The Town of Halton Hills Council met this 10th day of September, 2018, in the Council Chambers, 1 Halton Hills Drive Town Hall, commencing at 3:30 p.m., with Mayor R. Bonnette in the Chair and reconvened in Council Chambers at 6:00 p.m. for Open Session.

MEMBERS PRESENT: Mayor R. Bonnette, Councillors C. Somerville, J. Fogal, M. Albano, B. Lewis, T. Brown, M. Johnson, D. Kentner, B. Inglis, A. Lawlor, J. Hurst

STAFF PRESENT: A.B. Marshall, CAO; J. Diamanti, Commissioner of Corporate Services; C. Mills, Commissioner of Transportation and Public Works; J. Linhardt, Commissioner of Planning and Sustainability; W. Harris, Commissioner of Recreation and Parks; H. Olivieri, Chief and Commissioner of Fire Services; M. Leighton, Town Treasurer and Manager of Accounting; S. Jones, Clerk & Director of Legislative Services, G. Cannon, Chief Librarian

STAFF PRESENT: A.B. Marshall, Chief Administrative Officer; J. Diamanti, Commissioner of Corporate Services; W. Harris, Commissioner of Recreation and Parks; C. Mills, Commissioner of Transportation and Public Works; J. Linhardt, Commissioner of Planning and Sustainability; H. Olivieri, Commissioner and Chief of Fire Services; M. Leighton, Manager of Accounting and Town Treasurer; G. Cannon, Chief Librarian; A. Fuller, Manager of Corporate Communications; R. Cockfield, Manager of Strategic Planning and Continuous Improvement; S. Josipovic, Chief Building Official; K. Hamilton, Planner – Policy Development Review; J. Markowiak, Manager of Development Review; S. Burke, Manager of Planning Policy; R. Cockfield, Manager – Strategic Planning; S. Silver, Senior Advisor S. Jones, Clerk and Director of Legislative Services
* Denotes Change From Council Agenda

1. OPENING OF THE COUNCIL MEETING

Mayor R. Bonnette called the meeting to order at 3:30 p.m. in the Council Chambers.

2. CLOSED MEETING/CONFIDENTIAL REPORTS FROM OFFICIALS

Resolution No. 2018-0129

Moved by: M. Albano
Seconded by: T. Brown

THAT the Council of the Town of Halton Hills meet in closed session in order to address the following matters:

A. REPORT NO. ADMIN-2018-0030

OFFICE OF THE CAO REPORT NO. ADMIN-2018-0030 dated August 3, 2018 regarding personal matters about an identifiable individual, including municipal or local board employees. (HHCEC Board)

B. REPORT NO. ADMIN-2018-0029

OFFICE OF THE CAO REPORT NO. ADMIN-2018-0029 dated August 28, 2018 regarding litigation, potential litigation including matters before administrative tribunals, affecting the municipality or local board. (Property Standards Matter)

C. MEMORANDUM NO. ADMIN-2018-0004

OFFICE OF THE CAO MEMORANDUM NO. ADMIN-218-0004 dated September 5, 2018 regarding litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board, and advice that is subject to solicitor-client privilege.

D. VERBAL UPDATE BY A.B. MARSHALL, CAO

VERBAL UPDATE BY A.B. MARSHALL, CAO regarding advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

CARRIED
3. **RECESS AT THE CALL OF THE CHAIR**
   Mayor R. Bonnette called for a recess at 5:07 p.m.

4. **RECONVENE INTO OPEN SESSION**
   Resolution No. 2018-0130
   Moved by: T. Brown
   Seconded by: M. Johnson

   THAT the Council for the Town of Halton Hills reconvene this meeting in open session.

   CARRIED

   Council reconvened in Open Session at 6:00 p.m.

5. **NATIONAL ANTHEM**

6. **ANNOUNCEMENTS**
   6.1 **Sovereign's Medal for Volunteers - Richard Ruggle**
   Mayor R. Bonnette presented Richard Ruggle with the Sovereign's Medal for Volunteers for his nearly three decades of volunteering with the Regimental Museum of The Lorne Scots, preserving the history of the regiment and the stories of its soldiers for future generations.

