



BIKE IT COMMITTEE MEETING – SUB COMMITTEE OF THE ACTIVE TRANSPORTATION COMMITTEE

MINUTES

Minutes of the Bike It Committee meeting held on Thursday September 12, 2019, at 6:30 p.m. in the Esquering Room, Halton Hills Town Hall.

MEMBERS PRESENT: Councillor J. Fogal, Chair; G. Price-Jones; H. Price-Jones; A. Stiehl;

STAFF PRESENT: I. Drewnitski, Traffic Analyst; M. Taylor, Active Living Coordinator; C. Singh, Customer Service Specialist

1. Call to order

Councillor J. Fogal called the meeting to order at 6:39 p.m.

2. Declarations of pecuniary interest

There were no disclosures of pecuniary/conflict of interest.

3. Approval of the minutes of the August 8th, 2019 meeting

The committee approved the minutes from the August 8th, 2019 meeting.

4. Business arising from the minutes

a. Traffic circle video edits - *clarification*

- Ivan, spoke with Matt Roj, and they are trying to obtain a Police Officer to do the voice over on the video. However, because there are some changes to the roundabouts including signage and how you enter a roundabout, they are waiting to have the changes completed prior to continuing with the video.
- Ivan, asked if Communications is aware of the video. He spoke with Suzy Mackie, and she said that Communications should be aware of anything that is going to be posted on the website, and they would like some involvement on this project.

- Jane, would like to have Communications see it and add any improvements prior to posting it on the website.

b. Every Metre Matters

i. Progress Report

- Ivan, Every Metre Matters has a website explaining their different initiatives, and also a variety of tools that parents and students can use. There is a calendar on the website for 2019/2020 listing different active events such as walk to school week in October. Can be used to keep track of notable events. Ivan will be meeting with them this week.
- Jane, if any schools in Halton Hills would like to participate, she would like to know so that we can reinforce how great it is that they are participating and maybe she could visit the school to help encourage them. Maybe consider if there is enough lead time that a bike rodeo be held for that specific school. Would need a couple of months' notice but could also get some Firefighters or Police Officers to volunteer.
- Jane, would like to hold a bike rodeo once a year. Maybe an application could be put on the website.
- Ivan, mentioned the safety village area at the Region and thought it was neat.

c. Ontario by Bike – Update

i. Distribution of packages

- Jane, haven't done a lot, will take one package to Matt at the new bike store, Spokes 'N Slopes.
- Glenn, the store has a lot of space for product and service. Currently, not a lot of new bikes in the store as of yet. Will be doing repairs and had bikes in for repairs already.
- Jane, store is a work in progress. If the store owner can get the place going, maybe we can help by holding an event of some kind there. Could possibly launch our new map there. She will take a package from Ontario by Bike to them, so that they can register.

ii. Repair stations – *installation, signage, promotion*

- Ivan, Meagan Cooper is working on the signage, however, she is currently swamped with the hometown hockey event. Therefore, signage will be delayed. He is hoping to speak with her on Friday. Ivan passed around a photo of a similar sign to give committee members an idea what it might look like.
- Ivan, will be plotting locations on where the signs are to go. There will also be a separate sign at the actual location.
- Jane, there needs to be one at Main Street and one along the path by the Gellert.

- Glenn, mentioned adding it to Wayfinding.
- Jane, the current directional signs that are posted are crooked, specifically the one at Main Street and Maple Avenue.
- Ivan, let him know locations with crooked signs and he will have someone go out and repair them.
- Allen, can we add signs to current posts?
- Jane, can't put this sign on the same post as it would be too low and people would hit their heads.
- Ivan, there are concerns with too many signs posted in one area and need to make sure they are spaced out. When there are too many signs posted, people tend not to read the signs.
- Bike Rack –
 - Allen, wanted to bring back the issue of the rusted bike rack by the old Ollie's store and wanted an update on what is happening with it.
 - Jane, took a walk downtown Georgetown with Dick Spear looking for locations for new bike racks. They came up with 14 places that a ring style bike rack could be installed. The Town of Halton Hills will not pay for the purchase of the new bike racks, but they will do the installation. The BIA will pay for the new bike racks, but will most likely purchase 5 rings a year, for 3 years.
 - As for the rusted bike rack, it was taken to the Public Works garage to see if they could weld it back together. If it's not repairable it will be disposed of. Since the bike rack by the Hooded Goblin may not be repairable, it will be first priority that any new bike rack is located close to it first.

