



## MINUTES

### SPECIAL COUNCIL MEETING

**FRIDAY, MARCH 20, 2020**

Minutes of the Special Council Meeting held on March 20, 2020, at 10:08 a.m., in the Council Chambers, 1 Halton Hills Drive, Halton Hills.

**MEMBERS PRESENT:** Mayor R. Bonnette, Councillor C. Somerville, Councillor J. Fogal, Councillor M. Albano, Councillor J. Hurst, Councillor T. Brown, Councillor B. Lewis, Councillor W. Farrow-Reed, Councillor A. Lawlor

**REGRETS:** Councillor M. Johnson, Councillor B. Inglis (participated through electronic means – does not count for quorum)

**STAFF PRESENT:**  
(Open Session) A. B. Marshall, Chief Administrative Officer, S. Jones, Clerk & Director of Legislative Services, C. Mills, Commissioner of Transportation & Public Works, J. Linhardt, Commissioner of Planning & Development (arrived 11:21 a.m.), W. Harris, Commissioner of Recreation & Parks, J. Diamanti, Commissioner of Corporate Services, H. Olivieri, Chief & Commissioner of Fire Services, M.J. Leighton, Manager of Accounting and Town Treasurer, G. Cannon, Chief Librarian, B. Parker, Director of Planning Policy, A. Fuller, Director of Communications

**STAFF PRESENT:**  
(Closed Session) A. B. Marshall, Chief Administrative Officer, S. Jones, Clerk & Director of Legislative Services, C. Mills, Commissioner of Transportation & Public Works, J. Linhardt, Commissioner of Planning & Development, W. Harris, Commissioner of Recreation & Parks, J. Diamanti, Commissioner of Corporate Services, H. Olivieri, Chief & Commissioner of Fire Services, M.J. Leighton, Manager of Accounting and Town Treasurer, G. Cannon, Chief Librarian, B. Parker, Director of Planning Policy, A. Fuller, Director of Communications, M. Colquhoun, Director of Information Technology, L. Lancaster, Director of Human Resources,

D. Szyablski, Director of Economic Development, Innovation and Culture,  
F. Das Neves, Executive Assistant to the CAO,  
V. Petryniak , Deputy Clerk  
R. Brown, Deputy Clerk

\* Denotes Change from Special Council Agenda

## **1. OPENING OF THE COUNCIL MEETING**

Mayor R. Bonnette called the Special Council Meeting to order at 10:08 a.m. in the Council Chambers.

Mayor R. Bonnette advised that the provincial government passed emergency legislation that would allow Ontario municipalities to hold council and committee meetings electronically during the COVID-19 emergency.

In order to test the Town's audio equipment to ensure the Town is prepared to hold electronic council meetings at a moments' notice, during this meeting we will be testing our capability to allow Council participation through electronic means.

Councillor Bob Inglis, who has recently traveled and therefore has self-isolated himself from public attendance, has agreed to assist in testing of the equipment.

Councillor Inglis can ask questions and make comments on today's proceedings however cannot vote or count as quorum.

Mayor R. Bonnette brought forward the following motion to permit Councillor B. Inglis's electronic participation.

Resolution No. 2020-0056

Moved By: Councillor C. Somerville

Seconded By: Councillor T. Brown

THAT Council for the Town of Halton Hills permits electronic participation by Councillor Bob Inglis at the Special Council Meeting being held on March 20, 2020, in order to test the Town's audio equipment.

**CARRIED**

## **2. DISCLOSURES OF PECUNIARY INTEREST/CONFLICT OF INTEREST**

There were no disclosures of pecuniary or conflict of interest.

**3. COUNCIL DELEGATIONS/PRESENTATIONS**

**1. Brent Marshall, Chief Administrative Officer**

A.B. Marshall, Chief Administrative Officer made a presentation regarding COVID-19, what the Town of Halton Hills has done so far to stop the spread of COVID-19 and the Town's next step.

**4. MUNICIPAL OFFICERS REPORTS TO BE CONSIDERED**

NIL

**5. CLOSED SESSION**

Resolution No. 2020-0057

Moved By: Councillor W. Farrow-Reed

Seconded By: Councillor T. Brown

THAT Council convene this Special Council Meeting into Closed Session for the following purpose:

5.1 Confidential Verbal Update by A.B. Marshall, Chief Administrative Officer regarding personal matters about an identifiable individual, including municipal or local board employees. (Staffing Matters)

**CARRIED**

Council convened into Closed Session at 12:12 p.m.

**6. RECONVENE INTO OPEN SESSION**

Resolution No. 2020-0058

Moved By: Councillor C. Somerville

Seconded By: Councillor M. Albano

THAT Council reconvene this Special Council meeting into Open Session.

**CARRIED**

Council reconvened into Open Session at 12:30 p.m.

**7. MOTION TO ADOPT CLOSED SESSION ITEMS**

**5.1**

Confidential Verbal Update by A.B. Marshall, Chief Administrative Officer regarding personal matters about an identifiable individual, including municipal or local board employees. (Staffing Matters)

Resolution No. 2020-0059

Moved By: Councillor W. Farrow-Reed

Seconded By: Councillor J. Hurst

THAT the Confidential Verbal Update by A.B. Marshall, Chief Administrative Officer regarding personal matters about an identifiable individual, including municipal or local board employees (Staffing Matters) be received for information.

**CARRIED**

**8. CONSIDERATION OF BYLAWS**

Resolution No. 2020-0060

Moved By: Councillor J. Hurst

Seconded By: Councillor M. Albano

THAT the following Bills are hereby passed by Council;

AND FURTHER THAT the Mayor and Clerk are hereby authorized to execute the said by-laws and affix the seal of the Corporation thereto:

**BY-LAW NO. 2020-0014**

A By-law to adopt the proceedings of the Special Council Meeting held on the 20th day of March, 2020 and to authorize its execution.

**CARRIED**

**9. ADJOURNMENT**

Resolution No. 2020-0061

Moved By: Councillor C. Somerville

Seconded By: Councillor T. Brown

THAT this Council meeting do now adjourn at 12:33 p.m.

**CARRIED**

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Rick Bonnette, MAYOR

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Suzanne Jones, CLERK