

# TOWN OF HALTON HILLS – GENERAL INFORMATION PACKAGE

## COUNCIL MEETING – November 18, 2024

### ADVISORY/SPECIAL COMMITTEES AND BOARD MEETING MINUTES

PAGE	COMMITTEE/BOARD	MEETING DATE
3-5	Acton BIA	October 23, 2024
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### GENERAL CORRESPONDENCE

PAGE	INFORMATION
13-15	R.V. ANDERSON ASSOCIATES LIMITED – Notice of Public Information Centre for the Halton Hills #4 Wastewater Pumping Station – Premier Gateway Employment Area Municipal Class Environmental Assessment (MCEA) (October 22, 2024)
16-20	HALTON REGION – Notice of Demolition regarding Trafalgar Road from No. 10 Side Road to Highway 7 (October 21, 2024)
21-22	CITY OF MISSISSAUGA – Notice of Passing of an Official Plan Amendment (OPA 182) (October 17, 2024)
23	CREDIT VALLEY CONSERVATION – Notice of 2025 Board of Directors Meeting dates (October 11, 2024)
24-26	AMO – WatchFile (October 31, 2024)
27-29	AMO – WatchFile (October 24, 2024)

### PASSED RESOLUTIONS

PAGE	INFORMATION
30-31	HALTON REGION – Resolution passed at its Council meeting held on October 23, 2024 regarding Halton Emergency Management Program and Response Plan Update.
32-35	HALTON REGION – Resolution passed at its Council meeting held on October 23, 2024 regarding 2024 Fall Debenture Issuance.
36-61	HALTON REGION – Resolution passed at its Council meeting held on October 23, 2024 regarding Reference Document for Municipal Alcohol Policy Development.
62	HALTON REGION – Resolution passed at its Council meeting held on October 23, 2024 regarding Halton Regional Optional Vacant Home Tax Program.
63-65	TOWN OF BLUE MOUNTAINS – Resolution passed at its Council meeting held on October 21, 2024 regarding Establishment of an Ontario Rural Road Safety Program.

- 66-67 TOWN OF PARRY SOUND – Resolution passed at its Council meeting held on November 5, 2024 regarding Establishment of an Ontario Rural Road Safety Program.
- 68-69 CLEARVIEW TOWNSHIP – Resolution passed at its Council meeting held on October 21, 2024 regarding Request for Support – Increase Tile Drain Loan Limit.
- 70-72 TOWNSHIP OF LARDER LAKE – Resolution passed at its Council meeting held on October 22, 2024 regarding The Canada Community-Building Fund.
- 73-76 NORTHUMBERLAND COUNTY – Resolution passed at its Council meeting held on October 16, 2024 regarding Correspondence, Township of Stirling-Rawdon 'Public Sector Salary Disclosure.
- 77-79 TOWN OF PETAWAWA – Resolution passed at its Council meeting held on October 21, 2024 regarding Ontario Provincial Police Costs 2025.
- 80-81 MUNICIPALITY OF ST. CHARLES – Resolution passed at its Council meeting held on October 16, 2024 regarding Asset Retirement Obligations.
- 82-84 MUNICIPALITY OF ST. CHARLES – Resolution passed at its Council meeting held on October 16, 2024 regarding Family Doctors.
- 85-87 MUNICIPALITY OF ST. CHARLES – Resolution passed at its Council meeting held on October 16, 2024 regarding Green Roads Pilot Project.
- 88-90 MUNICIPALITY OF ST. CHARLES – Resolution passed at its Council meeting held on October 16, 2024 regarding Sustainable Funding for OPP in Small Rural Municipalities
- 91-94 MUNICIPALITY OF ST. CHARLES – Resolution passed at its Council meeting held on October 16, 2024 regarding Immediate Action Needed to Support Ontario's Forest Sector.
- 95-98 MUNICIPALITY OF ST. CHARLES – Resolution passed at its Council meeting held on October 16, 2024 regarding Urging the Government to Promptly Resume Assessment Cycle.
- 99-101 MUNICIPALITY OF ST. CHARLES – Resolution passed at its Council meeting held on October 16, 2024 regarding The Canada Community-Building Fund.
- 102-103 TOWN OF WASAGA BEACH – Resolution passed at its Council meeting held on October 24, 2024 regarding OPP Detachment Billing Increases.
- 104-105 WHITEWATER REGION – Resolution passed at its Council meeting held on October 16, 2024 regarding OPP Notice of Motion for funding support.

## DOWNTOWN ACTON BIA

### BOARD OF MANAGEMENT AGENDA

Wednesday October 23rd, 2024 – 7:00pm

Location: BIA Office, 25 Mill Street East, Acton

#### Truth and Reconciliation Land Acknowledgement – Reading:

*We would like to begin by acknowledging that the land on which we gather is part of the Treaty lands and Territory of the Mississaugas of the Credit. - Read by Monica Galway*

Attendance: Monica Galway (Profile Hair Salon / Chairperson), Chris Cambouris (Titan Tek Biz / Vice Chairperson), Mike Albano (Ward 1 Councilor), Norman Paulsen (Acton Motors), Nicole Walker (Acton Optical), Patricia Daleman (Grant Thornton LLP)

1. Chair's Welcome
2. Call to Order – 7:08pm
3. Declaration of Pecuniary / Personal Conflict of Interest(s) – None at this point of the meeting
4. Adoption of September 2024 Minutes - 1<sup>st</sup>: Norm Paulsen, 2<sup>nd</sup>: Chris Cambouris, All in favor: Yes
5. Motion to Approve October 2024 Agenda – 1<sup>st</sup>: Norm Paulsen, 2<sup>nd</sup>: Chris Cambouris, All in favor: Yes
6. Coordinator's Report – Matthew Galliford – See attached report below
  - Administrative update
  - Beautification update
  - Events and Festivals update
  - Issues / Complaints – See attached report for DABIA response.
7. Financial Reports – Not available in time for the meeting. Notify Paul Latour of the release of his services.

Norm Paulsen will contact a bookkeeper to offer the position. Nicole Walker may approach someone she knows of as well.
8. New Business
  - A) Mike Albano – MOU Update: The MOU needs to be signed and returned to Erin Kaser. The DABIA have sent a request to make an addition to the Communications section of the MOU. The signed MOU will follow the addition of the request.
  - B) Mike Albano - Fairy Lake Water Quality Study Update: Mike will share the study results with the DABIA once Council has received the finalized report.
  - C) Chris Cambouris – Complaint regarding non-permitted A-Frame signs on sidewalks and blocking traffic sightlines. The concern is raised about Real Estate Open House signs placed around the area that are in violation of what is permitted. Chris moved the offending signage from the curbside to the rear side of the sidewalk in the affected area. Is this a Property Standards or By-Laws issue?
  - D) We need to replace our DABIA business laptop computer due to battery issues. Nicole Walker put forth a motion to spend up to \$500.00 to purchase a new portable computer device that meets the needs of the DABIA business uses. Chris Cambouris declared a conflict of interest in the voting process and sat out of this procedure. Vote to accept the motion: 1<sup>st</sup>: Norm Paulsen, 2<sup>nd</sup>: Mike Albano, All in favor: Yes, No Vote/Conflict: Chris Cambouris

E) AGM Meeting Date: Monica Galway has put forth a motion to defer the 2024 DABIA AGM to January 2025, going forward to host all Annual General Meetings in January of the following year to better provide the DABIA Membership with more complete information regarding the previous and upcoming budgets and of the operations for both operating years. Patricia Daleman agrees for the reasons of presenting the annual financial reports and statements.