   6.2 **38th Annual Terry Fox Run**
   Councillor J. Hurst announced that the Terry Fox Run will take place on Sunday, September 16th in both Georgetown and Acton.

7. **EMERGENCY BUSINESS MATTERS**
   NIL

8. **DISCLOSURES OF PECUNIARY INTEREST/CONFLICT OF INTEREST**
   NIL
9. COUNCIL DELEGATIONS/PRESENTATIONS

9.1 Recognition of 5 Halton Hills Firefighters who received the Medal of Merit

Mayor R. Bonnette recognized 5 Halton Hills Firefighters who received the Medal of Merit for their heroic measures in rescuing a child from a house fire.

Chief Olivieri provided background regarding the rescue.

10. RESOLUTION PREPARED TO ADOPT THE MINUTES OF THE PREVIOUS MEETING(S) OF COUNCIL

Resolution No. 2018-0131

Moved by: C. Somerville
Seconded by: M. Johnson

THAT the following minutes are hereby approved:
10B Special Council Meeting Minutes dated July 17, 2018.

CARRIED

11. GENERAL COMMITTEE

Resolution No. 2018-0132

Moved by: B. Inglis
Seconded by: D. Kentner

THAT Council do now convene into General Committee.

CARRIED

(Councillor T. Brown assumed the role of Presiding Officer)
11.1 Public Meetings / Hearings

a. 6:30 PM Public Meeting

Proposed Temporary Use Zoning By-law Amendment to permit a temporary parking lot at 13584 Steeles Avenue for use by the Toronto Premium Outlet Mall (Halton Hills Premier Gateway Business Park).

(Refer to Public Meeting Minutes dated September 10, 2018, Report No. PLS-2018-0069)

11.2 Delegations/Presentations regarding items in General Committee

a. Samantha Howard, Manager of Recreation Services

S. Howard made a presentation to General Committee regarding the launch of the Town's new recreation management software PerfectMind.

b. Karen Bannister, Senior Program Coordinator for Credit Valley Conservation

K. Bannister provided an overview of the SNAP project proposal.

c. Susan Silver, Senior Advisor Strategic Planning and Continuous Improvement

S. Silver presented information on Bill C-25, The Cannabis Act, and informed Council on what the Town of Halton Hills is doing with respect to the legalization of recreational cannabis. She additionally provided information on existing land-use issues related to growth of Cannabis for medical purposes.
11.3 Municipal Officers Reports to be Considered by General Committee

a. PLANNING AND SUSTAINABILITY REPORT NO. PLS-2018-0069 dated August 21, 2018, with respect to a “Public Meeting Report for a proposed Temporary Use Zoning By-law Amendment to permit a temporary parking lot at 13584 Steeles Avenue for use by the Toronto Premium Outlet Mall (Halton Hills Premier Gateway Business Park)”.  

Recommendation No. GC-2018-0060

THAT Report No. PLS-2018-0069, dated August 21, 2018, with respect to a “Public Meeting Report for a proposed Temporary Use Zoning By-law Amendment to permit a temporary parking lot at 13584 Steeles Avenue for use by the Toronto Premium Outlet Mall (Halton Hills Premier Gateway Business Park)”, be received;

AND FURTHER THAT all agency and public comments be referred to staff for a further report regarding the disposition of this matter.

CARRIED


Recommendation No. GC-2018-0061


CARRIED


Recommendation No. GC-2018-0062

That Report No. PLS-2018-0071, dated August 22nd 2018, regarding the Sustainable Neighbourhoods (Retrofit) Action Plan Project Proposal, be received for information;
AND FURTHER THAT The Credit Valley Conservation Authority’s request for funding from the Town to support the Hungry Hollow SNAP Project be referred to Budget Committee for further consideration.

