



**REPORT OF THE  
PLANNING, PUBLIC WORKS AND TRANSPORTATION COMMITTEE  
Minutes No. PPT-04-2019**

Minutes of the Planning, Public Works and Transportation Committee meeting held on Tuesday, March 19, 2019 at 3:00 p.m., in the Council Chambers Halton Hills Town Hall.

**MEMBERS PRESENT:** Mayor R. Bonnette, Councillor C. Somerville, Councillor J. Fogal, Councillor M. Albano, Councillor B. Lewis (arrived at 3:40 p.m.)

**REGRETS:** Councillor M. Johnson, Councillor B. Inglis

**STAFF PRESENT:** A. B. Marshall, Chief Administrative Officer,  
S. Jones, Clerk and Director of Legislative Services,  
C. Mills, Commissioner of Transportation and Public Works,  
J. Linhardt, Commissioner of Planning and Sustainability,  
W. Harris, Commissioner of Recreation and Parks,  
J. Diamanti, Commissioner of Corporate Services,  
H. Olivieri, Chief & Commissioner of Fire Services,  
G. Cannon, Chief Librarian;  
M.J. Leighton, Manager of Accounting and Town Treasurer,  
R. Brown, Deputy Clerk

**OTHERS PRESENT:** Councillor J. Hurst, Councillor T. Brown,  
Councillor W. Farrow-Reed

---

**1. CALL TO ORDER**

Councillor C. Somerville called the meeting to order at 3:00 p.m.

**2. DISCLOSURE OF PECUNIARY INTEREST**

No disclosures.

**3. COMMITTEE DELEGATIONS/PRESENTATIONS**

**a. Matt Roj, Traffic Coordinator**

M. Roj made a presentation to Committee with an overview of the 2019 Traffic Engineering Work Plan, with emphasis on the major projects for 2019.

<b>4. REPORTS &amp; MEMORANDUMS FROM OFFICIALS – THREE (3) ITEMS FOR RECOMMENDATION</b>
---

**a. TRANSPORTATION AND PUBLIC WORKS MEMORANDUM NO. TPW-2019-0005 dated March 6, 2019 regarding First Annual Province Wide School Crossing Guard Appreciation Day - March 20, 2019. (Recommendation No. PPT-2019-0018)**

THAT Memorandum No. TPW-2019-0005 dated March 6, 2019 regarding First Annual Province Wide School Crossing Guard Appreciation Day - March 20, 2019 be received for information.

CARRIED

**b. TRANSPORTATION AND PUBLIC WORKS REPORT NO. TPW-2019-0002 dated March 7, 2019, regarding the 2019 Traffic Engineering Work Plan. (Recommendation No. PPT-2019-0019)**

THAT Report No. TPW-2019-0002, dated March 7, 2019, regarding the 2019 Traffic Engineering Work Plan, be received;

AND FURTHER THAT the 2019 Traffic Engineering Work Plan, be endorsed;

AND FURTHER THAT any new in-year requests be prioritized based on safety consideration and community impact, and budget implications may be added to the work plan.

CARRIED

**c. TRANSPORTATION AND PUBLIC WORKS REPORT NO. TPW-2019-0008 dated February 15, 2019, regarding Award of Request for Proposal (RFP) #P-015-19 for Material Testing. (Recommendation No. PPT-2019-0020)**

THAT Report No. TPW-2019-0008, dated February 15, 2019, regarding Award of Request for Proposal (RFP) #P-015-19 for Material Testing, be received;

AND FURTHER THAT the Contract for Material Testing be awarded to Englobe Corporation, 1200 St-Martin West, #400, Laval, QC, H7S 2E4, in the annual amount of \$90,000.00 (including \$10,353.92 HST), for a one (1) year contract, with four (4), one (1) year options to renew, for the purposes of undertaking the testing of road construction materials;

AND FURTHER THAT the Manager of Purchasing be authorized to issue a Purchase Order to Englobe Corporation, 1200 St-Martin West, #400, Laval, QC, H7S 2E4 annually in the amount of \$90,000.00 (including \$10,353.92 HST), as required.

CARRIED

**5. CLOSED SESSION**

Recommendation No. PPT-2019-0021

THAT the Planning, Public Works and Transportation Committee hereby convene into Close Session for the following purposes:

- 5.a PLANNING AND SUSTAINABILITY REPORT NO. PLS-2019-0021 dated March 11, 2019 regarding litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.

CARRIED

Committee moved into Closed Session at 3:53 p.m.

**6. RECONVENE INTO OPEN SESSION**

Committee reconvened into Open Session at 5:06 p.m.

<b>CONFIDENTIAL REPORTS &amp; MEMORANDUMS FROM OFFICIALS – ONE (1) ITEM FOR RECOMMENDATION</b>
--

- 5.a. PLANNING AND SUSTAINABILITY REPORT NO. PLS-2019-0021 dated March 11, 2019 regarding litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board. (Recommendation No. PPT-2019-0022)**

THAT Report No. PLS-2019-0021 dated March 11, 2019 dated March 11, 2019 regarding litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board be received;

AND FURTHER THAT staff carry out Committees direction on this matter.

CARRIED

**7. ADJOURNMENT**

The meeting adjourned at 5:07 p.m.

---

Rick Bonnette, MAYOR

---

Suzanne Jones, CLERK