



MINUTES
COUNCIL MEETING
MONDAY, JULY 6, 2020

The Town of Halton Hills Council met this 6th day of July, 2020 in the Council Chambers, Halton Hills Town Hall and Via Zoom, commencing at 4:30 p.m., with Mayor R. Bonnette in the Chair and reconvened into Open Session at 6:00 p.m. in the Council Chambers and Via Zoom.

MEMBERS PRESENT: Mayor R. Bonnette,
(EP-Electronic Participation) Councillor C. Somerville (EP), Councillor J. Fogal (EP),
Councillor M. Albano (EP), Councillor J. Hurst (EP),
Councillor T. Brown (EP), Councillor B. Lewis (EP),
Councillor W. Farrow-Reed (EP), Councillor M. Johnson (EP),
Councillor B. Inglis (EP), Councillor A. Lawlor (EP)

STAFF PRESENT: A. B. Marshall, Chief Administrative Officer,
(Closed Session) S. Jones, Clerk & Director of Legislative Services,
(E – Electronically Present) C. Mills, Commissioner of Corporate Services (E),
J. Linhardt, Commissioner of Planning & Development (E),
B. Andrews, Interim Commissioner of Transportation & Public Works
(E),
W. Harris, Commissioner of Recreation & Parks (E),
H. Olivieri, Chief & Commissioner of Fire Services (E),
M.J. Leighton, Manager of Accounting & Town Treasurer (E),
G. Cannon, Chief Librarian(E),
A. Fuller, Director of Communications,
V. Petryniak, Deputy Clerk

STAFF PRESENT: A. B. Marshall, Chief Administrative Officer,
(Open Session) S. Jones, Clerk & Director of Legislative Services,
(E – Electronically Present) C. Mills, Commissioner of Corporate Services,
J. Linhardt, Commissioner of Planning & Development,
B. Andrews, Interim Commissioner of Transportation & Public Works
(E),
W. Harris, Commissioner of Recreation & Parks (E),
H. Olivieri, Chief & Commissioner of Fire Services (E),
M.J. Leighton, Manager of Accounting & Town Treasurer,
G. Cannon, Chief Librarian (E)

*** Denotes Change From Council Agenda**

1. OPENING OF THE COUNCIL MEETING

Mayor R. Bonnette called the meeting to order at 4:30 p.m. in the Council Chambers.

2. CLOSED MEETING/CONFIDENTIAL REPORTS FROM OFFICIALS

Resolution No. 2020-0105

Moved by: Councillor C. Somerville

Seconded by: Councillor A. Lawlor

THAT the Council of the Town of Halton Hills meet in closed session in order to address the following matters:

2.1 TRANSPORTATION AND PUBLIC WORKS REPORT NO. TPW-2020-0021 dated June 25, 2020 regarding a proposed or pending acquisition or disposition of land by the municipality or local board. (Surplus Lands)

2.2 Confidential Verbal Update by A.B. Marshall, Chief Administrative Officer and A. Fuller, Director of Communications regarding personal matters about an identifiable individual including municipal or local board employees. (Local Matters)

CARRIED

Council convened into Closed Session at 4:32 p.m.

3. RECESS AT THE CALL OF THE CHAIR

Mayor R. Bonnette called for a recess at 5:30 p.m.

4. RECONVENE INTO OPEN SESSION

Resolution No. 2020-0106

Moved by: Councillor J. Fogal

Seconded by: Councillor B. Inglis

THAT the Council for the Town of Halton Hills reconvene this meeting in open session.

CARRIED

Council reconvened in Open Session at 6:01 p.m.

5. NATIONAL ANTHEM

6. ANNOUNCEMENTS

NIL

7. EMERGENCY BUSINESS MATTERS

7.1 Motion - Mandatory Masks in Public Places

Resolution No. 2020-0107

Moved by: Councillor M. Johnson

Seconded by: Councillor J. Fogal

WHEREAS COVID-19 has been declared a global pandemic by the World Health Organization (WHO);

AND WHEREAS COVID-19 is a dangerous communicable viral disease that is spread from person to person primarily through droplets from an infected person;

AND WHEREAS the Mayor of Halton Hills has declared a state of emergency, which is still in effect;

AND WHEREAS the public health and safety of residents and visitors to the Town is of the utmost importance during the COVID-19 pandemic;

