



MINUTES

SPECIAL COUNCIL MEETING

MONDAY JULY 8, 2019

The Town of Halton Hills Council met this 8th day of July, 2019, in the Council Chambers, 1 Halton Hills Drive Town Hall, commencing at 2:00 p.m. with Mayor R. Bonnette in the Chair.

MEMBERS PRESENT: Mayor R. Bonnette, Councillor C. Somerville, Councillor J. Hurst, Councillor T. Brown, Councillor B. Lewis, Councillor W. Farrow-Reed, Councillor M. Johnson, Councillor B. Inglis, Councillor A. Lawlor, Councillor J. Fogal, Councillor M. Albano

STAFF PRESENT (Closed Session) A. B. Marshall, CAO, S. Jones, Clerk & Director of Legislative Services, C. Mills, Commissioner of Transportation & Public Works, J. Linhardt, Commissioner of Planning & Sustainability, W. Harris, Commissioner of Recreation & Parks, J. Diamanti, Commissioner of Corporate Services, H. Olivieri, Chief & Commissioner of Fire Services, M.J. Leighton, Manager of Accounting and Town Treasurer, G. Cannon, Chief Librarian, A. Fuller, Manager of Corporate Communications, R. Cockfield, Manager of Strategic Planning & Continuous Improvement, S. Burke, Manager of Strategic Research & Project Coordinator, S. Silver, Senior Advisor Strategic Planning & Continuous Improvement, W. O'Donnell, Deputy Treasurer/Manager of Revenue and Taxation, K. Okimi, Manager of Parks & Open Space (Item 3.4), H. Kaufmann, Recreation Supervisor (Item 3.4), V. Petryniak, Deputy Clerk

STAFF PRESENT (Open Session) A. B. Marshall, CAO, S. Jones, Clerk & Director of Legislative Services, C. Mills, Commissioner of Transportation & Public Works, J. Linhardt, Commissioner of Planning & Sustainability, W. Harris, Commissioner of Recreation & Parks, J. Diamanti, Commissioner of Corporate Services, H. Olivieri, Chief & Commissioner of Fire Services, M.J. Leighton, Manager of Accounting and Town Treasurer, G. Cannon, Chief Librarian, V. Petryniak, Deputy Clerk

Denotes Change from Special Council Agenda

1. OPENING OF THE COUNCIL MEETING

Mayor R. Bonnette called the meeting to order at 2:00 p.m. in the Council Chambers.

2. DISCLOSURES OF PECUNIARY INTEREST/CONFLICT OF INTEREST

Councillor B. Inglis declared a conflict of interest with respect to item 3.2, Report ADMIN-2019-0026, as he is personally mentioned in the report. He did not partake in any discussion or voting on the matter.

3. CLOSED SESSION

Resolution No. 2019-0126

Moved by: Councillor C. Somerville

Seconded by: Councillor W. Farrow-Reed

THAT the Council of the Town of Halton Hills meet in closed session in order to address the following matters:

3.1

REPORT NO. ADMIN-2019-0027

OFFICE OF THE CAO REPORT NO. ADMIN-2019-0027 dated June 25, 2019 regarding a trade secret or scientific, commercial or financial information that belongs to the municipality or local board and has monetary value or potential monetary value.

3.2

REPORT NO. ADMIN-2019-0026

OFFICE OF THE CAO REPORT NO. ADMIN-2019-0026 dated June 25, 2019 regarding personal matters about an identifiable individual, including municipal or local board employees. (HHCEC Board Appointments)

3.3

REPORT NO. TPW-2019-0028

TRANSPORTATION AND PUBLIC WORKS REPORT NO. TPW-2019-0028 dated June 27, 2019 regarding a proposed or pending acquisition or disposition of land by the municipality or local board.

3.4

REPORT NO. RP-2019-0027

RECREATION AND PARKS REPORT NO. RP-2019-0027 dated June 27, 2019 regarding a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organizations. (Special Event Agreement)

CARRIED

Council moved into Closed Session at 2:05 p.m.

4. RECONVENE INTO OPEN SESSION

Resolution No. 2019-0127

Moved by: Councillor J. Fogal

Seconded by: Councillor C. Somerville

THAT the Council for the Town of Halton Hills reconvene this meeting in open session.

CARRIED

Council reconvened in Open Session at 3:35 p.m.

5. GENERAL COMMITTEE

Resolution No. 2019-0128

Moved by: Councillor M. Albano

Seconded by: Councillor M. Johnson

THAT Council do now convene into General Committee.

CARRIED

Councillor J. Fogal assumed the role of Presiding Officer.

