Board Members Present: Beverley King (Vice Chair), Sandy Mackenzie, Cindy Robinson (Treasurer), Randy Kerman (Secretary), Jane Fogal (Council Appointee), Tony Rampulla, Suzanne Clarke (Chair), Maria Bettencourt, Carolyn Callero,

Regrets: Connie Ward

Guests: Catharine Frith (Halton Regional Small Business Centre)

Staff Attending: Nikki Jackson (Interim BIA manager), Sheena Switzer (BIA manager)

1. **Call to order – 9:00 am** By Randy Kerman – Acting Chair

2. **Acceptance of Agenda:**

   *Motion: To Approve the Amended Agenda*

   Motion Moved By: Sandy Mackenzie Second: Cindy Robinson

   Motion passed

3. **Declaration(s) of Conflict of Interest**

   None

4. **Approval of Previous Meeting Minutes**

   *Motion: To Approve the Meeting Minutes of the March 12, 2019 Board Meeting as amended*

   Motion Moved By: Randy Kerman Second: Cindy Robinson

   Motion passed

5. **Correspondence – Nikki**

   a) TOHH - Municipal Assistance Funding approved (receiving $2050)
   
   b) TOHH – Renewed status as a Community Registered Group

6. **Guest’s introduction to the board** – Katharine Frith, Halton Region Small Business Centre: Main focus is retail, how they can help

   *Visitation* – visit the business owners in their stores

   *Grants* – starter companies up to $4500, starter plus up to $4500

   *Market research* – global outreach

   *Resource Group* – various partnerships and resource access

7. **Consent Agenda – None**

8. **Manager’s Report**

   *Attached*

   **Action: Report accepted with no changes**

   Discussion about wayfinding signs for our new location, Vacancies

   Sandy asked about a report on data collection and action to the Strategic Plan committee.

9. **Business arising - None**

10. **Council update - Jane Fogal**

    Stakeholders engaging talk with HH

    Destination Downtown study

    Transit study

    Bike corral
11. Financial Statements - Cindy Robinson
   a. Acceptance of financial statements

   Motion: To accept the February financial statements as presented
   Motion Moved By: Cindy Robinson                 Second: Maria Bettencourt
   Motion passed

   Motion: To accept the March financial statements as presented
   Motion Moved By: Cindy Robinson                 Second: Maria Bettencourt
   Motion passed

12. Committee Updates
   a) Governance – Beverley By-laws will be coming to the board next meeting and policies in June or July
   b) Farmers market – Sheena looking at wasp traps to help, sustainability grant, Signage being worked on, Truck for safety is going to be set up again. New farmer from Beamsville taking 4 stalls
   c) Beautification – Sheena Long term report coming, Bike racks, Signage, Posts for Banners, Planter hangers being replaced where needed. Request for painting the boards on the McGibbon. Plaque program going ahead, Back street mural needs attention (going to approach the schools about new ones) Also some planters for around the BIA offices.

13. New Business

   Motion: To approve Glazed expressions Façade improvement grant for the amount of $1830.60 which is half of the lower quote provided
   Motion Moved By: Beverley King                 Second: Suzanne Clarke
   Motion carried

   Susanne Clarke – due to work complications she is resigning from the Chair position.

   Nominations were open to replace her:
   Randy Kerman was nominated by Beverley King     Second: Cindy Robinson
   Nominations were closed and Randy Kerman was appointed as Chair

   Nominations were open to replace Randy Kerman as Secretary:
   Suzanne Clarke was nominated by Beverley King    Second: Cindy Robinson
   Nominations were closed and Suzanne Clarke was appointed as Secretary

14. Meeting Adjournment:

   Motion: To Adjourn
   Motion Moved By: Cindy Robinson                 Second: Tony Rampulla
   Motion passed

   There being no further business to conduct the Georgetown BIA adjourned at 10:15 am
Downtown Georgetown BIA
Board Meeting Minutes – April 9, 2019 meeting
To be approved on May 14, 2019 – 9:00 AM Start

Next Meeting – Tuesday May 14, 2019 @ 9:00 AM