



REPORT

TO: Mayor Lawlor and Members of Council

FROM: Matt Roj, Traffic Coordinator

DATE: March 5, 2025

REPORT NO.: TPW-2025-003

SUBJECT: Uniform Traffic Control By-law No. 2023-0094 – Section 5, Parking and Stopping Restrictions Amendment – Historical Dwellings without Parking

RECOMMENDATION:

THAT Report No. TPW-2025-003, dated March 5, 2025, regarding the Uniform Traffic Control By-law No. 2023-0094 – Section 5, Parking and Stopping Restrictions Amendment – Historical Dwellings without Parking, be received;

AND FURTHER THAT Section 5, Parking and Stopping Restrictions of the Uniform Traffic Control By-law No. 2023-0094, be amended by the addition of provision number 17, Exemption – Historical Dwellings without Parking;

AND FURTHER THAT the By-law amending Section 5, Parking and Stopping Restrictions of the Uniform Traffic Control By-law No. 2023-0094, be adopted by Council.

KEY POINTS:

The following are key points for consideration with respect to this report:

- The proposed parking exemption applies to historical dwellings built before 1940.
- The properties affected have no private driveway and no space to install one parking space.
- There is no municipal parking lot in the vicinity of the dwelling, which could provide alternative parking options.
- The proposed parking exemption will not create safety, maintenance or operation issues on the roadway where vehicles may be parked.

- An amendment to the Uniform Traffic Control By-law No. 2023-0094 requires Council approval.

BACKGROUND AND DISCUSSION:

In Halton Hills, some residential properties in the late 1800's and early 1900's were built without consideration of driveway requirements for automobiles. In late 2024, staff became aware of a historic property that did not have space for a private driveway. As a result, the residents have been parking their vehicles within the Town's Road Allowance beyond the 6-hour parking limit on a regular basis.

This situation required staff to review our existing Uniform Traffic Control By-law as it relates to Parking and Stopping restrictions and consider an exemption based on certain criteria being met.

Staff held internal meetings and engaged with the Town's legal counsel to assess the Uniform Traffic Control By-law (UTCB) No. 2023-0094 and determine the most appropriate area within the by-law to address the matter. It is proposed to add a new provision within Section 5 of the UTCB No. 2023-0094, Parking and Stopping Restrictions, which addresses the conditions of historical dwellings without parking.

In the context of the new parking provision, the property is considered a historical dwelling if it was built before 1940. The property must also have no space for a private driveway that could accommodate one (1) vehicle and there is no municipal parking lot in the vicinity of the property, which could provide an alternative parking location. It is required that the vehicles exempted under this provision be owned by people residing on the premises.

Upon receipt of an application with supporting documentation, staff will undertake an on-site investigation to determine the validity of the proposed exemption and that it will not affect the safety and maintenance of the roadway.

The exemption issued by staff will not be transferable and may be revoked, suspended or modified as required.

Staff are satisfied that the proposed amendment to UTCB No. 2023-0094 will adequately address parking availability for historical residential properties that meet the criteria.

STRATEGIC PLAN ALIGNMENT:

This report identifies a safe and welcoming community as one of the Town's Strategic priorities.

RELATIONSHIP TO CLIMATE CHANGE:

This report is administrative in nature and does not directly impact or address climate change and the Town's Net Zero target.

PUBLIC ENGAGEMENT:

Public Engagement with affected residents will be undertaken following the adoption of this report.

INTERNAL CONSULTATION:

The report was discussed with staff within the Transportation and Public Works and Office of the CAO Departments. In addition, Town's Legal counsel was consulted in preparation of this report.

FINANCIAL IMPLICATIONS:

This report is administrative in nature and does not have any financial implications.

Reviewed and approved by,

Maureen Van Ravens, Director of Transportation

Bill Andrews, Commissioner of Transportation & Public Works

Chris Mills, Chief Administrative Officer