



## **ACTIVE TRANSPORTATION COMMITTEE**

### **MINUTES**

Minutes of the Active Transportation Committee meeting held on Tuesday, March 26, 2019, at 6:30 p.m., in the Esqueing Room Halton Hills Town Hall.

**MEMBERS PRESENT:** Councillor J. Fogal, Chair; K. Willard, Halton Region; A. Sommer; R. Hendry; C. Lenz; A. Stiehl; T. Keenie; S. Superina

**REGRETS:** Councillor C. Somerville; Councillor W. Farow-Reed; G. Price-Jones; A. Welter

**STAFF PRESENT:** K. Okimi, Manager of Parks & Open Space; R. Stribbell, Transportation Planner; M. Taylor, Recreation Coordinator; V. Petryniak, Deputy Clerk

#### **1. INTRODUCTIONS**

Councillor J. Fogal introduced herself as the Chair of the Active Transportation Committee and each member and staff present gave a brief introduction as well.

#### **2. CODE OF CONDUCT**

V. Petryniak explained the new requirements mandated by the Province of Ontario for all Municipal Councils to adopt a Code of Conduct which outlines the ethical framework to provide accountable and transparent practices within the roles and responsibilities of all local boards and committees. All members of the committee were given copies of the Code of Conduct which outlines rules and processes. Members were asked to take time to read the Code of Conduct and at the next meeting will sign a waiver stating they have reviewed and understand the principles regarding the Code of Conduct.

#### **3. TERMS OF REFERENCE**

J. Fogal gave a brief overview of the committee's terms of reference and explained the difference between the Active Transportation Committee and the Bike It subcommittee. Staff are currently working on a new terms of reference which will be shared with the committee when complete.

**4. MAIN STREET AND MAPLE AVENUE MULTI-PURPOSE PATHWAY**

R. Stribbell informed the committee the multi-purpose path at the corner of Main Street and Maple Ave will be reconstructed this summer to accommodate a right turn lane from Main Street turning right onto Maple Ave. Although still in the design phase, staff are anticipating the construction to be complete during the summer to avoid conflicts with youth walking to and from school.

**5. ACTIVE TRANSPORTATION MASTER PLAN UPDATE**

R. Stribbell gave the committee background information on the Active Transportation Master Plan and explained the Committee will be the steering committee for the master plan. Staff are currently reviewing information from the consultant and are still in Phase I of the study. A Public Information Centre (PIC) has tentatively been scheduled for May 1<sup>st</sup> as well as the “Let’s Talk Halton Hills” webpage will have all of this information available.

**6. GLEN WILLIAMS TRAIL NETWORK**

K. Okimi discussed the trail system in Glen Williams, and how staff have worked with the residents there to create a central map identifying all the routes that need to be explored in detail. These trails will be looked at when the Town receives development applications. He asked the committee to endorse the trails in principle.

RECOMMENDATION NO. AT-2019-0001

THAT the preliminary trail network shown on the Glen Williams Gathering Places, Parks, Trails & Open Space Plan be endorsed in principle for use by staff in reviewing Development applications;

AND FURTHER THAT the Glen Williams Gathering Places, Parks, Trails & Open Space Plan materials be referred to the staff/consultant teams undertaking the Active Transportation Master Plan and Glen Williams Secondary Plan Update, to be incorporated into those studies, including public consultation where appropriate.

CARRIED

**7. BIRCHWAY PLACE – FAIRY LAKE TRAILS**

M. Taylor discussed a pedestrian trail that led from Birchway Place towards Fairy Lake and options to make this a more formalized trail for residents on Birchway Place to access these trails. He presented a couple of different options for the committee to review. Looking at possible connections for future trail expansions, the committee made the following recommendation.

RECOMMENDATION NO. AT-2019-0002

That staff undertake consultation with the local neighbourhood on the three options presented;

AND FURTHER THAT the public input received be incorporated into the Active Transportation Master Plan study;

AND FURTHER THAT any agreement with the Acton Seniors be referred to Community and Corporate Affairs Committee for review.

CARRIED

## **8. TRAILS CAPITAL UPDATE**

M. Taylor updated the committee with the various trails moving into the construction phase in 2019. The Maple Creek Parkette trail leading into Hungry Hollow has received approval from Council with funding for studies and construction. Studies are being carried out right now and staff are anticipating the construction to begin in the fall. The trail will consist of limestone screening, a bridge and boardwalk.

The trail connection from Westbranch Drive into Hungry Hollow is still on hold as a result of staff still waiting for approval from the Ministry of Natural Resources. Staff are working with a consultant to see how to get the permit process moving forward. Funds have been set aside to construct the trail once the approvals and permits are in place.

There is a new small trail connection to be located from Standish Street park to 8<sup>th</sup> Line. This has been an informal trail for years, however will be formalized with a proposed boardwalk connection. It is in Conservation Halton's jurisdiction and staff are currently working on the permit application. They are hoping for the permit approval this summer, out for tender and eventually construction this fall.

J. Fogal suggested the committee start promoting trails and suggested trail maps identifying access points. The committee would like to see the whole overall plan of all trails in Halton Hills and asked staff to bring it to a future meeting.

## **9. HALTON HILLS BIKE SUMMIT**

J. Fogal provided a brief update on the Bike Summit which was held at MoldMaster's Arena on March 6<sup>th</sup>. A lot of good information to help improve cycling and infrastructure came from the event and a report has been prepared with all of the information which will be circulated to the committee once approved by the Bike It committee.

## **10. RESULTS FROM LET'S TALK HALTON HILLS**

J. Fogal shared the results from "Let's Talk Halton Hills" on the Town's website. We received good feedback with people stating which roads they would like to see better infrastructure on, making more north-south and east-west connections; and overall more investment into infrastructure.

**11. APPROVAL OF MINUTES FROM THE BIKE IT COMMITTEE MEETINGS**

RECOMMENDATION NO. AT-2019-0003

That the following minutes of the Bike It Committee be received:

- Minutes from the Bike It Committee held on August 9, 2018
- Minutes from the Bike It Committee held on October 11, 2018
- Minutes from the Bike It Committee held on November 22, 2018
- Minutes from the Bike It Committee held on January 10, 2019
- Minutes from the Bike It Committee held on February 14, 2019

CARRIED

**12. NEW BUSINESS**

Items to be discussed at the next meeting:

- Ontario Bike Summit – R. Stribbell and K. Willard will attend
- Conference on Cycle Tourism

**13. 2019 MEETING SCHEDULE**

The schedule will be added to everyone's calendars.

**14. ADJOURNMENT**

The meeting adjourned at 8:40 p.m.