

REPORT

REPORT TO: Chair and Members of the Planning, Public Works and Transportation Committee

REPORT FROM: Teri Hoey, Supervisor of Construction

DATE: February 15, 2019

REPORT NO.: TPW-2019-0008

RE: Award of Request for Proposal (RFP) #P-015-19 for Material Testing

RECOMMENDATION:

THAT Report No. TPW-2019-0008, dated February 15, 2019, regarding Award of Request for Proposal (RFP) #P-015-19 for Material Testing, be received;

AND FURTHER THAT the Contract for Material Testing be awarded to Englobe Corporation, 1200 St-Martin West, #400, Laval, QC, H7S 2E4, in the annual amount of \$90,000.00 (including \$10,353.92 HST), for a one (1) year contract, with four (4), one (1) year options to renew, for the purposes of undertaking the testing of road construction materials;

AND FURTHER THAT the Manager of Purchasing be authorized to issue a Purchase Order to Englobe Corporation, 1200 St-Martin West, #400, Laval, QC, H7S 2E4 annually in the amount of \$90,000.00 (including \$10,353.92 HST), as required.

BACKGROUND:

As part of the required quality control on each capital construction project, samples of the aggregate, concrete, asphalt and topsoil are taken by Certified Geotechnical Consultants to ensure they meet the Town or Ontario Provincial Standard (OPS) specifications. During construction, in-situ compaction tests are carried out on the aggregate road base before the curb and asphalt are placed and on the asphalt during placement, to ensure the road is constructed to the required specifications. Concrete for curbs, sidewalks and other structures is also sampled and tested for compliance with the required specifications.

COMMENTS:

The RFP #P-015-19 for Material Testing was issued on January 2, 2019. Bids were posted on the Town's website and advertised on the Bids and Tenders website. A total of nineteen (19) firms downloaded the bid document. Submissions were received from the seventeen (17) firms on January 23, 2019, and evaluated by Staff from the

Engineering Services Division of the Transportation & Public Works Department. The following firms submitted bids:

| Proponent | Location |
|---|-----------------|
| Aecon Materials Engineering | Caledon, ON |
| Davroc Testing Laboratories Inc. | Brampton, ON |
| DS Consultants Ltd. | Vaughan, ON |
| Englobe Corporation | Laval, QC |
| Engtec Consulting Inc. | Vaughan, ON |
| exp Services Inc. | Brampton, ON |
| Golder Associates Ltd. | Mississauga, ON |
| HLV2K Engineering Limited | Mississauga, ON |
| Orbit Engineering Limited | Brampton, ON |
| Peto MacCallum Ltd. | North York, ON |
| SAFFA Engineering Inc. | Markham, ON |
| Sirati & Partners Consultants Ltd. | King City, ON |
| SNC Lavalin GEM Ontario Inc. | Vaughan, ON |
| Sola Engineering Inc. | Vaughan, ON |
| V.A. Wood (Guelph) Inc. | Guelph, ON |
| Wood Environment and Infrastructure Solutions | Toronto, ON |
| WSP Canada Inc. | Toronto, ON |

The criteria utilized to evaluate the information contained in each submission were stated in the RFP and are summarized as follows:

| Criteria | Weight |
|-------------------------------|---------------|
| Qualifications and Experience | 35 |
| Methodology | 30 |
| Pricing | 25 |
| Company Resources | 10 |

These services in this RFP are for a one (1) year Contract, with four (4), one (1) year options to renew as determined by the Town. Actual costs per year are estimated and will vary depending on the number of approved Capital Projects and the required testing associated with each project.

After reviewing and evaluating the submissions, it was determined that Englobe Corporation, 1200 St-Martin West, #400, Laval, QC, H7S 2E4 with offices located in Kitchener and Toronto was the highest overall ranked proponent.

All Requests for Proposals are submitted in confidence and evaluated on the pre-determined criteria identified above. As price is only a portion of the bid evaluation, the prices of the unsuccessful proponents have not been included in this Report.

RELATIONSHIP TO STRATEGIC PLAN:

The recommendations of this Report directly support the following Strategic Directions, Goals and Objectives of the Town of Halton Hills Strategic Plan:

H Provide Sustainable Infrastructure & Services.

H.1 To provide infrastructure and services that meets the needs of our community in an efficient, effective and environmentally sustainable manner.

FINANCIAL IMPACT:

Funding for material testing will be derived from the approved capital budget from the project requiring the testing services.

CONSULTATION:

The Manager of Purchasing is in agreement with this recommendation.

PUBLIC ENGAGEMENT:

Not applicable.

SUSTAINABILITY IMPLICATIONS:

The Town is committed to implementing our Community Sustainability Strategy, Imagine Halton Hills. Doing so will lead to a higher quality of life. The relationship between this report and the Strategy is summarized below:

The recommendation outlined in this report advances the Strategy's implementation.

This Report supports the Economic Prosperity and Social Well-being pillars of Sustainability through the provision of infrastructure and services that meet the needs of our community in an efficient, effective and environmentally sustainable manner. The alignment of this Report with the Community Sustainability Strategy is good.

COMMUNICATIONS:

The Corporate Services Department administered the RFP process and is in agreement with the recommendation of this Report.

CONCLUSION:

Staff recommends that Englobe Corporation be awarded RFP #P-015-19. Staff further recommends that the Manager of Purchasing be authorized to issue a Purchase Order to Englobe Corporation annually (for a period up to five (5) years), as required.

Reviewed and Approved by,

A handwritten signature in cursive script that reads "Simone Gourlay".

Simone Gourlay, Manager of Purchasing

A handwritten signature in cursive script that reads "W. Andrews".

Bill Andrews, Director of Engineering

A handwritten signature in cursive script that reads "C. Mills".

Chris Mills, Commissioner of Transportation and Public Works

A handwritten signature in cursive script that reads "Brent Marshall".

Brent Marshall, Chief Administrative Officer