

Board Members Present: Beverley King (Vice Chair), Sandy Mackenzie, Cindy Robinson (Treasurer), Randy Kerman (Secretary), Jane Fogal (Council Appointee), Tony Rampulla, Suzanne Clarke (Chair), Maria Bettencourt, Carolyn Callero,

Regrets: Connie Ward

Guests: Catharine Frith (Halton Regional Small Business Centre)

Staff Attending: Nikki Jackson (Interim BIA manager), Sheena Switzer (BIA manager)

1. Call to order – 9:00 am By Randy Kerman – Acting Chair

2. Acceptance of Agenda:

Motion: To Approve the Amended Agenda

Motion Moved By: Sandy Mackenzie

Second: Cindy Robinson

Motion passed

3. Declaration(s) of Conflict of Interest

None

4. Approval of Previous Meeting Minutes

Motion: To Approve the Meeting Minutes of the March 12, 2019 Board Meeting as amended

Motion Moved By: Randy Kerman

Second: Cindy Robinson

Motion passed

5. Correspondence – Nikki

a) TOHH - Municipal Assistance Funding approved (receiving \$2050)

b) TOHH – Renewed status as a Community Registered Group

6. Guest's introduction to the board – Katharine Frith, Halton Region Small Business Centre: Main focus is retail, how they can help

Visitation – visit the business owners in their stores

Grants – starter companies up to \$4500, starter plus up to \$4500

Market research – global outreach

Resource Group – various partnerships and resource access

7. Consent Agenda – None

8. Manager's Report

Attached

Action: Report accepted with no changes

Discussion about wayfinding signs for our new location, Vacancies

Sandy asked about a report on data collection and action to the Strategic Plan committee.

9. Business arising - None

10. Council update - Jane Fogal

Stakeholders engaging talk with HH

Destination Downtown study

Transit study

Bike corral

Motion: To continue the corral in the same location as last year

Motion Moved By: Jane Fogal

Second: Tony Rampulla

Motion passed

11. Financial Statements - Cindy Robinson

a. Acceptance of financial statements

Motion: To accept the February financial statements as presented

Motion Moved By: Cindy Robinson

Second: Maria Bettencourt

Motion passed

Motion: To accept the March financial statements as presented

Motion Moved By: Cindy Robinson

Second: Maria Bettencourt

Motion passed

12. Committee Updates

- a) Governance – Beverley** By-laws will be coming to the board next meeting and policies in June or July
- b) Farmers market – Sheena** looking at wasp traps to help, sustainability grant, Signage being worked on, Truck for safety is going to be set up again. New farmer from Beamsville taking 4 stalls
- c) Beautification – Sheena** Long term report coming, Bike racks, Signage, Posts for Banners, Planter hangers being replaced where needed. Request for painting the boards on the McGibbon. Plaque program going ahead, Back street mural needs attention (going to approach the schools about new ones) Also some planters for around the BIA offices.

13. New Business

Motion: To approve Glazed expressions Façade improvement grant for the amount of \$1830.60 which is half of the lower quote provided

Motion Moved By: Beverly King

Second: Suzanne Clarke

Motion carried

Susanne Clarke – due to work complications she is resigning from the Chair position.

Nominations were open to replace her:

Randy Kerman was nominated by Beverly King Second: Cindy Robinson

Nominations were closed and Randy Kerman was appointed as Chair

Nominations were open to replace Randy Kerman as Secretary:

Susanne Clarke was nominated by Beverly King Second: Cindy Robinson

Nominations were closed and Susanne Clarke was appointed as Secretary

14. Meeting Adjournment:

Motion: To Adjourn

Motion Moved By: Cindy Robinson

Second: Tony Rampulla

Motion passed

There being no further business to conduct the Georgetown BIA adjourned at 10:15 am



**Downtown Georgetown BIA
Board Meeting Minutes – April 9, 2019 meeting
To be approved on May 14, 2019 – 9:00 AM Start**

Next Meeting – Tuesday May 14, 2019 @ 9:00 AM