

Strategic Priority Committee

Growth and Infrastructure

Council's Strategic Plan First Quarter Update 2025

February 25, 2025

Growth and Infrastructure Committee

AT-A-GLANCE UPDATE TABLES PROVIDED FOR EACH SECTION

THRIVING ECONOMY

Summary Update Table	2
Expedite development of employment lands	
Work to expedite the delivery of water and wastewater services in the Premier Gateway Employment Area	3
Continually provide Invest Ontario, Invest in Canada, and Provincial Ministry of Economic Development, Job Creation, and Trade with sites that are ready for investment.....	5
Pre-zone Phase 2B Employment Lands	7
Attract and retain businesses that align with town’s priorities	
Update and implement Economic Development & Tourism and Foreign Direct Investment (FDI) Strategies and prepare implementation plan.....	8
Promote redevelopment and growth of commercial areas	
Guelph Street Corridor Study and Recommendations [Mayor’s priorities]	10
Implement Town-BIA MOUs to support downtown vibrancy	11
Support agricultural business viability	
Launch the Halton Hills Agricultural Roundtable and support the delivery of their workplan and priorities (including diversification and agri-tourism objectives).....	13
Advance residential intensification, where planned	
Encourage mixed-use development with a full range of housing types (linked to targets assigned to TOHH)	15
Develop Housing Action Plan (OP Linkage).....	16

INFRASTRUCTURE AND ASSET MANAGEMENT

Summary Update Table	17
Ensure that the town has resilient infrastructure to reduce impacts on the community	
Prioritize the actions under the Climate Change Adaption Plan to prepare infrastructure "for severe weather and changing climate"	19
Complete Stormwater Management Master Plan and Develop an implementation and funding strategy	20
Continue to maintain/upgrade Town-owned infrastructure based on optimal life and levels of service.....	22
Ensure that Town assets, infrastructure and services keep pace with population and housing growth	
Update the Mobility (Transportation) Master Plan and Implement Active Transportation Master Plan	23
Complete Asset Management System (AMIS) Implementation and continue to collect information required for Corporate Asset Management Plan(s).....	24
Robert C. Austin Operations Centre Master Plan	25
Improve road safety	
Implement traffic calming management measures in accordance with Town protocols	26
Advocate for increased police resources for road safety initiatives	28
Speed Limit Reduction Evaluation and Implementation	29
Implement Automated Speed Enforcement (ASE)	30
Maintain and renew green infrastructure	
Initiatives are noted under the Natural Areas and Heritage Priority area	31

Thriving Economy Summary Update Table

Initiative	Project Lead	Feb 2025 Update	2025 Funding
Work to expedite the delivery of water and wastewater services in the Premier Gateway Employment Area	CSE – Economic Development	Mostly Complete. An update will be provided through the Invest Halton Hills Annual Report in March 2025.	N/A
Continually provide Invest Ontario, Invest in Canada, and Provincial Ministry of Economic Development, Job Creation, and Trade with sites that are ready for investment	CSE – Economic Development	Ongoing. An update will be provided through the Invest Halton Hills Annual Report in March 2025.	Capital Budget account 1100-10-1803 - Economic Investment Attraction Fund (EIAF) was funded with \$75,000 through the 2025 Budget and will be utilized, as needed.
Pre-zone Phase 2B Employment Lands	PD – Planning Policy	Work is ongoing at the staff level as needed, pending successful resolution of the ongoing OLT appeals.	N/A
Update and implement Economic Development & Tourism and Foreign Direct Investment (FDI) Strategies and prepare implementation plan.	CSE – Economic Development	Preliminary in-house work will begin in Q3 2025. Consulting assistance may be required in 2026 or beyond.	The requested Staff Resource (Economic Development Officer) was not approved through the 2025 Budget. Capital Funding may be requested for consultant assistance in 2026.
Guelph Street Corridor Study and Recommendations (Mayor's Priorities)	PD – Planning Policy	The consulting team has been selected. A Project Kick-Off Meeting took place on January 17, 2025. A meeting between internal TOHH team members to discuss the project took place on February 11, 2025.	N/A
Implement Town-BIA MOUs to support downtown vibrancy	CSE – Economic Development	The Memorandum of Understanding (MOU) was executed between Mayor, Town Clerk and Downtown Acton BIA on January 23, 2025. The Memorandum of Understanding (MOU) was executed between Mayor, Town Clerk and Downtown Georgetown BIA on January 30, 2025.	Public Works Funding for the snow plowing shortfall (\$9,500) and maintenance of street furniture (\$5,500) approved through the 2025 Budget.
Launch the Halton Hills Agricultural Roundtable and support the development and delivery of their workplan and priorities (including diversification and agri-tourism objectives)	CSE – Economic Development	The first meeting of the Agricultural Roundtable took place on November 7, 2024. The next meeting is scheduled for March 27, 2025.	There is no budget assigned to the Agricultural Roundtable. The requested Staff Resource (Economic Development Officer) was not approved through the 2025 Budget.
Encourage mixed-use development with a full range of housing types (linked to targets assigned to TOHH)	PD – Planning Policy	The consulting team has been selected for the Official Plan Review project. A Project Kick-Off Meeting took place on November 25, 2024. The first Public Open House and Council Workshop is anticipated to take place in late Q2.	N/A
Develop Housing Action Plan (OP Linkage)	PD – Planning Policy	The project is underway as part of the Official Plan Review and will be completed by end of Q1 2025.	N/A



