



## REPORT

**REPORT TO:** Mayor Bonnette and Members of Council

**REPORT FROM:** Michelle Mathies, Project Manager, Municipal Infrastructure

**DATE:** May 22, 2019

**REPORT NO.:** TPW-2019-0024

**RE:** Connecting Links Update and Contribution Agreement

### RECOMMENDATION:

THAT Report No. TPW-2019-0024, dated May 22, 2019, regarding Connecting Links Update and Contribution Agreement, be received;

AND FURTHER THAT Council supports the application to the Ministry of Transportation (MTO) for the Main Street North Bridge, Site No. 13, Rehabilitation in Halton Hills (Georgetown), as part of the Connecting Link Funding Program;

AND FURTHER THAT if the Town is successful in securing funding from the Connecting Link Funding Program, Council be requested to pass a resolution to enter into an Agreement with MTO and authorize the Mayor and Clerk to execute the necessary contract documents for this project;

AND FURTHER THAT if the Town is successful in securing funding from the Connecting Link Funding Program, that 10% of the cost to the maximum of \$300,000.00 be derived from the Capital Replacement Reserve;

AND FURTHER THAT a copy of this resolution be forwarded to MTO.

### BACKGROUND:

On March 29, 2017, a letter from the Minister of Transportation, Stephen Del Duca, advised Mayor Rick Bonnette that the Town of Halton Hills was selected for funding under the first intake of the Connecting Links Program for the detailed design of Main Street North Bridge, Site No. 13 in Halton Hills (Georgetown). The detailed design phase of the project was completed in 2018, with the intent that when Connecting Links Funding was available next, the Town of Halton Hills was to apply for funds to cover the construction phase of the project.

In April, 2019, the Province committed to a dedicated Connecting Link Funding Program to help seventy-seven (77) municipalities pay for the construction and repair of their Connecting Link infrastructure.

This funding will be application based. The MTO will provide funding for up to 90% of eligible project costs, to a maximum of \$3 million per project. Applicants are required to contribute the remaining 10% of eligible project costs and pay for all ineligible project costs.

#### **COMMENTS:**

To enable the project to proceed (if successful), MTO requires that the Town enter into a Contribution Agreement (Agreement) for the funding as outlined above. This Agreement must be signed and returned to the MTO, accompanied by a Council resolution.

The MTO will notify the successful Municipalities in June, 2019. Due to the late award, the eligible timeframe is being extended into 2019-2020 to allow for construction completion.

Work will commence immediately upon award to review the initial design work, and prepare the tender package for release in late 2019. The rehabilitation work is expected to take seven (7) months, with completion expected November, 2020. The Contract Administration and Inspection for this project will be completed by the Consultants currently retained to complete the detailed design. This work will be supported by Town staff.

In order to meet the requirements of the Contribution Agreement, work will begin immediately for the project. To make funds available for the supporting contracted services, the Town's portion of the eligible project cost, \$300,000.00, must be transferred from the Capital Replacement Reserve.

#### **RELATIONSHIP TO STRATEGIC PLAN:**

There are a number of objectives within the Town's Strategic Plan that are directly related to the implications involved with the cancellation of the MTO's Connecting Link Funding Program:

- H.1 To provide infrastructure and services that meets the needs of our community in an efficient, effective and environmentally sustainable manner.
- H.6 To work with other orders of government to ensure the provision of a safe, diverse and integrated transportation system.

**FINANCIAL IMPACT:**

The total estimated cost for the project is \$3,000,000.00.

Should the application be approved for the MTO Connecting Link Funding Program, the following will apply:

The Town's portion of the funding (\$300,000.00) for the MTO Main Street North Bridge, Site No. 13, structure rehabilitation in Halton Hills (Georgetown), be derived from the Capital Replacement Reserve.

**CONSULTATION:**

Staff consulted with MTO staff regarding the Contribution Agreement, schedule, project milestones, and reporting requirements.

The Town Clerk is aware of this report.

The Manager of Accounting and Town Treasurer is aware of this report.

The Manager of Transportation is aware of this report.

**PUBLIC ENGAGEMENT:**

There was no public engagement required for this report.

**SUSTAINABILITY IMPLICATIONS:**

The Town is committed to implementing our Community Sustainability Strategy, Imagine Halton Hills. Doing so will lead to a higher quality of life. The relationship between this report and the Strategy is summarized below:

The recommendation outlined in this report advances the Strategy's implementation.

The Main Street North Bridge, Site No. 13 Rehabilitation supports two pillars of sustainability by providing economic prosperity through infrastructure renewal and provides social well-being by providing reliable transportation. The alignment of this Report with the Community Sustainability Strategy is good.

**COMMUNICATIONS:**

The Agreement with the Ministry of Transportation will outline signage requirements of the project. The Town of Halton Hills will host a Public Information Centre in the fall of 2019 prior to the commencement of construction. Notice of Construction letters will be hand-delivered to affected businesses and property owners prior to commencement. Additional notices will be sent to businesses and property owners informing of any delays in work. Town staff will work closely with the successful Contractor to ensure the

work is carried out in accordance with the contract documents and with as little disruption to the local community as possible.

**CONCLUSION:**

In order to be eligible for funding, a Council resolution to support the Town's Connecting Links Funding Program application must be provided to MTO prior to June 14, 2019.

In order to receive funding in an amount up to \$2,700,000.00 through the Connecting Links Funding Program for the final design and construction of the Rehabilitation of Main Street North Bridge, Site No.13 in Halton Hills (Georgetown), the Province requires the Town to enter into a Contribution Agreement upon award of the funding.

Further, in order to make funds available for contracted services, staff is requesting the authorization to transfer the Town's portion of the eligible project cost, \$300,000.00, from the Capital Replacement Reserve.

Reviewed and Approved by,

A handwritten signature in black ink, appearing to read "M. J. Leighton".

**Moya Jane Leighton, Manager of Accounting and Town Treasurer**

A handwritten signature in black ink, appearing to read "C. Mills".

**Chris Mills, Commissioner of Transportation and Public Works**

A handwritten signature in black ink, appearing to read "Brent Marshall".

**Brent Marshall, Chief Administrative Officer**