1<sup>st</sup>: Nicole Walker, 2<sup>nd</sup>: Patricia Daleman, All in favor: Yes

DABIA Annual General Meeting Date: January 2025 TBD.

## 2025 Budget for Submission

– Review, Discussion, Vote to Accept – Patricia Daleman will forward the budget for submission to the Town Clerk's office. 1<sup>st</sup>: Chris Cambouris, 2<sup>nd</sup>: Norman Paulsen, All in favor: Yes

## 9. Motion to Adjourn

NEXT MEETING: November 20, 2024, 7:00pm – BIA Office, 25 Mill Street East, Acton

*Shop. Eat & Play Local – It's Worth the Drive!*

- End of Minutes

Attachment: Coordinator's Report (below)

## **DOWNTOWN ACTON BIA**

### **Coordinator's Report**

**Wednesday October 23, 2024 – 7:00pm**

**Location: BIA Office, 25 Mill Street East, Acton**

#### **Administrative Update:**

We are in the final days of being fully moved in and settled at the new office 25 Mill Street East. Many compliments have come in from the community about the new location and the sharing of community information in the front windows. I have been splitting time as required between administrative and moving in.

#### **Beautification update:**

I am waiting to confirm an appointment with Joanne at Meadowvale Garden Centre to meet and consult about the 2025 Downtown floral supply requirements. If this meets our needs, we will proceed with pre-ordering large hanging baskets and bedding plants for next year.

The Canada flags are going to be removed when the Legion banners are installed starting October 28<sup>th</sup>. Many of the flags did not survive the windy season and only fully intact flags will be installed on display in the Cenotaph area of Downtown. Halton Hills Electrical has been contacted and will supply this service. Brand new flags will be installed every year going forward.

The 6 Holiday Light fixtures requiring repair are going to be dropped off at Classic Displays on Monday to be returned in time to hang on the poles before the November 16<sup>th</sup> Santa Claus Parade.

Darla Owen (local resident and professional house painter) has offered to build new wooden outdoor holiday displays for us. She is looking to build Tree Frames out of 2x4's that can be lit and decorated for display around town. I am coordinating with her on this project.

Jason Ash at Coyote Carts has agreed to provide an electric vehicle for us for the agreed up to \$7000.00 price. He has an off-lease vehicle coming in at the end of October that better suits our needs that he will refurbish with the necessary modifications and a new Lithium battery power system.

#### **Events and Festivals update:**

Event Reports for Leather Twon Festival and the Outdoor Market have been sent into the Town of Halton Hills as required.

The Trick or Treat on Mill and Main Streets is this weekend. Saturday October 26<sup>th</sup>, Noon to 2pm. Appropriate signage, social media and Event Road Closure notices have been distributed and posted downtown.

**Issues / Complaints:** [Email shared internally. BIA Board to discuss communication expectations between the Town of Halton Hills and DABIA. Potential addition item to MOU.](#)

We had a traffic closure complaint regarding Leathertown Festival (Indirectly) by email on October 15, 2024, sent by Councilor Hilson to Maureen VanRavens at the Town of Halton Hills, CC'd to other Town Staff and acknowledged that the DABIA has not been consulted or contacted.

This email was shared with me by Rosanne Natalie at the Town Tourism office on October 16<sup>th</sup> and a TEAMS meeting was requested for Thursday October 17 2pm, to be shared by Rosanne, Roumen Kotev and Myself to discuss the email. Due to schedule conflicts the meeting had been rescheduled to Wednesday October 23, 2024 – 3:30pm. I invited Monica Galway and Chris Cambouris to attend both meeting dates to represent our DABIA Board of Directors. Monica has followed up with the issue by sending a letter to the Town expressing the concerns of the DABIA Board of Directors regarding being left out of the chain of communications by Councilor Hilson. There is an in-person meeting with Councilor Hilson for Friday October 25, 2024 – 2:00pm at the BIA Office as requested by him. Monica and Matthew will be present at this meeting.

End of Report.

**Halton Hills Public Library Board Meeting**

Wednesday, October 2, 2024

Georgetown Branch

7:00 – 9:00 p.m.

**Minutes**

**Members Present:** Betsy Cospers (Chair), Erica Daly, Christina da Rocha-Feeley (Vice Chair), Councillor Alex Hilson, Councillor Bob Inglis, Jane Marshall, Keith Medenblik, Tamara Smith, Alice Strachan, Lisa Teggart

**Staff Present:** Clare Hanman, Beverley King, Lori Mazza Brenton (Recorder), Lee Puddephatt, Mary Querques

**Guests:** Emma Lupinacci, Allison Rosie, Bailey Shaw

**1.0 Call to Order**

B. Cospers declared that a quorum was present and called the meeting to order at 7:03 p.m.

**2.0 Land Acknowledgement**

C. da Rocha-Feeley read an Indigenous Land Acknowledgment.

**3.0 Approval of Agenda**

Item No. 8.1 and Item No. 12.4 were moved and discussed prior to Item No. 4.0.

Moved By: Councillor A. Hilson

Seconded By: A. Strachan

THAT the agenda be approved.

**CARRIED AS AMENDED**

**4.0 Disclosure of Pecuniary/Conflict of Interest**

NIL

**5.0 Minutes of Previous Library Board and Sub-Committees Meetings**

Moved By: Councillor A. Hilson

Seconded By: K. Medenblik

THAT the following minutes are hereby approved:

**5.1** Minutes of the Library Board meeting held on June 26, 2024

**5.2** Confidential minutes of the Library Board meeting held on June 26, 2024

**5.3** Minutes of the Advocacy Committee meeting held on June 3, 2024

**5.4** Minutes of the Advocacy Committee meeting held on July 23, 2024

**CARRIED**

**6.0 Consent Agenda**  
NIL

**7.0 Correspondence**

**7.1 Email from M. Kindbom (August 15, 2024) re: Resignation from Board**

- The Board accepted M. Kindbom’s resignation.
- In appreciation of M. Kindbom’s service, the library will dedicate a book in his name.
- In keeping with the Public Library Act, which requires a minimum of five members, the Board agreed to keep the number of members at 10 for the remainder of the term and not fill the vacancy.
- Staff will inform the Town’s Clerks department about the vacancy.

**8.0 Presentation/Delegations**

**8.1 Summer Programming (Refer to Item No. 12.5, Memo No. LBM-2024-002)**

- Youth Services Librarian, E. Lupinacci; Children’s Services Librarian, B. Shaw, and summer student, A. Rosie, presented highlights from the library’s 2024 summer programming. Key points included:
  - The annual Summer Reading Challenge and TD Summer Reading Club, with an outer space theme, attracted 950 participants.
  - Experiential exhibits such as the Tech Petting Zoo and Space to Spoon exhibition were popular.
  - Staff engaged with the community through visits to municipal camps, community groups, and collaborations with EarlyON and Links2Care.
  - Youth programs featured activities such as a murder mystery escape room, DIY activities, and movie screenings.
  - Adult and all-ages events included a Murder Mystery Guest Party, a Bike Repair workshop, and participation in community events like Pridefest and the Acton Leathertown Festival.
  - A highlight video was shared with the Board.

