



**MINUTES**  
**COUNCIL MEETING**  
**Monday July 7, 2025**

The Town of Halton Hills Council met this 7<sup>th</sup> day of July, 2025 in the Council Chambers, Halton Hills Town Hall and Via Zoom, commencing in Open Session at 3:01 p.m. with Mayor A. Lawlor in the Chair

**MEMBERS PRESENT** Mayor A. Lawlor, Councillor C. Somerville (EP), Councillor J. Fogal, Councillor A. Hilson, Councillor J. Brass, Councillor M. Kindbom, Councillor C. Garneau, Councillor R. Norris, Councillor B. Inglis, Councillor D. Keene (EP), Councillor M. Albano  
(EP-Electronic Participation) (Open Session)

**STAFF PRESENT** C. Mills, Chief Administrative Officer, V. Petryniak, Town Clerk & Director of Legislative Services, S. Howard, Acting Commissioner of Community Services, L. Lancaster, Commissioner of Corporate Services (E), J. Rehill, Commissioner & Chief of Fire Services, J. Linhardt, Commissioner of Planning & Development, B. Andrews, Commissioner of Transportation & Public Works, M. Leighton, Treasurer, B. King, Chief Librarian & CEO  
(Open Session) (E – Electronically Present)

**\*Recommendation varies from Staff Recommendation**

**1. CALL TO ORDER**

Mayor A. Lawlor called the meeting to order at 3:01 p.m. in the Council Chambers.

**2. MOVE INTO CLOSED SESSION**

NIL

**3. OPEN MEETING**

Council convened in Open Session at 3:01 p.m.

**1. O CANADA**

**2. LAND ACKNOWLEDGEMENT**

We would like to begin by acknowledging that the land on which we gather is part of the Treaty lands and Territory of the Mississaugas of the Credit.

**3. DISCLOSURES OF PECUNIARY/CONFLICT OF INTEREST**

There were no disclosures of pecuniary/conflict of interest.

#### **4. OTHER BUSINESS (ANNOUNCEMENTS, EMERGENCY MATTERS)**

##### **1. Mayor Lawlor welcomes Federal Members of Parliament**

Mayor A. Lawlor announced the following:

We have two very special guests in the Chamber, and I'm delighted to be introducing our two federal representatives for Halton Hills, Member of Parliament Chong and Member of Parliament Tesser Derksen. Residents will remember that the riding boundaries changed in our area in the last federal election. We now have two MPs representing Halton Hills, one for Acton and the northwest countryside and one representing Georgetown and south. I think that's great because we now have two advocates for our community and we all know that two heads are better than one.

Michael Chong is the member of Parliament for the riding of Wellington-Halton Hills North and currently serves as the shadow Minister for Foreign Affairs for the official opposition. Michael has been a long-standing advocate for our community since being elected to Parliament in 2004. We are pleased to have the benefit of his representation and advocacy. Michael's door has always been open for us. He has been very much present in community events and local affairs. His constituency work is thorough and much appreciated. We look forward to continuing to see him particularly for events in Acton and our rural areas. I'm quite sure that he'll continue to be on deck whenever we need him.

I'd also like to welcome our new member of Parliament, Kristina Tesser Derksen, who represents Milton East-Halton Hills South and she's a member of the Standing Committee on Public Accounts. She brings very relevant experience to her role in the new riding, having served for two terms as a Milton Councillor. She's also very familiar with Georgetown having worked in Jones Funeral Home and her four children were born at Georgetown Hospital. In addition to the constituency work, Kristina will get used to jumping between events in Milton and Halton Hills. So, Canada Day, Remembrance Day and Santa Clause Parade days will be very busy.

I wanted to invite our federal representatives here today to continue our strong tradition of forging relationships. I know our constituents appreciate the benefits that come from collaboration among their government representatives. You know it might not be obvious to many residents that the federal government plays an important role in municipal affairs. Some of the support is population based, and other financial contributions come through grants that the Town applies for. In particular, infrastructure funding from the federal level is critical supporting municipalities. Over the years, the Town has benefited from many federal investments including over \$2 million from the Canada Community Building Fund that funded three major projects in 2024, road resurfacing for 22<sup>nd</sup> Sideroad, stormwater improvements for Harold Street and the HVAC system for Moldmasters Sportsplex and the Acton arena. In 2024, the Town accessed almost \$1.5 million from the Canadian Revitalization Fund for the installation of new heat recovery technology at Moldmasters. Funding from the 2024 Canada Summer Jobs grant allowed us to hire over eight temporary positions including a full-time tourism and economic development assistant to support tourism initiatives and a full-time cultural assistant for eight weeks to support culture days and community building as well as six full-time summer camp inclusion facilitators. As you can see these are just examples of federal investments that directly support our community and I'm very thankful for the funding.