Thriving Economy

Expedite development of employment lands

Supporting Action, Project or Initiative:	Work to expedite the delivery of water and wastewater services in the Premier Gateway Employment Area
Lead Department:	Community Services
Division:	Economic Development
Description and Status Summary	
<p>Since 2021, Town staff have been working collaboratively with Halton Region staff to expedite the delivery of water and wastewater services to the eastern portion of the Premier Gateway Employment Area (east of Eighth Line). This is a key initiative as it will facilitate the development of the Phase 2A and 2B Employment Areas and other planned employment lands expanded through ROPA 49, resulting in significant non-residential assessment, municipal tax revenue and local jobs.</p>	
Committee Review	
<p>In July 2024, a Municipal Class Environmental Assessment was commenced for the required wastewater pumping station and Town staff recently received a notice for a Public Information Centre.</p>	
Timing	Mostly complete. Update to be provided to Growth and Infrastructure Committee on November 26, 2024. A further comprehensive update will be provided to the Committee through the Invest Halton Hills Annual Report in Q1 2025
Funding	Integrated into existing staff workplans. 2025 FUNDING UPDATE: N/A
Staffing	The project is managed through the Business Concierge Program, in collaboration with the cross-departmental Strategic Economic Development Team (SEDТ).
Linkages	Business Concierge Program, Economic Development and Tourism Strategy, Foreign Direct Investment Strategy, Long Range Financial Plan, Official Plan Review, Current/Future Secondary Plans.
Risks	Lack of shovel ready employment lands in the short-term; Lack of progress in diversifying the local economy; Lack of competitiveness and lost investments to other municipalities; Lack of alignment with the Town's 'Open for Business' approach; Reduced non-residential assessment and municipal tax revenues; Inability to promote and market the Town as a prime investment destination; Inadequate positioning of Halton Hills for future economic growth in new employment areas; Inability to implement Council's Thriving Economy Strategic Plan priority.
Outcomes	Timeline for Regional service delivery tentatively reduced by 4 years (2027 vs. 2031); increase in development activity will contribute non-residential assessment growth, increased tax revenue, development charges, permits, development approval applications, and cash-in-lieu of parkland; creation of new local jobs;

Implementation Support:

Council Report:	ADMIN-2021-0006 - Business Concierge Program – Status Update, Launch and Implementation
Approved Strategy:	Economic Development and Tourism Strategy (2021-2026); Foreign Direct Investment Strategy (2020); Business Concierge Program (2021)
Capital Project:	N/A



Thriving Economy

Expedite development of employment lands

Supporting Action, Project or Initiative:	Continually provide Invest Ontario, Invest in Canada, and Provincial Ministry of Economic Development, Job Creation, and Trade with sites that are ready for investment
Lead Department:	Community Services
Division:	Economic Development
Description and Status Summary	
<p>This project includes ongoing active engagement with key stakeholders in Canada’s Foreign Direct Investment (FDI) network. To promote local economic development, staff submitted five prime Halton Hills investment sites through Invest Ontario's (IVO’s) Zoom Prospector tool, ensuring that key stakeholders are aware of local development opportunities. Staff also submitted local photography to IVO, which is now featured on the organization’s website. Also in 2024, staff showcased Halton Hills as a prime investment destination through Invest in Canada’s (IIC) InfoZone initiative - which unifies FDI promotion by centralizing information sharing, investment insights, brand promotion and regional expertise through a central portal. There will be further opportunities to promote Halton Hills through InfoZone and IIC in 2025 and beyond.</p>	
Committee Review	
N/A	
Timing	Ongoing. A comprehensive update will be provided to Committee through the Invest Halton Hills Annual Report in Q1 2025
Funding	<p>Any funds required for this initiative (e.g. marketing collateral, photography, etc.) utilize the existing Capital Budget account 1100-10-1803 - Economic Investment Attraction Fund.</p> <p>2025 FUNDING UPDATE: Capital Budget account 1100-10-1803 - Economic Investment Attraction Fund (EIAF) was funded with \$75,000 through the 2025 Budget and will be utilized, as needed.</p>
Staffing	Staff time is being allocated as part of 2024 and 2025 Work Programs.
Linkages	Business Concierge Program, Economic Development and Tourism Strategy, Foreign Direct Investment Strategy, Long Range Financial Plan
Risks	Lack of competitiveness and lost investments to other municipalities; Lack of alignment with the Town's 'Open for Business' approach; Reduced non-residential assessment and tax revenues; Inability to promote and market the Town as a prime investment destination; Inadequate positioning of Halton Hills for future economic growth in expanded employment areas; Inability to implement Council's Thriving Economy Strategic Plan priority; reduced funding for Economic Investment Attraction Fund.

Outcomes	Expedite the development of vacant employment lands; Ability to attract domestic and foreign investment from companies looking to develop or lease; Gain economic and competitive advantage over regional municipalities
-----------------	--

Implementation Support:

Council Report:	N/A
Approved Strategy:	Foreign Direct Investment Strategy (2020); Business Concierge Program (2021); Economic Development and Tourism Strategy (2021-2026).
Capital Project:	1100-10-1803 Economic Investment Attraction Fund. Staff recommended funding for the Economic Investment Attraction Fund has been reduced by \$20,000 for 2025 which will reduce the delivery of investment attraction projects.



Thriving Economy

Expedite development of employment lands

Supporting Action, Project or Initiative:	Pre-zone Phase 2B Employment Lands
Lead Department:	Planning & Development
Division:	Planning Policy
Description and Status Summary	
Prepare a zoning by-law amendment to pre-zone the lands within the Premier Gateway Phase 2B Employment Area.	
Committee Review	
N/A	
Timing	The Phase 2B Secondary Plan is currently under appeal. Pre-zoning will be completed once the appeals are resolved. Estimated timeline Q4 2025
Funding	Funding not identified. Work as required is ongoing at the staff level. 2025 FUNDING UPDATE: N/A
Staffing	Draft Zoning By-law prepared by consultant that worked on the Premier Gateway Phase @B Secondary Plan. Additional work to finalize the ZBA is being allocated through staff time as part of 2024 and 2025 Work Programs.
Linkages	Phase 2B Secondary Plan
Risks	Delays in development on Phase 2B Employment Lands and associated lost/delayed non-residential assessment and municipal tax revenue.
Outcomes	Expedited development of Phase2B Employment lands as Zoning By-law Amendments will largely not be required.