**9.0 Business Arising**  
NIL

**10.0 Updates – including Sub-committees**

**10.1 Advocacy Committee**

- The Committee met on July 23 and September 16.
- They reviewed the advocacy-specific objectives of the Board which will be discussed at the October 23 Board meeting.
- Staff are finalizing instructions to send to Council regarding how they can book meeting spaces at the library.
- The Committee will meet next on November 1.

**10.2 Friends of the Library (FOL)**

L. Teggart reported that:

- The revised by-laws were approved.
- The summer book sales were successful, with generous donations of quality books. Repeat customers have been buying books and then donating them back. Visitors from outside Halton Hills attend the book sales every few weeks.
- The Friends are well supported at their book sales, but welcome Board members to join if they'd like to get involved.
- The Friends will meet next on October 17.

**10.3 Council**

Councillor A. Hilson shared an update on:

- The recent designation of multiple heritage buildings and Council's commitment to designating more buildings.
- Zoning by-law changes near Hornby Road and Eighth Line to support future employment opportunities.
- Public meetings to discuss building fees increases and additional residential units, amending the Town's Official Plan.

Councillor B. Inglis shared an update on:

- Development plans for Southwest Georgetown.
- The budget process and the Let's Talk public consultation.
- The Town's decision to implement automated speeding enforcement.

**10.4 Community Connections**

- C. da Rocha-Feeley shared that while in the Teen Lounge, she overheard a father and son discussing the library's offerings. She let them know how they can discover more youth activities by searching the Program Calendar on the library's website.
- B. Coper let her new neighbours from France know about the library's French language programming and resources.
- B. Coper and K. Medenblik participated in the Hope in Every Step fundraiser on September 15. Councillor A. Hilson was involved in organizing the event in partnership with Halton Women's Place.

**10.5 Professional Associations**

C. da Rocha-Feeley reported that:

- She will be attending a meeting of the Ontario Library Service Board later in October.
- The Chair of the Ontario Library Service Board and CEO attended Minister Cho's announcement on October 2:
  - The announcement highlighted increased funding for First Nations public libraries.
  - They emphasized the importance of public libraries as community hubs.
  - Enhanced funding will be provided to eligible First Nations public libraries through two existing library support programs: the First Nations Salary Supplement and the Public Library Operating Grant.
  - The announcement coincides with First Nations Public Library Week.



## 11.0 Financial Report

### 11.1

As of August 2024:

- Total revenues are under budget by approximately 15%.
- Salaries, wages, and benefits are under budget by 6.2%.
- Materials and supplies are over budget by approximately 15%.
- It was noted that the Website and Technology Renewal capital projects are underspent as the project is being delayed. Funds will be carried forward to 2025 to purchase a print management and reservations system and associated equipment.
- The library is under budget by approximately 5%.

Moved By: Councillor B. Inglis

Seconded By: C. da Rocha-Feeley

THAT the financial month end reports for June, July, and August 2024 be received.

**CARRIED**

### 11.2 Report No. LBD-2024-033 re: 2025 Preliminary Operating and Capital Budget and Forecast 2025-2034 Update

- The 2025 Preliminary Operating Budget has been updated in the following areas:
  - Increased telephone budget
  - Increased audit fees budget
  - Removed Need Identification and Assessment for benefits for part-time employees (24+ hours/week)
- The 2025 Preliminary Capital Budget and Forecast has updated the project amounts for the following initiatives:
  - Website Refresh
  - Upgrade of Integrated Library System
  - Technology Renewal
  - There were no changes to Library Materials
- The Board agreed that a special meeting of the Board may be required to discuss possible budget amendments. Board members may also post on the Let's Talk platform.

Moved By: C. da Rocha-Feeley

Seconded By: A. Strachan

THAT Report No. LBD-2024-033 dated September 26, 2024, regarding the 2025 Preliminary Operating and Capital Budget and Forecast 2025-2034 Update be received;

AND FURTHER THAT the Board approve the updated 2025 Preliminary Operating and Capital Budget and Forecast 2025-2034 as presented.

**CARRIED**

**12.0 New Business**

**12.1 Election of Vice Chair**

- C. da Rocha-Feeley expressed interest in the role of Vice Chair of the Halton Hills Public Library Board.
- As there were no further nominations, B. Cosper declared C. da Rocha-Feeley to be the Vice Chair of the Halton Hills Public Library Board, by acclamation.

**12.2 Report No. LBD-2024-034 re: Board By-laws – First Review**

Deferred to the next meeting of the Library Board.

**12.3 Report No. LBD-2024-035 re: 2023 Halton Hills Public Library Annual Report**

- B. King presented a draft of the library's 2023 Annual Report.
- It will be included in the October 28 Council meeting.
- Staff will finalize the annual report earlier in the year so that it can be presented to Council in May.
- There was a suggestion that "key accomplishments" be reworded.

Moved By: L. Teggart

Seconded By: J. Marshall

THAT Report No. LBD-2024-035 dated September 26, 2024, regarding the 2023 Halton Hills Public Library Annual Report be received.

**CARRIED**

**12.4 Memo No. LBM-2024-002 re: 2024 Summer Programming**

Refer to Item No. 8.1 – Summer Programming Presentation.

Moved By: E. Daly

Seconded By: Councillor A. Hilson

THAT Memo No: LBM-2024-002 dated September 26, 2024, regarding the 2024 Summer Programming be received.

**CARRIED**

**12.5 Report No. LBD-2024-036 re: 2024 Quarter 2 Metrics**

Deferred to the next meeting of the Library Board.

**12.6 Report No. LBD-2024-037 re: Chief Librarian & CEO's Report – September 2024**

Deferred to the next meeting of the Library Board.

**13.0 In Camera**

**13.1 Confidential re: Personnel Matter**

Moved By: Councillor A. Hilson  
Seconded By: Councillor B. Inglis

THAT the meeting move In Camera to address the following matters:

- Confidential verbal update regarding personnel matters about an identifiable individual.

**CARRIED**

Moved By: A. Strachan  
Seconded By: E. Daly

THAT the meeting move Out of Camera.

**CARRIED**

Motion to approve In Camera items:

Moved By: Councillor A. Hilson  
Seconded By: C. da Rocha-Feeley

THAT the recommendations contained in the following Confidential Report from the October 2, 2024, In Camera session, are hereby adopted;

AND FURTHER THAT staff carry out any of the Board's direction on these matters as set out in the Confidential minutes dated October 2, 2024.

- Confidential Verbal Update regarding personnel matters about an identifiable individual.

**CARRIED**

**14.0 Health and Safety Report**  
NIL

**15.0 Next Meeting**  
October 23, 2024  
7:00 p.m.  
Georgetown Branch, Boardroom

**16.0 Adjournment**

Moved By: K. Medenblik  
Seconded By: Councillor B. Inglis

THAT the meeting be adjourned.

**CARRIED**

The meeting adjourned at 9:14 p.m.