1. DELEGATIONS/PRESENTATIONS REGARDING ITEMS IN GENERAL COMMITTEE

a. Lois Ouellette of KPMG and Moya Leighton, Manager of Accounting and Town Treasurer

Presentations were made by L. Ouellette and M. Leighton regarding the Annual Financial Report and Financial Information Return.

**2. MUNICIPAL OFFICERS REPORTS TO BE CONSIDERED BY
GENERAL COMMITTEE**

- a. CORPORATE SERVICES REPORT NO. CORPSERV-2019-0015 dated May 21, 2019 regarding the 2018 Financial Statements, Management Discussion and Analysis, and Financial Information Return.**

Recommendation No. GC-2019-0051

THAT Report CORPSERV-2019-0015 dated May 21, 2019 regarding the 2018 Financial Statements, Management Discussion and Analysis, and Financial Information Return be received;

AND FURTHER THAT the 2018 audited draft Financial Statements, and Financial Information Return be approved as presented and forwarded to Council for approval;

AND FURTHER THAT the 2018 Management Discussion and Analysis be received as information;

AND FURTHER THAT the 2018 audit findings report (Appendix C) be received as information and forwarded to Council for information.

CARRIED

- b. CORPORATE SERVICES REPORT NO. CORPSERV-2019-0028 dated June 13, 2019 regarding the Operating Budget Status as at December 31, 2018 and Final Operating Surplus Distribution.**

Recommendation No. GC-2019-0052

THAT Report No. CORPSERV-2019-0003 dated June 13, 2019 regarding the Operating Budget Status as at December 31, 2018 and Final Operating Surplus Distribution be received;

AND FURTHER THAT Council receive for information the 2018 net operating surplus of \$1,644,939;

AND FURTHER THAT Council approve the transfer of \$870,300 of the operating surplus to the Tax Rate Stabilization Reserve and \$51,300 to the Fire Services Reserve for the purposes of funding the approved one-time 2019 contractual positions in the 2019 Operating Budget;

AND FURTHER THAT Council approve the distribution of \$250,000 of the operating surplus to the Tax Rate Stabilization Reserve for the purposes of funding affordable housing initiatives, as per the confidential attachment;

AND FURTHER THAT Council approve the distribution of the remaining 2018 operating surplus to the Library Capital Reserve in the amount of \$85,921 and the Tax Rate Stabilization Reserve in the amount of \$280,531.

CARRIED

c. CORPORATE SERVICES REPORT NO. CORPSERV-2019-0004 dated June 26, 2019 regarding Capital Budget Status as at December 31, 2018.

Recommendation No. GC-2019-0053

THAT Report No. CORPSERV-2019-0004 dated June 26, 2019 regarding Capital Budget Status as at December 31, 2018 be received;

AND FURTHER THAT staff be authorized to transfer \$47,921 from various funding sources including the Capital Replacement Reserve, the Technology Replacement Reserve and the Asset Management Plan project to finance the unfunded balances as outlined in Table 1;

AND FURTHER THAT staff be authorized to transfer \$446,427 of funds from identified capital projects to capital projects of similar scope as outlined in Table 2;

AND FURTHER THAT staff be authorized to transfer \$75,000 of funds from the Brownfield Development Strategy project and \$60,000 of funds from the Green Economic Development project to the Economic Development and Tourism Strategy project.

CARRIED

d. CORPORATE SERVICES REPORT NO. CORPSERV-2019-0017 dated June 3, 2019 regarding 2018 Financial Statements, Financial Information Return and Audit Findings Report.

Recommendation No. GC-2019-0054

THAT Report No. CORPSERV-2019-0017 dated June 3, 2019 regarding 2018 Financial Statements, Financial Information Return and Audit Findings Report be received;

AND FURTHER THAT the 2018 audited Financial Statements and Financial Information Return be approved as presented;

AND FURTHER THAT the Audit Findings Report provided by KPMG LLP be received for information.

CARRIED

- e. **CORPORATE SERVICES REPORT NO. CORPSERV-2019-0005 dated June 26, 2019 regarding 2018 Completed Capital Projects.**

Recommendation No. GC-2019-0055

THAT Report No. CORPSERV-2019-0005 dated June 26, 2019 regarding 2018 Completed Capital Projects be received as information.

CARRIED

- f. **CORPORATE SERVICES REPORT NO. CORPSERV-2019-0012 dated June 14, 2019 regarding the 2018 Treasurer's statement for development charges reserve funds, parkland dedication reserve fund and the public benefits reserve fund.**

Recommendation No. GC-2019-0056

THAT Report No. CORPSERV-2019-0012 dated June 14, 2019 regarding the 2018 Treasurer's statement for development charges reserve funds, parkland dedication reserve fund and the public benefits reserve fund be received.