CARRIED


Recommendation No. GC-2018-0063

THAT Report No. ADMIN-2018-0028 dated August 27, 2018 regarding Cannabis Legalization be received for information;

AND FURTHER THAT Council endorse the staff position that until details are known with respect to the opt out provisions, any inquiries or expressions of interest regarding retail storefronts should be rejected.

CARRIED


Recommendation No. GC-2018-0064

THAT REPORT NO. PLS-2018-0068 dated August 30, 2018 regarding cannabis cultivation and processing in Halton Hills, be received;

AND FURTHER THAT staff be directed to proceed with the next steps as set out in this report.

CARRIED

Recommendation No. GC-2018-0065

THAT Report No. ADMIN-2018-0026 dated August 22, 2018, regarding the 2019 Council & Committee Calendar, be received;

AND FURTHER THAT Council adopt the calendar of meetings as outlined in the attached document – “2019 Council & Committee Calendar”;

AND FURTHER THAT a copy of the 2019 Town of Halton Hills Council & Committee Calendar be circulated to the Region of Halton, City of Burlington, Town of Milton and the Town of Oakville.

CARRIED


Recommendation No. GC-2018-0066

THAT Report No. CORPSERV-2018-0039 dated August 3, 2018 regarding Capital Budget Status as at June 30, 2018 be received;

AND FURTHER THAT staff be authorized to transfer the remaining $12,226 of funds from the Strategic Plan & Performance Management project to the Strategic Plan Update project;

AND FURTHER THAT staff be authorized to transfer $22,053 from the Tax Rate Stabilization Reserve to the Service Halton Hills project;

AND FURTHER THAT staff be authorized to transfer $4,403 of unused Capital Replacement Reserve funds from the Council Compensation Survey project to the 2018 Corporate Human Resources Operating Budget;

AND FURTHER THAT staff be authorized to transfer the remaining $64,896 of funds from the Enterprise Information Management project to the Asset Management Plan project;
AND FURTHER THAT staff be authorized to transfer $96,420 from the Capital Replacement Reserve to the Churchill Road South Bike Lanes project;

AND FURTHER THAT staff be authorized to transfer $91,072 from the Capital Replacement Reserve to the Berton & Atwood Bike Lanes project;

AND FURTHER THAT staff be authorized to transfer $109,980 of Capital Replacement Reserve funds to the 4th Line Culvert & Bridge Lot project;

CARRIED


Recommendation No. GC-2018-0067

THAT Report No. CORPSERV-2018-0040 dated August 13, 2018 regarding Reserves, Reserve Funds, Deferred Revenue and Trust Funds as at June 30, 2018 be received.

CARRIED


Recommendation No. GC-2018-0068


AND FURTHER THAT the request to remove the Holding (H) Provision from Zoning By-law 57-91, as amended by By-law 00-138, for the lands described as Part Lot 15, Concession 9 New Survey Trafalgar, Town of Halton Hills, Regional Municipality of Halton, municipally known as 14996 (14946) Steeles Avenue (Halton Hills Premier Gateway Business Park), be approved;
AND FURTHER THAT the necessary By-law be enacted to authorize the removal of the Holding (H) Provision, as generally shown in SCHEDULE 4 of this report.

CARRIED

j. PLANNING AND SUSTAINABILITY REPORT NO. PLS-2018-0072 dated August 28, 2018, with respect to a “Recommendation Report for Removal of the Holding (H1) Provision from 249-251 Guelph Street (Georgetown)”.

Recommendation No. GC-2018-0069

THAT Report No. PLS-2018-0072, dated August 28, 2018, with respect to a “Recommendation Report for Removal of the Holding (H1) Provision from 249-251 Guelph Street (Georgetown)”, be received;

AND FURTHER THAT the request to remove the Holding (H1) Provision from Zoning By-law 2010-0050, as amended, for the lands described as Lots 3 and 4, Plan 1269, Except Parcels J and K, Plan 92, and Parts 1, 2, 3, 4, 5 and 6, Plan 20R-18893, Town of Halton Hills, Regional Municipality of Halton, municipally known as 249-251 Guelph Street (Georgetown), be approved;

AND FURTHER THAT the necessary By-law be enacted to authorize the removal of the Holding (H1) Provision as generally shown in SCHEDULE 3 of this report.

