

REPORT

REPORT TO: Chair and Members of the Planning, Public Works and Transportation Committee

REPORT FROM: Michelle Mathies, Project Manager, Municipal Infrastructure

DATE: August 27, 2019

REPORT NO.: TPW-2019-0027

RE: Connecting Links Update

RECOMMENDATION:

THAT Report No. TPW-2019-0027, dated August 27, 2019, regarding Connecting Links Update, be received;

AND FURTHER THAT the Manager of Purchasing be authorized to issue a Change Order/Purchase Order to GHD Limited, 65 Sunray Street, Whitby, Ontario, L1N 8Y3, in the amount of \$16,000.00 (excluding HST), for the purpose of undertaking the Engineering Design Update for the Main Street North over CNR Bridge, Site 13, Rehabilitation in Halton Hills (Georgetown);

AND FURTHER THAT the Manager of Purchasing be authorized to issue a Change Order/Purchase Order to GHD Limited, 65 Sunray Street, Whitby, Ontario, L1N 8Y3, in the amount of \$250,000.00 (excluding HST), for the purpose of Contract Administration and Inspection of the Main Street North over CNR Bridge, Site 13, Rehabilitation in Halton Hills (Georgetown).

BACKGROUND:

In 2017, the Town of Halton Hills was awarded funding from the Ministry of Transportation's Connecting Link Funding Program for the design phase of the Main Street North over CNR Bridge, Site 13, Rehabilitation. Through a competitive Request for Proposal (RFP P-078-17) process, a contract was awarded to GHD Limited.

COMMENTS:

In July 2019, the Town of Halton Hills was awarded funding from the Ministry of Transportation Program for the design update, contract administration, inspection, and construction for the rehabilitation of the Main Street North over CNR Bridge, Site 13, Rehabilitation in Halton Hills (Georgetown), in the amount of \$2,962,787.00.

To enable the project to proceed, the Ministry of Transportation requires that a Report from Council that includes a Resolution or By-law authorizing the first Contract to initiate the project be received by the Ministry no later than September 30, 2019.

The update in design work is due to the time elapsed from the initial detailed deck condition survey completed in 2014 which has exceeded MTO's time allowance (5 years), and there is additional deterioration of the concrete girders since the 2017 inspection and design work. This updated design is expected to be completed in September, 2019. The works are to be tendered in December, 2019, with the construction phase planned to commence in early 2020; with completion in November 2020. Staff is recommending that GHD Limited provide the contract administration and inspection for the construction phase as they are the Engineer of Record for the design phase and have the expertise and resources to successfully complete the assignment. Staff have reviewed GHD Limited's proposal for the change in scope and find the proposal to be fair and reasonable. The Town's Purchasing Policy requires Council to authorize this change in scope and award of the Contract through a Report to Council.

RELATIONSHIP TO STRATEGIC PLAN:

There are a number of objectives within the Town's Strategic Plan that are directly related to the implications involved with the award of the Ministry of Transportation's Connecting Link Funding Program:

- H.1 To provide infrastructure and services that meets the needs of our community in an efficient, effective and environmentally sustainable manner.
- H.6 To work with other orders of government to ensure the provision of a safe, diverse and integrated transportation system.

FINANCIAL IMPACT:

The table below, from the approved funding application outlines the financial information.

Section 10 - Project Financial Information	
Refer to Program Guide for information about project eligible costs	
Total Project Costs (Include any water, wastewater, utility work and HST)	\$3,655,605.43
Total Project Costs (Exclude any third party contributions. Include HST)	\$0.00
Eligible Connecting Link Project Costs (Include HST)	\$3,655,605.43
Eligible Connecting Link Project Net Costs (Exclude HST Rebate)	\$3,291,985.91
Amount of Provincial Funding Requested (No greater than 90% of eligible project costs to maximum of \$3 million)	\$2,962,000.00
Provincial Funding as % of Eligible Project Net Costs (Maximum of 90%)	90%

Section 11 - Project Cost Details				
Refer to Program Guide for information about eligible project costs.				
Activities (Include HST)	Fiscal Year			Total Costs
	April 1, 2019 – March 31, 2020	April 1, 2020 – March 31, 2021	April 1, 2021 – March 31, 2022	
Environmental Assessment / Permits (if any)				
Engineering/Design	\$16,000.00			
Project Management / Contract Administration		\$250,000.00		
Construction		\$2,969,049.05		
Miscellaneous				
Total Eligible Costs* (Include HST)				\$3,655,605.43
Estimated HST Rebate				\$363,619.51
Total Net Eligible Costs* (Exclude HST Rebate)				\$3,291,985.91

Town of Halton Hills was awarded funding from the Ministry of Transportation in the amount of \$2,962,787.00.

The Town's portion of the funding (\$329,198.91) for Main Street North over CNR Bridge, Site 13, Rehabilitation in Halton Hills (Georgetown), will be derived from the Capital Replacement Reserve (approved in Report No. TPW-2019-0024).

CONSULTATION:

Staff consulted with Ontario Ministry of Transportation staff regarding the Contribution Agreement, schedule, project milestones, and reporting requirements.

Internally, staff consulted with the Town Clerk and Manager of Accounting in the preparation of this Report.

The Manager of Purchasing is in agreement with this recommendation.

The Manager of Accounting and Town Treasurer is in agreement with this recommendation.

The Manager of Transportation is aware of the project.

PUBLIC ENGAGEMENT:

Public engagement is not applicable.

SUSTAINABILITY IMPLICATIONS:

The Town is committed to implementing our Community Sustainability Strategy, Imagine Halton Hills. Doing so will lead to a higher quality of life. The relationship between this Report and the Strategy is summarized below:

The recommendation outlined in this report advances the Strategy's implementation.

The Main Street North over CNR Bridge, Site 13, Rehabilitation in Halton Hills (Georgetown) supports two pillars of sustainability by providing economic prosperity through infrastructure renewal and provides social well-being by providing reliable transportation. The alignment of this report with the Community Sustainability Strategy is good.

COMMUNICATIONS:

Notice of Construction letters will be hand-delivered to affected residents and businesses. Additional notices will be sent to residents and businesses informing of any delays in work. The work zone will be staged; one side of the bridge completely closed and allowing one lane of traffic permitted in each direction. Emergency services will be notified of the lane closures.

Town staff will work closely with the successful contractor to ensure the work is carried out in accordance with the contract documents and with as little disruption to the local community and public traffic, as possible.

CONCLUSION:

It is recommended that staff issue a change order(s)/purchase order(s) to GHD Limited to provide the required Engineering Design Update and Contract Administration and Inspection services to complete this project.

Reviewed and Approved by,

A handwritten signature in cursive script, reading "Simone Gourlay".

Simone Gourlay, Manager of Purchasing

A handwritten signature in cursive script, reading "Bill Andrews".

Bill Andrews, Director of Engineering

A handwritten signature in cursive script, reading "Chris Mills".

Chris Mills, Commissioner of Transportation and Public Works

A handwritten signature in cursive script, reading "Brent Marshall".

Brent Marshall, Chief Administrative Officer