**Signed:** \_\_\_\_\_  
Betsy Cosper, Chair  
Halton Hills Public Library Board

**Signed:** \_\_\_\_\_  
Beverley King, Chief Librarian & CEO  
Halton Hills Public Library

APPROVED: October 23, 2024  
DATED: October 23, 2024

**R.V. Anderson Associates Limited**  
2001 Sheppard Avenue East, Suite 300  
Toronto ON M2J 4Z8 Canada  
T 416 497 8600 F 855 833 4022  
rvanderson.com



RVA 236814

October 22, 2024

Town Clerks  
Town of Halton Hills  
Clerks Department  
1 Halton Hills Drive  
Halton Hills, ON  
L7G 5G2

Dear Sir/Madam:

Re: Notice of Public Information Centre for the Halton Hills #4 Wastewater Pumping Station – Premier Gateway Employment Area Municipal Class Environmental Assessment (MCEA)

Please see enclosed the Notice of Public Information Centre for the Halton Hills #4 Wastewater Pumping Station – Premier Gateway Employment Area Municipal Class Environmental Assessment (MCEA).

The Regional Municipality of Halton is undertaking this Class EA to identify a preferred site for the Halton Hills #4 Wastewater Pumping Station based on current industry standards and due to growing development flows in the Premier Gateway Employment Area.

This notice is sent to your attention as it was deemed that you may be an interested stakeholder.

If you would like more information about the Halton Hills #4 Wastewater Pumping Station – Premier Gateway Employment Area or would like to be removed from the study's contact list, please contact the undersigned.

Yours very truly,

**R.V. ANDERSON ASSOCIATES LIMITED**

Jonathan Rudyk  
Consultant Project Manager

Encls.

Document1

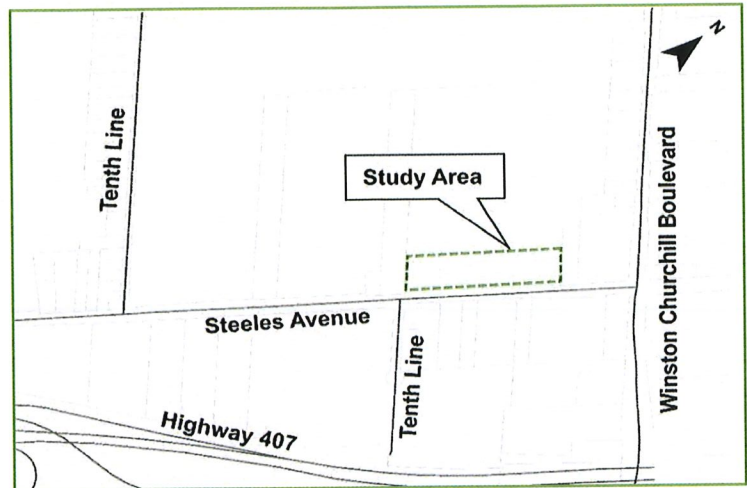


## NOTICE OF PUBLIC INFORMATION CENTRE MUNICIPAL CLASS ENVIRONMENTAL ASSESSMENT STUDY

Halton Hills #4 Wastewater Pumping Station – Premier Gateway Employment Area  
Town of Halton Hills | PR-2689B

### Study

Halton Region is carrying out a Municipal Class Environmental Assessment (MCEA) Study to identify the preferred site for a new wastewater pumping station. The facility, named Halton Hills #4 Wastewater Pumping Station, will support growth in the Premier Gateway Employment Area in Halton Hills. The facility will service the area north of Steeles Avenue between Ninth Line and Winston Churchill Boulevard. This study was identified in the 2008 South Halton Water and Wastewater Master Plan Update and confirmed in the 2011 Sustainable Halton Water and Wastewater Master Plan.



The map shows the approximate limits of the study area.

### Process

The study is being carried out in accordance with Schedule B of the Municipal Class Environmental Assessment (October 2000, as amended 2007, 2011, 2015, 2023 and 2024), which is an approved process under the *Ontario Environmental Assessment Act*.

A key component of the Study is consultation with interested parties, including the public and review agencies, through a Public Information Centre (PIC). The purpose of this PIC is to present and obtain input on the preliminary preferred alternative.

### We want to hear from you!

Anyone with an interest in this study is invited to participate virtually. To learn about the study and provide input through our online survey, you can attend our online PIC:

- **Date:** October 23 to November 23, 2024
- **Link:** Visit the project consultation webpage on [halton.ca](http://halton.ca)

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## Comments

Please provide your comments by November 23, 2024. If you would like to be added to the study mailing list, prefer to share comments by phone or email, or require information in an alternate format, please contact one of the project team members below:

**Carlos Alonzo Moya**

Project Manager,

Halton Region

1151 Bronte Road

Oakville, ON L6M 3L1

905-825-6000, ext. 7426

[carlos.alonzomoya@halton.ca](mailto:carlos.alonzomoya@halton.ca)

**Jonathan Rudyk**

Project Manager,

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2001 Sheppard Avenue East, Suite 300

Toronto, ON M2J 4Z8

416-497-8600, ext. 1497

[jrudyk@rvanderson.com](mailto:jrudyk@rvanderson.com)

This notice was first issued on October 23, 2024.



# Building a Better Halton

October 21, 2024

## Trafalgar Road Improvements

### Trafalgar Road from No. 10 Side Road to Highway 7



Widening to 4 lanes



Bridge



Maintaining clean drinking water

### Notice of Demolition – PR-2960B

October 2024 – December 2024

#### About This Project

Further to our Notice of Planned Construction dated November 30, 2020, Halton Region is planning improvements along Trafalgar Road (Reg. Rd. 3) from No. 10 Side Road to Highway 7, Wards 2 and 3 in the Town of Halton Hills. The purpose of the project is to improve the flow of traffic along the corridor, provide high-quality water servicing to the area and support the future growth of the community. Please see attached map for project limits. Improvements include:

- Road Widening from 2 to 4 lanes
- Intersection improvements
- New traffic signals and street lights
- Active transportation facilities
- Replacement of the bridge at Black Creek
- Two new grade separations (road under rail) at CN Rail and Metrolinx tracks
- New watermain on Trafalgar Road and Maple Avenue

The construction of this project is tentatively scheduled to begin in 2027. A more detailed letter will be sent out once the proposed construction dates are established.

**In preparation for the future improvements, Halton Region will be demolishing structures at the following three (3) properties within Wards 2 and 3 in the Town of Halton Hills (refer to attached maps):**

- 11087 Trafalgar Road
- 11194 Trafalgar Road
- 11418 Trafalgar Road







# Building a Better Halton

October 21, 2024

Construction crews are expected to start the demolition work in October 2024 and be completed by the end of December 2024, however some restoration work may be deferred to Spring 2025. The contractor for this demolition work is Salandria Limited with project administration by Halton Region.

We will make every effort to complete the work as quickly as possible to minimize the impact.