CARRIED

k. PLANNING AND SUSTAINABILITY REPORT NO. PLS-2018-0073 dated August 28, 2018, regarding the “Conditional water allocation for 249-251 Guelph Street (6 SDE from the Georgetown Non-Residential Pool)”.

Recommendation No. GC-2018-0070

THAT Report No. PLS-2018-0073, dated August 28, 2018, regarding the “Conditional water allocation for 249-251 Guelph Street (6 SDE from the Georgetown Non-Residential Pool)” be received;
AND FURTHER THAT 6 single detached equivalents (SDE) of water system capacity be allocated from the Georgetown non-residential pool to 249-251 Guelph Street (Site Plan D11SPA18.004) conditional on the issuance of building permits within 12 months of the date of Council approval of this report, failing which, Council may, at its discretion, withdraw the respective water allocation.

CARRIED


Recommendation No. GC-2018-0071


AND FURTHER THAT a resolution be prepared for Council’s consideration which directs staff to apply to the Federation of Canadian Municipalities’ Municipal Asset Management Program grant opportunity;

AND FURTHER THAT staff report back to Council with an update on the Natural Assets Valuation & Management Strategy project upon approval of the 2019 Capital Budget by Budget Committee.

CARRIED


Recommendation No. GC-2018-0072

AND FURTHER THAT Council approves the Town of Halton Hills’ participation in the Ministry of Environment, Conservation and Parks Transfer of Review Program;

AND FURTHER THAT Council authorizes staff to enter into an agreement between the with the Ministry of Environment, Conservation and Parks for the purpose of participation in the Transfer of Review Program.

CARRIED


Recommendation No. GC-2018-0073

THAT MEM-ADMIN-2018-0027 dated August 30, 2018 regarding Update on an Illegal Truck Terminal be received.

CARRIED


Recommendation No. GC-2018-0074

THAT MEM-PLS-2018-0012 dated August 27, 2018 regarding Registration of Halton Hills Village Homes Inc. 16 Subdivision - Phase 6; Halton Hills South Property Corporation; Part Lot 11, Concession 10 Esquesing, Plan 20M-1208 be received.

CARRIED
p. TRANSPORTATION AND PUBLIC WORKS MEMORANDUM NO. TPW-2018-0008 dated regarding the current condition and remediation plans for the asphalt on Main Street North in Acton.

Recommendation No. GC-2018-0075

THAT Memorandum No. TPW-2018-0008 dated regarding the current condition and remediation plans for the asphalt on Main Street North in Acton be received for information.

CARRIED

q. TRANSPORTATION AND PUBLIC WORKS MEMORANDUM NO. TPW-2018-0009 dated regarding the current condition and remediation plans for the asphalt on Young Street in Acton.

Recommendation No. GC-2018-0076

THAT Memorandum No. TPW-2018-0009 dated regarding the current condition and remediation plans for the asphalt on Young Street in Acton be received for information.

CARRIED

11.4 Adjourn back into Council

THAT General Committee do now reconvene into Council.

12. REPORTS AND RECOMMENDATIONS FORWARDED FROM GENERAL COMMITTEE FOR APPROVAL

Resolution No. 2018-0133

Moved by: C. Somerville
Seconded by: J. Fogal

THAT the recommendations regarding the Reports & Memorandums from the Monday, September 10, 2018 General Committee Meeting are hereby adopted:

   GC-2018-0059, GC-2018-0060
   GC-2018-0061, GC-2018-0061
   GC-2018-0062, GC-2018-0063
   GC-2018-0064, GC-2018-0065
13. REPORTS OF THE STANDING COMMITTEES (ADOPTION / RECEIPT OF MINUTES & RECOMMENDATIONS)

Resolution No. 2018-0134

Moved by: T. Brown
Seconded by: B. Inglis

THAT the following items are hereby approved:

13A

Report of the Community and Corporate Affairs Committee Meeting held on August 27, 2018.

