



PUBLIC SECTOR ACCOUNTING STANDARD PS2200 RELATED PARTY DISCLOSURES
KEY MANAGEMENT PERSONNEL ANNUAL SELF-DECLARATION STATEMENT

CPA Canada Public Sector Accounting Standard 2200 (PS2200) establishes related party disclosure requirements for Key Management Personnel of the Town of Halton Hills (the Town).

Key Definitions

Related Party can be an entity or an individual and exists when one party has the ability to exercise control or shared control over the other. Related parties include key management personnel and close family members.

Related Party Transaction is a transfer of economic resources or obligations between related parties, or the provision of services by one party to a related party.

Key Management Personnel (KMP) are those individuals having authority and responsibility for planning, directing and controlling the activities of the entity. KMP include (a) members of a governing body that has authority and responsibility and (b) senior management who have the day-to-day responsibility for managing activities and operations.

Close Family Members of KMP normally include an individual's spouse and those dependent on either the individual or the individual's spouse.

Key Management Personnel of the Town are required to self-declare, on an annual basis, all Related Party Transactions as follows:

I or my Close Family Members have **NOT IDENTIFIED** any Related Party Transactions with the Town

OR

I or my Close Family Members have **IDENTIFIED** Related Party Transactions as listed below;

Legal Name of Entity Conducting Business Transactions with the Town	Nature of Relationship to KMP	Description of Business Transactions with The Town	Total Value of Transactions
1.			
2.			

To the best of my knowledge the information provided in this statement is a complete and accurate record of all of my and/or all of my Close Family Member's Related Party Transactions for the fiscal year January 1, _____ to December 31, _____

The information provided will be used for the purpose of assessing financial statement note disclosures for Related Party Transactions in accordance with PS2200 and the Town's Related Party Disclosure Policy and Procedure. The collection of your information is in accordance with section 294.1 of the Municipal Act, 2001, S.O. 2001, c. 25.

KMP Name: _____

Town of Halton Hills Position: _____

Signature: _____

Date: _____