



MINUTES

SPECIAL COUNCIL MEETING

MONDAY, APRIL 27, 2020

Minutes of the Special Council Meeting held on April 6, 2020, at 1:36 p.m., in the Council Chambers, 1 Halton Hills Drive, Halton Hills.

MEMBERS PRESENT:
(EP-Electronic Participation) Mayor R. Bonnette,
Councillor C. Somerville (EP), Councillor J. Fogal (EP),
Councillor M. Albano (EP), Councillor J. Hurst (EP),
Councillor T. Brown (EP), Councillor B. Lewis (EP),
Councillor W. Farrow-Reed (EP), Councillor M. Johnson (EP),
Councillor B. Inglis (EP), Councillor A. Lawlor (EP)

STAFF PRESENT:
(Open Session)
(E – Electronically Present) A. B. Marshall, Chief Administrative Officer,
S. Jones, Clerk & Director of Legislative Services,
C. Mills, Commissioner of Transportation & Public Works (E),
J. Linhardt, Commissioner of Planning & Development,
W. Harris, Commissioner of Recreation & Parks (E),
J. Diamanti, Commissioner of Corporate Services,
H. Olivieri, Chief & Commissioner of Fire Services (E),
M.J. Leighton, Manager of Accounting and Town Treasurer,
G. Cannon, Chief Librarian (E)

STAFF PRESENT:
(Closed Session)
(E – Electronically Present) A. B. Marshall, Chief Administrative Officer (5.1 & 5.2),
S. Jones, Clerk & Director of Legislative Services (5.1 & 5.2),
C. Mills, Commissioner of Transportation & Public Works (E)(5.1),
J. Linhardt, Commissioner of Planning & Sustainability (5.1),
W. Harris, Commissioner of Recreation & Parks (E) (5.1),
J. Diamanti, Commissioner of Corporate Services (E) (5.1),
H. Olivieri, Chief & Commissioner of Fire Services (E) (5.1),
M.J. Leighton, Manager of Accounting and Town Treasurer (5.1),
G. Cannon, Chief Librarian (E) (5.1),
V. Petryniak, Deputy Clerk (5.1),
R. Brown, Deputy Clerk (5.1),
A. Fuller, Director of Communications (E) (5.1),
D. Szybalski, Director of Economic Development, Innovation &
Culture (E) (5.1), R. Cockfield, Director of Strategic Initiatives (E) (5.1)

* Denotes Change from Special Council Agenda

1. OPENING OF THE COUNCIL MEETING

The Special Council Meeting commenced at 1:30 p.m. in the Council Chambers.

2. DISCLOSURES OF PECUNIARY INTEREST/CONFLICT OF INTEREST

There were no disclosures of pecuniary interest or conflict of interest.

3. COUNCIL DELEGATIONS/PRESENTATIONS

There were delegations or presentations.

4. MUNICIPAL OFFICERS REPORTS TO BE CONSIDERED

1. CORPORATE SERVICES REPORT NO. CORPSERV-2020-0015 dated March 20, 2020 regarding Remuneration and Expenses paid to Members of Council and Others during the Year 2019

Resolution No. 2020-0068

Moved By: Councillor C. Somerville

Seconded By: Councillor B. Inglis

THAT Report No. CORPSERV-2020-0015 dated March 20, 2020 regarding Remuneration and Expenses paid to Members of Council and Others during the Year 2019 be received;

AND FURTHER THAT the attached Treasurer's statement on the remuneration and expenses paid to Members of Council, Local Boards and Committees in 2019 be received as information.

CARRIED

2. **CORPORATE SERVICES MEMORANDUM NO. CORPSERV-2020-0002 dated April 17, 2020 regarding Bill 108 - Proposed Regulations related to ERO 019-1406.**

Resolution No. 2020-0069

Moved By: Councillor J. Fogal

Seconded By: Councillor J. Hurst

THAT Memorandum No. CORPSERV-2020-0002 dated April 17, 2020 regarding Bill 108 - Proposed Regulations related to ERO 019-1406 be received for information.

CARRIED

3. **CORPORATE SERVICES MEMORANDUM NO. CORPSERV-2020-0001 dated February 7, 2020 regarding Annual Development Charges Indexing.**

Resolution No. 2020-0070

Moved By: Councillor M. Albano

Seconded By: Councillor A. Lawlor

THAT Memorandum No. CORPSERV-2020-0001 dated February 7, 2020 regarding Annual Development Charges Indexing be received for information.

CARRIED

4. **CORPORATE SERVICES REPORT NO. CORPSERV-2020-0009 dated March 2, 2020 regarding the Development Charges Act, Bill 108 More Homes, More Choice.**

Resolution No. 2020-0071

Moved By: Councillor T. Brown

Seconded By: Councillor M. Johnson

THAT Report No. CORPSERV-2020-0009, dated March 2, 2020 regarding the Development Charges Act, Bill 108 More Homes, More Choice be received;

AND FURTHER THAT Council approve the use the Town's financial institution prime lending rate as the interest rate to apply under sections 26.1 (7) and 26.2 (3) of the Development Charges Act, 1997 to the development charge rate freeze and installment payments;

AND FURTHER THAT staff up-date the Town's Development Charges Deferral Installment Policy.

