



MINUTES

HERITAGE HALTON HILLS COMMITTEE

Minutes of the Heritage Halton Hills Committee held on Wednesday March 20, 2019, at 6:30 p.m., in the Esquensing Room of the Halton Hills Town Hall.

Members Present

D. Brock; Councillor T. Brown (Chair); B. Cosper; R. Denny; C. Donaldson; A. Douglas; S. Frick; L. Quinlan; A. Walker

Staff Present

R. Brown, Deputy Clerk – Legislation & Elections (left at 6:42 pm); S. Burke, Manager of Strategic Research and Project Coordination; A. Mancuso, Information Governance & Records Management Specialist

Regrets

G. Miller; J.M. Rowe;

General

1A Introductions

Councillor T. Brown welcomed new and returning members to the new committee term.

1B Code of Conduct, Municipal Conflict of Interest Act & AODA

R. Brown made a presentation on the Code of Conduct for Boards and Committees, the new Declaration of Interest form (Municipal Conflict of Interest Act) and the Accessibility for Ontarians with Disabilities Act (AODA) brochure titled "How May I Help You?" to the committee. Members will read the information provided and sign the acknowledgement forms.

1C Disclosure of Conflicts of Interest

None was declared.

1D Receipt of Heritage Halton Hills Committee Meeting Minutes dated September 19, 2018

Recommendation No. HERITAGE-2019-0001

THAT the Minutes of the Heritage Halton Hills Committee meeting held on September 19, 2018, be received for information.

CARRIED

Programs & Properties (Designated, Listed, Other)

2A The Way We Were and Then and Now

The Way We Were and Then and Now are featured in the Independent Free Press with photos from the Esquesing Historical Society Archives. Heritage Halton Hills members research and prepare the caption for each submission. With the new committee term, members are needed to continue this important work in our local newspaper.

A. Walker and R. Denny volunteered to continue their work on this feature but will come back to the committee next year to see if other members want to take on this role.

2B(i) 14 Church Street, Georgetown

S. Burke provided an update on the status of 14 Church Street. The owners went through the minor variance process with the Committee of Adjustment. The former Heritage Planner brought it to the attention of the committee as the intent was to increase the square footage of the property including a front and back dormer.

The minor variance was approved by the Committee of Adjustment, contrary to the Planning staff recommendation, leaving Council with the only option to appeal the decision to the Local Planning Appeal Tribunal (LPAT). Heritage Halton Hills recommended that Council appeal the decision, which Council did while keeping avenues open to reach a settlement of the appeal with the property owner, and the matter went on to the LPAT. Prior to the LPAT hearing, the Town reached a settlement with the property owner that the dormer would only be put on the back of the structure not the front. A separate appeal by the neighbouring property owner was withdrawn. The LPAT approved the settlement in a verbal decision and the Town is currently waiting for the written LPAT Decision and Order.

2B(ii) 10686 Eighth Line, Reid Farmstead/Alison Farm

Councillor T. Brown asked if S. Burke could provide an update on 10686 Eighth Line, Reid Farmstead/Alison Farm as the committee previously expressed concern that it be preserved as part of Vision Georgetown. S. Burke noted the developer, as part of their planning application, will be required to provide a Heritage Impact Study that will identify how the property can be preserved in situ or what plans they have for the structure. However, as it is not known when that will happen there is concern that it not be another case of demolition by neglect.

S. Burke advised that Enforcement has not received any property standards complaints with regard to this property at this time. R. Denny noted the former Heritage Planner contacted the Owner to inquire about a site visit but it was not arranged prior to her departure. Councillor T. Brown asked S. Burke to come back to the committee with an update.

2C 2019 Heritage Property Grant Program

A. Mancuso sent the 2019 Heritage Property Grant Program mailing by registered mail to eligible designated properties on February 20, 2019. One application was received on February 28 for a project scheduled to begin June 1, 2019. Staff will bring the application to the April or May meeting. The deadline for applications is June 1 but as that is a Saturday, applications must be received by 4:30 p.m. on Monday June 3, 2019.

2D Designation Plaques

In October 2018, staff were advised by a Bower Street (Syndicate Housing) property owner of the theft of their designation plaque sometime in August 2018. A total of three designation plaques were stolen. The 2019 Heritage Property Tax Refund Program (2018 Tax Year) mailing in December 2018 included a letter from Heritage Halton Hills advising property owners of these and other thefts that occurred in Speyside and Norval. Owners are not instructed where the designation plaque is to be mounted but in the letter they were asked to advise the committee if they relocate their plaque in response to the recent thefts.