Implementation Support:

Council Report:	PD-2023-049 - Premier Gateway Phase 2B Secondary Plan. A report has not been brought to Council relating to this specific initiative.
Approved Strategy:	Phase 2B Secondary Plan; Economic Development and Tourism Strategy; Foreign Direct Investment Strategy
Capital Project:	7000-22-1802 Prmr Gtway Ph2B Secondary Plan



Thriving Economy

Attract and retain businesses that align with town's priorities

Supporting Action, Project or Initiative:	Update and implement Economic Development & Tourism and Foreign Direct Investment (FDI) Strategies and prepare implementation plan.
Lead Department:	Community Services
Division:	Economic Development
Description and Status Summary	
Completion of updates to the Economic Development & Tourism and Foreign Direct Investment (FDI) Attraction Strategies, and accompanying Implementation Plans. Implementation of both existing strategies is now largely completed and both strategies are in need of an update to maximize alignment with Council's Strategic Plan and provide a modern roadmap to continue to grow non-residential assessment, municipal tax revenue, balance the residential to non-residential assessment ratio, and expand local job opportunities.	
Committee Review	
N/A	
Timing	An update of the strategies was planned to be led by in-house staff to reduce the need for external consulting costs and build internal capacity, starting in 2025, pending approval of the staff recommended Economic Development Officer position. The development of new Economic Development and Tourism & Foreign Direct Investment Strategies will be delayed beyond 2025, pending available resources and/or funding for consulting fees. Reduced funding for the Economic Investment Attraction Fund may also delay the projects.
Funding	If led in-house by the Economic Development Officer, supplementary consulting fees would utilize the existing Capital Budget account 1100-10-1803 Economic Investment Attraction Fund. Without the staff resource, if relying on consultants, the strategies are delayed significantly to 2031 - 1100-10-2201 Economic Development & Tourism Strategy Update (\$100,000) and 1100-22-0103 Foreign Direct Investment Strategy Update (\$80,000). 2025 FUNDING UPDATE: The requested Staff Resource (Economic Development Officer) was not approved through the 2025 Budget. Capital Funding may be requested for consultant assistance in 2026.
Staffing	The in-house update of both strategies, to provide a roadmap for the Town's Thriving Economy priorities, will not be able to proceed in 2025 without the Economic Development Officer.
Linkages	Economic Development and Tourism Strategy, Foreign Direct Investment Strategy, Long Range Financial Plan, Capital Forecast, Official Plan Review, Current/Future Secondary Plans.
Risks	Lack of competitiveness and lost investments to other municipalities; Lack of alignment with the Town's 'Open for Business' approach; Inability to promote and market the Town as a prime investment destination; Inadequate positioning of Halton Hills for future economic growth in new employment areas; Inability to implement Council's Thriving Economy Strategic Plan priority.

Outcomes	Modern and effective roadmap for the Town's continued focus on building a thriving economy, based on best practices, emerging trends, target sectors, target markets, changing economic conditions, tourism, etc.
-----------------	---

Implementation Support:

Council Report:	ADMIN-2020-0006 - Final Foreign Direct Investment (FDI) Attraction Strategy; ADMIN-2021-0002 - 5-Year Economic Development and Tourism Strategy (2021-2026)
Approved Strategy:	Economic Development and Tourism Strategy (2021-2026); Foreign Direct Investment Strategy (2020);
Capital Project:	1100-10-1803 Economic Investment Attraction Fund; 1100-10-2201 Economic Development & Tourism Strategy Update; 1100-22-0103 Foreign Direct Investment Strategy Update



Thriving Economy

Promote redevelopment and growth of commercial areas

Supporting Action, Project or Initiative:	Guelph Street Corridor Study and Recommendations [Mayor's priorities]
Lead Department:	Planning & Development
Division:	Planning Policy
Description and Status Summary	
The Guelph Street Corridor Secondary Plan Project will formulate recommendations for a preferred Land Use Plan and provide direction regarding tools such as a proposed policy framework to incentivize redevelopment and intensification along the Guelph Street Corridor.	
Committee Review	
Mayor's priority project. CIP linkage was incorporated into this initiative.	
Timing	Fall 2024 to Winter 2025
Funding	Approved Capital Budget of \$300,000 for consulting fees. 2025 FUNDING UPDATE: N/A
Staffing	Consultant working on Study. Staff time is being allocated as part of 2024 and 2025 Work Programs.
Linkages	Linked to Thriving Economy, Infrastructure and Asset Management, Natural Areas and Heritage, and Safe and Welcoming Pillars of Council's Strategic Plan; Economic Development and Tourism Strategy; Community Improvement Plan (CIP)
Risks	Delayed development and lost ability to capitalize on intensifying this important corridor.
Outcomes	Increased number of development applications; intensification and beautification of a main thoroughfare through Georgetown; increase in residential and non-residential tax assessment growth and revenues.