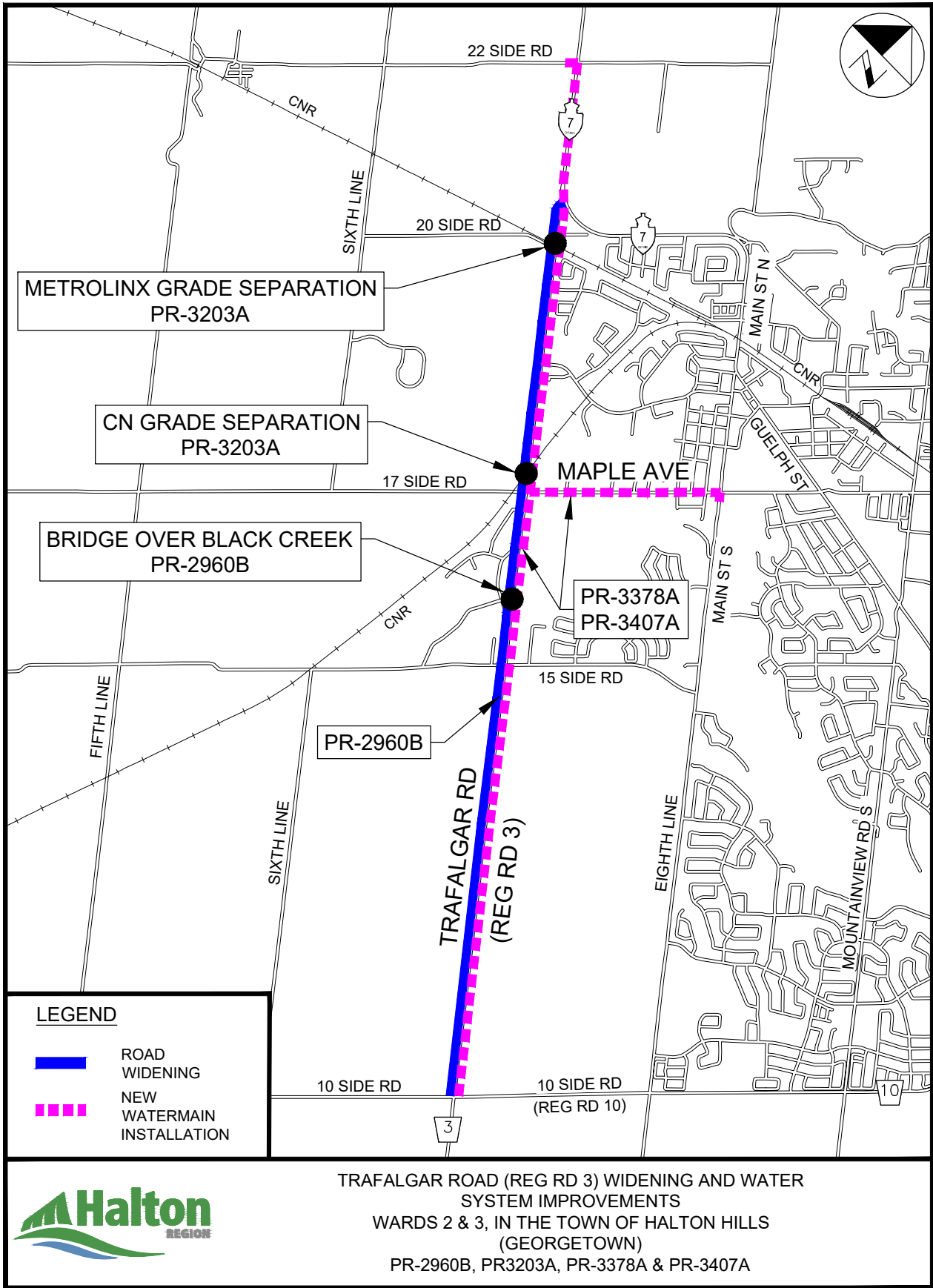
## MORE INFORMATION

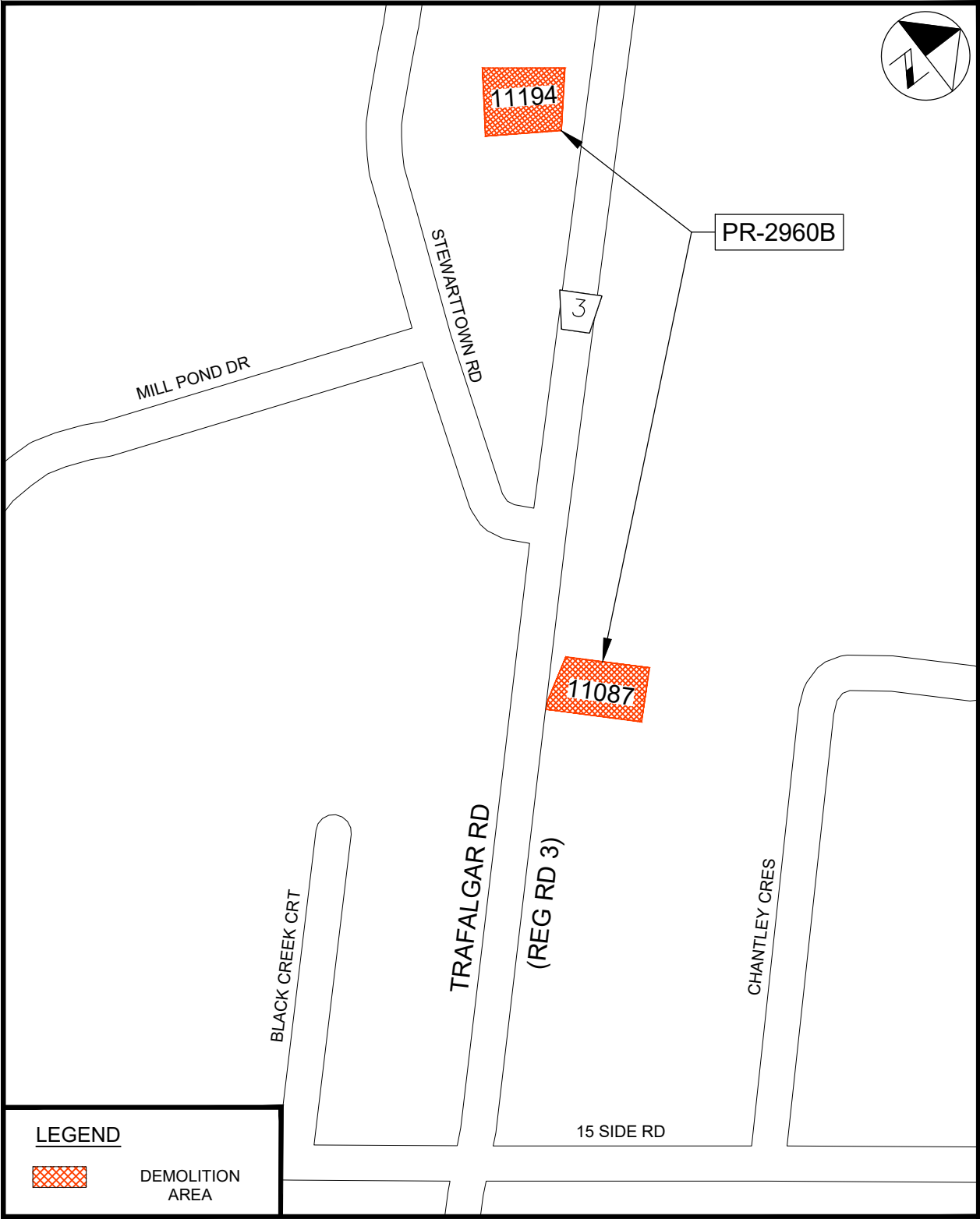
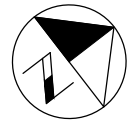
Building a Better Halton is about more than construction. It is about investments in infrastructure, service delivery improvements and building complete communities that maintain the high quality of life that residents expect and enjoy.

For more information about Regional improvement projects:


- Visit [halton.ca](https://www.halton.ca).
- Sign up to receive email notices and updates.
- Email [accesshalton@halton.ca](mailto:accesshalton@halton.ca) or call 311.