AND WHEREAS the risk of contracting COVID-19 increases when in close proximity (less than 2 metres) from an infected person, and when within an enclosed building, such as a retail store or mall;

AND WHEREAS there is growing body of evidence that outlines the effectiveness of a mask or face covering to act as a barrier to prevent the spread of COVID-19 to others;

AND WHEREAS persons with COVID-19 may show no symptoms of the virus and thus may not know that they are infectious;

AND WHEREAS the risk of contracting COVID-19 in enclosed spaces decreases if the majority of persons (both employees and customers) are wearing a facemask;

AND WHEREAS many municipalities have either strongly recommended or mandated the use of mask or face covering in enclosed public spaces;

AND WHEREAS more public spaces are now being opened and attract increasing numbers of people who may not be able to maintain physical distance from others within the establishment;

AND WHEREAS increasing numbers of residents are requesting that the Town make face masks mandatory in Halton Hills retail establishments;

THEREFORE IT BE RESOLVED that the Council for the Town of Halton Hills direct staff to draft a temporary by-law, to be brought forward to Town Council at a Special Council Meeting to be held on **Thursday, July 9, 2020 at 1:00 p.m.**

AND FURTHER THAT the temporary by-law outlines the requirements for individuals or organizations, that are responsible for the operation of a facility or business which have enclosed spaces open to the public, to ensure no member of the public is permitted entry unless wearing a mask or face covering (which covers the nose and mouth) to help limit the spread of COVID-19;

AND FURTHER THAT a mask or face covering be worn at all times by employees and the public within the business or facility, unless it is reasonably required to temporarily remove the covering for services provided by the establishment, or while actively engaging in an athletic or fitness activity;

AND FURTHER THAT exemptions may be accommodated for:

- Children under 2 years of age (**Note:** Further revised in By-Law No. 2020-0037 adopted July 9, 2020)
- Persons with underlying medical conditions which inhibits their ability to wear a mask or face covering
- Persons unable to place or remove a mask or face covering without assistance
- Employees working within the establishment within an area without public access
- Employees and agents of the person responsible for the establishment are within an area designated for them and not for public access, or within or behind a physical barrier

AND FURTHER THAT employees working with members of the public in an enclosed space must also wear a mask or face covering, unless they are in an area not for public access or within or behind a physical barrier, or they meet one of the exemptions listed above;

AND FURTHER THAT a copy of this resolution be circulated to the Honourable Doug Ford, Premier of Ontario, the Region of Halton and all Halton Municipalities for their consideration;

AND FURTHER THAT Council for the Town of Halton Hills strongly urge the Region of Halton to pass a Mandatory Mask by-law to ensure consistency across all Region of Halton municipalities, and in keeping with

the Regional Medical Officer of Health's recommendation for people to wear masks or face coverings to help control the spread of COVID-19;

AND FURTHER THAT Council for the Town of Halton Hills strongly urge Premier Ford to enact legislation making masks or face coverings mandatory across the Province of Ontario.

RECORDED VOTE:

IN FAVOUR: Mayor R. Bonnette, Councillors J. Fogal, J. Hurst, M. Albano, T. Brown, B. Lewis, M. Johnson, W. Farrow Reed, A. Lawlor, B. Inglis

OPPOSED: NIL

CONFLICT/PECUNIARY INTEREST: Councillor C. Somerville

CARRIED

8. DISCLOSURES OF PECUNIARY INTEREST/CONFLICT OF INTEREST

- 8.1 Councillor C. Somerville declared a pecuniary/conflict of interest with respect to Item No. 7 - Emergency Business - Motion regarding Mandatory Masks in Public Places as his spouse is employed at a retail/grocery store within the Town of Halton Hills and is required as part of her duties the enforcement of this and other health and safety measures. He was removed virtually from the meeting and did not partake in any voting or discussion on this matter.

(Declaration was made prior to Item No. 7)

9. COUNCIL DELEGATIONS/PRESENTATIONS

NIL

10. RESOLUTION PREPARED TO ADOPT THE MINUTES OF THE PREVIOUS MEETING(S) OF COUNCIL

Resolution No. 2020-0108

Moved by: Councillor M. Johnson

Seconded by: Councillor M. Albano

THAT the following minutes are hereby approved:

10.1 Minutes of the Council Meeting held on June 15, 2020.

10.2 Confidential Minutes of the Council Meeting held on June 15, 2020.

CARRIED

11. GENERAL COMMITTEE

Mayor Bonnette assumed the role of Presiding Officer.

