



REPORT

REPORT TO: Mayor Bonnette and Members of Council

REPORT FROM: Matt Roj, Traffic Coordinator

DATE: April 20, 2020

REPORT NO.: TPW-2020-0020

RE: Lighting Maintenance Agreement – SouthWestern Energy Inc.

RECOMMENDATION:

THAT Report No. TPW-2020-0020, dated April 20, 2020, regarding the Lighting Maintenance Agreement – SouthWestern Energy Inc., be received;

AND FURTHER THAT the Senior Manager of Purchasing and Risk Management be authorized to issue a single source purchase order to SouthWestern Energy Inc., 43 Alice Street, Acton Ontario, L7J 2A9, to an annual upset amount of \$750,000.00 (excluding HST) for a five (5) year contract with an option to automatically renew for an additional five (5) years;

AND FURTHER THAT the Mayor and Clerk be authorized to execute the Lighting Agreement for the capital installation and maintenance of the lighting system in Halton Hills.

BACKGROUND:

The Town of Halton Hills operates and maintains a lighting system that consists of a total of 6,195 luminaires. The lighting system includes the Town's 4,907 street lights, 196 multi-use pathway lights, and 289 park, municipal, and facility parking lot lights. Based on the road maintenance agreement with Halton Region, the Town maintains the Region's 744 street lights located on Regional Roads within Halton Hills. The lighting system also includes the Ministry of Transportation of Ontario (MTO) 59 street lights located on Highway 7.

SouthWestern Energy Inc. (SWE) has been providing the design, installation, operational maintenance, and repair services of the Town's lighting system since 2008.

COMMENTS:

A new agreement is required to include both capital installation and maintenance that includes all lighting system infrastructure owned and maintained by the Town of Halton Hills.

Town staff from Transportation & Public Works and Recreation and Parks has worked collaboratively with SWE to prepare a new agreement that includes all municipal parking lots, pathways, multi-use paths, parks, and roadway lighting.

SouthWestern Energy Inc. has proven to be a reliable and knowledgeable service provider since taking over the street light maintenance from Langley Utilities.

Since 2008, SWE has been maintaining the existing lighting system and undertaking capital improvements to replace ageing lighting infrastructure. SWE was also responsible for the LED Street Light Upgrade Project which consisted of the replacement of High Pressure Sodium lights with the Light Emitting Diode (LED) technology and reduced energy consumption by approximately 60 percent (%). This project was completed in 2018.

The agreement identified as Attachment 1 includes the following key components:

- SWE shall comply with Ontario Regulation 239/02, as amended, and repair or replace luminaires. Notwithstanding the Ontario Regulation 239/02, SWE will endeavor to achieve the repair within seven (7) days.
- SWE shall respond within two (2) hours of being notified about the motor vehicle collision or emergency situation involving the Lighting System within the regular hours of 07:00 and 15:30 hours, Monday to Friday.
- Indemnification, liability and insurance clauses are in place to protect Halton Hills.
- Halton Hills staff shall be responsible for carrying out night patrols of the Lighting System based on Ontario Regulation 239/02 for Minimum Maintenance Standards for Municipal Highways.
- The Agreement shall come into effect on the date that both parties have executed this Agreement, and shall continue in effect until the 31st day of December, 2025. The agreement shall automatically renew one time for an additional 5 years, (i.e. to the 31st day of December, 2030 – the Renewal Term).
- SWE shall undertake cleaning and maintenance of LED luminaires every 8 years. Cleaning and maintenance to start in the year 2023 based on the 8 year requirement. SWE shall begin to replace the LED luminaires starting in year 11, after the original installation.
- On an annual basis, SWE shall provide zone maps to Halton Hills and replace 20 percent (%) of the existing inventory each year to complete the replacement program in five (5) years by the year 2031.

The attached agreement will allow SouthWestern Energy Inc. to continue to provide the design, installation, operational maintenance, and repair services of the lighting system in coordination with Town staff.

RELATIONSHIP TO STRATEGIC PLAN:

This report has no direct relationship to the strategic plan as it is an operational matter.

FINANCIAL IMPACT:

All costs associated with the lighting system's design, installation, operational maintenance, design and repair services have been included within the annual capital and operating budgets.

CONSULTATION:

SouthWestern Energy Inc. and Town of Halton Hills' staff worked collaboratively to negotiate the attached agreement. In addition, the Town's solicitor was involved in the review of the agreement and all comments were incorporated accordingly.

Recreation and Parks Department staff and Senior Manager of Purchasing and Risk Management were consulted in preparation of this report.

PUBLIC ENGAGEMENT:

Public engagement was not required in the preparation of this report.

SUSTAINABILITY IMPLICATIONS:

The Town is committed to implementing our Community Sustainability Strategy, Imagine Halton Hills. Doing so will lead to a higher quality of life.

The recommendation outlined in this report is not applicable to the Strategy's implementation.

COMMUNICATIONS:

SouthWestern Energy Inc. will be notified following Council's decision.

CONCLUSION:

SouthWestern Energy Inc. has extensive knowledge and experience with the Town's lighting system and provides excellent customer service to the community.

The attached agreement will allow SouthWestern Energy Inc. to continue to provide the design, installation, operational maintenance, and repair services of the lighting system, in coordination with Town staff.

Reviewed and Approved by,

A handwritten signature in cursive script that reads "Maureen Van Ravens".

Maureen Van Ravens, Director of Transportation

A handwritten signature in cursive script that reads "C. Mills".

Chris Mills, Commissioner of Transportation and Public Works

A handwritten signature in cursive script that reads "Brent Marshall".

Brent Marshall, Chief Administrative Officer