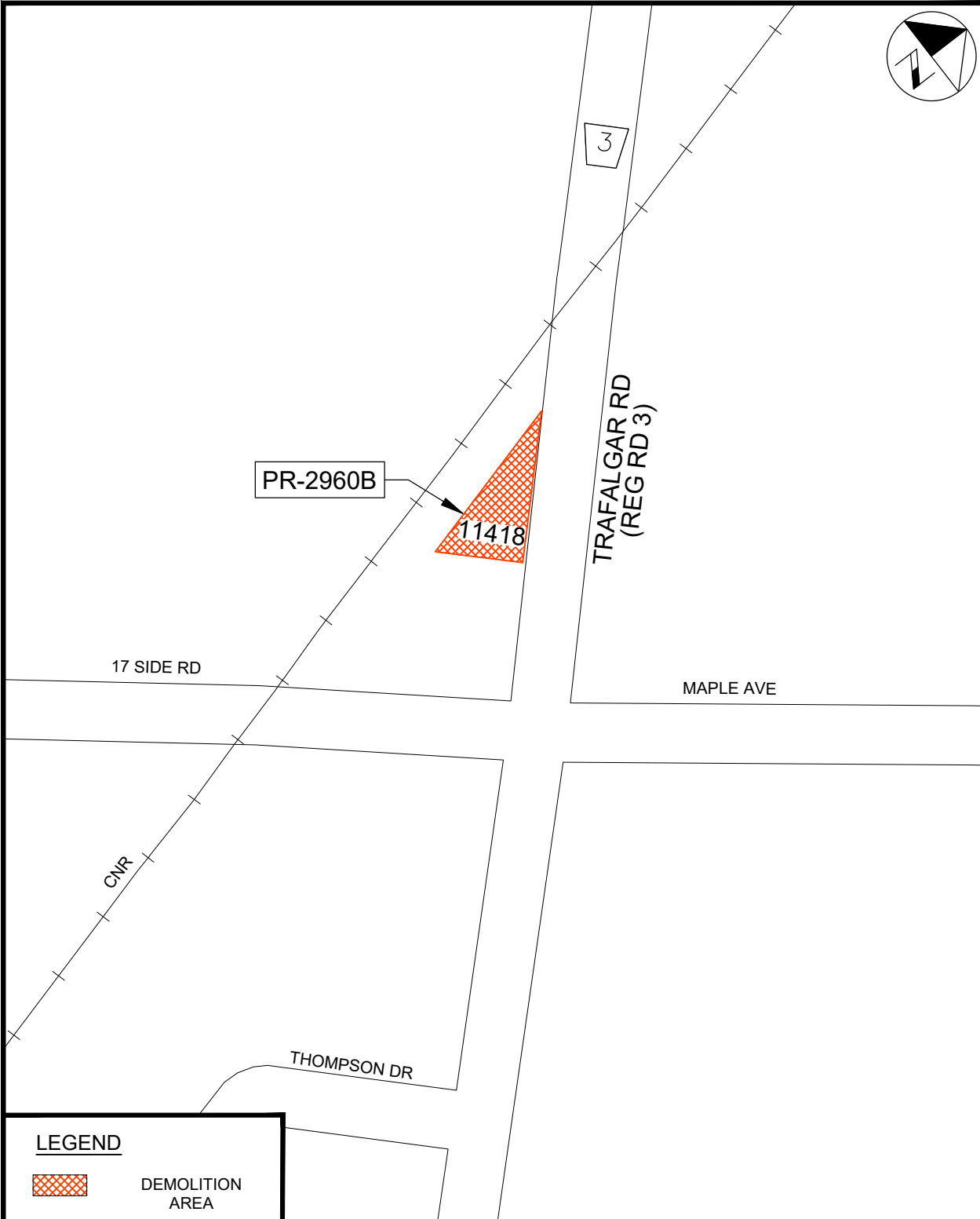
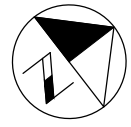


**LEGEND**


 DEMOLITION AREA

**Halton**  
REGION

TRAFALGAR ROAD (REG RD 3) WIDENING  
AND WATER SYSTEMS IMPROVEMENTS  
WARDS 2 & 3, IN THE TOWN OF HALTON HILLS (GEORGETOWN)  
PR-2960B



**LEGEND**

 DEMOLITION AREA



TRAFALGAR ROAD (REG RD 3) WIDENING  
AND WATER SYSTEMS IMPROVEMENTS  
WARD 2, IN THE TOWN OF HALTON HILLS (GEORGETOWN)  
PR-2960B



**NOTICE OF PASSING OF AN OFFICIAL PLAN AMENDMENT  
Subsection 17(24) of the Planning Act**

<b>DATE OF NOTICE</b>	October 17, 2024	
<b>OPA NUMBER</b>	OPA 182 (By-law 0187-2024)	
<b>DATE PASSED BY COUNCIL</b>	October 9, 2024	
<b>LAST DATE TO FILE APPEAL</b>	<b>November 6, 2024</b>	
<b>FILE NUMBER</b>	LA.07-PRO	All Wards
<b>APPLICANT</b>	City of Mississauga	
<b>PROPERTY LOCATION</b>	The lands affected by this Amendment are located in the Employment Area and Corporate Centre Character Areas, as identified in Mississauga Official Plan to the extent that these lands are shown in Schedule E-4 of Region of Peel Official Plan.	

A decision was made on the date noted above to approve Official Plan Amendment Number 182 to the **Mississauga Official Plan** for the City of Mississauga as adopted by **By-law 0187-2024**. Council has considered the written and oral submissions from the public on this matter.

**THE PURPOSE AND EFFECT** of this amendment is to update Mississauga Official Plan to align with the new definition of "area of employment" in the Planning Act and the Provincial Planning Statement (PPS, 2024) to take effect on October 20, 2024. As the City has become the authority for administering the Region of Peel Official Plan (ROP), parallel changes to that Plan are also proposed. A copy of By-Law 0187-2024 adopting this Amendment is attached.

**WHEN THE DECISION IS FINAL**

The proposed official plan amendment is exempt from approval by the Minister of Municipal Affairs and Housing. The decision of the Council is final if a notice of appeal is not received on or before the last day for filing a notice of appeal.

**IF YOU WISH TO APPEAL** to the Ontario Land Tribunal, a copy of an appeal form is available from the OLT website at <https://olt.gov.on.ca/>. An appeal may be filed in person, by email: [city.clerk@mississauga.ca](mailto:city.clerk@mississauga.ca), by registered mail or courier addressed to the Clerk of the City of Mississauga, Attention: Diana Rusnov, 300 City Centre Drive, 2<sup>nd</sup> Floor, Mississauga, Ontario L5B 3C1 no later than **November 06, 2024**. **An appeal received by email will be processed once all the appeal fees are received.**

**WHO CAN FILE AN APPEAL**

Only the applicant, the Minister, or an owner of land affected by the planning application, a specified person or a public body who made written or oral submissions to the Council of the City of Mississauga prior to Council's decision may appeal a decision of the City of Mississauga to the Ontario Land Tribunal.

No person or public body shall be added as a party to the hearing of the appeal unless, before the plan was adopted, the person or public body made oral submissions at a public meeting or written submissions to the Council of the City of Mississauga or, in the opinion of the Ontario Land Tribunal, there are reasonable grounds to add the person or public body as a party.

