



TOWN OF
HALTON HILLS
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REPORT

TO: Mayor Lawlor and Members of Council

FROM: Josh Salisbury, Senior Policy Planner

DATE: May 16, 2025

REPORT NO.: PD-2025-033

SUBJECT: Statutory Public Meeting for a Town Initiated Housekeeping Amendment to the Comprehensive Zoning By-law 2010-0050, as amended

RECOMMENDATION:

THAT Report No. PD-2025-033, dated May 16, 2025, regarding a Public Meeting for a Town Initiated Housekeeping Amendment to the Comprehensive Zoning By-law 2010-0050, as amended, be received.

AND FURTHER THAT any agency and public comments received regarding the Proposed Town Initiated Housekeeping Amendment be referred to staff for review and consideration prior to finalization of this matter.

KEY POINTS:

The following are key points for consideration with respect to this report:

- The purpose of the proposed Housekeeping Amendment is to update and clarify various provisions in the Comprehensive Zoning By-law and to address implementation issues identified by staff through the development review process.
- The purpose of this Public Meeting is to obtain comments and feedback from the community. Any comments received will be reviewed and evaluated prior to the By-law being finalized.
- Staff anticipate that this By-law will be passed under By-law No. 2022-0039, which granted the authority to pass By-laws under Section 34 of the Planning Act, that are minor in nature, to the Commissioner of Planning and Development.

BACKGROUND AND DISCUSSION:

In order to ensure that by-laws are as accurate and up to date as possible, staff monitors these by-laws regularly and proposes amendments for consideration, from time to time, to improve, clarify and update existing regulations within the by-law. Through this report, staff are bringing forward proposed revisions to the Comprehensive Zoning By-law for public review and comment.

It should be noted that there is no comprehensive review being undertaken of the zoning by-law at this time. Once the Official Plan Review has been finalized, a complete review will be required of the Comprehensive Zoning By-law, currently anticipated as a capital budget item for 2027. This is simply an exercise to make several housekeeping and technical revisions affecting various zones or site-specific regulations to assist in the use and interpretation of the Zoning By-law.

This amendment is not intended to make revisions to any components of the By-law that would require a dedicated study to be undertaken.

Table 1 titled “Housekeeping Zoning Updates” (found in Appendix 1) outlines the changes that are proposed in the housekeeping amendments. Text that is underlined indicates new text to be inserted in the By-law. Text that is crossed out (“~~strikethrough~~”) is to be deleted from the By-law. The table also includes staff rationale for the change. Appendix 2 includes the Draft proposed Housekeeping Amendment By-law. Each of the identified modifications are deemed minor in nature and are considered to be housekeeping matters.

STRATEGIC PLAN ALIGNMENT:

This report is administrative in nature and does not have an impact on the Town’s Strategic Plan.

RELATIONSHIP TO CLIMATE CHANGE:

This report is administrative in nature and does not directly impact or address climate change and the Town's Net Zero target.

PUBLIC ENGAGEMENT:

On May 6, 2025, the Notice of Public Meeting was published online across the Town’s Social Media Channels, as well as the Town’s E-newsletter the Current. The Notice was also published online on Halton Hills Today and the IFP.

INTERNAL CONSULTATION:

Planning staff will continue to consult with the appropriate Town staff, including the internal Technical Advisory Committee, which was made up of Town staff members who frequently use the Comprehensive Zoning By-law in their line of work. This Committee assisted over a series of months to review and comment on the by-law, and drafted modifications to the by-law.

FINANCIAL IMPLICATIONS:

This report is administrative in nature and does not have any financial implications.

Reviewed and approved by,

Bronwyn Parker, Director of Planning Policy

John Linhardt, Commissioner of Planning & Development

Chris Mills, Chief Administrative Officer