIED

4. SCHEDULED ITEMS FOR DISCUSSION

a. Welcome Heritage Student

L. Loney introduced Chirag Patney as the new heritage student.

b. Heritage Property Grant Program Applications

The Town has received four applications for the Heritage Property Grant Program. L. Loney presented the applications and proposals to the Committee describing the work proposed at each property as well as the amount requested.

Recommendation No. HH-2020-0015

THAT the following grant applications be accepted and approved by the Halton Hills Heritage Committee:

1. 1 Prince Street - Glen Williams Town Hall in the amount of \$565;
2. 401 Draper Street - Forbes House in the amount of \$2,310.85;
3. 402-404 Draper Street - Norval Presbyterian Manse & Cottage in the amount of \$3,000.00;
4. 586 Main Street, Glen Williams - Beaumont Knitting Mill in the amount of \$3,000.00.

CARRIED

c. Removal from Heritage Register - 27 Normandy Boulevard

L. Loney gave a background on the house at 27 Normandy Blvd., which was listed on the Heritage Register in 2010. The Town has received a request from the owner to remove this house from the register as they are proposing to demolish the existing structure and construct a new house. There are currently no plans for the replacement building at this time, however staff would be able to review plans for a new dwelling through the Committee of adjustment process and will bring to the committee for their review.

Recommendation No. HH-2020-0016

THAT the Heritage Halton Hills Committee approve the removal of 27 Normandy Blvd. from the Heritage Register.

CARRIED

d. Landscaping Application - 519 & 521 Main Street

L. Loney informed the committee of an application received for landscaping at 519 and 521 Main Street in Glen Williams. The application includes permeable-paving of the rear yard for additional parking; removal of two trees; septic replacement and interior alterations. She noted that no identified heritage attributes are being directly impacted and no work to the exterior of the buildings is being proposed.

Recommendation No. HH-2020-0017

THAT the Heritage Halton Hills committee support the landscaping application submitted for 519-521 Main Street Glen Williams.

CARRIED

e. Library and Cultural Centre Plaza Application

L. Loney discussed the details of an application received for the Library and Cultural Centre Plaza as there are some existing Heritage features at this location. The existing Ontario Heritage Trust sign will be reinstalled in its original location within a new planting bed; new seat walls will be added; the existing church steeple bell plaque will be removed and reinstalled within the new planting bed on a new secured podium adjacent to the library entrance and other significant features. The paving pattern, banding and plaza layout have been aligned with the buttresses and facade of the Church.

Recommendation No. HH-2020-0018

THAT the Heritage Halton Hills Committee support the Library and Cultural Centre Plaza application.

CARRIED

f. Heritage Signage Guidelines

L. Loney and T. Jayaveer provided information on Heritage Signage and the new guidelines that staff were developing. They detailed the numerous provincial and municipal by-laws and regulations that govern private signs in Halton Hills and which all signage on heritage properties should comply with. Staff will put together a document and provide it to the committee to review and discuss at the next meeting. Once all comments have been received, it will be formalized into an official set of guidelines and will be brought forward to Council for endorsement.

g. Heritage Award Program

L. Loney discussed the Heritage Conservation Award which is an award designed to acknowledge significant contributions to the conservation of the Town's cultural heritage resources through preservation, rehabilitation and restoration. The award nomination and award process are still in draft form, and will be sent to the committee to be reviewed at the next meeting.

h. Website Updates

L. Loney gave a verbal update to changes on the new Town website. The property tax grant application process is now online and will ease the process next year. There are many more updates to look forward to in the coming year.

5. SUB-COMMITTEES AND WORKING GROUPS

M. Rowe informed the committee they received a signage application for 16 Draper Street.

6. CLOSED SESSION

Recommendation No. HH-2020-0019

THAT the Heritage Halton Hills Committee convene into closed session for the following reason:

- Verbal update regarding possible Heritage Designation

CARRIED

The Committee convened into closed session at 4:36 p.m.

7. RECONVENE INTO OPEN SESSION

Recommendation No. HH-2020-0020

THAT the Heritage Halton Hills Committee reconvene into Open Session.

CARRIED

The Committee reconvened into Open Session at 4:42 p.m.

Recommendation No. HH-2020-0021

THAT the Heritage Halton Hills Committee receive the information presented in the verbal update as noted on the Confidential Minutes of the Heritage Halton Hills Committee dated September 15, 2020.

CARRIED

8. ITEMS TO BE SCHEDULED FOR NEXT MEETING

n/a

9. ADJOURNMENT

The meeting adjourned at 4:43 p.m.