So welcome again to both MP Chong and Tesser Derksen for taking time to come and meet with us today and allow us to spend some time with you.

**2. Association of Ontario Road Supervisors (AORS) – Staff Recognition**

Mayor A. Lawlor announced the following:

The Association of Ontario Road Supervisors (AORS) has been serving public works professionals since 1961. 1996, AORS was granted – by Provincial Legislation – the exclusive right to use the designation ‘Certified Road Supervisor’ (CRS). The four levels of certification – Associate, Certified Road Supervisor, Intermediate and Senior – have mandatory experience and education criteria established by the AORS Education Committee and Certificate board.

I’m very pleased to announce that a Town employee has reached a new level of certification. On behalf of Council, I would like to congratulate Adam Ling for his Certified Road Supervisor certification.

His ongoing commitment to broaden his knowledge through training and education will help him continue to serve the public more effectively.

**3. Celebrate Pride**

Mayor A. Lawlor announced the following:

Halton Hills Public Library invites you to celebrate Halton Pride on Saturday, July 19. There’s Rainbow Storytime and crafts, workshops to help you get ready for the Halton Pride Parade, and a visit from TikTok Superstar Kyne. Visit the library’s website for more information.

**4. One Book, One Halton Hills**

Mayor A. Lawlor announced the following:

Halton Hills Public Library is thrilled to announce its latest One Book, One Halton Hills title: 52 Ways to Reconcile by David A. Robertson. This essential guidebook offers one small step you can take toward reconciliation each week, including activities that are easy to achieve with your library card. Residents can meet the author on Tuesday, October 7. Visit the library’s website for more details.

**5. Downtown Palooza (Georgetown)**

Councillor R. Norris announced the following:

This is a big week for the downtown Georgetown BIA as we get ready to have Downtown Palooza which is an annual event that we get to host this Friday July 11<sup>th</sup> from 5 to 10 p.m. It’s an exciting street festival and draws over 5000 people every year. It’s a night filled with fun, food, shopping and entertainment. This year, there’s a huge emphasis on the bands and music. Right now, the downtown Georgetown BIA is inviting everybody to come out. Downtown Palooza is the summer event you don’t want to miss.

**6. Leathertown Festival (Acton)**

Councillor A. Hilson announced the following:

The 2025 downtown Acton Leathertown Festival is on Sunday August 10<sup>th</sup> from 11 a.m. to 5 p.m. It’s another great opportunity to get out with the family. There’s going to be music, lots of vendors and food so certainly something that you don’t want to miss.

**5. RESOLUTION TO ADOPT GENERAL COMMITTEE ITEMS FROM THE PREVIOUS COUNCIL MEETING**

Resolution No. 2025-0124

Moved By: Councillor J. Fogal

Seconded By: Councillor M. Albano

THAT the recommendations contained in the following Reports & Memorandums from the Monday June 16, 2025 General Committee Meeting are hereby adopted as presented:

**Report No. ADMIN-2025-013 (Recommendation No. GC-2025-0080)**

THAT Report No. ADMIN-2025-013 dated May 13, 2025 regarding Amendments to various Designated By-laws listed in the AMPS By-law 2025-0008, be received;

AND FURTHER THAT Council approve the amendments to the various by-laws as outlined in this report;

AND FURTHER THAT Council approve and adopt the amending by-law attached as Appendix A to this report.