Implementation Support:

Council Report:	PD-2024-051 - Guelph Street Corridor Secondary Plan Terms of Reference; PD-2024-092 - Award of 2024-058-P Consulting Services for the Guelph Street Corridor Secondary Plan.
Approved Strategy:	N/A
Capital Project:	TBD once contract is awarded



Thriving Economy

Promote redevelopment and growth of commercial areas

Supporting Action, Project or Initiative:	Implement Town-BIA MOUs to support downtown vibrancy
Lead Department:	Community Services
Division:	Economic Development
Description and Status Summary	
Approved by Council, the Memorandums of Understanding (MOUs) between the Town and the Downtown Acton Business Improvement Area (BIA) and the Georgetown Central Business Improvement Area (BIA) will enhance collaboration and streamline processes. The MOUs aim to formalize the long-standing collaboration between the Town and the BIAs, and will support economic prosperity, downtown vibrancy, visitor spending, small business viability, community activity, and help advance BIA priorities.	
Committee Review	
N/A	
Timing	The MOUs were approved by Council in August 2024 through Report No. CSE-2024-006. Implementation will occur throughout the current term of Council. The MOU's will be up for review/renew with the next term of Council.
Funding	The MOUs addressed funding requests related to the removal of annual charges for snow plowing and street furniture maintenance (pending 2025 budget approval), and the provision of fee waivers for special events. Any new/expanded BIA projects having a Town budget and/or staff impact, need to be submitted by the BIAs to the Town for consideration in advance of Council's review of the annual budget. 2025 FUNDING UPDATE: Public Works Funding for the snow plowing shortfall (\$9,500) and maintenance of street furniture (\$5,500) approved through the 2025 Budget
Staffing	Staff time is being allocated as part of 2025 and 2026 Work Programs.
Linkages	Linked to Thriving Economy and Safe and Welcoming Communities Pillars of Council's Strategic Plan. The BIAs enhance downtown vibrancy, community activity, and economic prosperity, which are key elements contributing to a thriving local economy.
Risks	If the MOUs are not fully implemented, downtown vibrancy will not be maximized – resulting in less visitor spending and potential negative impacts on the local small business community.
Outcomes	Continued strengthening of relationships between the Town and the BIAs; streamlining of BIA requests; optimized resource allocation; alignment with Town priorities, enhanced downtown vibrancy, and thriving local economy

Implementation Support:

Council Report:	CSE-2024-006 - MOUs between the Town of Halton Hills and Downtown Acton Business Improvement Area, and Georgetown Central Business Improvement Area.
Approved Strategy:	Economic Development and Tourism Strategy; Community Improvement Plan (CIP)
Capital Project:	No associated Capital Project. It is expected that any budget requirement for implementation would be contributed by the BIAs and/or requested by the BIAs for Council's consideration as part of the annual budget process.



Thriving Economy

Support agricultural business viability

Supporting Action, Project or Initiative:	Launch the Halton Hills Agricultural Roundtable and support the development and delivery of their workplan and priorities (including diversification and agri-tourism objectives)
Lead Department:	Community Services
Division:	Economic Development
Description and Status Summary	
<p>The Halton Hills Agricultural Roundtable serves as an advisory body to Council and Town staff, facilitating 2-way dialogue on matters that influence the viability of agricultural operations in Halton Hills. The Agricultural Roundtable is focused on policy matters and actions related to enhancing agriculture's short and long-term economic viability, diversification, agri-tourism, environmental matters and infrastructure. It also addresses broader regional factors that influence the agricultural sector, such as climate change, land use planning, and macro-economic conditions.</p>	
Committee Review	
CIP linkage was incorporated into this initiative.	
Timing	The Agricultural Roundtable met for the first time on November 7, 2024, and will continue to meet quarterly until the end of the Council term.
Funding	There is no budget assigned to the Agricultural Roundtable. 2025 FUNDING UPDATE: There is no budget assigned to the Agricultural Roundtable. The requested Staff Resource (Economic Development Officer) was not approved through the 2025 Budget.
Staffing	Town staff will continue to provide logistical and information sharing support to the Agricultural Roundtable to facilitate meaningful discussion. To fully support the Agricultural Roundtable, staff recommended an Economic Development Officer. Among other responsibilities, this position was to transfer the Agricultural Services terminated by Halton Region, including no longer having the Agricultural Liaison and sunsetting the Halton Regional Advisory Committee, post Bill 23. Without the Economic Development Officer, no transition of agricultural services will be possible and no ability to support the Agricultural Roundtable with the development and implementation of any new agricultural services, programs (e.g. Simply Local), strategies, liaison role, subject matter expertise and rapid response to agricultural inquiries, organization partnerships, workshops, events, industry supports, grants, data collection, analysis & reporting, etc.
Linkages	Linkage to the Thriving Economy and Natural Areas and Heritage Pillars of the Strategic Plan. The Roundtable supports the viability of agricultural businesses, enhances biodiversity, and preserves built and natural heritage features. Also linked to the termination of Halton Region's Economic Development and Agricultural Services functions.
Risks	Without transition of Halton Region's Agricultural Services and Economic Development Services, no ability to provide full support to the Agricultural Roundtable.

Outcomes	Short and long-term economic viability of the local agricultural sector; Strengthened industry connections between farming operations and local food and beverage businesses; Increased agricultural revenues; Increased agriculture and food and beverage sector employment; Expanded agri-tourism opportunities; Agricultural sector diversification; Meaningful discussions between the Town and agriculture sector.
-----------------	---

Implementation Support:

Council Report:	Staff will report to the Council annually to provide updates on the Agricultural Roundtable's activities and progress.
Approved Strategy:	Economic Development and Tourism Strategy; Community Improvement Plan (CIP)
Capital Project:	No associated Capital project



Thriving Economy

Advance residential intensification, where planned

Supporting Action, Project or Initiative:	Encourage mixed-use development with a full range of housing types (linked to targets assigned to TOHH)
Lead Department:	Planning & Development
Division:	Planning Policy
Description and Status Summary	
As part of the Official Plan Review, the Housing Strategy will include an analysis of factors such as housing demand, feasibility, locational differences, and other factors influencing the creation of new housing. The strategy will then outline a series of key actions the Town can consider increasing and broadening housing supply, enhance housing choices, and expedite housing development to support the creation of complete communities. A Growth Capacity analysis will also be completed to corroborate growth projections.	
Committee Review	
N/A	
Timing	Fall 2024 to Summer 2026
Funding	Approved Capital Budget of \$570,000 for consulting fees. 2025 FUNDING UPDATE: N/A
Staffing	Consultant working on study. Staff time is being allocated as part of 2024, 2025 and 2026 Work Programs.
Linkages	Linked to Thriving Economy, Infrastructure and Asset Management, Natural Areas and Heritage, and Safe and Welcoming Pillars of Council's Strategic Plan.
Risks	Delayed development of new housing and delays in meeting Provincial Housing Targets.
Outcomes	Increase in development applications; increase in residential and non-residential tax assessment growth and revenues; new opportunities for housing in Halton Hills.

