



**REPORT OF THE
COMMUNITY AND CORPORATE AFFAIRS COMMITTEE
Minutes No. CCA-11-2018**

Minutes of the Community and Corporate Affairs Committee meeting held on Tuesday December 11, 2018, at 2:08 p.m., in the Council Chambers Halton Hills Town Hall.

Members Present: Mayor R. Bonnette (Ex-Officio), Councillor J. Fogal (Chair),
Councillors C. Somerville, J. Hurst, T. Brown, W. Farrow-Reed,
A. Lawlor
Others Present: Councillors M. Albano, B. Inglis, M. Johnson, B. Lewis

1. CALL TO ORDER

Councillor J. Fogal called the meeting to order at 2:08 p.m.

1.a ELECTION OF VICE CHAIR

Recommendation No. CCA-2018-0085

THAT Councillor A. Lawlor become the Vice Chair for the Community & Corporate Affairs Committee.

CARRIED

2. DISCLOSURE OF PECUNIARY INTEREST

There were no disclosures of pecuniary interest.

3. COMMITTEE DELEGATIONS/PRESENTATIONS

3.a Pauline Gladstone, Residents of Norval gave a presentation to the Committee regarding Norval Park and Area – Community Engagement. (Item 4k – Report No. RP-2018-0030)

3.b Kathy Gastle, Residents of Norval gave a presentation to the Committee regarding Norval Park and Area – Community Engagement. (Item 4k – Report No. RP-2018-0030)

- 3.c Lois Fraser - Heritage Foundation of Halton Hills gave a presentation to the Committee regarding Norval Park and Area – Community Engagement. (Item 4k – Report No. RP-2018-0030)

4. REPORTS & MEMORANDUMS FROM OFFICIALS – ELEVEN (11) ITEMS FOR RECOMMENDATION

- 4.a **OFFICE OF THE MAYOR MEMORANDUM NO. ADMIN-2018-0005 dated November 30, 2018 regarding Representative of CTC Source Protection Committee. (Recommendation No. CCA-2018-0086)**

THAT MEMORANDUM NO. ADMIN-2018-0005 dated November 30, 2018 regarding Representative of CTC Source Protection Committee be received for information;

AND FURTHER THAT Council recommend that Dave Kentner continue, as the Municipal Representative for Halton Region Wellington County, on the CTC Source Protection Committee until his appointment ends in June 2019.

CARRIED

- 4.b **FIRE SERVICES MEMORANDUM NO. FIRE-2018-0012 dated November 30, 2018 regarding 2018 Emergency Preparedness Exercise. (Recommendation No. CCA-2018-0087)**

THAT MEMORANDUM NO. FIRE-2018-0012 dated November 30, 2018 regarding 2018 Emergency Preparedness Exercise be received for information.

CARRIED

- 4.c **CORPORATE SERVICES REPORT NO. CORPSERV-2018-0043 dated November 26, 2018 regarding the Temporary Borrowing of Funds to meet 2019 Current Operating Expenditures. (Recommendation No. CCA-2018-0088)**

THAT Report No. CORPSERV-2018-0043 dated November 26, 2018 regarding the Temporary Borrowing of Funds to meet 2019 Current Operating Expenditures be received;

AND FURTHER THAT a by-law be passed, authorizing the temporary borrowing of up to \$10,000,000 to meet the current operating expenditures of the municipality for the year 2019;

AND FURTHER THAT any costs of borrowing will be charged to the 2019 operating fund, and reported to Council in the annual report on investments and cash management.

CARRIED

4.d CORPORATE SERVICES REPORT NO. CORPSERV-2018-0045 dated October 26, 2018 regarding Reserves, Discretionary Reserve Funds, Obligatory Reserve Funds and Trust Funds. (Recommendation No. CCA-2018-0089)

THAT Report No. CORPSERV-2018-0045 dated October 26, 2018 regarding Reserves, Discretionary Reserve Funds, Obligatory Reserve Funds and Trust Funds as at September 30, 2018 be received;

AND FURTHER THAT Council authorize the Treasurer to amalgamate funds between Reserves to meet the objectives of the new reserve structure;

AND FURTHER THAT Council authorize the Treasurer to reallocate funds between Reserves as required to meet the needs identified in the Long Range Financial Plan.

CARRIED

4.e CORPORATE SERVICES REPORT NO. CORPSERV-2018-0046 dated October 26, 2018 regarding the 2017 Treasurer's Statement for Cash-In-Lieu of Parkland Reserve Fund. (Recommendation No. CCA-2018-0090)

THAT REPORT NO. CORPSERV-2018-0046 dated October 26, 2018 regarding the 2017 Treasurer's Statement for Cash-In-Lieu of Parkland Reserve Fund be received.

CARRIED

4.f CORPORATE SERVICES REPORT NO. CORPSERV-2018-0048 dated October 31, 2018, regarding the 2019 Interim Property Tax Levy. (Recommendation No. CCA-2018-0091)

THAT Report No. CORPSERV-2018-0048 dated October 31, 2018, regarding the 2019 Interim Property Tax Levy be received;

AND FURTHER THAT a by-law be enacted authorizing Council to provide for an Interim Tax Levy for 2019;

AND FURTHER THAT taxes be due and payable on February 26 and April 26, 2019;

AND FURTHER THAT the payment of taxes for (portions of) properties having a farm designation (FT) as identified by the Municipal Property Assessment Corporation be deferred until September 26, 2019.