**Report No. CSE-2025-024 (Recommendation No. GC-2025-0083)**

THAT Report No. CSE-2025-024, dated June 16 2025, regarding the Town of Halton Hills Corporate Asset Management Program Update and the 2025 Infrastructure Asset Management Plan, be received;

AND FURTHER THAT Council approve the 2025 Infrastructure Asset Management Plan, attached, with proposed Levels of Service - in compliance with Ontario Regulation 588/17 Municipal Asset Management Planning;

AND FURTHER THAT Council direct the Asset and Energy Management Division to proceed with the implementation and operationalization of the 2025 Infrastructure Asset Management Plan, recognizing the Town's financial capacity;

AND FURTHER THAT staff provide an annual update on the implementation progress of the 2025 Infrastructure Asset Management Plan, as required by Ontario Regulation 588/17.

**Report No. CSE-2025-025 (Recommendation No. GC-2025-0084)**

THAT Report No. CSE-2025-025, dated May 5, 2025, regarding the Community Grant Program Policy, be received;

AND FURTHER THAT Council approve the updated Community Grant Program Policy and associated funding stream Guidelines, as outlined in Report No. CSE-2025-025 and its Appendices, for implementation starting on January 1, 2026;

AND FURTHER THAT, if necessary, Town staff be authorized to make refinements to the Guidelines, provided that there is no significant material change to the objectives, scope or funding outlined in this report;

AND FURTHER THAT Council endorse the integration of the Climate Change Investment Fund (CCIF) program, now recommended to be the "Environmental Stewardship" funding stream into the Community Grant Program, and close the CCIF project (7300-22-1501) at the end of 2025;

AND FURTHER THAT the increase in annual operating costs of \$66,000 for the Community Grant Program be included for consideration in the 2026 operating budget;

AND FURTHER THAT Subject to Budget approval, Council direct staff to proceed with the implementation of the revised policy, including a comprehensive communication and outreach strategy, training for community applicants, and support for volunteer-led groups;

AND FURTHER THAT staff continue to monitor the effectiveness of the policy, and report annually to Council on program performance, funding allocations, and community impact;

AND FURTHER THAT this report and Council's approval form the basis for continued community engagement and the ongoing evolution of the Community Grant Program to ensure it remains accessible, transparent, and aligned with the needs and priorities of Halton Hills residents.

**Report No. PD-2025-038 (Recommendation No. GC-2025-0088)**

THAT Report No. PD-2025-038 dated May 30, 2025 regarding Bill 5 – Protect Ontario by Unleashing our Economy Act, 2025, be received;

AND FURTHER THAT staff continue to assess the implications of Bill 5, Protect Ontario by Unleashing our Economy Act, 2025, and provide further update reports to Council as may be appropriate;

AND FURTHER THAT the Town Clerk forward a copy of Report PD-2025-038 to the Ministry of Municipal Affairs and Housing, the Ministry of Infrastructure, Ministry of Sport, Ministry of Tourism, Culture and Gaming, Ministry of Economic Development, Job Creation and Trade, Ministry of Finance, Halton Area MPPs. the Region of Halton, the City of Burlington, the Town of Milton and the Town of Oakville for their information.

**Memorandum No. PD-2025-002 (Recommendation No. GC-2025-0090)**

THAT Memorandum No. PD-2025-002 dated June 2, 2025 regarding OPA 50 (Premier Gateway Phase 2B Secondary Plan) Ontario Land Tribunal Settlement be received.

**CARRIED**

**6. CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETINGS**

Resolution No. 2025-0125

Moved By: Councillor J. Brass

Seconded By: Councillor A. Hilson

THAT the following minutes are hereby approved:

6.1 Confidential Minutes of the Council Meeting held on Monday June 16, 2025.

6.2 Minutes of the Council Meeting held on Monday June 16, 2025.

6.3 Minutes of the Statutory Public Meetings held on June 16, 2025.

6.4 Confidential Minutes of the Council Workshop held on Monday June 23, 2025.

6.5 Minutes of the Council Workshop held on Monday June 23, 2025.

**CARRIED**

**7. PUBLIC PRESENTATION/DELEGATION**

**1. Catherine Edwards, Environment & Natural Assets Specialist**

C. Edwards presented to Council regarding Fairy Lake Water Quality Study/Black Creek Implementation - Status Update.

(Presentation available on the [Town's Municipal Calendar page.](#))

**8. CONSENT ITEMS**

Resolution No. 2025-0126

Moved By: Councillor M. Albano  
Seconded By: Councillor J. Fogal

THAT the following Consent Items are hereby approved:

**1. Reserves, Discretionary Reserve Funds, Obligatory Reserve Funds and Trust Funds as at December 31, 2024**

THAT Report No. CS-2025-017 dated July 7, 2025, regarding Reserves, Discretionary Reserve Funds, Obligatory Reserve Funds and Trust Funds as at December 31, 2024, be received for information.