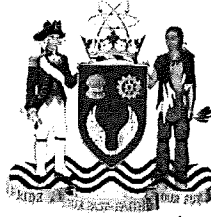
The Notice of Appeal must:

1. set out the reasons for the appeal and the specific part of the proposed official plan amendment to which the appeal applies;
2. be accompanied by the fee prescribed under the *Ontario Land Tribunal Act* in the amount of \$1,100.00 per application, payable by certified cheque or money order to the Minister of Finance. (An appellant may request a reduction of the filing fee to \$400.00. The request for a reduction of the filing fee must be made at the time of filing the appeal. For more information and a copy of the OLT Fee Schedule go to <https://olt.gov.on.ca/appeals-process/fee-chart/>.)
3. include the processing fee prescribed under the User Fees and Charges By-law in the amount of \$319.30 per application, payable by certified cheque to the City of Mississauga.

**MORE INFORMATION**

A copy of this amendment in its entirety can be found at [www.mississauga.ca/portal/cityhall/publicnotices](http://www.mississauga.ca/portal/cityhall/publicnotices), or from Christian Binette of the City of Mississauga, Planning and Building Department at (905) 615-3200 X 5753

Sacha Smith,  
Manager/Deputy Clerk  
Secretariat and Access & Privacy  
300 City Centre Drive, Mississauga ON L5B 3C1



THE CORPORATION OF THE CITY OF MISSISSAUGA

BY-LAW NUMBER 0187-2024

A by-law to Adopt Mississauga Official Plan Amendment No. 182

WHEREAS in accordance with the provisions of sections 17 or 21 of the *Planning Act*, R.S.O. 1990, c.P.13, as amended, ("*Planning Act*") Council may adopt an official plan amendment thereto;

AND WHEREAS in accordance with O Reg 525/97, an official plan amendment is exempt from the approval of the Minister of Municipal Affairs and Housing;

AND WHEREAS in accordance with sections 1 and 70.13 of the *Planning Act*, the City of Mississauga has assumed full planning responsibilities as of July 1, 2024 and the portions of the Region of Peel Official Plan that are in effect immediately before this date are deemed to constitute an official plan of the City;

AND WHEREAS, Council desires to adopt certain amendments to Region of Peel Official Plan and Mississauga Official Plan regarding policy changes for lands that constitute an "area of employment" in accordance with the *Planning Act*;

NOW THEREFORE the Council of The Corporation of the City of Mississauga ENACTS as follows:

1. The document attached hereto, constituting Amendment No. 182 to Mississauga Official Plan, is hereby adopted.

ENACTED and PASSED this 9<sup>th</sup> day of October, 2024.

Approved by Legal Services City Solicitor City of Mississauga
<u>Baiqing Luo</u>
Baiqing Luo
Date: September 27, 2024
File: LA.25-24.106

MAYOR

CLERK



**TO MEMBERS, MUNICIPALITIES AND STAFF**

**2025 Schedule of CVC Board of Directors Meetings**

Board Meetings Commence at 9:30 a.m.

**January 17, 2025 (Inaugural Meeting)**

**February 21, 2025 (Week later due to Family Day)**

**March 21, 2025 (Week later due to March Break)**

**April 11, 2025**

**May 9, 2025**

**June 13, 2025**

**July 11, 2025**

*No August meeting scheduled*

**September 12, 2025**

**October 17, 2025 (Week later due to Thanksgiving)**

**November 14, 2025**

**December 12, 2025**

All meetings will be held at the CVC Administration Office, 1255 Old Derry Rd, Mississauga, ON unless specified otherwise.

As per CVC Resolution #82/11 any required Hearing Board will be held prior to a regularly scheduled Board of Directors meeting.

*Approved by Resolution #79/24, October 11, 2024*



October 31, 2024

## In This Issue

- Ontario investing in transportation for rural communities - apply today!
- Community Emergency Preparedness Grant.
- Funding available: Agricultural Workforce Equity and Diversity Initiative.
- ERO posting on Electricity Energy Efficiency Framework.
- Intake announcement - Canada Housing Infrastructure Fund.
- Applications open for Codes Acceleration Fund.
- New fire weather projections app.
- ROMA 2025 Annual Conference - *Rural Routes* - Keynote Chantal Hébert.
- ROMA 2025 *Rural Routes*: Exhibit hall 50% sold out.
- Plan your professional development for 2025 with AMO Education Workshops.
- Blog: LAS Commodity Programs Updates.
- Is your team trauma-informed?
- Careers.

## Provincial Matters

The province is investing \$5M annually to help smaller communities build safe and reliable transit services through the new Ontario Transit Investment Fund (OTIF). Municipalities [can apply for OTIF funding](#) on an ongoing basis, with programs expected to begin in 2025.

CEPG offers funding for equipment and services up to \$50,000 to strengthen local emergency readiness. Municipalities under 100,000 are eligible to apply. [Applications are due](#) October 31, 2024.

[Application intake](#) is open until December 3 for organizations including municipalities to support underrepresented groups in starting or growing their own agri-food business.

The Ministry of Energy is [seeking comments](#) on a proposed energy efficiency framework to improve energy affordability and expand efficiency programs offered by local distribution corporations.

## Federal Matters

The \$6 billion Canada Housing Infrastructure Fund launches with \$1 billion for direct municipal and Indigenous infrastructure projects supporting housing-enabling infrastructure. Visit the [CHIF website](#) for [application details](#) and upcoming webinars.

The [Codes Acceleration Fund](#) (CAF) is open to projects geared towards accelerating the adoption and implementation of the higher tiers of the national model energy codes or other mandatory energy regulations. Approximately \$30M in funding available.

The [Canadian Centre for Climate Services](#) launched a new [online app](#) that projects future fire weather conditions. [Register here](#) by November 1 for the November 6 webinar.

## Education Opportunities

ROMA is excited to announce Chantal Hébert as the 2025 opening keynote speaker at its Annual Conference who will examine and provide insight into the implications of the current political landscape for rural municipal leaders. [Register for the ROMA Conference today](#).

Book your trade show booth today to ensure your participation in the 2025 ROMA Conference. Limited spaces available. Download the [exhibitor package](#) or [sponsorship package](#) today.

Our workshops are custom designed for municipal leaders focusing on the issues, skills and tactics that

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current offerings.

## LAS

The LAS Electricity and Natural Gas Procurement Programs provide Ontario municipalities with predictable commodity costs. [Read here](#) to learn more.

## Municipal Wire\*

Enhance your services with practical, trauma-informed strategies. Foster safety, resilience, and responsiveness in your team and community by integrating trauma-informed practice into your work. [Learn more about this virtual training](#).

## Careers

[City Manager - City of St. Thomas](#). Closing Date: November 11, 2024

[Chief Administrative Officer - City of Orillia](#). Closing Date: November 11, 2024

[Chief Administrative Officer - Township of The Archipelago](#). Closing Date: November 15, 2024

[General Manager, Community and Corporate Services - City of Barrie](#). Closing Date: November 17, 2024.

[Truck and Coach/Automotive Technician Apprentice - City of Thunder Bay](#). Closing Date: November 21, 2024

[Program Manager, Diversity, Equity and Inclusion - Region of Durham](#). Closing Date: November 10, 2024

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## About AMO

AMO is a non-profit organization representing almost all of Ontario's 444 municipal governments. AMO supports strong and effective municipal government in Ontario and promotes the value of municipal government as a vital and essential component of Ontario's and Canada's political system. Follow [@AMOPolicy](#) on Twitter!