Resolution No. 2020-0109

Moved by: Councillor W. Farrow-Reed

Seconded by: Councillor J. Hurst

THAT Council do now convene into General Committee.

CARRIED

11.1 Public Meetings / Hearings

NIL

11.2 Delegations/Presentations regarding items in General Committee

11.2.a Scott Plugers and Lois Ouellette of KPMG (Auditors) with Opening Remarks by Moya Leighton, Town Treasurer and Director of Accounting

Moya Leighton, Town Treasurer and Director of Accounting provided opening remarks. Scott Plugers of KPMG made a presentation to General Committee regarding the Annual Financial Report and Financial Information Return (FIR).

(Refer to Item No. 11.3.a of these Minutes, Report No. CORPSERV-2020-0020)

11.2.b Moya Leighton, Town Treasurer and Director of Accounting

Moya Leighton, Town Treasurer and Director of Accounting made a presentation to General Committee regarding the Annual Financial Report and Financial Information Return (FIR).

(Refer to Item No. 11.3.a of these Minutes, Report No. CORPSERV-2020-0020)

11.2.c Moya Leighton, Town Treasurer and Director of Accounting with Opening remarks by Chris Mills, Commissioner of Corporate Services

Moya Leighton, Town Treasurer and Director of Accounting made a presentation to General Committee regarding Operating Budget Status as of May 31, 2020 and Financial Projections to December 31, 2020, highlighting the Town's current financial position in light of COVID 19 and forecasting the Town's financial position to the end of the year with respect to COVID 19.

(Refer to Item No. 11.3.i of these minutes, Report No. CORPSERV-2020-0024)

11.3 Municipal Officers Reports to be Considered by General Committee

11.3.a REPORT NO. CORPSERV-2020-0020 dated July 06, 2020 regarding the 2019 Financial Statements, Management Discussion and Analysis, and Financial Information Return.

Recommendation No. GC-2020-0026

THAT Report CORPSERV-2020-2020 dated July 06, 2020 regarding the 2019 Financial Statements, Management Discussion and Analysis, and Financial Information Return be received;

AND FURTHER THAT the 2019 audited draft Financial Statements, and Financial Information Return be approved as presented and forwarded to Council for approval;

AND FURTHER THAT the 2019 Management Discussion and Analysis be received as information;

AND FURTHER THAT the 2019 audit findings report be received as information and forwarded to Council for information.

CARRIED

**11.3.b REPORT NO. CORPSERV-2020-0021 dated June 29, 2020
regarding 2019 Town General Surplus.**

Recommendation No. GC-2020-0027

THAT Report No. CORPSERV-2020-2021 dated June 29, 2020 regarding 2019 Town General Surplus be received as information;

AND FURTHER THAT Council receive for information the 2019 net distributable operating surplus of \$1,670,570;

AND FURTHER THAT Council approve the transfer of \$10,512 of the operating surplus to the Library Capital Reserve;

AND FURTHER THAT Council approve the transfer of \$28,848 of the operating surplus to the Tax rate Stabilization Reserve for Halton Hills Cultural Roundtable to be carried forward into the 2020 operating budget;

AND FURTHER THAT \$328,681 of funding previously approved in the 2019 operating budget for contracted labour positions be held in general surplus and carried forward to 2020;

AND FURTHER THAT Council approve the transfer of the remaining operating surplus of \$1,670,570 to the Tax Rate Stabilization Reserve.

CARRIED

**11.3.c REPORT NO. CORPSERV-2020-0023 dated July 6, 2020
regarding Reserves, Discretionary Reserve Funds, Obligatory Reserve Funds and Trust Funds as at December 31, 2019.**

Recommendation No. GC-2020-0028

THAT Report No. CORPSERV-2020-0023 dated July 6, 2020 regarding Reserves, Discretionary Reserve Funds, Obligatory Reserve Funds and Trust Funds as at December 31, 2019 be received for information;

AND FURTHER THAT funds previously recorded as Trust Funds be reclassified as Obligatory Reserve Funds for the amount of \$3,341,265.

