



**PM-2025-002**

**May 26, 2025**

**Statutory Public Meeting for a Town Initiated Housekeeping  
Amendment to the Comprehensive Zoning By-law 2010-0050,  
as amended**

Minutes of the Public Meeting held on Monday, May 26, 2025, at 6:11 p.m., in the Council Chambers, Town of Halton Hills and Via Zoom.

Mayor A. Lawlor chaired the meeting.

Mayor A. Lawlor advised the following:

The purpose of this Public Meeting is to inform and provide the public with the opportunity to ask questions or to express views with respect to the proposed Housekeeping Amendment. The Councillors are here to observe and listen to your comments; however, they will not make any decisions this evening.

As the Chair, I am informing you that when the Commissioner of Planning and Development makes a decision, should you disagree with that decision, the Planning Act provides you with an opportunity to appeal the decision to the Ontario Land Tribunal for a hearing, subject to Tribunal validation of your appeal. Please note that if a person or public body does not make oral submissions at a public meeting or written submissions to the Town of Halton Hills before the decision is made, the person or public body is not entitled to appeal the decision of the Town of Halton Hills to the Ontario Land Tribunal. In addition, if a person or public body does not make oral submission at a public meeting or make written comments to the Town of Halton Hills before the decision is made the person or public body may not be added as a party to the hearing of an appeal before the Ontario Land Tribunal, unless, in the opinion of the Tribunal, there are reasonable grounds to do so. You may wish to talk to Planning staff regarding further information on the appeal process.

The Planning Act requires that at least one Public Meeting be held for a housekeeping amendment and that every person in attendance shall be given an opportunity to make representations in respect of the proposal.

The format of this Public Meeting is as follows:

- The Town will generally explain the purpose and details of the amendment.

Staff will attempt to answer questions or respond to concerns this evening. If this is not possible, staff will obtain the requested information and follow up with those who have made an inquiry.

## **SPECIFIC PROPOSAL**

This Public Meeting involves a housekeeping amendment initiated by Town Staff.

To amend the Town's Comprehensive Zoning By-law 2010-0050, as amended.

The purpose of the proposed Housekeeping Amendment is to update and clarify various provisions in the Comprehensive Zoning By-law and to address implementation issues identified by staff through the development review process.

## **TOWN'S OPPORTUNITY**

J. Salisbury presented regarding the proposed Housekeeping Amendment.

(Presentation available on the [Town's Municipal Calendar](#) page.)

## **PUBLIC'S OPPORTUNITY**

The Chair asked if there were any persons online or in person that have questions, require further clarification or information or wish to present their views on the proposal.

One member of the public came forward with a question that was not on the matter being discussed at this public meeting. Staff provided contact information for the member of the public to reach out further at a later date.

## **FINAL COMMENT FROM STAFF**

Town staff had no further comment.

## **CONCLUSION OF MEETING**

The Chair declared the Public Meeting closed. Council will take no action on this proposal tonight. Staff will be reporting at a later date with the Commissioner of Planning and Development providing a final decision on the proposed amendment.

If you wish to receive further information regarding this proposal, please contact Josh Salisbury.

The meeting adjourned at 6:22 p.m.

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Ann Lawlor MAYOR

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Valerie Petryniak TOWN CLERK