

REPORT

REPORT TO: The Chair and Members of the Community and Corporate Affairs Committee

REPORT FROM: Duncan Robertson, CPA, CMA
Budgets & Financial Reporting Supervisor

DATE: March 13, 2019

REPORT NO.: CORPSERV-2019-0006

RE: Remuneration and Expenses Paid to Members of Council and Others During the Year 2018

RECOMMENDATION:

THAT Report No. CORPSERV-2019-0006 dated March 13, 2019 regarding Remuneration and Expenses paid to Members of Council and Others during the Year 2018 be received;

AND FURTHER THAT the attached Treasurer's statement on the remuneration and expenses paid to Members of Council, Local Boards and Committees in 2018 be received as information.

BACKGROUND:

The Municipal Act, S.O. 2001, c. 25, as amended, Section 284 (1) requires the Treasurer to submit a statement to Council itemizing remuneration and expenses paid to each member of Council for the previous year. In addition, the Treasurer is also required to report payments made to Council appointees to serve as a member of any body, including Local Boards and Committees. This requirement applies to the Committee of Adjustment in 2018.

COMMENTS:

Appendix A outlines remuneration and expenses paid to each member of Council and the members of the Committee of Adjustment in 2018. All payments made were in accordance with Town policy and were provided for in the 2018 operating budget.

In 2018, the Mayor and members of Council were budgeted discretionary spending allowances of \$14,500 and \$3,000 each respectively for community outreach expenses. Discretionary expenses could include items such as communications expenses, community or charity events, souvenirs or promotional items, and/or production costs

for Ward newsletters or other mass mailings. Discretionary expenses were underspent against the budget provision for each Councillor's community outreach budget in 2018.

There were two major conferences attended in 2018 by members of Council – the Federation of Canadian Municipalities (FCM) and the Association of Municipalities of Ontario (AMO). The expenses to attend these conferences are funded from a general Council Administration Budget administered by Town staff. Conferences and seminars represent all related costs including travel, meals, accommodations and registration.

RELATIONSHIP TO STRATEGIC PLAN:

This report supports the following strategic objectives:

- Effective, efficient and economical delivery of the Town's existing services.
- Ensure the accountability and transparency of the Town's operations, and that appropriate management policies, practices and procedures are in place.

FINANCIAL IMPACT:

Remuneration and expenses paid to members of Council are operational costs funded from the 2018 Operating Budget.

CONSULTATION:

The Mayor and Councillors were advised of the details pertaining to their remuneration and expenses.

PUBLIC ENGAGEMENT:

No public engagement required in reference to this report.

SUSTAINABILITY IMPLICATIONS:

The sustainability implications of the recommendations of the report were reviewed against the requirements of the Town's Sustainability Implications Worksheet. The Worksheet is completed for substantial non-administrative reports, major projects, studies, policies and initiatives that are relevant to advancing the Town's economic, cultural, environmental and social wellbeing, and quality of life. Since this report is none of the latter, the Sustainability Implications section is not applicable.

COMMUNICATIONS:

There is no communications impact.

CONCLUSION:

This report fulfills the requirements of the Municipal Act, S.O. 2001, c. 25, as amended, Section 284(1). All payments were made in compliance with the Council Expense Policy and were funded within the 2018 approved Operating Budget.

Reviewed and Approved by,

A handwritten signature in black ink, appearing to read "M. J. Leighton".

Moya Jane Leighton, Manager of Accounting and Town Treasurer

A handwritten signature in black ink, appearing to read "Jane Diamanti".

Jane Diamanti, Commissioner of Corporate Services

A handwritten signature in black ink, appearing to read "Brent Marshall".

Brent Marshall, Chief Administrative Officer