**2. 2024 Treasurer's Statement for Development Charges Reserve Funds, Parkland: Cash-In Lieu Reserve Fund, and Community Benefits Charges Reserve Fund**

THAT Report No. CS-2025-018 dated July 7, 2025, regarding the 2024 Treasurer's Statement for Development Charges Reserve Funds, Parkland: Cash-in Lieu Reserve Fund, and Community Benefits Charges Reserve Fund be received.

**3. 2024 Annual Report on Investments and Cash Management**

THAT Report No. CS-2025-019 dated July 7, 2025, regarding the 2024 Annual Report on Investments and Cash Management be received for information.

**4. Update on Eighth Line Park Expansion – Community Sport and Recreation Infrastructure Fund Outcome and Next Steps**

THAT Memorandum No. CSE-2025-005 dated June 12, 2025 regarding Update on Eighth Line Park Expansion – Community Sport and Recreation Infrastructure Fund Outcome and Next Steps be received.

**5. Georgetown Well and Stream Based Servicing (Groundwater) Update**

THAT Memorandum No. PD-2025-003 dated June 19, 2025 regarding Georgetown Well and Stream Based Servicing (Groundwater) Update be received.

**CARRIED**

**9. GENERAL COMMITTEE**

Resolution No. 2025-0127

Moved By: Councillor J. Brass  
Seconded By: Councillor A. Hilson

THAT Council do now convene into General Committee.

**CARRIED**

**Councillor M. Kindbom assumed the role of Presiding Officer.**

**1. PRESENTATIONS/DELEGATIONS**

**a. Carlos Alvarez and Matthew Ciardelli, KPMG**

M. Ciardelli presented to General Committee regarding 2024 Annual Financial Statements, Management Discussion and Analysis and Financial Information Return with opening remarks provided by Joseph Vandermeer, Deputy Treasurer.

(Refer to Item No. 9.2.d, Report No. CS-2025-015. Presentation available on the [Town's Municipal Calendar page](#).)

**2. CONSIDERATION OF REPORTS**

All Reports and Memorandums considered in General Committee will receive final disposition at the next Council meeting. Reports and Memorandums requiring immediate disposition at this meeting will be considered an immediate Action Item and will be identified with an (IA) beside the title.

**a. REPORT NO. CSE-2025-010 (IA)**

This report has been referred back to staff.

**b. REPORT NO. CSE-2025-027**

Recommendation No. GC-2025-0094

THAT Report No. CSE-2025-027, dated June 11, 2025 regarding the Transition to an Annual Community Volunteer Recognition Event, be received;

AND FURTHER THAT Council approve the transition from a four-year, large-scale Town-wide Community Volunteer Recognition Event to an Annual Volunteer Recognition Event, beginning in 2026 as outlined in Report No. CSE-2025-027;

AND FURTHER THAT an annual operating budget of \$5,000 be included for consideration in the 2026 operating budget to support the implementation of the updated recognition model as outlined in Report No. CSE-2025-027.

**CARRIED**

**c. REPORT NO. CS-2025-010**

Recommendation No. GC-2025-0095

THAT Report No. CS-2025-010 dated July 7, 2025 regarding the Capital Budget Status as at December 31, 2024 and Closed Capital Projects be received;

AND FURTHER THAT staff be authorized to fund capital project shortfalls totaling \$133,015 from the named reserves as outlined in Table 2 of this report and close identified capital projects;

AND FURTHER THAT staff be authorized to return \$1,203,587 of unspent capital funds to the reserves as outlined in Table 3 of this report and close identified capital projects;

AND FURTHER THAT staff be authorized to close the capital projects identified in Table 4 and transfer \$166,035 of unused funding to existing capital projects of similar scope as outlined in Table 4 of this report;

AND FURTHER THAT staff be authorized to close the bundled capital projects identified in Table 5 and transfer \$7,773 of unspent capital funds to the capital replacement of unspent capital funds to the capital replacement reserve.

