



## **REPORT**

**REPORT TO:** Mayor Bonnette and Members of Council

**REPORT FROM:** Renée Brown, Deputy Clerk – Legislation and Elections

**DATE:** July 28, 2020

**REPORT NO.:** ADMIN-2020-0024

**RE:** Appointments to the Committee of Adjustment to fill mid-term vacancies

### **RECOMMENDATION:**

THAT Report No. ADMIN-2020-0024 dated July 28, 2020 regarding Appointments to the Committee of Adjustment to fill mid-term vacancies;

AND FURTHER THAT the persons named in Confidential Appendix A to Report No. ADMIN-2020-0024 be appointed to the Committee of Adjustment for the remainder of the term ending in 2022;

AND FURTHER THAT Staff bring forward the necessary by-law to enact the appointment.

### **BACKGROUND:**

At the beginning of each new term of Council the Town of Halton Hills Committees and Boards are also newly appointed for a term that runs concurrent with the term of Council. Two persons that were appointed to the Committee of Adjustment at the beginning of the term have resigned and therefore there are two vacancies on the Committee that need to be filled for the remainder of the 2019-2022 term.

### **COMMENTS:**

In order to fill the vacancies on the Committee of Adjustment advertisements were placed in the local papers on June 4, 2020 and June 11, 2020 and on the Town's Website. The deadline for application was June 19, 2020. There were 12 applications received, eleven applicants were interviewed by the selection committee consisting of three members of Council, one applicant withdrew their application.

The selection committee reviewed all of the applications and conducted the interviews and selected two people to put forward for appointment to the Committee of Adjustment.

**RELATIONSHIP TO STRATEGIC PLAN:**

Promote public participation on strategic advisory committees, and ensure that a sound cross-section of views and interests are maintained.

**FINANCIAL IMPACT:**

There is no financial impact.

**CONSULTATION:**

The same selection committee that interviewed for the Committee of Adjustment at the beginning of the term also interviewed the applicants this time. They were able to consult with the Secretary of the Committee of Adjustment as she was present for the interviews.

**PUBLIC ENGAGEMENT:**

The implementation of citizen advisory committees and boards is the ultimate form of public engagement. The Town provides an opportunity for members of the public to apply and if successful form part of an advisory committee and/or board. The advisory committees and boards provide Council with input and recommendations regarding their specific area of expertise.

**SUSTAINABILITY IMPLICATIONS:**

The Town is committed to implementing our Community Sustainability Strategy, Imagine Halton Hills. Doing so will lead to a higher quality of life.

The recommendation outlined in this report is not applicable to the Strategy's implementation.

**COMMUNICATIONS:**

Staff from the Clerk's office will be contacting the applicants to advise them of Council's decision.

**CONCLUSION:**

That the two individuals that were selected by the selection committee be appointed by Council and staff proceed with the necessary by-law to enact the appointment and begin the process of onboarding the newly appointed members of Committee of Adjustment as recommended.

Reviewed and Approved by,

A handwritten signature in cursive script, appearing to read "Suzanne Jones".

Suzanne Jones, Clerk & Director of Legislative Services

A handwritten signature in cursive script, appearing to read "Brent Marshall".

Brent Marshall, Chief Administrative Officer