Implementation Support:

Council Report:	PD-2024-048 - Official Plan Review Draft Terms of Reference; PD-2024-087 - Award of 2024-014-P Consulting Services for the Town's Official Plan Review
Approved Strategy:	Town of Halton Hills Official Plan
Capital Project:	OP Review Project- 7000-22-0001 Official Plan



Thriving Economy

Advance residential intensification, where planned

Supporting Action, Project or Initiative:	Develop Housing Action Plan (OP Linkage)
Lead Department:	Planning & Development
Division:	Planning Policy
Description and Status Summary	
As part of the Official Plan Review, the Housing Strategy will provide a comprehensive assessment of the macro and micro economic conditions affecting housing development in the Town. This will include an analysis of factors such as housing demand, feasibility, locational differences, and other factors influencing the creation of new housing. The strategy will then outline a series of key actions the Town can consider increasing and broadening housing supply, enhance housing choices, and expedite housing development to support the creation of complete communities.	
Committee Review	
N/A	
Timing	Late March 2025
Funding	Capital Budget for consulting already approved in the amount of \$70,000 through 1100-22-2201 Affordable Housing Action Plan (Community Services). Currently available and will be used by Planning & Development as needed. 2025 FUNDING UPDATE: N/A
Staffing	Consultant working on study. Staff time is being allocated as part of 2024 and 2025 Work Programs.
Linkages	Linked to Thriving Economy, Infrastructure and Asset Management, Natural Areas and Heritage, and Safe and Welcoming Pillars of Council's Strategic Plan.
Risks	Delayed development of new housing and delays in meeting Provincial Housing Targets. This could also impact federal funding associated with the requirement to submit a Housing Needs Assessment.
Outcomes	Increase in development applications, increase in residential tax assessment growth and revenues. New opportunities for housing in Halton Hills

Implementation Support:

Council Report:	PD-2024-048 - Official Plan Review Draft Terms of Reference; PD-2024-087 - Award of 2024-014-P Consulting Services for the Town's Official Plan Review
Approved Strategy:	Town of Halton Hills Official Plan
Capital Project:	1100-22-2201 Affordable Housing Action Plan; OP Review Project- 7000-22-0001 Official Plan

Infrastructure and Asset Management Summary Update Table

Initiative	Project Lead	Feb. 2025 Update	2025 Funding Update
Prioritize the actions under the Climate Change Adaption Plan to prepare infrastructure "for severe weather and changing climate"	Community Services	Not started and not in 2025 staff workplan. Project deferred due to other workload priorities and resource availability.	N/A
Complete Stormwater Management Master Plan and Develop an implementation and funding strategy	Transportation & Public Works	The Final Master Plan Report has been prepared and stakeholder engagement / consultation is complete. The Notice of Master Plan was published on February 5, 2025 and is under a 30-day comment period. Subject to any comments received, a report to Council is anticipated for Q2 2025.	N/A
Continue to maintain/upgrade Town-owned infrastructure based on optimal life and levels of service	Community Services	The legislated consolidated (core and non-core) asset management plan will be completed in Q2 2025. Once the plan is approved implementation will be a multi-year commitment.	N/A
Update the Mobility (Transportation) Master Plan and Implement Active Transportation Master Plan	Transportation & Public Works	The project started in January 2025 and is estimated to take 18 to 24 months to complete. A Council workshop is scheduled for April 7, 2025.	N/A
Complete Asset Management System (AMIS) Implementation and continue to collect information required for Corporate Asset Management Plan(s)	Community Services	Currently, the AMIS project is in the configuration and implementation stage, with various service areas engaged in each of the AMIS components. The planned completion date for the implementation is scheduled for Q2 2025. Collection of detailed asset data to fill some remaining data gaps and maintenance of existing data will be ongoing.	N/A
Robert C. Austin Operations Centre Master Plan	Transportation & Public Works	Ongoing. Q4 2024 through 2025.	N/A
Implement traffic calming management measures in accordance with Town protocols	Transportation & Public Works	NTC projects are in the stage of post implementation review. School Zone TC projects have been implemented.	Additional projects were approved though the 2025 Capital Budget, including: traffic calming review for Downtown Georgetown, implementation of traffic calming at Mackenzie Smith Bennet neighborhood and Centennial Public School, speed cushion on Maple Avenue between Mountainview Road North and the Fire Station, neighbourhood traffic calming in Ballinafad on 32 SR and South Winds.
Advocate for increased police resources for road safety initiatives	Office of the CAO	N/A	N/A

Infrastructure and Asset Management Summary Update Table

Initiative	Project Lead	Feb. 2025 Update	2025 Funding Update
Speed Limit Reduction Evaluation and Implementation	Transportation & Public Works	The 40 km/h neighbourhood area speed limit implementation is a multi-year project with approximately 30 locations to be completed in 2025. The 30 km/h recommendation was to defer the implementation in school zones until other projects have been completed.	N/A
Implement Automated Speed Enforcement (ASE)	Transportation & Public Works	The program will begin issuing penalty notices in March 2025 with the implementation of one camera. Expansion of the program will be reviewed in 2025 and reported back to Council through the 2026 budget process.	ASE Coordinator and Administrative Monetary Penalty system (AMPS) staff to manage the program were approved by Council through the 2025 Budget.
Initiatives are noted under the Natural Areas and Heritage Priority area	N/A	N/A	N/A



Infrastructure and Asset Management

Ensure that the town has resilient infrastructure to reduce impacts on the community

