

## SCHEDULE S1

### DESIGNATED BY-LAWS AND ADMINISTRATIVE PENALTIES

1. For the purposes of Section 3.1 of this By-law:
  - (a) Column 1 in Table 1 lists the provisions in the **Town's** Site Alteration By-law 2025-0009, as amended, that are hereby designated for the purposes of Section 434.1 of the **Municipal Act**;
  - (b) Column 2 in Table 1 sets out the short form wording to be used in a **Penalty Notice** for the contravention of the designated provisions listed in Column 1;
  - (c) Column 3 in Table 1 sets out the **Administrative Penalty** amounts that are payable by a **person** excluding a **corporation** for a contravention of the designated provisions listed in Column 1 of the **Town's** Site Alteration By-law 2025-0009 (the "**Designated By-Law**"), as amended for each day that the contravention occurred or **continued**, as defined in the **AMPS By-law – Non-Parking**;
  - (d) For the purposes of determining whether a contravention is a First, Second or Subsequent Contravention under Column 3 of Table 1:
    - (i) where no **Penalty Notice** has been issued to a **person** under the **Designated By-Law**, the First Contravention penalties apply;
    - (ii) where one **Penalty Notice** has been previously issued to a **person** under the **Designated By-Law**, the Second Contravention penalties apply, regardless of which Designated Provision was contravened;
    - (iii) where two or more **Penalty Notices** have been previously issued to a **person** under the **Designated By-Law**, the Subsequent Contravention penalties apply, regardless of which Designated Provision was contravened;
    - (iv) where a **Penalty Notice** has been cancelled it shall not be considered a Penalty Notice for the purposes of this By-Law; and
  - (e) where a prior **Penalty Notice** was cancelled after the issuance of a subsequent **Penalty Notice**, and as a consequence a lower penalty would have been payable under Column 3 of Table 1, the penalty in the subsequent Penalty Notice may be administratively reduced to accord with rules in subsection (d).

**SCHEDULE S1 - TABLE 1**

	Column 1	Column 2	Column 3		
	Section of Designated Bylaw	Contraventions	Administrative Penalty per Contravention		
			First Penalty Notice (per day)	Second Penalty Notice (per day)	Subsequent Penalty Notices (per day)
1	Section 4.1	Undertake a site alteration on lands without a permit	\$500.00	\$1000.00	\$1500.00
2	Section 4.2	Undertake a site alteration on lands without consent of the registered owner	\$500.00	\$1000.00	\$1500.00
3	Section 4.3	Undertake a site alteration on lands not in accordance with the terms and conditions of a permit	\$500.00	\$1000.00	\$1500.00
4	Section 4.4	Undertake a site alteration on lands other than in accordance with a Site Alteration Agreement	\$500.00	\$1000.00	\$1500.00
5	Section 4.5	Undertake a site alteration on lands in a prohibited area	\$500.00	\$1000.00	\$1500.00
6	Section 4.6	Transport or Haul or cause to be transported or hauled fill on a highway that is not an approved haul route	\$500.00	\$1000.00	\$1500.00
7	Section 4.7(a)	Transport or Haul or cause to be transported or hauled fill on a highway on a Saturday, Sunday or Statutory Holiday	\$500.00	\$1000.00	\$1500.00
8	Section 4.7(b)	Transport or Haul or cause to be transported or hauled fill on a highway before 7:00am or after 7:00pm, Monday through Friday	\$500.00	\$1000.00	\$1500.00
9	Section 4.8	Undertake a site alteration that alters or obstructs a watercourse,	\$500.00	\$1000.00	\$1500.00

		ditch, swale, drainage system, Town easement or catch basin			
10	Section 4.9	Undertake a site alteration that involves the dumping placing, stockpiling of fill on lands with contaminants of concern	\$500.00	\$1000.00	\$1500.00
11	Section 4.10	Alter or cause to be altered the existing grade of a property that negatively impacts drainage on adjacent lands	\$500.00	\$1000.00	\$1500.00
12	Section 4.11	Fail to restore a site to its original condition or stabilize a site to the satisfaction of the officer	\$500.00	\$1000.00	\$1500.00
13	Section 4.12	Dump or place waste or cause to be dumped or placed waste except at an authorized waste disposal site	\$500.00	\$1000.00	\$1500.00
14	Section 4.13	Remove or cause to be removed topsoil for sale or exchange without a permit	\$500.00	\$1000.00	\$1500.00
15	Section 4.14	Alter, remove, or obstruct or cause to be altered, removed or obstructed catch basin/swale/ditch/drainage system or watercourse that is subject to an easement	\$500.00	\$1000.00	\$1500.00
16	Section 4.15	Fail to display a permit	\$500.00	\$1000.00	\$1500.00
17	Section 4.16	Fail to comply with an Order	\$500.00	\$1000.00	\$1500.00
18	Section 4.17	Transport, haul, dump, or place fill or cause to be transported hauled, dumped or placed in a manner contrary to another Act or Regulation	\$500.00	\$1000.00	\$1500.00
19	Section 4.18 (a)	Fail to produce and carry at all times a record indicating the address of the source site	\$500.00	\$1000.00	\$1500.00
20	Section 4.18 (b)	Fail to produce and carry at all times a record indicating date and	\$500.00	\$1000.00	\$1500.00