13B


CARRIED

14. RECEIPT OF MINUTES OF ADVISORY/SPECIAL COMMITTEES

Resolution No. 2018-0135

Moved by: A. Lawlor
Seconded by: M. Albano

THAT the following minutes are hereby received for information:

14A Minutes of the Committee of Adjustment Meeting held on June 13, 2018.

14B Minutes of the Site Alteration Committee Meeting held on June 21, 2018.

14C Minutes of the Acton BIA Board Meeting held on June 13, 2018.
14D Minutes of the Committee of Adjustment Meeting held on July 4, 2018.
14E Minutes of the Acton BIA Board Meeting held on July 16, 2018.
14F Minutes of the Site Alteration Committee Meeting held on July 19, 2018.
14G Minutes of the Site Alteration Committee Meeting held on August 16, 2018.
14H Minutes if the Special Heritage Halton Hills Committee Meeting held on August 16, 2018.

CARRIED

15. PETITIONS/COMMUNICATIONS/MOTIONS

A. Motion to Support Public Rail Safety Week

Resolution No. 2018-0136

Moved by: D. Kentner
Seconded by: C. Somerville

WHEREAS Public Rail Safety Week is to be held across Canada and the United States from September 23 to 29, 2018;

AND WHEREAS it is in the public’s interest to raise citizens’ awareness on reducing avoidable accidents, injuries and damage caused by collisions at level crossings or incidents involving trains and citizens;

AND WHEREAS Operation Lifesaver is a public/private partnership whose aim is to work with rail industry, governments, police services, the media and other agencies and the public to raise rail safety awareness;

AND WHEREAS CN has requested Town of Halton Hills Council to adopt this resolution in support of its ongoing effort to save lives and prevent injuries in communities, including the Town of Halton Hills,

THEREFORE BE IT RESOLVED that Council for the Town of Halton Hills supports national Public – Rail Safety Week, to be held from September 23 to 29, 2018;

AND FURTHER THAT CN be copied on this resolution.

CARRIED
B. Motion to Apply for Grant Opportunity from the Federation of Canadian Municipalities' Municipal Asset Management Program

Resolution No. 2018-0137

Moved by: A. Lawlor
Seconded by: B. Inglis

Be it resolved that the Council for the Town of Halton Hills directs staff to apply for a grant opportunity from the Federation of Canadian Municipalities' Municipal Asset Management Program to initiate the Natural Assets Valuation & Management Strategy project;

AND FURTHER THAT the Town of Halton Hills commits to conducting the following activities in its proposed project submitted to the Federation of Canadian Municipalities’ Municipal Asset Management Program to include natural assets as an asset group in its Corporate Asset Management program:

• Complete inventory of all natural assets;
• Conduct valuation of SWM services provided by Natural Assets;
• Map under existing conditions and under climate change conditions;
• Assess asset condition/risk of failure to natural assets service delivery;
• Develop management/restoration scenarios;

AND FURTHER THAT the Town of Halton Hills commits $120,000 from its existing capital reserve account toward the costs of this initiative, upon approval of the 2019 Capital Budget by Budget Committee.

CARRIED

16. ADVANCE NOTICE OF MOTION

NIL
17. **MOTION TO RECEIVE AND FILE GENERAL INFORMATION PACKAGE**

   **Resolution No. 2018-0138**

   Moved by: M. Johnson  
   Seconded by: J. Hurst

   THAT the General Information Package dated September 10, 2018 be received.

   **CARRIED**

18. **MOTION TO APPROVE CLOSED SESSION ITEMS**

   A. **REPORT NO. ADMIN-2018-0030**

   OFFICE OF THE CAO REPORT NO. ADMIN-2018-0030 dated August 3, 2018 regarding personal matters about an identifiable individual, including municipal or local board employees. (HHCEC Board)

   **Resolution No. 2018-0139**

   Moved by: M. Albano  
   Seconded by: D. Kentner

   THAT Confidential Report No. ADMIN-2018-0030 dated August 31, 2018 regarding personal matters about an identifiable individual, including municipal or local board employees (HHCEC), be received.

