



## REPORT

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**TO:** Mayor Lawlor and Members of Council

**FROM:** Amy Prueter, Manager of Budgets and Financial Reporting

**DATE:** December 9, 2024

**REPORT NO.:** CS-2024-040

**SUBJECT:** Capital Budget Status as at September 30, 2024

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### RECOMMENDATION:

THAT Report No. CS-2024-040 dated December 9, 2024 regarding the Capital Budget Status as at September 30, 2024 be received for information.

### KEY POINTS:

The following are key points for consideration with respect to this report:

- As of September 30, 2024, a total of 340 projects are considered 'open' with a total unspent budget of \$45,639,592.
- 26 capital projects are considered to have been completed in Q3 of 2024, and together with the 41 projects identified as completed earlier in the year - a total of 67 capital projects can be recommended for closure with the December 2024 year end Capital Budget reports.

### BACKGROUND AND DISCUSSION:

The Town has a comprehensive Capital Budget Governance Policy (CORP-2019-0001) for the management of capital projects. The policy establishes financial controls that maintain public accountability and transparency while allowing flexibility to alter projects as circumstances change.

This Capital Budget Status report provides Council with a status update on open capital projects as of September 30, 2024, including capital projects that have been completed.

## Capital Status – September 30, 2024

Schedule 1 of this report provides a life-to-date status report of individual open capital projects. Project Managers have provided comments on the status of capital projects, along with the total funding and expenditures for each project as of September 30, 2024.

Statistics Canada is reporting that non-residential building construction costs rose 1.1% in the second quarter, following a 1.0% increase in the first quarter national-wide. While construction prices are still on the rise, the rate of increase is slowing, indicating that the market is beginning to stabilize. Nevertheless, challenges such as skilled labor shortages, material availability, and the effects of high interest rates continue to influence non-residential construction costs, creating pressure on the Town's capital funding sources to keep up with project cost escalations.

As of September 30, 2024, \$45,639,592 (Q2 - \$51,734,428) of approved capital budget funding remains unspent with a total of 340 capital projects in open status. Table 1 provides a summary of the total capital funding, expenditures to date and balance remaining by department for projects that were active or completed during 2024.

**Table 1**

### Life to Date Capital Project Status

Summary by Department  
as at September 30, 2024

Department	Opening Balance At Jan 1, 2024	2024 Expenses	2024 Funding	Balance Remaining
Council & Office of the CAO	(239,818)	89,288	(190,000)	(340,530)
Community Services	(4,735,734)	2,769,819	(10,038,747)	(12,004,662)
Corporate Services	(2,826,076)	285,191	(563,139)	(3,104,024)
Library Services	(107,834)	420,262	(612,840)	(300,413)
Fire Services	(875,177)	1,296,415	(1,343,000)	(921,763)
Transportation & Public Works	(11,851,968)	6,913,983	(22,906,750)	(27,844,735)
Planning & Sustainability	(189,205)	140,719	(1,074,981)	(1,123,467)
<b>Total</b>	<b>(20,825,812)</b>	<b>11,915,676</b>	<b>(36,729,457)</b>	<b>(45,639,592)</b>

Note: due to rounding, numbers presented in this table may not add up precisely to the totals provided.

### Closed Capital Projects

All completed capital projects are managed in accordance with Town policies. As prescribed in the Capital Budget Governance Policy, the Town Treasurer is permitted to authorize additional funding where gross costs for a capital project exceed the original funding approval of the lessor of 10% or \$25,000. Projects requiring additional funding in excess of \$25,000 require Council approval.

Project managers have identified 26 capital projects in Q3 in addition to the 41 capital projects identified for closure earlier in 2024. Project status is reported in Schedule 1 of this report and projects that have been identified as complete will be included in the Capital Budget Status as at December 31, 2024 and Closed Capital Projects report that will be presented to Council as one of the 2024 year end reports. All funding shortfalls and positive funding variances will be dealt with at that time.

**STRATEGIC PLAN ALIGNMENT:**

This report is administrative in nature and does not have an impact on the Town's Strategic Plan.

**RELATIONSHIP TO CLIMATE CHANGE:**

This report is administrative in nature and does not directly impact or address climate change and the Town's Net Zero target.

**PUBLIC ENGAGEMENT:**

Public Engagement was not needed as this report is administrative in nature.

**INTERNAL CONSULTATION:**

Finance staff consulted with project managers and department staff for information included in this report.

**FINANCIAL IMPLICATIONS:**

This report is administrative in nature and does not have any financial implications.

Schedule 1 provides an informational update of the life-to-date spending on open capital projects as of September 30, 2024. Project managers have identified projects that will be brought forward for closure with the Capital Budget Status and Closed Capital Projects report during the 2024 year-end reporting process. Funding shortfalls and positive variances will be addressed at that time.

Reviewed and approved by,

Moya Jane Leighton, Treasurer

Laura Lancaster, Commissioner of Corporate Services

Chris Mills, Chief Administrative Officer