Supporting Action, Project or Initiative:	Prioritize the actions under the Climate Change Adaption Plan to prepare infrastructure "for severe weather and changing climate"
Lead Department:	Community Services
Division:	Asset and Energy Management
Description and Status Summary	
Building on the 2018 Facilities Climate Change Vulnerability Assessment, and the 2020 Town Infrastructure Vulnerability Assessment, identify priority actions and determine lifecycle cost assessments on critical infrastructure to determine the appropriate time for replacement or upgrade (Action 1.1.2 in CCAP). Additionally, add climate vulnerability as a component of regular building and infrastructure condition assessments (Action 1.1.3 in CCAP). Joint effort with the Parks, Community Development and Environment division.	
Committee Review	
Timing	Not started and not in 2025 staff workplan. Project deferred due to other workload priorities and resource availability.
Funding	Funding not identified 2025 FUNDING UPDATE: N/A
Staffing	No staff allocated/available to lead implementation of actions.
Linkages	Cross-departmental, involving all Divisions managing infrastructure assets. Stormwater Master Plan.
Risks	Increase risk of impact of climate change/severe weather on Town's assets/infrastructure, risk of service disruption, elevated risk of unplanned infrastructure repair/replacement costs, potential liability.
Outcomes	Improved resiliency of the Town's critical infrastructure; Lower risk of service impacts.

Implementation Support:

Council Report:	CSE-2024-004; ADMIN-2020-0027;
Approved Strategy:	Climate Change Adaptation Plan; Corporate Asset Management Policy; 2022 Core Infrastructure Asset Management Plan; 2024 Non-Core Infrastructure Asset Management
Capital Project:	



Infrastructure and Asset Management

Ensure that the town has resilient infrastructure to reduce impacts on the community

Supporting Action, Project or Initiative:	Complete Stormwater Management Master Plan and Develop an implementation and funding strategy
Lead Department:	Transportation & Public Works
Division:	Engineering Construction
Description and Status Summary	
<p>The Stormwater Master Plan will assess the Town's urban stormwater infrastructure, identifying capacity constraints and opportunities related to managing the Town's stormwater system. The study will provide the Town with an understanding of how the existing stormwater network is functioning, identify capacity vulnerabilities, and inform short and long-range planning to improve stormwater infrastructure. The Draft Storm Water Master Plan report will be presented through a future report to Council. Master Plan projects would be subject to priority-driven budget approval process as other Town projects. Where appropriate, Master Plan recommendations will be addressed in synergy with the Town's planned capital forecast; i.e., combined with road (or other) projects in the area. Further, capital construction projects can be funded through multiple sources, not just the tax base, and other revenue streams are planned to be explored in the future to help fund stormwater projects.</p>	
Committee Review	
0	
Timing	The Draft Master Plan Report has been prepared. Select stakeholder engagement / consultation is ongoing and will be completed before the Notice of Completion is filed with the Ministry of Environment, Conservation and Parks. Notice of Completion is expected early Q2 2025.
Funding	Funding for the Master Plan study has been established through an approved Capital budget project. 2025 FUNDING UPDATE: N/A
Staffing	Staffing is assigned to complete the Study.
Linkages	Corporate Asset Management Plan, Climate Change Adaption Plan, Legislated through Bill 588/17, Asset Management planning for Municipal Infrastructure.
Risks	The draft study has progressed through the 30-day review period, stakeholder consultation and technical advisory meetings with no significant concerns raised. There is minimal risk in completing the Study.
Outcomes	The Master Plan will identify a list of projects for short and long-term planning, as well as prioritize projects for implementation. The Master Plan Report also recommends the Town undertake a stormwater management financing study to identify a sustainable funding source to implement the Study recommendations.

Implementation Support:

Council Report:	Council Report TPW-2021-0022, July 2021.
Approved Strategy:	
Capital Project:	6200-22-1901 Stormwater Master Plan



Infrastructure and Asset Management

Ensure that the town has resilient infrastructure to reduce impacts on the community

Supporting Action, Project or Initiative:	Continue to maintain/upgrade Town-owned infrastructure based on optimal life and levels of service
Lead Department:	Community Services
Division:	Asset and Energy Management
Description and Status Summary	
The development of asset management processes and procedures, as well as the implementation of the lifecycle management strategy, risk management strategy, and the Level of Service Framework will act as enablers for effective asset management.	
Committee Review	
Timing	The legislated consolidated (core and non-core) asset management plan will be completed in Q2 2025. Once the plan is approved implementation will be a multi-year commitment
Funding	Currently, funding to complete asset management plans is adequate and is reviewed annually, based on needs. 2025 FUNDING UPDATE: N/A
Staffing	Staffing will be assessed after AMIS implementation for 2026 budget for implementation of the asset management plans.
Linkages	Asset Management System (AMIS) Implementation, Pavement Management Program, Stormwater Master Plan.
Risks	Insufficient funding to meet asset lifecycle needs in the form of replacement/upgrades to maintain assets in a “state of good repair” and service delivery.
Outcomes	Appropriate asset replacement/upgrades to meet optimal life cycles and service levels.

