

## MEMORANDUM

**TO:** Chair and Members of the Community and Corporate Affairs  
Committee

**FROM:** Jude Gaboury, Landscape Architect

**DATE:** July 9, 2018

**MEMORANDUM NO.:** MEM-R&P-2018-0001

**RE:** **Expansion of Greenwood Cemetery Columbaria**

### **PURPOSE OF THE MEMORANDUM:**

The purpose of this memorandum is to inform Committee of the proposed design for the Columbaria and Memorial Master Plan for the Reflection Garden Area in Greenwood Cemetery in Georgetown.

### **BACKGROUND:**

In 2016, Council approved the Cemeteries Business Plan Update prepared by Hilton Landmarks Inc. through Resolution 2016-0087. This plan serves as a reference for future cemetery planning and operation by the Town.

As part of this Cemeteries Business Plan, a future demand analysis was prepared, providing a forecast of community cemetery demand and needs.

Greenwood Cemetery is almost completely built out with limited future infill development potential. With the continued demand for cremation interments within the cemetery, available lands will be exhausted within several years. There are approximately sixty niches currently available in Greenwood Cemetery, with annual average sales of twenty five units over the past few years.

In order to increase Greenwood's interment capacity, this remaining space should be utilized to its fullest potential and provide additional new columbaria. A columbarium is a free standing structure intended for the inurnment of cremated remains in compartments (niches).

### **COMMENTS:**

In order to effectively provide capacity for cremation interments within Greenwood, staff developed a Columbaria and Memorial Master Plan for the Reflection Garden area (See Appendix 'A').

This Master Plan will serve as a comprehensive, long term plan of action for the implementation of up to nine columbaria and multiple memorial features over the coming years.

The purpose of this memorandum is to inform Committee of the plans originally identified in the Cemeteries Business Plan Update. Staff intend to post further information on site and update the Town's website prior to construction in 2019, and final drawings will be filed with the Ministry of Government and Consumer Services.

All of the design for Reflection Garden Area has been carried out by Town staff and funds for the construction of Phase 1 (surfacing, landscaping) were approved as part of the 2018 Capital Budget, Cemetery Revitalization item. Purchase of the first two columbaria will be part of the 2019 Capital Budget request and construction of additional phases will be subject to future capital budget requests as required.

**CONCLUSION:**

Staff are commencing the implementation of Phase 1 of this multi-year implementation strategy, as identified in the Columbaria and Memorial Master Plan. This plan will be updated and implemented based on future sales demands.

Reviewed and Approved by,



Kevin Okimi – Manager of Parks and Open Space



Warren Harris, Commissioner of Recreation and Parks



Jane Diamanti, Acting CAO