



REPORT

REPORT TO: Mayor Bonnette and Members of Council

REPORT FROM: Mark Covert, Director of Public Works

DATE: October 23, 2020

REPORT NO.: TPW-2020-0032

RE: Boundary Road Maintenance Agreement – Wellington County

RECOMMENDATION:

THAT Report No. TPW-2020-0032, dated October 23, 2020, regarding the Boundary Road Maintenance Agreement – Wellington County, be received;

AND FURTHER THAT the Mayor and Clerk be authorized to execute an agreement with The Corporation of The County of Wellington for the maintenance and repair of the highway known as Halton Hills 32 Side Road and Wellington Road 42 under the joint jurisdiction of, and forming the boundary between, the Town of Halton Hills and Wellington County.

BACKGROUND:

The Ontario Municipal Act, under Section 20(1), allows a municipality to enter into an agreement with an adjoining municipality to maintain and repair a highway for which they share joint jurisdiction.

The Town of Halton Hills and Wellington County share the boundary road known as Halton Hills 32 Side Road and Wellington Road 42 from Trafalgar Road (Wellington Road 24) to Winston Churchill Boulevard (Wellington Road 25), a total distance of 5.5 kilometres.

Wellington County has performed all patrol, maintenance and repair activities, including winter maintenance, on the boundary road for many years. The purpose of this Report is to seek approval to execute an updated Boundary Road Maintenance Agreement with Wellington County.

COMMENTS:

An updated Boundary Road Maintenance Agreement with Wellington County has been developed. While the general arrangement remains unaltered in the new agreement, several updates and modifications to the agreement have been made, including:

- Clarifying Wellington County has responsibility for sign installation approvals and the establishment of speed limits;
- Confirming that maintenance provided by Wellington County will be performed in accordance with Wellington Performance Standards, which at all times will meet or exceed the Minimum Maintenance Standards for Municipal Highways (O. Reg. 239/02);
- Clarification of responsibilities for site plan and development application approvals;
- Clarification on the treatment of capital improvements, including coordination of long-term budgeting and annual review of future needs;
- Inclusion of specific insurance provisions, including Halton Hills and Wellington County both maintaining General Liability insurance of not less than \$10,000,000, non-owned automobile insurance of not less than \$5,000,000, and owned or leased automobile insurance of not less than \$10,000,000;
- Inclusion of payment/invoicing/administration overhead provisions; and
- Inclusion of dispute resolution provisions including the use of a third-party mediator, if required.

The term of the new agreement is ten (10) years from the date of execution. The updated draft Boundary Road Maintenance Agreement is attached as Appendix 1 to this Report.

RELATIONSHIP TO STRATEGIC PLAN:

The recommendations of this Report support the Strategic Plan priority area of Fiscal and Corporate Management and the focus area of Maintains Services and Capital Assets and Liabilities Management.

FINANCIAL IMPACT:

All costs associated with the maintenance and repair of Halton Hills 32 Sideroad have been included within the annual operating budget.

CONSULTATION:

Wellington County and Town of Halton Hills' Director of Public Works and Director of Transportation worked collaboratively to negotiate the attached agreement. In addition, the Town's legal counsel reviewed the agreement and all comments were incorporated, accordingly.

PUBLIC ENGAGEMENT:

Public engagement was not required in the preparation of this Report.

SUSTAINABILITY IMPLICATIONS:

The Town is committed to implementing our Community Sustainability Strategy, Imagine Halton Hills. Doing so will lead to a higher quality of life.

The recommendations outlined in this Report are not applicable to the Strategy's implementation.

COMMUNICATIONS:

Wellington County will be notified following Council's decision on this Report.

CONCLUSION:

Wellington County has performed all patrol, maintenance and repair activities, including winter maintenance, on the boundary road for many years. The updated agreement includes clarification on roles and responsibilities, and budgeting for any future capital works. Approval of the attached updated Boundary Road Maintenance Agreement is recommended by staff.

Reviewed and Approved by,



Mark Covert, Director of Public Works



Bill Andrews, Commissioner of Transportation and Public Works



Chris Mills, Acting Chief Administrative Officer