Implementation Support:

Council Report:	CSE-2024-004 Corporate Asset Management Program Update and Non-Core Infrastructure Asset Management Plan
Approved Strategy:	Lifecycle Management Strategy Risk Management Strategy Levels of Service Framework
Capital Project:	1410-10-2202 Asset Management Improvements



Infrastructure and Asset Management

Ensure that Town assets, infrastructure and services keep pace with population and housing growth

Supporting Action, Project or Initiative:	Update the Mobility (Transportation) Master Plan and Implement Active Transportation Master Plan
Lead Department:	Transportation & Public Works
Division:	Transportation
Description and Status Summary	
<p>The MMP identifies the long-term Transportation vision, strategic objectives, policy directions, and infrastructure needs to support Town growth. It will further strengthen alignment with the planned urban and rural transportation network. The development of the MMP will position Halton Hills for the next phase of community building to a planning horizon of 2051. The RFP for the MMP has been finalized and evaluation of proposals is underway. A report recommending project award was approved at the December 9, 2024 Council Meeting.</p>	
Committee Review	
Timing	The project started in January 2025. and is estimated to take 18 to 24 months to complete. A Council workshop is scheduled for April 7, 2025.
Funding	The project is funded through the 2024 approved budget. 2025 FUNDING UPDATE: N/A
Staffing	The project will be managed by the Transportation Planning Coordinator and a 3rd party consultant.
Linkages	Project was approved as part of the 2024 budget. The Terms of Reference was approved through TPW-2025-009
Risks	Minimal risks in completing the project. However, the timeline may be extended due to public engagement and the election in 2026.
Outcomes	Approved MMP that will provide the necessary transportation infrastructure for all planned growth to 2051.

Implementation Support:

Council Report:	TPW-2024-009 Mobility Master Plan Draft Terms of Reference
Approved Strategy:	
Capital Project:	6100-22-0102 Transportation Master Plan Update



Infrastructure and Asset Management

Ensure that Town assets, infrastructure and services keep pace with population and housing growth

Supporting Action, Project or Initiative:	Complete Asset Management System (AMIS) Implementation and continue to collect information required for Corporate Asset Management Plan(s)
Lead Department:	Community Services
Division:	Asset and Energy Management

Description and Status Summary

The Asset Management Information System (AMIS) and Asset Data are key technology and data enablers for effective asset management through data analytics, reporting and informed decision-making. AMIS will transform how Town assets are managed and ensure the effective and efficient management of all Town assets, including community centers, arenas, roads, bridges, parks, playgrounds, etc. AMIS consists of three primary components: a centralized GIS- based asset register (ESRI), maintenance management software (Cityworks) and asset management planning software (Predictor). AMIS will facilitate the integration of growth and future demands into current and future asset requirements. The outputs of AMIS will be used to develop corporate asset management plans, and forecasts to drive the capital and operating budgeting processes.

Committee Review

Timing	Currently, the AMIS project is in the configuration and implementation stage, with various service areas engaged in each of the AMIS components. The planned completion date for the implementation is scheduled for Q2 2025. Collection of detailed asset data to fill some remaining data gaps and maintenance of existing data will be ongoing.
Funding	Funding is established for the implementation and configuration of ESRI, Cityworks and Predictor. Funding has not been specifically allocated for the collection of remaining detailed asset data gaps. 2025 FUNDING UPDATE: N/A
Staffing	Staffing for the initial implementation and configuration of ESRI, Cityworks and Predictor is established. Additional staff resources will be required for ongoing AMIS implementation and optimization, as the size and complexity of the Town’s asset portfolio continues to grow.
Linkages	Corporate Asset Management Plans and related legislation.
Risks	Insufficient resources to complete or delays in completing detailed asset inventory collection and maintain/manage data in different services areas.
Outcomes	Supports compliance with legislation, improved management of assets, and asset-related financial planning.

Implementation Support:

Council Report:	CSE-2024-004 Corporate Asset Management Program Update and Non-Core Infrastructure Asset Management Plan
Approved Strategy:	Data Management Strategy
Capital Project:	1801-10-2401 AMIS System Implementation



Infrastructure and Asset Management

Ensure that Town assets, infrastructure and services keep pace with population and housing growth

Supporting Action, Project or Initiative:	Robert C. Austin Operations Centre Master Plan
Lead Department:	Transportation & Public Works
Division:	Public Works
Description and Status Summary	
The Robert C. Austin Operations Centre Master Plan is required to develop a long term plan to address the current and future needs associated with operations, staffing and storage (equipment, salt, sand, snow, stock materials, etc.) for Public Works and Transit services, and to assess the extent to which future needs can be accommodated within the current facility footprint. A key consideration will be future electrification of the Town's fleet.	
Committee Review	
Timing	Q4 2024 through 2025
Funding	Funding Approved by Council \$200,000 2025 FUNDING UPDATE: N/A
Staffing	In Staff workplan.
Linkages	Coordinating with the "Town Fleet Electrification/Low Carbon Transition" study, completing in fall 2024.
Risks	Purchasing Process uncertainty regarding RFP responses and proposal costs.
Outcomes	High-level plans for future development of operations centre(s) and forecasted financial needs.

Implementation Support:

Council Report:	N/A
Approved Strategy:	N/A
Capital Project:	6500-22-2201 Robert C. Austin Ops Centre Plan



Infrastructure and Asset Management

Improve road safety

Supporting Action, Project or Initiative:	Implement traffic calming management measures in accordance with Town protocols
Lead Department:	Transportation & Public Works
Division:	Transportation
Description and Status Summary	
<p>Various Neighbourhood Traffic Calming Projects completed/underway:</p> <ol style="list-style-type: none"> 1. Neighbourhood Traffic Calming (NTC) Projects - Limehouse, Confederation St, Queen Street 2. School Zone Traffic Calming (TC) - Miller Dr, Duncan Dr, Main St Glen W, 22 Side Rd, 5 Side Rd 3. Implementation of Permanent Radar Message Boards on Rural Roads 4. New Pedestrian Crossovers - Barber and Woodcote, River and John, Meadowglen and Herb Wild, McNally and Grist Mill 5. Speed Humps - Churchill Road North between Tanners Drive and Norman Avenue, Cobblehill Road between Victoria Avenue and Main Street South 6. Flexible Bollards - Prince Street between Barraclough Boulevard and Main Street, Meadowglen Boulevard between Mountainview Road North and Sutcliff Lane, Mountainview Road North adjacent to 222 Mountainview Road (Seniors Residence), Berton Boulevard between Johnson Crescent and Atwood Avenue 	
Committee Review	
Timing	NTC projects are in the stage of post implementation review. School Zone TC projects have been implemented. New Pedestrian crossover projects - River and John as well as Meadowglen and Grist Mill are outstanding but will be completed in 2024. Additional projects are included within the proposed 2025 Capital Budget.
Funding	Capital project funding exists for each program. 2025 FUNDING UPDATE: Additional projects were approved through the 2025 Capital Budget, including: traffic calming review for Downtown Georgetown, implementation of traffic calming at Mackenzie Smith Bennet neighborhood and Centennial Public School, speed cushion on Maple Avenue between Mountainview Road North and the Fire Station, neighbourhood traffic calming in Ballinafad on 32 SR and South Winds.
Staffing	Existing. Traffic Coordinator Road Safety, Traffic Technologist, Traffic Analyst
Linkages	Neighbourhood Traffic Calming Protocol. Report No ; TPW-2022-0013, Traffic Engineering Workplan
Risks	Noise pollution, residents unhappy with the measures near their residence. Implementation of Pedestrian crossovers could trigger the need for more school crossing guards and additional funding.
Outcomes	Increase safety and livability in local neighbourhoods and communities