CARRIED

- g. **CORPORATE SERVICES REPORT NO. CORPSERV-2019-0029 dated July 3, 2019 regarding the Federal Gas Tax One-Time Payment.**

Recommendation No. GC-2019-0057

THAT Report No. CORPSERV-2019-0029 dated July 3, 2019 regarding the Federal Gas Tax One-Time Payment be received;

AND FURTHER THAT Council approve the allocation of the Federal Gas Tax Fund one-time payment to the capital projects identified in Table 1 of Report CORPSERV-2019-0029.

CARRIED

3. ADJOURN BACK INTO COUNCIL

Recommendation No. GC-2019-0058

THAT General Committee do now reconvene into Council.

CARRIED

6. REPORTS AND RECOMMENDATIONS FORWARDED FROM GENERAL COMMITTEE FOR APPROVAL

Resolution No. 2019-0129

Moved by: Councillor J. Fogal

Seconded by: Councillor T. Brown

THAT the recommendations regarding the Reports & Memorandums from the Monday, July 8, 2019 General Committee Meeting are hereby adopted:

GC-2019-0051

GC-2019-0052

GC-2019-0053

GC-2019-0054

GC-2019-0055

GC-2019-0056

GC-2019-0057

CARRIED

7. MOTION TO ADOPT CLOSED SESSION ITEMS

3.1

REPORT NO. ADMIN-2019-0027

OFFICE OF THE CAO REPORT NO. ADMIN-2019-0027 dated June 25, 2019 regarding a trade secret or scientific, commercial or financial information that belongs to the municipality or local board and has monetary value or potential monetary value.

Resolution No. 2019-0130

Moved By Councillor J. Fogal

Seconded By Councillor M. Albano

THAT Report No. ADMIN-2019-0027 dated June 25, 2019 regarding a trade secret or scientific, commercial or financial information that belongs to the municipality or local board and has monetary value or potential monetary value be received;

AND FURTHER THAT Staff carry out Council's direction on this matter.

CARRIED

3.2

REPORT NO. ADMIN-2019-0026

OFFICE OF THE CAO REPORT NO. ADMIN-2019-0026 dated June 25, 2019 regarding personal matters about an identifiable individual, including municipal or local board employees. (HHCEC Board Appointments)

Resolution No. 2019-0131

Moved by: Councillor T. Brown

Seconded by: Councillor M. Johnson

THAT Report No. ADMIN-2019-0026 dated June 25, 2019 regarding personal matters about an identifiable individual, including municipal or local board employees (HHCEC Board Appointments) be received;

AND FURTHER THAT Staff carry out Council's direction on this matter.

CARRIED

3.3

REPORT NO. TPW-2019-0028

TRANSPORTATION AND PUBLIC WORKS REPORT NO. TPW-2019-0028 dated June 27, 2019 regarding a proposed or pending acquisition or disposition of land by the municipality or local board.

Resolution No. 2019-0132

Moved by: Councillor B. Inglis

Seconded by: Councillor B. Lewis

THAT Report No. TPW-2019-0028 dated June 27, 2019 regarding a proposed or pending acquisition or disposition of land by the municipality or local board be received;

AND FURTHER THAT staff carry out Council's direction on this matter.

CARRIED

3.4

REPORT NO. RP-2019-0027

RECREATION AND PARKS REPORT NO. RP-2019-0027 dated June 27, 2019 regarding a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other

negotiations of a person, group of persons, or organizations. (Special Event Agreement)

Resolution No. 2019-0133

Moved by: Councillor W. Farrow-Reed

Seconded by: Councillor B. Inglis

THAT Report No. RP-2019-0027 dated June 27, 2019 regarding a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organizations (Special Event Agreement) be received;

AND FURTHER THAT Staff carry out Council's direction on this matter.

CARRIED

8. CONSIDERATION OF BYLAWS

Resolution No. 2019-0134

Moved by: Councillor C. Somerville

Seconded by: Councillor M. Johnson

THAT the following Bills are hereby passed by Council;

AND FURTHER THAT the Mayor and Clerk are hereby authorized to execute the said by-laws and affix the seal of the Corporation thereto:

BY-LAW NO. 2019-0029

A By-law to adopt the proceedings of the Special Council Meeting held on the 8th day of July 2019 and to authorize its execution.

CARRIED

9. ADJOURNMENT

Resolution No. 2019-0135

Moved by: Councillor M. Albano

Seconded by: Councillor B. Lewis

THAT this Council meeting do now adjourn at 4:30 p.m.

CARRIED

Rick Bonnette, MAYOR

Suzanne Jones, CLERK