

REPORT

REPORT TO: Chair and Members of the Community and Corporate Affairs Committee

REPORT FROM: Mark Taylor
Senior Landscape Architect

DATE: March 22, 2019

REPORT NO.: RP-2019-0017

RE: Award of T-037-19 Parks Construction Blanket Order

RECOMMENDATION:

THAT Report RP-2019-0017, dated March 22, 2019, regarding the Award of T-037-19 Parks Construction Blanket Order be received;

AND FURTHER THAT the Manager of Purchasing be authorized to issue a purchase order in the amount of \$800,000 plus applicable taxes to Grade Control Ltd., 558 Main St. Glen Williams Ontario, as the parks construction blanket order contractor for a one year period (commencing in April 2019) including options to renew for four (4) one-year terms;

AND FURTHER THAT the Manager of Purchasing be authorized to issue a phased purchase order to an upset limit of \$1,250,000 plus applicable taxes to Grade Control Ltd, for additional park construction projects approved by Council as part of future annual capital budgets.

BACKGROUND:

In order to address the need for standard park, playground, trail and cemetery construction elements like curbing, concrete walkways and grading, staff issue a multi-year blanket order for General Contractors for Park Construction. Unit prices are requested for construction of park features that are included in recurring projects like playground revitalizations. The duration of the contract is typically for a one year term, with options to renew for four one-year terms. The intent is three-fold:

- reduce the amount of staff time securing bids for recurring elements;
- have a consistent high level of quality for work;

- secure competitive unit prices which allows for easier budgeting and reduces overall expenditures including staff time required for contract administration due to familiarity with the Contractor's ability.

Staff have been using the blanket order system since 2005 in the implementation of playground and park construction projects and it has been very effective. It is estimated that approximately \$150,000 to \$200,000 of work annually would be undertaken through this contract in coordination with playground replacements, and other minor park & cemetery projects based on approved capital budgets.

Grade Control Ltd has been the successful contractor for twelve of the past fourteen years.

COMMENTS:

The Town issued pre-qualification P-005-19 on January 9th, 2019 and proposals were evaluated based on criteria of performance, personnel, equipment and project methodology.

The pre-qualification was posted on bidsandtenders.ca and the Town's website. Thirty seven (37) companies downloaded the bid document. Submissions were received from fifteen (15) companies on January 30, 2019. They are listed below in alphabetical order.

Company	Location
5 Star Paving (Cambridge) Inc.	Cambridge, ON
Bomar Landscaping Inc.	Elora, ON
Buildscapes Construction Ltd.	Toronto, ON
Cambridge Landscaping & Construction Ltd.	Cambridge, ON
Canada Construction Ltd.	Mississauga, ON
CSL Group Ltd.	Ancaster, ON
Gerd Hermanns Landscape Contractor Inc.	Schomberg, ON
Grade Control Ltd.	Glen Williams, ON
Hawkins Contracting Services Ltd.	Stouffville, ON
Laven Associates Ltd.	Mississauga, ON

Lomco Ltd.	Stouffville, ON
M&S Architectural Concrete Ltd.	Gilford, ON
Oakridge Group Inc.	Hannon, ON
Patterned Concrete Ontario Inc.	Toronto, ON
Serve Construction Ltd.	Toronto, ON

Based on staff review, four companies were pre-qualified to bid on tender T-037-19 which was issued on February 21, 2019. Bids were received from all four companies on March 14, 2019 and the results are listed below.

Company	Location	Total Bid w/ HST
Grade Control Ltd.	Glen Williams, ON	\$27,881.62
Bomar Landscaping Inc.	Elora, ON	\$49,090.59
Gerd Hermanns Landscape Contractor Inc.	Schomberg, ON	\$81,789.44
Oakridge Group Inc.	Hannon, ON	\$89,337.80

Grade Control Ltd. from Glen Williams represented the lowest bid and also has extensive experience working for the Town as the successful contractor for a majority of the past 15 years, as well as on other stand-alone projects.

Based on the historic amounts, staff estimate that \$800,000 for the 5 year term would be adequate for the projects anticipated. Should additional projects be added through the budget process, staff are requesting a phased approval up to \$1,250,000 to be issued by the Manager of Purchasing.

RELATIONSHIP TO STRATEGIC PLAN:

- A.3.** To provide a broad range of educational, recreational and cultural services that meet the needs of our residents.
- H.1** To provide infrastructure and services that meets the needs of our community in an efficient, effective and environmentally sustainable manner.
- H.2** To ensure that infrastructure required for growth is provided in a timely manner.
- H.4** To partner with other orders of government, and the private sector, to plan and finance infrastructure expansion and improvements.

FINANCIAL IMPACT:

There is no financial impact. Funding will be allocated from each approved Capital project, based on the annual Capital Budget Program

CONSULTATION:

Staff from the Purchasing Section administered the pre-qualification Request for Proposal process and issued the Tender to the pre-qualified contractors. The Manager of Purchasing is in agreement with the recommendation.

PUBLIC ENGAGEMENT:

As part of each park or playground project, staff conduct comprehensive public consultation with the local community and users.

SUSTAINABILITY IMPLICATIONS:

The Town is committed to implementing our Community Sustainability Strategy, Imagine Halton Hills. Doing so will lead to a higher quality of life. The recommendation outlined in this report advances the Strategy's implementation.

This report supports the cultural vibrancy and social well-being pillar(s) of Sustainability and in summary the alignment of this report with the Community Sustainability Strategy is Good.

COMMUNICATIONS:

None.

CONCLUSION:

Staff recommend that Tender T-037-19 for the Parks Construction Blanket Order be awarded to Grade Control Ltd.

Reviewed and Approved by,

A handwritten signature in black ink, appearing to read "Kevin Okimi". The script is cursive and fluid.

Kevin Okimi – Manager of Parks & Open Space

A handwritten signature in black ink, appearing to read "Warren Harris". The script is cursive and fluid.

Warren Harris, Commissioner of Recreation and Parks

A handwritten signature in black ink, appearing to read "Brent Marshall". The script is cursive and fluid.

Brent Marshall, Chief Administrative Officer