Implementation Support:

Council Report:	GW Traffic Calming Report #TPW-2022-0020; Limehouse NTC - TPW-2024-007; All projects are listed in 2024 Traffic Eng Workplan Report # TPW-2024-002
Approved Strategy:	N/A
Capital Project:	6100-28-1516 Traffic Calming, 6100-16-0103 School Traffic Calming Program, 6100-28-1703 Pedestrian Crossings



Infrastructure and Asset Management

Improve road safety

Supporting Action, Project or Initiative:	Advocate for increased police resources for road safety initiatives
Lead Department:	Office of the CAO
Division:	0
Description and Status Summary	
An initiative for Members of Council to continue to advocate for increased Police resources.	
Committee Review	
N/A	
Timing	N/A
Funding	N/A
Staffing	N/A
Linkages	N/A
Risks	N/A
Outcomes	N/A

Implementation Support:

Council Report:	N/A
Approved Strategy:	N/A
Capital Project:	N/A



Infrastructure and Asset Management

Improve road safety

Supporting Action, Project or Initiative:	Speed Limit Reduction Evaluation and Implementation
Lead Department:	Transportation & Public Works
Division:	Transportation
Description and Status Summary	
<p>This project identifies local and collector classified roads that qualify for a speed reduction in accordance with the 40 km/h Speed Limit Area Policy. The project is a multi-year program that implements neighbourhood areas to 40km/h within the Town. A further review and feasibility assessment was conducted to consider 30km/h speed limits within the Town. The 30 km/h speed limit feasibility report approved by Council indicated that the implementation of 40km/h neighbourhoods and school traffic calming be completed prior to the installation of 30km/ speed limits in school zones.</p>	
Committee Review	
Timing	The 40 km/h neighbourhood area speed limit implementation is a multi-year project with approximately 30 locations to be completed in 2025. The 30 km/h recommendation was to defer the implementation in school zones until other projects have been completed.
Funding	Existing capital project for 40 km/h speed limit area implementation. Future implementation of the 30 km/h will require new funding in a future budget year. 2025 FUNDING UPDATE: N/A
Staffing	Existing - Traffic Coordinator Road Safety and Traffic Technologist
Linkages	40 km/h Area Speed Limit Implementation Policy, 30 km/h Feasibility Study
Risks	Vandalism, community acceptance, the need for additional traffic calming measures as drivers are non-compliant, need for Automated speed enforcement may be required along with Police enforcement.
Outcomes	Increase safety and livability in local neighbourhoods and communities within HH.

Implementation Support:

Council Report:	TPW-2022-0033 TPW-2024-008
Approved Strategy:	N/A
Capital Project:	6100-18-2301 40km/h Speed Limit Area Implementation



Infrastructure and Asset Management

Improve road safety

Supporting Action, Project or Initiative:	Implement Automated Speed Enforcement (ASE)
Lead Department:	Transportation & Public Works
Division:	Transportation
Description and Status Summary	
ASE is another tool to reduce the operating speeds on roadways where a camera is installed. It will be implemented on roadways where Community Safety Zones exist. The program will be operational in January 2025. The webpage is now active with FAQ's in place.	
Committee Review	
Timing	The program will be implemented in January 2025 with the implementation of one camera. Expansion of the program will be reviewed in 2025 and reported back to Council through the 2026 budget process.
Funding	The program has approved funding through operating and capital budget. 2025 FUNDING UPDATE: ASE Coordinator and Administrative Monetary Penalty system (AMPS) staff to manage the program were approved by Council through the 2025 Budget.
Staffing	Existing Traffic Coordinator staff along with proposed ASE Coordinator in 2025. Additional enforcement staff required to manage the projected violations and managing tickets (included in 2025 budget).
Linkages	Various Council reports and memos regarding the program and has also been included in the Traffic Engineering workplan.
Risks	Vandalism, number of allowed tickets, managing the demand for deployment throughout the zones, community acceptance, recuperating the operational cost.
Outcomes	Increase safety and livability in local neighbourhoods and communities within HH.

Implementation Support:

Council Report:	TPW-2022-0001 TPW-2022-0022 Memo TPW-2023-0001
Approved Strategy:	N/A
Capital Project:	6100-10-2301 Automated Speed Enforcement



Infrastructure and Asset Management

Maintain and renew green infrastructure

Supporting Action, Project or Initiative:	Initiatives are noted under the Natural Areas and Heritage Priority area	
Lead Department:	0	
Division:	0	
Description and Status Summary		
Initiatives are noted under the Natural Areas and Heritage Priority area		
Committee Review		
N/A		
Timing	N/A	
Funding	N/A	
Staffing	N/A	
Linkages	N/A	
Risks	N/A	
Outcomes	N/A	

Implementation Support:

Council Report:	N/A
Approved Strategy:	N/A
Capital Project:	N/A