CARRIED

5. CORPORATE SERVICES REPORT NO. CORPSERV-2020-0018 dated April 14, 2020, regarding the 2020 Final Property Tax Rates.

Resolution No. 2020-0072

Moved By: Councillor C. Somerville

Seconded By: Councillor W. Farrow-Reed

THAT Report No. CORPSERV-2020-0018 dated April 14, 2020, regarding the 2020 Final Property Tax Rates, be received;

AND FURTHER THAT staff bring forward a by-law authorizing Council to provide for Final Property Tax Rates for the 2020 taxation year;

AND FURTHER THAT installment due dates for the Final Property Tax Rate be set as **August 27, 2020** and **October 28, 2020**;

AND FURTHER THAT installment due dates for taxpayers on the Ten (10) Monthly Pre-Authorized Tax Payment Plan for the latter half of 2020 be set as June 26, July 29, August 27, September 28, October 28, 2020 and for first half of 2021, set as January 27, February 24, March 29, April 28 and May 27, 2021;

AND FURTHER THAT installment due dates for taxpayers on the Monthly Pre-Authorized Tax Payment Plan who deferred parts of the interim payments be set for the latter half of 2020 as June 26, July 29, August 27, September 28, October 28, November 26 and December 29, 2020 and for the first half of 2021, revert back to the ten (10) month plan with the dates set as January 27, February 24, March 29, April 28 and May 27, 2021;

AND FURTHER THAT installment due dates for those on the Installment Pre-Authorized Payment Plan for 2020 be set as **August 27, 2020** and **October 28, 2020**;

AND FURTHER THAT the payment of property taxes for (portions of) properties classed as farmland (FT) shall be due in full on **October 28, 2020**.

CARRIED AS AMENDED

6. **PLANNING AND DEVELOPMENT REPORT NO. PD-2020-0018 dated February 21, 2020 regarding a by-law to deem Lots 8 and 9, Plan 20M-943 not to be within a registered plan of subdivision for the purposes of subsection 50(3) of the *Planning Act*, R.S.O., 1990, as amended, (subdivision control).**

Resolution No. 2020-0073

Moved By: Councillor M. Johnson

Seconded By: Councillor C. Somerville

THAT Report No. PD-2020-0018 dated February 21, 2020 regarding a by-law to deem Lots 8 and 9, Plan 20M-943 not to be within a registered plan of subdivision for the purposes of subsection 50(3) of the *Planning Act*, R.S.O., 1990, as amended, (subdivision control) be received;

AND FURTHER THAT staff be authorized to bring forward a by-law under subsection 50(4) to deem Lots 8 and 9, Plan 20M-943 not to be within a registered plan of subdivision for the purposes of subsection 50(3) of the *Planning Act*, R.S.O., 1990, as amended;

AND FURTHER THAT the Clerk be directed to lodge a certified copy of such by-law in the office of the Minister of Municipal Affairs and Housing, pursuant to subsection 50(26) of the *Planning Act*;

AND FURTHER THAT the Clerk be directed to give notice of the passing of such by-law within thirty (30) days of the passing to each person appearing on the revised assessment roll to be the owner of the land to which the by-law applies, which notice shall be sent to the last known address of such person, pursuant to subsection 50(29) of the *Planning Act*.

CARRIED

7. **PLANNING AND DEVELOPMENT REPORT NO. PD-2020-0021 dated March 13, 2020, regarding a request for a Minor Variance Application for 284 Queen Street East (Acton).**

Resolution No. 2020-0074

Moved By: Councillor M. Albano

Seconded By: Councillor J. Hurst

THAT Report No. PD-2020-0021, dated March 13, 2020, regarding a request for a Minor Variance Application for 284 Queen Street East (Acton), be received;

AND FURTHER THAT Council allow the Applicant to submit a Minor Variance application for 284 Queen Street East (Acton) to increase the floor area for the second (half) storey, in accordance with Section 45 of the Planning Act.

CARRIED

8. TRANSPORTATION AND PUBLIC WORKS REPORT NO. TPW-2020-0019 dated April 20, 2020, regarding the Uniform Traffic Control By-law No. 84-01 – Schedule Updates.

Resolution No. 2020-0075

Moved By: Councillor M. Johnson

Seconded By: Councillor J. Fogal

THAT Report No. TPW-2020-0019, dated April 20, 2020, regarding the Uniform Traffic Control By-law No. 84-01 – Schedule Updates, be received;

AND FURTHER THAT the amendments to the listed Schedules of the Uniform Traffic Control By-law No. 84-01, be adopted by Council.