   **CARRIED**
B. REPORT NO. ADMIN-2018-0029
OFFICE OF THE CAO REPORT NO. ADMIN-2018-0029 dated August 28, 2018 regarding litigation, potential litigation including matters before administrative tribunals, affecting the municipality or local board. (Property Standards Matter)

Resolution No. 2018-0140

Moved by: J. Fogal
Seconded by: B. Lewis

THAT Confidential Report No. ADMIN-2018-0029 dated August 28, 2018 regarding litigation, potential litigation including matters before administrative tribunals affecting the municipality or local board (Property Standards Matter), be received;

AND FURTHER THAT Staff carry out Council's direction.

CARRIED

C. MEMORANDUM NO. ADMIN-2018-0004
OFFICE OF THE CAO MEMORANDUM NO. ADMIN-218-0004 dated September 5, 2018 regarding litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board, and advice that is subject to solicitor-client privilege.

Resolution No. 2018-0141

Moved by: A. Lawlor
Seconded by: J. Hurst

THAT Confidential Memorandum No. ADMIN-2018-0004 dated September 5, 2018 regarding litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board, and advice that is subject to solicitor-client privilege, be received for information.

CARRIED
D. **VERBAL UPDATE BY A.B. MARSHALL, CAO**

VERBAL UPDATE BY A.B. MARSHALL, CAO regarding advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

Resolution No. 2018-0142

Moved by: M. Johnson
Seconded by: A. Lawlor

THAT the Confidential Verbal Update by A.B. Marshall, CAO regarding advice that is subject to solicitor-client privilege, including communications necessary for that purpose, be received for information.

CARRIED

19. **CONSIDERATION OF BYLAWS**

THAT the following Bills are hereby passed by Council;

AND FURTHER THAT the Mayor and Clerk are hereby authorized to execute the said by-laws and affix the seal of the Corporation thereto:

Resolution No. 2018-0143

Moved by: D. Kentner
Seconded by: J. Fogal

THAT the following Bills are hereby passed by Council;

AND FURTHER THAT the Mayor and Clerk are hereby authorized to execute the said by-laws and affix the seal of the Corporation thereto:

2018-0052

A By-law to appoint a Fire Chief (Harry Olivieri) for the Corporation of the Town of Halton Hills and to repeal By-law No. 2016-0059.

2018-0053

A by-law to appoint a Municipal Law Enforcement Officer.

2018-0054

A By-law to Designate the Andrew Laidlaw Farmhouse, located at 9111 Third Line, Halton Hills under Part IV of the Ontario Heritage Act.
2018-0055
A by-law to designate the Glen Williams Schoolhouse SS#11, located at 15 Prince Street, Glen Williams under Part IV of the Ontario Heritage Act.

2018-0056
A by-law to authorize the execution of a Heritage Conservation Easement Agreement for the Andrew Laidlaw Farmhouse, located at 9111 Third Line, Halton Hills under Section 37(1) of the Ontario Heritage Act.

2018-0057
A By-law to amend By-law No. 2016-0048 for the appointment of Municipal Law Enforcement Officers for the purpose of enforcing the Town’s Parking By-laws and other By-laws as designated by the Clerk and Director of Legislative Services.

2018-0058
A By-law to remove the Holding (H1) Provision from Zoning By-law 2010-0050, as amended for 249-251 Guelph Street (Georgetown).

2018-0059
A By-law to remove the Holding (H) Provision from Zoning By-law 57-91 as amended by By-law 00-138 for 14996(14946) Steeles Avenue (Esquesing)

2018-0060
A By-law to adopt the proceedings of the Council Meeting held on the 10th day of September, 2018 and to authorize its execution.

CARRIED
20. **ADJOURNMENT**

Resolution No. 2018-0144

Moved by: J. Fogal  
Seconded by: B. Lewis

THAT this Council meeting do now adjourn at 8:46 p.m.

CARRIED

_________________________  
Rick Bonnette, MAYOR

_________________________  
Suzanne Jones, CLERK