5. Terms of Reference for Bike It Committee

- Jane, there are Terms of Reference's for the Active Transportation Advisory Committee which the Bike It Committee is a Sub-Committee of. Section 3.3 of their Terms of Reference discusses Sub-Committees and Working Groups. Valerie Petryniak would like to take the Terms of Reference to Council for approval.
- It notes that the Bike It Committee must comprise of at least 50% of the Active Transportation Advisory Committee members. Jane would like to review this point as it limits the amount of members the Bike It Committee can have.
- Allen, noted that some people can attend the Bike It meetings but as a guest, and not as a member.
- Jane, only members of the committee would have a voting right.

- The Terms of Reference also note that any spending requests must be approved by the Active Transportation Advisory Committee.
- Heather, asked Jane to distribute the Terms of Reference to all committee members to review.
- Ivan, was reviewing the committee page on the Town's website and noted that it was out of date and has started to update it. Ivan has removed Warren Harris' contact information from the page as he is a commissioner. He's also updated the Sub-Committee's name.
- Jane, will circulate the Terms of Reference.

6. ActiveEasy Update

- Marg, there was an ActiveEasy meeting last night and there was a discussion regarding getting training on cycling. In the past, approximately 8 years ago, the Town did run a cycling program for kids, but it died out. Bike rodeos came up in the discussion and a question was asked if any were available or planned?
- Jane, not currently, there is no one trained on the committee to offer programs. In the past Ryan Carney had offered to be an instructor, but then there were not enough registrations to run the program.
- Marg, ActiveEasy is working with a group to help have Physicians write prescriptions to encourage people to get active. There are currently two groups that do this and match-up with private clubs to offer entry level items such as a month free or a class, etc.
- Allen, older adults want to learn how to ride a bike again. How do we get seniors to be more active, get them outside, but also be safe?
- Mention of adult tricycles and electrical assist bicycles.
- Heather, need to make sure that seniors are not just using the assist but also doing some peddling to keep active.
- Marg, at the last meeting had mentioned that ActiveEasy might be involved in some upcoming hockey initiatives. However, hometown hockey will be doing their own active events and therefore ActiveEasy will not be present.

7. Cycle Tourism

a. Update

Allison not in attendance.

b. New Initiatives

None were discussed.

8. Active Transportation Master Plan Update

- Ivan, still in the process of the summer engagement strategy plan. Both the Leathertown Festival and Georgetown Fall Fair were a success. Did have issues with the tent and wind at the fall fair, so walked around with a clipboard

to engage with people and get responses. Will be attending the Craft Beer Festival, but only in the morning at 11 am for approximately an hour. The Town was going to pull out of attending the event, but the Town's attendance had been published in an article so we are required to attend. Had concerns with the type of responses that would be received because of the type of the event and also concerned that people attending would not be locals. Ivan will review with consultants soon and then phase 3 will begin.

9. Bike It To Leathertown Festival – *Review and Recommendations*

a. Routes

- Heather, not as many people as in the past but quite successful and great feedback and appreciation to Councillor Fogal for the family orientated 22k ride.
- Glenn, one group with small children took a short cut and met up with them at the next stop after they rested for a bit. This worked out well.
- Jane, the routes were good.
- Allen, the Town should fix-up the pot holes on the route before the event.
- Jane, half of the route is not in our municipality.
- Allen, need to find out who maintains Town Line and have it fixed.

