



BY-LAW NO. 2018-

A By-law to delegate authority relating to assessment and taxation appeal matters to the Town Treasurer or his/her designate

WHEREAS Section 39.1(8) and 40 (1) of the Assessment Act allows a municipality to complain to the Assessment Review Board (ARB) regarding the assessment value of a property;

AND WHEREAS Section 227 of the Municipal Act 2001 states that it is the role of the officers and employees of the municipality to carry out duties required under any Act and duties assigned by the Municipality;

AND WHEREAS the Council of the Town of Halton Hills reviewed the provision of assessment and taxation appeals and considers it desirable for the purpose of efficient management and service delivery to delegate to staff the authority relating to assessment and taxation appeals, to commence and file notices of appeal, to attend before the Assessment Review Board (ARB) on behalf of the Town, to execute settlement agreements or to withdraw any appeals filed by the Town.

AND WHEREAS on July 9, 2018, Council for the Town of Halton Hills approved Report No. CORPSERV-2018-0035, dated June 18, 2018, in which certain recommendations were made relating to the Delegation of Authority relating to assessment and taxation appeal matters..

NOW, THEREFORE, BE IT RESOLVED THAT THE COUNCIL OF THE CORPORATION OF THE TOWN OF HALTON HILLS ENACTS AS FOLLOWS:

1. The authority to commence and file notices of appeal on behalf of the Town of Halton Hills with the Assessment Review Board (ARB) from time to time, for properties where the assessment is considered to be too high, too low, wrongly assessed or for properties that have been omitted from the assessment roll is delegated to the Town Treasurer or his or her designate.
2. The authority to attend before the Assessment Review Board on assessment or taxation appeals filed by the Town of Halton Hills and on appeals filed by another person, entity or agent is delegated to the Town Treasurer or his or her designate.
3. The authority to execute settlement agreements reached in the course of a taxation appeal is delegated to the Town Treasurer or his or her designate.
4. The authority to withdraw any appeal filed by the Town of Halton Hills should it be determined that it is not in the Town's best interest to proceed, be delegated to the Town Treasurer or his or her designate.
5. The following positions at the Town of Halton Hills are identified as designate(s) for the purpose of this by-law:
 - Deputy Treasurer
 - Assessment Appeal Analyst

- Tax Analyst
- Property Tax Supervisor

6. The authority granted herein shall be in effect for actions with respect to assessment or taxation appeals filed for 2018 and subsequent years and appeals filed in previous years which are not yet completed.

BY-LAW read and passed by the Council for the Town of Halton Hills this day of
, 2018.

MAYOR – RICK BONNETTE

CLERK – SUZANNE JONES