

## REPORT

**REPORT TO:** Chair and Members of the Community and Corporate Affairs Committee

**REPORT FROM:** Jamie Smith, Facility Supervisor – Halton Hills Cultural Centre

**DATE:** May 31, 2019

**REPORT NO.:** RP-2019-0025

**RE:** Award of Request for Proposal P-032-19 for Electric Services Roster and Award of Request for Proposal P-033-19 for Plumbing Roster.

### RECOMMENDATION:

THAT Report No. RP-2019-0025 dated May 31, 2019, regarding the Award of Request for Proposal P-032-19 for Electric Services Roster and Award of Request for Proposal P-033-19 for Plumbing Roster, be received;

AND FURTHER THAT Council authorizes the award of maintenance contracts to the following companies for a two (2) year period with an option to renew for three (3) one (1) year terms to:

#### Electricians:

- i) Arbeiter Electric, 12651 Sixth Line, Limehouse, ON L0P 1H0
- ii) Halton Hills Electrical Contracting, 2 Commerce Crt. Acton, ON L7J 2X3
- iii) Holley Electric Limited, 20 Haggert Ave. N. Brampton, ON L6X 1Y3
- iv) Nadelec Contracting Inc., PO Box 416, Milton, ON L9T 4Y9
- v) Raspen Electrical Services Co. Ltd., 361 Baverstock Crescent, Milton, ON L9T 5L2

#### Plumbers:

- i) Catt Contracting, 49 Normandy Blvd., Georgetown, ON L7G 1V9
- ii) GTA Plumbing Ltd., 3995 Sladeview Crescent, Unit 6, Mississauga, ON L5L 5Y1
- iii) Roszell Plumbing & Heating Ltd., 2345 Wycroft Road, Unit 30, Oakville, ON L6L 6L8

AND FURTHER THAT the Manager of Purchasing be authorized to issue the necessary purchase orders as required to a total upset limit of \$225,000.00 exclusive of HST for the three (3) year contract for the electricians and an upset limit of \$100,000.00 for the

three (3) year contract for the plumbers and subsequent renewal purchase orders based on performance and price negotiations.

**BACKGROUND:**

As part of the ongoing operation and upkeep of the Town’s municipal facilities, electrical and plumbing services are frequently required. In the past, electric services were contracted as needed and projects were priced, contracted and co-ordinated by the facility requiring the service at the time. In 2014, this practice was changed to better comport with the Purchasing Policy, and Purchasing staff worked with other departments to issue and award contracts for ongoing services over a period of years. These contracts were issued as 2-year confirmed contracts, with the potential for three (3) 1-year extensions. These contracts will expire on August 31, 2019, precipitating the need to tender a new RFP for these services.

**COMMENTS:**

A RFP was issued for electricians and plumbers April 16, 2019. The bids were posted on the Town’s website and advertised on the bidsandtenders.ca website. A total of twenty-nine (29) bid documents were downloaded and sixteen (16) submissions were received for the electricians as follows:

<b>Vendor</b>	<b>Location</b>
9923837 Canada Inc.	Etobicoke, ON
Adduco Electrical Solutions Ltd.	Mississauga, ON
Arbeiter Electric	Limehouse, ON
Bradco Electrical Services Ltd.	Mississauga, ON
Carney Electric Limited	Georgetown, ON
Hammer Electric Inc.	Georgetown, ON
Halton Hills Electrical Contracting	Acton, ON
Holaco Installations Limited	Hamilton, ON
Holley Electric	Brampton, ON
Nadelec Contracting Inc.	Milton, ON
Powerful Group of Companies Inc.	Mississauga, ON
Procal Electric Inc.	Stoney Creek, ON
Raspen Electrical Services Co. Ltd.	Milton, ON
RPM Industrial Inc.	Tottenham, ON
Sea Energy Services	Georgetown, ON
Trade Source Inc.	Cambridge, ON

A total of eleven (11) bid documents were downloaded and eight (8) submissions were received for the plumbers as follows:

<b>Vendor</b>	<b>Location</b>
Catt Contracting	Georgetown, ON
Glen Richardson Plumbing &	Burlington, ON

Heating Ltd.	
GTA Plumbing Ltd.	Mississauga, ON
Pipe All Plumbing & Heating Ltd.	Woodbridge, ON
Pitton Plumbing & Heating Inc.	Hamilton, ON
Powerful Group of Companies Inc.	Mississauga, ON
Rapid Plumbing Inc.	Toronto, ON
Roszell Plumbing & Heating Ltd.	Oakville, ON

Bids were evaluated by a staff team from the user departments based on price, experience and qualifications. The process was facilitated by Purchasing staff. The following five (5) bidders were identified as the preferred vendors to be placed on the roster for electric services:

1. Arbeiter Electric
2. Halton Hills Electrical Contracting
3. Holley Electric Limited
4. Nadelec Contracting Inc.
5. Raspen Electrical Services Co. Ltd.

The following three (3) bidders were identified as the preferred vendors to be placed on the roster for plumbing services:

1. Catt Contracting
2. GTA Plumbing Ltd.
3. Roszell Plumbing & Heating Ltd.

**RELATIONSHIP TO STRATEGIC PLAN:**

This report supports Council’s Strategic Priority regarding “the effective, efficient and economical delivery of the Town’s existing services”.

**FINANCIAL IMPACT:**

The contract award will result in a secure unit price for electric and plumbing services until August 31, 2021. The funding for the contracting of these services will come from operating budget accounts for each facility.

**CONSULTATION:**

A multi-department evaluation committee worked in conjunction with Town Purchasing staff. The Manager of Purchasing is in agreement with this award.

**PUBLIC ENGAGEMENT:**

No public engagement is required for this report.

**SUSTAINABILITY IMPLICATIONS:**

The Sustainability Implications of the recommendations of this report were reviewed against the requirements of the Town's Sustainability Implications Worksheet. The Worksheet is completed for substantial non-administrative reports, major projects, studies, policies and initiatives that are relevant to advancing the Town's economic, cultural, environmental and social wellbeing, and quality of life. Since this report is none of the latter, the Sustainability Implications section is not applicable.


**COMMUNICATIONS:**

Staff have been made aware of the roster and its intended use.

**CONCLUSION:**

Staff is recommending that Arbeiter Electric, Halton Hills Electrical Contracting, Holley Electric Limited, Nadelec Contracting Inc., Raspen Electrical Services Co. Ltd. be awarded the contract for Electric Services and that Catt Contracting, GTA Plumbing Ltd., Roszell Plumbing & Heating Ltd. be awarded the contract for Plumbing Services for the Town of Halton Hills.

Reviewed and Approved by,



Stephen Hamilton, Manager of Facilities



Simone Gourlay, Manager of Purchasing



Warren Harris, Commissioner of Recreation and Parks



Brent Marshall, Chief Administrative Officer