		time the fill was loaded for transportation			
21	Section 4.18 (c)	Fail to produce and carry at all times a record indicating the quantity of fill in the load	\$500.00	\$1000.00	\$1500.00
22	Section 4.18 (d)	Fail to produce and carry at all times a record indicating whether the load includes salt-impacted excess soil	\$500.00	\$1000.00	\$1500.00
23	Section 4.18 (e)	Fail to produce and carry at all times a record indicating the name, phone number and email address of an individual at the source site to be contacted about inquiries regarding the fill, including inquiries regarding the fill quality	\$500.00	\$1000.00	\$1500.00
24	Section 4.18 (f)	Fail to produce and carry at all times a record indicating the name of the corporation, partnership or firm transporting the fill, the name of the driver of the vehicle and the licence plate number issued for the vehicle	\$500.00	\$1000.00	\$1500.00
25	Section 4.18 (g)	Fail to produce and carry at all times a record indicating the address of the receiving site	\$500.00	\$1000.00	\$1500.00
26	Section 4.18 (h)	Fail to produce and carry at all times a record indicating the name, phone number and email address of an individual at the receiving site, to be contacted about inquiries regarding the dumping or placing of fill	\$500.00	\$1000.00	\$1500.00
27	Section 4.19	Fail to produce a fill record with the required information	\$500.00	\$1000.00	\$1500.00
28	Section 4.20	Undertake a site alteration on lands subject to approval without	\$500.00	\$1000.00	\$1500.00

		an executed Development Agreement			
29	Section 4.21	Undertake a site alteration on lands for temporary storage of fill in excess of 500m <sup>3</sup> without a permit.	\$500.00	\$1000.00	\$1500.00

## SCHEDULE S2

### DESIGNATED BY-LAWS AND ADMINISTRATIVE PENALTIES

1. For the purposes of Section 3.1 of this By-law:
  - (a) Column 1 in Table 2 lists the provisions in the **Town's** Site Alteration By-law 2025-0009 as amended, that are hereby designated for the purposes of Section 434.1 of the **Municipal Act**;
  - (b) Column 2 in Table 2 sets out the short form wording to be used in a **Penalty Notice** for the contravention of the designated provisions listed in Column 1;
  - (c) Column 3 in Table 2 sets out the **Administrative Penalty** amounts that are payable by a **person** that is a **corporation** for a contravention of the designated provisions listed in Column 1 of the **Town's** Site Alteration By-law 2025-0009 (the "**Designated By-Law**"), as amended for each day that the contravention occurred or **continued**, as defined in the **AMPS By-law – Non-Parking**:
  - (d) For the purposes of determining whether a contravention is a First, Second or Subsequent Contravention under Column 3 of Table 2:
    - (i) where no **Penalty Notice** has been issued to a **person** under the **Designated By-Law**, the First Contravention penalties apply;
    - (ii) where one **Penalty Notice** has been previously issued to a **person** under the **Designated By-Law**, the Second Contravention penalties apply, regardless of which Designated Provision was contravened;
    - (iii) where two or more **Penalty Notices** have been previously issued to a **person** under the **Designated By-Law**, the Subsequent Contravention penalties apply, regardless of which Designated Provision was contravened;
    - (iv) where a **Penalty Notice** has been cancelled it shall not be considered a Penalty Notice for the purposes of this By-Law; and
  - (e) where a prior **Penalty Notice** was cancelled after the issuance of a subsequent **Penalty Notice**, and as a consequence a lower penalty would have been payable under Column 3 of Table 2, the penalty in the subsequent Penalty Notice may be administratively reduced to accord with rules in subsection (d).

