



TOWN OF
HALTON HILLS
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REPORT

TO: Mayor Lawlor and Members of Council

FROM: Susie Spry, Manager of Enforcement Services

DATE: April 17, 2025

REPORT NO.: ADMIN-2025-009

SUBJECT: Amendments to Schedule S of the AMPS (Regulatory – Non Parking) By-law 2025-0008

RECOMMENDATION:

THAT Report No. ADMIN-2025-009 dated April 14, 2025 regarding amendments to the Town's AMPS (Regulatory – Non Parking) By-law 2025-0008 be received;

AND FURTHER THAT By-law 2025-0008, a by-law to establish a system of Administrative Monetary Penalties for regulatory (non-parking) offences be amended to include penalties for the newly adopted Town of Halton Hills Site Alteration By-law 2025-0009.

AND FURTHER THAT Council approve and execute the amendments to include penalties for the Town of Halton Hills Site Alteration By-law 2025-0009, schedules S1 and S2 as outlined in Appendix A.

KEY POINTS:

The following are key points for consideration with respect to this report:

- In January 2025, Council received and approved ADMIN-2025-001 regarding the implementation of AMPS for regulatory (non-parking) offences.
- On February 10, 2025 Council adopted By-law No. 2025-0008, a By-law to establish a System of Administrative Monetary Penalties (Regulatory – Non-Parking)
- Council more recently received and approved TPW-2025-001, introducing a new Site Alteration By-law 2025-0009, which was officially adopted on March 24, 2025.

BACKGROUND AND DISCUSSION:

In January 2025, Council reviewed report ADMIN-2025-001, which proposed the introduction of Administrative Monetary Penalties (AMPS) for violations of the Town's Regulatory By-laws. These by-laws are municipal regulations designed to address community-specific issues, typically focusing on public safety, environmental conservation, or maintaining professional standards. The AMPS By-law No. 2025-0008 was adopted by Council on February 10, 2025 and contains a number of schedules which outline the violations and set penalty amounts for the designated by-laws identified by By-law No. 2025-0008. Two of the schedules listed in the AMPS By-law were intentionally left blank until revisions to the related by-laws were made.

In March 2025, Development Engineering staff presented to Council a new Site Alteration By-law, replacing the existing 2017-0040 version. The new Site Alteration By-law 2025-0009 was passed and came into effect as of April 1, 2025. As a result, the original blank Schedule S in the AMPS By-law can now be populated with sections from the new approved Site Alteration By-law.

Staff are seeking Council approval to amend the AMPS By-law No. 2025-0008 by adding in a new Schedule S. (Appendix A). The draft by-law to amend the AMPS By-law is attached as Appendix B.

Staff are prepared to enforce the new regulations established by the AMPS By-law which introduce penalties for violations under the Town's Site Alteration By-law 2025-0009.

STRATEGIC PLAN ALIGNMENT:

This report is administrative in nature and does not have an impact on the Town's Strategic Plan.

RELATIONSHIP TO CLIMATE CHANGE:

This report is administrative in nature and does not directly impact or address climate change and the Town's Net Zero target.

PUBLIC ENGAGEMENT:

Public Engagement was not needed as this report is administrative in nature.

INTERNAL CONSULTATION:

Enforcement staff worked with the Director of Development Engineering and the Commissioner of Transportation & Public Works.

FINANCIAL IMPLICATIONS:

This report is administrative in nature and does not have any financial implications.

Reviewed and approved by,

Valerie Petryniak, Town Clerk & Director of Legislative Services

Chris Mills, Chief Administrative Officer