



REPORT

REPORT TO: Mayor Bonnette and Members of Council

REPORT FROM: Dana Stanescu, Accounting Supervisor

DATE: March 20, 2020

REPORT NO.: CORPSERV-2020-0015

RE: Remuneration and Expenses Paid to Members of Council and Others During the Year 2019

RECOMMENDATION:

THAT Report No. CORPSERV-2020-0015 dated March 20, 2020 regarding Remuneration and Expenses paid to Members of Council and Others during the Year 2019 be received;

AND FURTHER THAT the attached Treasurer's statement on the remuneration and expenses paid to Members of Council, Local Boards and Committees in 2019 be received as information.

BACKGROUND:

The *Municipal Act*, S.O. 2001, c. 25, as amended, Section 284 (1) requires the Treasurer to submit a statement to Council itemizing remuneration and expenses paid to each member of Council for the previous year. In addition, the Treasurer is also required to report payments made to Council appointees serving as members of any body, including Local Boards and Committees. This requirement applies to the Committee of Adjustment in 2019.

COMMENTS:

Appendix A outlines remuneration and expenses paid to each member of Council and the members of the Committee of Adjustment in 2019. All payments made were in accordance with Town policy and were provided for in the 2019 operating budget.

In 2019, the Mayor and members of Council were budgeted discretionary spending allowances of \$14,500 and \$3,000 each respectively for community outreach expenses.

Discretionary expenses could include items such as communications expenses, community or charity events, souvenirs or promotional items, and/or production costs

for Ward newsletters or other mass mailings. In 2019, discretionary expenses were underspent in each Councillor's community outreach budget.

There were two major conferences attended in 2019 by members of Council: the Federation of Canadian Municipalities Conference (FCM) and the Association of Municipalities of Ontario Conference (AMO). The expenses to attend these conferences are funded from a general Council Administration Budget administered by Town staff. Conference and seminar attendance costs include related travel, meals, accommodations and registration.

RELATIONSHIP TO STRATEGIC PLAN:

This report supports the following strategic objectives:

- Effective, efficient and economical delivery of the Town's existing services.
- Ensure the accountability and transparency of the Town's operations, and that appropriate management policies, practices and procedures are in place.

FINANCIAL IMPACT:

Remuneration and expenses paid to members of Council are operational costs funded from the 2019 Operating Budget.

CONSULTATION:

The Mayor and Councillors were advised of the details pertaining to their remuneration and expenses.

PUBLIC ENGAGEMENT:

There is no public engagement required in reference to this report.

SUSTAINABILITY IMPLICATIONS:

The sustainability implications of the recommendations of the report were reviewed against the requirements of the Town's Sustainability Implications Worksheet. The Worksheet is completed for substantial non-administrative reports, major projects, studies, policies and initiatives that are relevant to advancing the Town's economic, cultural, environmental and social wellbeing, and quality of life. Since this report is none of the latter, the Sustainability Implications section is not applicable.

COMMUNICATIONS:

There is no communications impact associated with this report.

CONCLUSION:

This report fulfills the requirements of the *Municipal Act*, S.O. 2001, c. 25, as amended, Section 284 (1). All payments were made in compliance with the Council Expense Policy and were funded within the 2019 approved Operating Budget.

Reviewed and Approved by,

A handwritten signature in black ink that reads "M. J. Leighton". The signature is written in a cursive style with a large initial "M".

Moya Jane Leighton, Town Treasurer and Director of Accounting

A handwritten signature in black ink that reads "Jane Diamanti". The signature is written in a cursive style with a large initial "J".

Jane Diamanti, Commissioner of Corporate Services

A handwritten signature in black ink that reads "Brent Marshall". The signature is written in a cursive style with a large initial "B".

Brent Marshall, Chief Administrative Officer