**CARRIED**

**d. REPORT NO. CS-2025-015 (IA)**

Recommendation No. GC-2025-0096

THAT Report No. CS-2025-015 dated July 7, 2025 regarding the 2024 Financial Statements, Management Discussion and Analysis, and Financial Information Return be received;

AND FURTHER THAT the 2024 audited draft Financial Statements, and Financial Information Return be approved as presented and forwarded to Council for approval;

AND FURTHER THAT the 2024 Management Discussion and Analysis be received as information;

AND FURTHER THAT the 2024 audit findings report be received as information and forwarded to Council for information.

**CARRIED**

**e. REPORT NO. CS-2025-016 (IA)**

Recommendation No. GC-2025-0097

THAT Report No. CS-2025-016 dated July 7, 2025 regarding the Distribution and Funding - 2024 Final Operating Budget Position be received;

AND FURTHER THAT Council approve the transfer of \$101,844, representing the 2024 operating Library surplus, to the Library Capital Reserve;

AND FURTHER THAT \$92,589 of funding previously approved in the 2024 operating budget for contracted labour positions be held in general surplus and carried forward to 2025 to continue funding the original budgeted contract positions, in accordance with Town policies;

AND FURTHER THAT \$158,599 of funding previously approved in a prior budget for contracted labour positions that are no longer required be held in general surplus and carried forward to 2025 to support in-year contracted employment needs in accordance with Town policies;

AND FURTHER THAT Council approve the transfer of the remaining surplus of \$1,246,246 to the Tax Rate Stabilization Reserve.

**CARRIED**

**f. REPORT NO. LIB-2025-001**

Recommendation No. GC-2025-0098

THAT Report No. LIB-2025-001 dated May 26, 2025, regarding Halton Hills Library Board By-law Update be received;



AND FURTHER THAT Council approve a By-law to Establish and Define the Structure of the Halton Hills Public Library Board and to Repeal By-laws 2003-0116, 2005-0131, and 2019-0012 as outlined in Appendix A.

**CARRIED**

**g. REPORT NO. PD-2025-024 (IA)**

Recommendation No. GC-2025-0099

THAT Report No. PD-2025-24, dated June 17, 2025, regarding the Official Plan Review (OPR) Public Engagement Strategy be received;

AND FURTHER THAT Council endorse the OPR Public Engagement Strategy embedded in this report;

AND FURTHER THAT staff provide updates to Council on the Official Plan Review in accordance with the approved Terms of Reference.

**CARRIED**

**h. REPORT NO. PD-2025-031 (IA)**

Recommendation No. GC-2025-0100

THAT Report No. PD-2025-031, dated June 18, 2025, and titled “Intention to Designate under Part IV, Section 29 of the Ontario Heritage Act – Prospect Park and Fairy Lake” be received;

AND FURTHER THAT Council state its intention to designate the property at Prospect Park and Fairy Lake, legally described within Appendix B of this report, under Part IV, Section 29 of the Ontario Heritage Act as recommended by Heritage Halton Hills;

AND FURTHER THAT the Town Clerk proceed with serving a Notice of Intention to Designate as mandated by Section 29(3) of the Ontario Heritage Act;

AND FURTHER THAT once the 30-day objection period has expired, and if there are no objections, a designation by-law for the property including Prospect Park and Fairy Lake, be brought forward to Council for adoption.

**CARRIED**

**i. REPORT NO. PD-2025-042**

Recommendation No. GC-2025-0101

THAT Report No. PD-2025-042, dated June 25, 2025, regarding a “Recommendation Report for proposed Official Plan and Zoning By-law Amendments to permit two 4-storey residential apartment buildings containing 34 units at 16 and 18 Mill Street (Georgetown)”, be received;

AND FURTHER THAT Town of Halton Hills Official Plan Amendment No. 62, which amends the Town of Halton Hills Official Plan, as generally shown on SCHEDULE 3 – OFFICIAL PLAN AMENDMENT, be adopted, and the Zoning By-law Amendment, to amend the Town of Halton Hills Zoning By-law 2010-0050, as amended, as generally shown on SCHEDULE 4 – ZONING BY-LAW AMENDMENT, be approved on the basis that the

amendments for the lands municipally known as 16 and 18 Mill Street (Georgetown) are consistent with the Provincial Planning Statement, conform or do not conflict with all applicable Provincial plans, conform with the Region of Halton Official Plan and satisfy the evaluation criteria contained in the Town of Halton Hills Official Plan, and represent good planning for the reasons outlined in Report No. PD-2025-042, dated June 25, 2025;

AND FURTHER THAT in accordance with Section 34(17) of the Planning Act, no further notice is deemed to be necessary.

