

## **MEMORANDUM**

**TO:** Mayor Bonnette and Members of Council

**FROM:** Keith Hamilton, Planner – Policy

**DATE:** August 14, 2019

**MEMORANDUM NO.:** MEM-PLS-2019-0006

**RE:** D09OPA18.001 & D14ZBA18.002 – 284 Queen Street East (Acton) – Notice of Passing

### **PURPOSE OF THE MEMORANDUM:**

The purpose of this memorandum is to inform Council on the recent passing and adoption of Official Plan and Comprehensive Zoning By-law amendments for 284 Queen Street East in Acton.

### **BACKGROUND:**

On July 8th Council passed two (2) amendments concerning the Official Plan and Zoning By-law Amendment applications seeking to permit the development of sixteen (16) bungalow (1.5-storey) townhouse units on the lands municipally known as 284 Queen Street East in Acton:

- By-law 2019-0038 to amend the Official Plan through Official Plan Amendment (OPA) 36; and,
- By-law 2019-0039 to amend the Comprehensive Zoning By-law 2010-0050.

### **COMMENTS:**

The appeal period for amendments to the Official Plan and Comprehensive Zoning By-law regarding permissions for bungalow townhouses at 284 Queen Street East in Acton expired on July 30<sup>th</sup>, 2019 with no appeals received.

Town approval of the Official Plan and Zoning By-law Amendment applications, and subsequent passing of the amendments, represents the first stage of the approvals process for the development of bungalow townhouses at 284 Queen Street East. The development is also subject to Site Plan Approval and Plan of Condominium applications. Currently a Site Plan Application (D11SPA19.001) for the development is in progress with a Plan of Condominium application forthcoming.

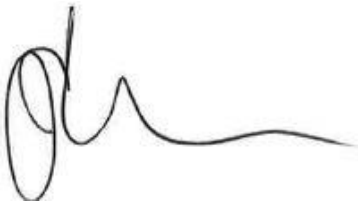
**CONCLUSION:**

This memorandum summarizes the completion of the Official Plan and Zoning By-law Amendment applications to permit medium density residential uses at 284 Queen Street East in Acton. Through two submissions, a Public Information Centre, and Statutory Public Meeting, the Applicant was able to meet all requirements for Town staff to recommend approval and adoption of necessary amendments to facilitate the development of 16 bungalow townhouses on the property.

Reviewed and approved by,

A handwritten signature in black ink, appearing to read "Jeff Markowiak", written in a cursive style.

**Jeff Markowiak, Manager of Development Review**

A handwritten signature in black ink, appearing to read "John Linhardt", written in a cursive style.

**John Linhardt, Commissioner of Planning and Sustainability**

A handwritten signature in black ink, appearing to read "Brent Marshall", written in a cursive style.

**Brent Marshall, Chief Administrative Officer**