The committee will look into alternative materials to bronze for the designation plaques.

2E 2019 Summer Student

In January, A. Mancuso applied for a Canada Summer Jobs grant through Human Resources. To date there is no word on whether a grant has been awarded for the Heritage Halton Hills summer student position. B. Cospers and A. Douglas volunteered to review applications and interview applicants for the summer position.

Information, Announcements & Upcoming Events

3A Community Open House & Sustainability Fair

In January, A. Mancuso registered the committee for the Community Open House & Sustainability Fair which will take place on Saturday April 27 at Georgetown Market Place, 10:00 a.m. – 4:30 p.m.

During the event, members and staff will be on hand to give out brochures and answer questions.

3B CHO Membership

In December 2018, A. Mancuso renewed the Community Heritage Ontario (CHO) membership for 2019 and requested digital copies of CHOnews which will be emailed to members quarterly.

3C 2019 Ontario Heritage Conference

The 2019 conference will be held May 30 – June 1 in Bluewater/Goderich Ontario. The Early Bird registration deadline is before Tuesday April 30, 2019. Prior to the April 17 committee meeting, members are to advise Councillor T.

Brown and A. Mancuso if they wish to attend.

3D Syndicate Housing Heritage Conservation District Committee Meeting

According to the Syndicate Housing Heritage Conservation District Plan, the term of Chair is to be renewed within 180 days of the election of a new Town Council. Syndicate Housing property owners will be invited to attend the April meeting to elect a chair and the regular scheduled Heritage Halton Hills Committee meeting will follow. The two meetings will be held at the Acton Town Hall on April 17.

Closed Meeting

Recommendation No. HERITAGE-2019-0002

THAT Heritage Halton Hills meet in closed session in order to address the following matter:

- 4A 2019 Heritage Property Tax Refund Program (2018 Tax Year) – Personal matters about an identifiable individual, including municipal or local board employees.

CARRIED

Heritage Halton Hills Committee convened into Closed Session at 7:37 p.m.

Reconvene into Open Session

Recommendation No. HERITAGE-2019-0003

THAT Heritage Halton Hills reconvene this meeting in open session.

CARRIED

Heritage Halton Hills Committee reconvened into Open Session at 7:53p.m.

- 4A Committee decision regarding the 2019 Heritage Property Tax Refund Program (2018 Tax Year) applications:

Recommendation No. HERITAGE-2019-0004

THAT Heritage Halton Hills receive and approve the following 2019 Heritage Property Tax Refund Program applications for the 2018 TAX YEAR:

Alexander Homestead, 6 Prince Street, Glen Williams
Andrew Laidlaw Farmhouse, 9111 Third Line, Esquesing
Beaumont Knitting Mill, 586 Main Street, Glen Williams
Craiglea House, 9722 Third Line, Esquesing
Glen Williams Schoolhouse SS#11, 15 Prince Street, Glen Williams
Laidlaw House & The Frazier Shop, 519 – 521 Main Street, Glen Williams
Lilac Lawns, 475 Guelph Street, Norval
Moorecroft (Beatty House), 98 Church Street East, Acton
Norval Church of Christ, 9924 Winston Churchill Blvd., Norval
Norval Presbyterian Manse, 402 Draper Street, Norval

Norval Presbyterian Caretaker's Cottage, 404 Draper Street, Norval
Perkins House, 88 Bower Street, Acton
Reid's Hardware, 86 Main Street South
Rolling Hills Farm, 14249 Tenth Line
Waldie House, 17 McNabb Street, Georgetown
Williams-Holt House, 504 Main Street, Glen Williams
Syndicate Housing Heritage Conservation District – 69 Bower St
Syndicate Housing Heritage Conservation District – 71 Bower St
Syndicate Housing Heritage Conservation District – 77 Bower St
Syndicate Housing Heritage Conservation District – 79 Bower St
Syndicate Housing Heritage Conservation District – 85 Bower St
Syndicate Housing Heritage Conservation District – 87 Bower St
Syndicate Housing Heritage Conservation District – 89 Bower St

AND FURTHER THAT Revenue and Taxation, Corporate Services be advised accordingly.

CARRIED

Adjournment

The meeting adjourned at 7:59 p.m.

Next Scheduled Meeting

Wednesday April 17, 2019
Acton Town Hall – Bower Room
19 Willow Street, Acton
6:30 p.m.

Syndicate Housing Heritage Conservation District Committee Meeting
Followed by,
Heritage Halton Hills Committee Meeting