**CARRIED**

**3. ADJOURN BACK INTO COUNCIL**

Recommendation No. GC-2025-0102

THAT General Committee do now reconvene into Council.

**CARRIED**

**10. RESOLUTION TO ADOPT IMMEDIATE ACTION ITEMS FROM GENERAL COMMITTEE**

Resolution No. 2025-0128

Moved By: Councillor J. Fogal

Seconded By: Councillor J. Brass

THAT the recommendations contained in the following Immediate Action Item Reports from the Monday July 7, 2025 General Committee Meeting are hereby adopted as presented:

Report No. CS-2025-015 (Recommendation No. GC-2025-0096)

Report No. CS-2025-016 (Recommendation No. GC-2025-0097)

Report No. PD-2025-024 (Recommendation No. GC-2025-0099)

Report No. PD-2025-031 (Recommendation No. GC-2025-0100)

**CARRIED**

**11. RESOLUTION TO ADOPT CLOSED SESSION ITEMS**

NIL

**12. MOTIONS/COMMUNICATIONS/PETITIONS**

NIL

**13. NOTICE OF MOTION**

NIL

**14. REQUESTS FOR REPORTS**

NIL

**15. RECEIVE AND FILE GENERAL INFORMATION PACKAGE**

Resolution No. 2025-0129

Moved By: Councillor R. Norris  
Seconded By: Councillor M. Albano

THAT the General Information Package dated July 7, 2025 be received.

**CARRIED**

**16. CONSIDERATION OF BY-LAWS**

Resolution No. 2025-0130

Moved By: Councillor M. Albano  
Seconded By: Councillor R. Norris

THAT the following Bills are hereby passed by Council;

AND FURTHER THAT the Mayor and Clerk are hereby authorized to execute the said by-laws and affix the seal of the Corporation thereto:

**BY-LAW NO. 2025-0059**

A By-law to amend certain Town By-laws as they relate to the designated by-laws listed in By-law No. 2025-0008, a by-law to establish a System of Administrative Monetary Penalties (Regulatory – Non-parking)

**BY-LAW NO. 2025-0060**

A By-law to designate Wright Block, located at 99 – 103 Main Street South, Georgetown, Town of Halton Hills, under Part IV of the Ontario Heritage Act as being of cultural heritage value or interest.

**BY-LAW NO. 2025-0061**

A By-law to appoint Municipal Law Enforcement Officers for the purpose of enforcing the Town's Parking By-laws and other By-laws as designated by the Clerk & Director of Legislative Services, and to repeal and replace By-law No. 2023-0096 and its amendments.

**BY-LAW NO. 2025-0062**

A By-law to appoint Municipal Law Enforcement Officers for the purpose of enforcing the Town's Parking By-laws and other By-laws as designated by the Clerk & Director of Legislative Services.

**BY-LAW NO. 2025-0063**

A By-law to appoint Municipal Law Enforcement Officers for the purpose of enforcing the Town's Parking By-laws and other By-laws as designated by the Clerk & Director of Legislative Services.

**BY-LAW NO. 2025-0064**

A By-law to appoint Municipal Law Enforcement Officers for the purpose of enforcing the Town's Parking By-laws and other By-laws as designated by the Clerk & Director of Legislative Services.

**BY-LAW NO. 2025-0065**

A By-law to adopt the proceedings of the Council Meeting held on the 7th day of July, 2025 and to authorize its execution.

**CARRIED**

17.    **ADJOURNMENT**

Resolution No. 2025-0131

Moved By: Councillor M. Albano  
Seconded By: Councillor R. Norris

THAT this Council meeting do now adjourn at 5:18 p.m.

**CARRIED**

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Ann Lawlor, MAYOR

\_\_\_\_\_  
Valerie Petryniak, TOWN CLERK