**SCHEDULE S2 - TABLE 1**

	Column 1	Column 2	Column 3		
	Section of Designated Bylaw	Contraventions	Administrative Penalty per Contravention		
			First Penalty Notice (per day)	Second Penalty Notice (per day)	Subsequent Penalty Notices (per day)
1	Section 4.1	Undertake a site alteration on lands without a permit	\$1000.00	\$1500.00	\$2000.00
2	Section 4.2	Undertake a site alteration on lands without consent of the registered owner	\$1000.00	\$1500.00	\$2000.00
3	Section 4.3	Undertake a site alteration on lands not in accordance with the terms and conditions of a permit	\$1000.00	\$1500.00	\$2000.00
4	Section 4.4	Undertake a site alteration on lands other than in accordance with a Site Alteration Agreement	\$1000.00	\$1500.00	\$2000.00
5	Section 4.5	Undertake a site alteration on lands in a prohibited area	\$1000.00	\$1500.00	\$2000.00
6	Section 4.6	Transport or Haul or cause to be transported or hauled fill on a highway that is not an approved haul route	\$1000.00	\$1500.00	\$2000.00
7	Section 4.7 (a)	Transport or Haul or cause to be transported or hauled fill on a highway on a Saturday, Sunday or Statutory Holiday	\$1000.00	\$1500.00	\$2000.00
8	Section 4.7 (b)	Transport or Haul or cause to be transported or hauled fill on a highway before 7:00am or after 7:00pm, Monday through Friday	\$1000.00	\$1500.00	\$2000.00

9	Section 4.8	Undertake a site alteration that alters or obstructs a watercourse, ditch, swale, drainage system, Town easement or catch basin	\$1000.00	\$1500.00	\$2000.00
10	Section 4.9	Undertake a site alteration that involves the dumping placing, stockpiling of fill on lands with contaminants of concern	\$1000.00	\$1500.00	\$2000.00
11	Section 4.10	Alter or cause to be altered the existing grade of a property that negatively impacts drainage on adjacent lands	\$1000.00	\$1500.00	\$2000.00
12	Section 4.11	Fail to restore a site to its original condition or stabilize a site to the satisfaction of the officer	\$1000.00	\$1500.00	\$2000.00
13	Section 4.12	Dump or place waste or cause to be dumped or placed waste except at an authorized waste disposal site	\$1000.00	\$1500.00	\$2000.00
14	Section 4.13	Remove or cause to be removed topsoil for sale or exchange without a permit	\$1000.00	\$1500.00	\$2000.00
15	Section 4.14	Alter, remove, or obstruct or cause to be altered, removed or obstructed catch basin/swale/ditch/drainage system or watercourse that is subject to an easement	\$1000.00	\$1500.00	\$2000.00
16	Section 4.15	Fail to display a permit	\$1000.00	\$1500.00	\$2000.00
17	Section 4.16	Fail to comply with an Order	\$1000.00	\$1500.00	\$2000.00
18	Section 4.17	Transport, haul, dump, or place fill or cause to be transported hauled, dumped or placed in a manner contrary to another Act or Regulation	\$1000.00	\$1500.00	\$2000.00



19	Section 4.18 (a)	Fail to produce and carry at all times a record indicating the address of the source site	\$1000.00	\$1500.00	\$2000.00
20	Section 4.18 (b)	Fail to produce and carry at all times a record indicating date and time the fill was loaded for transportation	\$1000.00	\$1500.00	\$2000.00
21	Section 4.18 (c)	Fail to produce and carry at all times a record indicating the quantity of fill in the load	\$1000.00	\$1500.00	\$2000.00
22	Section 4.18 (d)	Fail to produce and carry at all times a record indicating whether the load includes salt-impacted excess soil	\$1000.00	\$1500.00	\$2000.00
23	Section 4.18 (e)	Fails to produce and carry at all times a record indicating the name, phone number and email address of an individual at the source site to be contacted about inquiries regarding the fill, including inquiries regarding the fill quality	\$1000.00	\$1500.00	\$2000.00

24	Section 4.18 (f)	Fails to produce and carry at all times a record indicating the name of the corporation, partnership or firm transporting the fill, the name of the driver of the vehicle and the licence plate number issued for the vehicle	\$1000.00	\$1500.00	\$2000.00
25	Section 4.18 (g)	Fails to produce and carry at all times a record indicating the address of the receiving site	\$1000.00	\$1500.00	\$2000.00
26	Section 4.18 (h)	Fails to produce and carry at all times a record indicating the name, phone number and email address of an individual at the receiving site, to be contacted about inquiries regarding the dumping or placing of fill	\$1000.00	\$1500.00	\$2000.00
27	Section 4.19	Fail to produce a fill record with the required information	\$1000.00	\$1500.00	\$2000.00
28	Section 4.20	Undertake a site alteration on lands subject to approval without an executed Development Agreement	\$1000.00	\$1500.00	\$2000.00
29	Section 4.21	Undertake a site alteration on lands for temporary storage of fill in excess of 500m <sup>3</sup> without a permit.	\$1000.00	\$1500.00	\$2000.00