CARRIED

**11.3.d REPORT NO. CORPSERV-2020-0025 dated June 17, 2020
regarding Completed Capital Projects.**

Recommendation No. GC-2020-0029

THAT Report No. CORPSERV-2020-0025 dated June 17, 2020
regarding Completed Capital Projects be received as information.

CARRIED

**11.3.e REPORT NO. CORPSERV-2020-0016 dated June 23, 2020
regarding the 2019 Annual Report on Investments and Cash
Management.**

Recommendation No. GC-2020-0030

THAT Report No. CORPSERV-2020-0016 dated June 23, 2020
regarding the 2019 Annual Report on Investments and Cash
Management be received for information.

CARRIED

**11.3.f REPORT NO. CORPSERV-2020-0026 dated June 19, 2020
regarding the 2019 Treasurer's statement for development
charges reserve funds, parkland dedication reserve fund and
the public benefits reserve fund.**

Recommendation No. GC-2020-0031

THAT Report No. CORPSERV-2020-0026 dated June 19, 2020
regarding the 2019 Treasurer's statement for development charges
reserve funds, parkland dedication reserve fund and the public
benefits reserve fund be received.

CARRIED

**11.3.g REPORT NO. CORPSERV-2020-0027 dated June 15, 2020
regarding the Annual Purchasing Policy Reporting – By-law
2017-0061.**

Recommendation No. GC-2020-0032

THAT Report CORPSERV-2020-0027 dated June 15, 2020
regarding the Annual Purchasing Policy Reporting – By-law 2017-
0061 be received as information.

CARRIED

**11.3.h REPORT NO. CORPSERV-2020-0028 dated June 19, 2020
regarding Semi-annual Single Source 2020 Awards.**

Recommendation No. GC-2020-0033

THAT Report No. CORPSERV-2020-0028 dated June 19, 2020
regarding Semi-annual Single Source 2020 Awards be received;

AND FURTHER THAT the Semi-annual Single Source 2020
requests be awarded as per the list of suppliers in the body of this
report and attached as Appendix A.

CARRIED

**11.3.i REPORT NO. CORPSERV-2020-0024 dated June 19, 2020,
regarding the Operating Budget Status as at May 31, 2020 and
Financial Projections to December 31, 2020.**

Recommendation No. GC-2020-0034

THAT Report No. CORPSERV-2020-0024, dated June 19, 2020,
regarding the Operating Budget Status as at May 31, 2020 and
Financial Projections to December 31, 2020 be received as
information.

CARRIED

11.3.j REPORT NO. CORPSERV-2020-0022

Recommendation No. GC-2020-0035

THAT Report No. CORPSERV-2020-2022 dated July 6, 2020 regarding 2019 Financial Statements, Financial Information Return and Audit Findings Report be received;

AND FURTHER THAT the 2019 audited Financial Statements and Financial Information Return be approved as presented;

AND FURTHER THAT the Audit Findings Report provided by KPMG LLP be received as information.

CARRIED

11.3.k REPORT NO. PD-2020-0026 dated June 26, 2020, with respect to a “Recommendation Report for Removal of Holding (H5) Provision, 509 Main Street – Glen Williams Park Pavilion”.

Recommendation No. GC-2020-0036

THAT Report No. PD-2020-0026, dated June 26, 2020, with respect to a “Recommendation Report for Removal of Holding (H5) Provision, 509 Main Street – Glen Williams Park Pavilion” be received;

AND FURTHER THAT the request to remove the Holding (H5) Provision from Zoning By-law 2010-0050, as amended, for the lands legally described as Part Lot 20 & 21, Concession 10 ESQ , Regional Municipality of Halton, 509 Main Street (Glen Williams), be approved;

AND FURTHER THAT the necessary By-law be enacted to authorize the removal of the Holding (H5) Provision as generally shown on SCHEDULE 4 of this report.

CARRIED

11.4 Adjourn back into Council

Recommendation No. GC-2020-0037

THAT General Committee do now reconvene into Council.