b. Mapping for leaders and participants

- Glenn, next year will download the GPS file, add some details as the map is thin on details and then PDF and print copies for riders.
- Allen, rode as a participant only on the long tour ride. Commented that the leaders didn't explain the rules of the road at the beginning of the ride and many people were riding 4 wide along the road. He had to ask them to move over to the right. Noted that next year at the beginning of the ride that someone should explain the rules of riding on the road.
- Heather, maybe we can put the rules of the road on the website page.
- Jane, thank you for raising this concern. We will need to do a better job in regards to this next year.
- Allen, had to help someone with a repair during the ride. Mentioned that people should be aware that they should carry a repair kit on their bike.
- Jane, believe that people expect some support as some people have never done a ride before.
- Marg, recommended that ahead of the ride they discuss the rules of the road and having repair kits with people who are participating in the ride, as the recreational rider might not know the rules of the road or to have a bike repair kit handy.
- Allen, bike stores need to be more diligent in selling repair kits and tubes to be put under your saddle in case of emergencies.

- Jane, on another subject, maybe we can hold a clinic at the new bike shop in regards to training and what to know about riding a bike. We can bring this up again in the new year when we discuss the years priorities.

- c. **Promotion**
- d. **Signage**
- e. **Set-up**
- f. **Registrations**
- g. **Improvements or something new?**

10. New Bike Shop – Spokes N Slopes

- a. **How can we help promote the business?**
 - Previously discussed above.
- b. **How can we leverage the location?**

11.Epic Tour Pit Stop #5

- a. **Review**
 - Jane, it went well, except for the one bike repair. Hundreds of people participated and the volunteer students worked well and needed little supervision.
 - Allen, more chairs required for people to sit down and eat. Also, there was also a lot of food left over.
 - Jane, has already submitted comments about the event.
 - Allen, when will we be receiving a \$500 donation towards our committee for attending the event?
 - Ivan, also read that somewhere, that we would have an opportunity to receive \$500.
 - Jane, will follow-up on that. There is to be a social with food sometime this month.

12.Bike Map for Halton Hills

- a. **What to put on the map**
 - Jane, met with Josh Wright from GIS to discuss the project. We need to hand him a paper map with the proposed routes and infrastructure noted on it and he will translate it into a digital layer that we could then print from. One map with routes outlined and one map with infrastructure noted.
 - Allen, rode a 20k loop the other day and will put that on the map.
- b. **Drawings on the maps**
 - Working session between committee members highlighting bike routes and existing infrastructure.

- c. What are the most important destinations and features to highlight?
- d. Routes to highlight
- e. Tourism considerations
- f. Moving forward

13. New Business – What should go on the next agenda?

a. Around the Table – announcements or issues

- Allen, how do we keep from losing items on previous minutes and keep pressure on people to complete these items? An example would be painting symbols on the multiuse paths.
- Allen, concerned with exits at the fire station at Eighth Line and 10 Side Road. The exits go through a multiuse path, but drivers don't look before driving through and almost hit people along the multiuse path. Can we put some type of line or sharks teeth to help drivers be more cautious when crossing through a multiuse path?
- Jane, drivers don't realize they are driving through a multiuse path. Not a stop line per say, but sharks teeth to give drivers a heads up.
- Heather, concerns with the multiuse pad and steep hill.
- Allen, want to promote a route, but want it to also be safe. Painted signs about bikes being on the left and walkers on the right at intersections where people get onto the path.
- Jane, looking to do a pilot project, where at the beginning of the path have pavement markings of a bike and one of a pedestrian. Want to try and see if it works, if so, add them where we can.
- Allen, wondering why there is no sign on Delrex Boulevard to say it's a bike lane.
- Jane, there is no sign because it's not considered a true bike lane. If it was a bike lane, people wouldn't be allowed to park along it, and citizens would be upset if they lost parking privileges there.
- Heather, suggested that maybe there could be a no parking sign along there during school hours? That way students and employees could use it to get to and from school/work? Maybe there is a compromise?
- Jane, next steps will be to give the drawn on maps to employees in Infrastructure to confirm inventory is marked on the map correctly prior to giving it to GIS to create layers.
- Allen, still need to prepare a loop around Acton.

14. Next meeting Thursday September 10th

15. Closure

Meeting concluded at 8:27 p.m.