



BY-LAW NO. 2019-0042

A By-law to delegate authority relating to assessment and taxation appeal matters to the Town Treasurer or his/her designate

WHEREAS Section 33, 34, 39.1, 40 and/or 40.1 of the *Assessment Act*, R.S.O. 1990 c. A.31, as amended (hereinafter referred to as the “Act”) allows a municipality to complain to the Assessment Review Board (ARB) regarding the assessment value of a property;

AND WHEREAS Section 227 of the Municipal Act 2001 states that it is the role of the officers and employees of the municipality to carry out duties required under any Act and duties assigned by the Municipality;

AND WHEREAS the Council of the Town of Halton Hills deems it appropriate to enact this By-Law for the purposes of delegating its duties and discretion with respect to such complaints to the persons holding the position with the Town of Halton Hills as outlined herein.

AND WHEREAS on September 9, 2019, Council for the Town of Halton Hills approved Report No. CORPSERV-2019-0035, dated July 24, 2019, in which certain recommendations were made relating to the Delegation of Authority relating to assessment and taxation appeal matters.

NOW, THEREFORE, BE IT RESOLVED THAT THE COUNCIL OF THE CORPORATION OF THE TOWN OF HALTON HILLS ENACTS AS FOLLOWS:

1. The authority to attend before the Assessment Review Board on assessment or taxation appeals filed by the Town of Halton Hills and on appeals filed by another person, entity or agent is delegated to the Town Treasurer or his or her designate.
2. The authority to execute settlement agreements reached in the course of a taxation appeal is delegated to the Town Treasurer or his or her designate.
3. The authority to withdraw any appeal filed by the Town of Halton Hills should it be determined that it is not in the Town’s best interest to proceed, be delegated to the Town Treasurer or his or her designate.
4. The following persons holding the following positions with the Town of Halton Hills are identified as *Designates* for the purpose of this by-law:
 - Deputy Treasurer
 - Assessment Appeal Analyst
 - Tax Analyst
 - Property Tax Supervisor
5. The consulting firm of Municipal Tax Advisory Group act on behalf and represent the Town of Halton Hills in appeal matters.

6. The authority granted herein shall be in effect for actions with respect to assessment or taxation appeals filed for 2019 and subsequent years and appeals filed in previous years which are not yet completed.

BY-LAW read and passed by the Council for the Town of Halton Hills this 9th day of September, 2019.

MAYOR – RICK BONNETTE

CLERK – SUZANNE JONES