CARRIED

12. REPORTS AND RECOMMENDATIONS FORWARDED FROM GENERAL COMMITTEE FOR APPROVAL

Resolution No. 2020-0110

Moved by: Councillor J. Fogal

Seconded by: Councillor T. Brown

THAT the recommendations regarding the Reports & Memorandums from the Monday, July 6, 2020 General Committee Meeting are hereby adopted:

GC-2020-0026

GC-2020-0027

GC-2020-0028

GC-2020-0029

GC-2020-0030

GC-2020-0031

GC-2020-0032

GC-2020-0033

GC-2020-0034

GC-2020-0036

CARRIED

Resolution No. 2020-0111

Moved by: Councillor M. Johnson

Seconded by: Councillor B. Lewis

THAT Report No. CORPSERV-2020-0022 dated July 6, 2020 regarding 2019 Financial Statements, Financial Information Return and Audit Findings Report be adopted. (GC-2020-0035)

CARRIED

13. REPORTS OF THE STANDING COMMITTEES (ADOPTION / RECEIPT OF MINUTES & RECOMMENDATIONS)

NIL

14. RECEIPT OF MINUTES OF ADVISORY/SPECIAL COMMITTEES

Resolution No. 2020-0112

Moved by: Councillor M. Albano

Seconded by: Councillor A. Lawlor

THAT the following minutes are hereby received for information:

14.1 Minutes of the Georgetown Business Improvement Area (BIA) Board Meeting held on May 12, 2020.

14.2 Minutes of the Halton Hills Public Library Board Meeting held on May 13, 2020.

CARRIED

15. PETITIONS/COMMUNICATIONS/MOTIONS

16. ADVANCE NOTICE OF MOTION

Councillor J. Hurst and Councillor M. Johnson will be bringing forward a motion to the July 27, 2020 Special Council Meeting regarding Long Term Care Home Improvements. (As per Item No. 17)

17. MOTION TO RECEIVE AND FILE GENERAL INFORMATION PACKAGE

Councillor J. Hurst referenced pages 24-25 of the General Information Package City of Sarnia dated June 24, 2020 regarding Long Term Care Home Improvements. He noted that COVID 19 has brought to light issues with long term care facilities.

Councillor J. Hurst and Councillor M. Johnson will be bringing forward a motion to the July 27, 2020 Special Council Meeting regarding Long Term Care Home Improvements.

Resolution No. 2020-0113

Moved by: Councillor C. Somerville

Seconded by: Councillor B. Inglis

THAT the General Information Package dated July 6, 2020 be received.

CARRIED

18. MOTION TO APPROVE CLOSED SESSION ITEMS

2.1

TRANSPORTATION AND PUBLIC WORKS REPORT NO. TPW-2020-0021 dated June 25, 2020 regarding a proposed or pending acquisition or disposition of land by the municipality or local board. (Surplus Lands)

Resolution No. 2020-0114

Moved by: Councillor J. Hurst

Seconded by: Councillor W. Farrow-Reed

THAT Confidential Report No. TPW-2020-0021 dated June 25, 2020 regarding a proposed or pending acquisition or disposition of land by the municipality or local board (Surplus Lands) be received;

AND FURTHER THAT Staff carry out Council's direction on this matter as set out in the Confidential Minutes dated July 6, 2020.

CARRIED

2.2

Confidential Verbal Update by A.B. Marshall, Chief Administrative Officer and A. Fuller, Director of Communications regarding personal matters about an identifiable individual including municipal or local board employees. (Local Matters)

Resolution No. 2020-0115

Moved by: Councillor B. Lewis

Seconded by: Councillor T. Brown

THAT the Confidential Verbal Update by A.B. Marshall, Chief Administrative Officer and A. Fuller, Director of Communications regarding personal matters about an identifiable individual including municipal or local board employees (Local Matters) be received for information.

CARRIED

19. CONSIDERATION OF BYLAWS

Resolution No. 2020-0116

Moved by: Councillor T. Brown

Seconded by: Councillor C. Somerville

THAT the following Bills are hereby passed by Council;

AND FURTHER THAT the Mayor and Clerk are hereby authorized to execute the said by-laws and affix the seal of the Corporation thereto:

BY-LAW NO. 2020-0035

A By-law to remove the Holding (H5) provision from Zoning By-law, as amended for 509 Main Street (Glen Williams).

BY-LAW NO. 2020-0036

A By-law to adopt the proceedings of the Council Meeting held on the 6th of July, 2020 and to authorize its execution.

CARRIED

20. ADJOURNMENT

Resolution No. 2020-0117

Moved by: Councillor B. Inglis

Seconded by: Councillor A. Lawlor

THAT this Council meeting do now adjourn at 8:01 p.m.

CARRIED

Rick Bonnette, MAYOR

Suzanne Jones, CLERK