CARRIED

4.g CORPORATE SERVICES REPORT NO. CORPSERV-2018-0050 dated November 20, 2018 regarding the Operating Budget Status as at September 30, 2018. (Recommendation No. CCA-2018-0092)

THAT Report No. CORPSERV-2018-0050, dated November 20, 2018 regarding the Operating Budget Status as at September 30, 2018 be received for information.

CARRIED

4.h CORPORATE SERVICES REPORT NO. CORPSERV-2018-0051 dated November 20, 2018 regarding Capital Budget Status as at September 30, 2018. (Recommendation No. CCA-2018-0093)

THAT Report No. CORPSERV-2018-0051 dated November 20, 2018 regarding Capital Budget Status as at September 30, 2018 be received;

AND FURTHER THAT staff be authorized to transfer \$45,000 of unused funds from the Health and Safety Monitoring Software project to the Payroll System Upgrade project;

AND FURTHER THAT staff be authorized to transfer \$8,000 from the Capital Replacement Reserve to the Post 2031 Intensification Study project;

AND FURTHER THAT staff be authorized to transfer \$5,088 from the Capital Replacement Reserve to the Planning, Development and Sustainability User Fee Update project;

AND FURTHER THAT staff be authorized to transfer \$9,988 of unused funds from the Asset Management Plan project to the Levels of Service Phase 1 project;

AND FURTHER THAT staff be authorized to transfer \$5,556 from the Capital Replacement Reserve to the Splash Pad Repairs project;

AND FURTHER THAT staff be authorized to transfer \$9,274 of unused funds from the Acton Library Bridge project to the Acton Rotary Park Bridge Replacement project.

CARRIED

4.i CORPORATE SERVICES REPORT NO. CORPSERV-2018-0052 dated November 23, 2018 regarding Single Source 2019 Awards. (Recommendation No. CCA-2018-0094)

That Report No. CORPSERV-2018-0052 dated November 23, 2018 regarding Single Source 2019 Awards be received;

AND FURTHER THAT the Single Source 2019 requests be awarded as per the list of suppliers attached as Schedule A;

AND FURTHER THAT the Manager of Purchasing be authorized to issue purchase orders in the amounts indicated in the list of suppliers as outlined in Schedule A, plus HST;

AND FURTHER THAT the Manager of Purchasing be authorized to increase the purchase order to Grade Control Limited, 558 Main Street, Glen Williams, ON, L7G 3T3 by \$80,000 plus HST for a total upset limit of \$833,025.00 plus HST.

CARRIED

4.j RECREATION AND PARKS REPORT NO. RP-2018-0028 dated November 28, 2018 regarding the Proposal for an Off-Leash Park at Trafalgar Sports Park. (Recommendation No. CCA-2018-0095)

THAT Report RP-2018-0028 dated November 28, 2018 regarding the Proposal for an Off-Leash Park at Trafalgar Sports Park be received;

AND FURTHER THAT Council endorse the Proposal for an Off-Leash Park at Trafalgar Sports Park in principle, subject to the conditions outlined in Report RP-2018-0028;

AND FURTHER THAT staff report back on the status of fundraising in 2019 along with a detailed financing strategy for consideration by Council as part of the 2020 capital budget deliberations.

CARRIED

4.k RECREATION AND PARKS REPORT NO. RP-2018-0030 dated November 28, 2018 regarding the Norval Park Area – Community Engagement. (Recommendation No. CCA-2018-0096)

THAT Report RP-2018-0030 dated November 28, 2018 regarding the Norval Park Area – Community Engagement be received;

AND FURTHER THAT staff be directed to continue to support the Credit Valley Trail initiative being led by Credit Valley Conservation;

AND FURTHER THAT staff report back on the details of the potential joint project for the Upper Canada College Trail for consideration by the Community and Corporate Affairs Committee;

AND FURTHER THAT future joint partnership projects for Norval Park and the Lucy Maud Montgomery Museum and Literary Arts Centre follow the Joint Capital Policy in coordination with the Public Engagement Charter;

AND FURTHER THAT staff be directed to conduct annual meetings with the Norval user groups as identified in Report RP-2018-0030.

CARRIED

5. CLOSED SESSION

Recommendation No. CCA-2018-0097

THAT the Community and Corporate Affairs Committee hereby convene into Closed Session for the following purposes:

- a REPORT NO. RP-2018-0026 dated November 28, 2018 regarding a proposed or pending acquisition or disposition of land by the municipality or local board (HRPS Facility)

CARRIED

Committee moved into Closed Session at 3:14 p.m.

6. RECONVENE INTO OPEN SESSION

Recommendation No. CCA-2018-0098

THAT the Community and Corporate Affairs Committee hereby reconvene into Open Session.

Committee reconvened into Open Session at 3:31 p.m.

CARRIED

<p>CONFIDENTIAL REPORTS & MEMORANDUMS FROM OFFICIALS – ONE (1) ITEM FOR RECOMMENDATION</p>

- a. **REPORT NO. RP-2018-0026 dated November 28, 2018 regarding a proposed or pending acquisition or disposition of land by the municipality or local board (HRPS Facility) (Recommendation No. CCA-2018-0099)**

THAT RECREATION AND PARKS REPORT NO. RP-2018-0026 dated November 28, 2018 regarding a proposed or pending acquisition or disposition of land by the municipality or local board (HRPS Facility); be received;

AND FURTHER THAT staff follow the recommendations as set out in the Confidential Minutes of the Community & Corporate Affairs Committee meeting dated December 11, 2018.

CARRIED

7. ADJOURNMENT

The meeting adjourned at 3:32 p.m.

Rick Bonnette, MAYOR

Suzanne Jones, CLERK