



MINUTES OF THE ACTIVE TRANSPORTATION COMMITTEE

Minutes of the Active Transportation Committee meeting held on
Tuesday March 25, 2025 in the Esquesing Room, 1 Halton Hills Drive and via Zoom

Members Present: Councillor J. Fogal, Chair, Councillor A. Hilson (EP), A. Sommer,
(EP – Electronic C. Lenz (EP), R. Hendry, B. Mandarino, C. Patten (EP), J.
Participation) Dougherty (EP), G. Price-Jones

Regrets: N. Barros

Staff Present: I. Drewnitski, Transportation Planning Coordinator, M. Taylor,
(E – Electronically Senior Landscape Architect (E), M. Khashaypoor, Transportation
Present) Planning Technologist, M. Lawr, Deputy Clerk - Legislation

1. CALL TO ORDER

Councillor J. Fogal, Chair called the meeting to order at 7:03 p.m.

2. DISCLOSURE OF PECUNIARY/CONFLICT OF INTEREST

There were no disclosures of pecuniary or conflict of interest.

3. RECEIPT OF PREVIOUS MINUTES

Recommendation No. ACT-2025-003

THAT the Minutes of the Active Transportation Committee Meeting held on
January 28, 2025 be received.

CARRIED

4. SCHEDULED ITEMS FOR DISCUSSION

a. Smart Commute Program

M. Khashaypoor presented to the Committee regarding the Smart Commute Program in Halton Hills which was relaunched in 2024. The program aims to provide employees with information, resources, and incentives to explore alternative sustainable transportation options, such as active transportation, public transit, and carpooling. There are three

Smart Commute campaigns which include Winter Commute Month, Bike Month and Smart Commute Month.

The Smart Commute program offers a range of online tools designed to make planning trips and finding carpooling options easier and more efficient such as a route planner and connecting you with a carpool or walk partner.

Councillor A. Hilson inquired about the annual membership fee and if there is something that would benefit smaller organizations as well, such as the BIAs being considered one business cluster. M. Khashaypoor advised that the free trial for businesses is free for the first year and then the annual cost depends on the number of employees. I. Drewnitski advised that staff are looking into ways to benefit small businesses.

Councillor J. Fogal asked if each local municipality is doing their own outreach for the program and for clarification on the funding process. M. Khashaypoor advised that each municipality is doing their own outreach but that they are meeting and working together to develop outreach strategies and best practices. I. Drewnitski advised that the funding is approved through the budget process for each municipality to promote the program through a Memorandum of Understanding.

R. Hendry asked if staff are looking at publishing the impacts of savings that people are seeing through the Smart Commute Program (ex. through carpooling) as this could help increase users within the program. R. Hendry also suggested promoting the sustainability and environmental aspects of the program to attract businesses. M. Khashaypoor advised that the promotional brochure does include cost savings and agreed that there is a benefit to promoting cost savings. Brochures will be distributed to the Committee.

b. Bike Rack Program

I. Drewnitski presented to the Committee providing an overview of the Bike Rack Program and outlining the benefits for businesses such as increased foot traffic and cost savings with the installation.

The Committee discussed if the program could be beneficial for Halton Hills businesses and whether businesses would be interested in applying and wanting to meet the necessary criteria.

The Committee suggested doing the program without the requirement to register with Ontario by Bike. I. Drewnitski noted that staff will take this feedback back and look into it further. The Bike It working group will speak with cyclists at various Bike It events to see if they have any suggestions on locations for bike racks around local businesses.

Recommendation No. ACT-2025-004

THAT the Active Transportation Committee endorse the implementation of a Bike Rack program;

AND FURTHER THAT staff utilize the information Bike It receives regarding suggested bike rack locations during various Bike It events.

CARRIED

c. Princess Anne Drive Proposed Bike Lane Design

I. Drewnitski presented the proposed bike lane design to the Committee from Trafalgar Road to Princess Anne Drive. The design includes bike lanes and spaces for on-street parking.

A. Sommer inquired about adding green markings at the entrance of the medical building location for cyclists safety. Staff will look into this.

Councillor A. Hilson inquired about scheduling and communication of the project. I. Drewnitski advised that the construction for the Town's pavement management program should begin in May and that the Princess Anne Drive portion should be completed by November with letters being delivered to residents detailing the project.

5. WORKING GROUPS

a. Bike It

Councillor J. Fogal highlighted upcoming Bike It events including:

- Bike Swap (April 26th)
- Bike it to the Market (June 14th)
- Series of scheduled rides and a bike repair café in cooperation with the Library
- Halloween costume ride
- Biking and Birds event

Councillor J. Fogal advised that Bike It is working on having a bike bus in Acton in June during Smart Commute Month. I. Drewnitski advised that staff can order Bike Month shirts for students who are participating.

G. Price-Jones showed samples of the Bike It tattoos to be handed out at Bike Events and noted that the feather flag is being ordered to be up at events.

6. ITEMS TO BE SCHEDULED FOR NEXT MEETING

- J. Dougherty: Fairy Lake – Funding by the Region through the SNAP Program (M. Taylor to bring more information to future meeting as it is available)
- G. Price-Jones: State of Delrex road after Region watermain work needs improvement (I. Drewnitski to discuss with the Region and bring information back to a future meeting)

7. ADJOURNMENT

The meeting adjourned at 8:42 p.m.