CARRIED

9. TRANSPORTATION AND PUBLIC WORKS REPORT NO. TPW-2020-0020 dated April 20, 2020, regarding the Lighting Maintenance Agreement – SouthWestern Energy Inc.

Resolution No. 2020-0076

Moved By: Councillor A. Lawlor

Seconded By: Councillor B. Lewis

THAT Report No. TPW-2020-0020, dated April 20, 2020, regarding the Lighting Maintenance Agreement – SouthWestern Energy Inc., be received;

AND FURTHER THAT the Senior Manager of Purchasing and Risk Management be authorized to issue a single source purchase order to SouthWestern Energy Inc., 43 Alice Street, Acton Ontario, L7J 2A9, to an annual upset amount of \$750,000.00 (excluding HST) for a five (5) year contract with an option to automatically renew for an additional five (5) years;

AND FURTHER THAT the Mayor and Clerk be authorized to execute the Lighting Agreement for the capital installation and maintenance of the lighting system in Halton Hills.

CARRIED

5. CLOSED SESSION

Resolution No. 2020-0077

Moved By: Councillor W. Farrow-Reed

Seconded By: Councillor B. Inglis

THAT the Council of the Town of Halton Hills meet in closed session in order to address the following matters:

5.1

CORPORATE SERVICES REPORT NO. CORPSERV-2020-0019 dated April 24, 2020 regarding personal matters about an identifiable individual, including municipal or local board employees. (COVID-19 - Financial Impact)

5.2

CONFIDENTIAL VERBAL UPDATE by A.B. Marshall, Chief Administrative Officer regarding personal matters about an identifiable individual, including municipal or local board employees.

CARRIED

The Council Meeting convened into Closed Session at 2:09 p.m.

6. RECONVENE INTO OPEN SESSION

Resolution No. 2020-0078

Moved By: Councillor M. Albano

Seconded By: Councillor T. Brown

THAT Council reconvene this meeting into Open Session.

CARRIED

The Council Meeting reconvened into Open Session at 4:09 p.m.

7. MOTION TO ADOPT CLOSED SESSION ITEMS

5.1

CORPORATE SERVICES REPORT NO. CORPSERV-2020-0019 dated April 24, 2020 regarding personal matters about an identifiable individual, including municipal or local board employees. (COVID-19 - Financial Impact)

Resolution No. 2020-0079

Moved By: Councillor M. Johnson

Seconded By: Councillor J. Fogal

THAT Confidential Report No. CORPSERV-2020-0019 dated April 24, 2020 regarding personal matters about an identifiable individual including municipal or local board employees (COVID-19 Financial Impact) be received for information;

AND FURTHER THAT Staff follow Council direction as set out in Closed Session.

CARRIED

5.2

CONFIDENTIAL VERBAL UPDATE by A.B. Marshall, Chief Administrative Officer regarding personal matters about an identifiable individual, including municipal or local board employees.

Resolution No. 2020-0080

Moved By: Councillor M. Johnson

Seconded By: Councillor A. Lawlor

That the Confidential Verbal Update by A.B. Marshall, Chief Administrative Officer regarding personal matters about an identifiable individual, including municipal or local board employees be received for information;

AND FURTHER THAT Council supports the CAO's staffing decisions.

CARRIED

8. CONSIDERATION OF BYLAWS

Resolution No. 2020-0081

Moved By: Councillor J. Fogal

Seconded By: Councillor J. Hurst

THAT the following Bills are hereby passed by Council;

AND FURTHER THAT the Mayor and Clerk are hereby authorized to execute the said by-laws and affix the seal of the Corporation thereto:

BY-LAW NO. 2020-0015

A By-law to deem Lots 8 and 9, Plan 20M-943 not to be within a registered plan of subdivision for the purposes of subsection 50(3) of the Planning Act, R.S.O. 1990, as amended.

BY-LAW NO. 2020-0022

A By-law to amend By-law 2020-0007 for the appointment of Municipal Law Enforcement Officers for the purpose of enforcing the Town's Parking By-laws and other By-laws as designated by the Clerk and Director of Legislative Services.

BY-LAW NO. 2020-0023

A By-law to provide for the levy and collection of rates or levies required for the Town of Halton Hills for the year 2020 and to provide for the mailing of notices for the payment of taxes.

BY-LAW NO. 2020-0024

A By-law to amend By-law No. 1984-0001, being a by-law to regulate traffic and parking on highways under the jurisdiction of the Town of Halton Hills.

BY-LAW NO. 2020-0025

A By-law to Appoint a Municipal Law Enforcement Officer.

BY-LAW NO. 2020-0026

A By-law to adopt the proceedings of the Special Council Meeting held on the 27th day of April, 2020 and to authorize its execution.

CARRIED

9. ADJOURNMENT

Resolution No. 2020-0081

Moved By: Councillor B. Lewis

Seconded By: Councillor B. Inglis

THAT this Council meeting do now adjourn at 4:17 p.m.

CARRIED

Rick Bonnette, MAYOR

Suzanne Jones, CLERK