---

## AMO Contacts

[AMO Watchfile](#) Tel: 416.971.9856

[Conferences/Events](#)

[Policy and Funding Programs](#)

[LAS Local Authority Services](#)

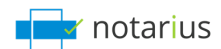
[MEPCO Municipal Employer Pension Centre of Ontario](#)

[ONE Investment](#)

[Media Inquiries](#)

[Municipal Wire, Career/Employment and Council Resolution Distributions](#)

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October 24, 2024

### In This Issue

- Applications open for AMO's 2025 Youth Fellowship Program!
- Ontario investing in transportation for rural communities - apply today!
- Community Emergency Preparedness Grant.
- Community Sport and Recreation Infrastructure Fund - October 29 deadline.
- Funding available: Agricultural Workforce Equity and Diversity Initiative.
- ERO posting on Electricity Energy Efficiency Framework.
- ERO posting on Additional Residential Units Regulation.
- Intake announcement - Canada Housing Infrastructure Fund.
- Applications open for Codes Acceleration Fund.
- New fire weather projections app.
- ROMA 2025 Annual Conference - *Rural Routes*.
- ROMA 2025 *Rural Routes*: Exhibitor and sponsorship opportunities.
- Open mic session - Ask Canoe Anything!
- Registration open for Western Ontario Municipal Conference.
- Careers.

### AMO Matters

AMO is seeking applicants for its 2025 Youth Fellowship Program. Please share this opportunity with students and youth interested in local government, governance, and the health of our democracy. Through this Fellowship, participants learn about municipal governance and policy while gaining exposure to real-time issues facing Ontario's municipalities. [Applications](#) are due October 29.

### Provincial Matters

The province is investing \$5M annually to help smaller communities build safe and reliable transit services through the new Ontario Transit Investment Fund (OTIF). Municipalities [can apply for OTIF funding](#) on an ongoing basis, with programs expected to begin in 2025.

Ontario has announced an additional \$5 million through an application-based program to help increase emergency preparedness. CEPG offers funding for equipment and services up to \$50,000 to strengthen local emergency readiness. Municipalities under 100,000 are eligible to apply. [Applications are due October 31, 2024](#).

The Ontario government's [Community Sport and Recreation Infrastructure Fund](#) will revitalize existing infrastructure and support new construction across the province. Apply by October 29, 2024 for repair and rehabilitation projects.

[Application intake](#) is open until December 3 for organizations including municipalities to support underrepresented groups in starting or growing their own agri-food business.

The Ministry of Energy is [seeking comments](#) on a proposed energy efficiency framework to improve energy affordability and expand efficiency programs offered by local distribution corporations.

The Ministry of Municipal Affairs and Housing is [seeking comments](#) on a proposed regulation that would override municipal by-laws to remove barriers to building additional residential units.

### Federal Matters

The \$6 billion Canada Housing Infrastructure Fund launches with \$1 billion for direct municipal and Indigenous infrastructure projects supporting housing-enabling infrastructure. Visit the [CHIF website](#) for [application details](#) and upcoming webinars.

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implementation of the higher tiers of the national model energy codes or other mandatory energy regulations. Approximately \$30M in funding available.

The [Canadian Centre for Climate Services](#) launched a new [online app](#) that projects future fire weather conditions. [Register here](#) by November 1 for the November 6 webinar.

### Education Opportunities

Register for the ROMA 2025 Annual Conference by **October 31** to access early bird rates. For full registration and hotel information, [click here](#).

Book your trade show booth today to ensure your participation in the 2025 ROMA Conference. Limited spaces available. Download the [exhibitor package](#) or [sponsorship package](#) today.

### LAS

Looking to learn more about the [Canoe Procurement Group](#)? Join the 'Ask Canoe Anything' open mic webinar on October 30 at 11am to have all your questions answered. [Click here](#) for more information and to register.

### Municipal Wire\*

WOWC is holding its annual [Western Ontario Municipal Conference](#) in Chatham-Kent on October 25, 2024. Explore and collaborate on a wide range of topics affecting our municipalities.

### Careers

[Senior Advisor, Regional & Community Engagement - The Independent Electricity System Operator.](#)

Closing Date: November 18, 2024.

[Analyst, Recreation Planning - City of Brampton.](#) Closing Date: Oct 28, 2024.

[Infrastructure Supervisor - Municipality of Redlake.](#) Closing Date: November 24, 2024.

[Municipal Planner - Municipality of Redlake.](#) Closing Date: November 24, 2024.

[Integrity Commissioner - Legislative Assembly of Ontario.](#) Closing Date: November 20, 2024.

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### About AMO

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**VIA EMAIL**

October 23, 2024

Corporate Services Department  
Legal Services  
Office of the Regional Clerk  
1151 Bronte Road  
Oakville ON L6M 3L1

Jessica Lippert, Chief of Staff, Ministry of Municipal Affairs and Housing  
Samantha Yew, City Clerk, City of Burlington  
Valerie Petryniak, Town Clerk & Director of Legislative Services, Town of Halton Hills  
Meaghen Reid, Director, Legislative & Legal Services/Town Clerk, Town of Milton  
Vicki Tytaneck, Town Clerk, Town of Oakville

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Please be advised that at its meeting held on October 23, 2024, the Council of The Regional Municipality of Halton adopted the following resolution:

**RESOLUTION: CS-27-24 – Halton Emergency Management Program and Response Plan Update**

1. THAT Regional Council approve the updated Halton Region Emergency Management Program, included as Attachment #1 to Report No. CS-27-24 re: “Halton Emergency Management Program and Response Plan Update.”
2. THAT Regional Council approve the updated Halton Region Emergency Response Plan, included as Attachment #2 to Report No. CS-27-24.
3. THAT Regional Council approve the updated Terms of Reference for the Regional Emergency Program Administration Committee (REPAC), included as Attachment #3 to Report No. CS-27-24.
4. THAT the Director of Legal Services prepare the necessary by-law to adopt the Halton Region Emergency Management Program and Emergency Response Plan updates outlined in Report No. CS-27-24 and to repeal By-law No. 39-18, as amended.

**Regional Municipality of Halton**

HEAD OFFICE: 1151 Bronte Rd, Oakville, ON L6M 3L1  
905-825-6000 | Toll free: 1-866-442-5866

5. THAT the Regional Clerk forward a copy of Report No. CS-27-24 and the submission by Halton Region Emergency Management dated September 6, 2024, included as Attachment #4 to Report No. CS-27-24 to the Ministry of Municipal Affairs and Housing, the City of Burlington, the Town of Halton Hills, the Town of Milton, and the Town of Oakville for their information.

Please find a copy of the above-noted report at the following link:

<https://edmweb.halton.ca/OnBaseAgendaOnline/Meetings/ViewMeeting?id=4486&doctype=1>

If you have any questions, please contact me at the email address below.

Sincerely,



Graham Milne  
Regional Clerk  
[graham.milne@halton.ca](mailto:graham.milne@halton.ca)



**VIA EMAIL**

October 23, 2024

Corporate Services Department  
Legal Services  
Office of the Regional Clerk  
1151 Bronte Road  
Oakville ON L6M 3L1

Samantha Yew, City Clerk, City of Burlington  
Valerie Petryniak, Town Clerk & Director of Legislative Services, Town of Halton Hills  
Meaghen Reid, Director, Legislative & Legal Services/Town Clerk, Town of Milton  
Vicki Tytaneck, Town Clerk, Town of Oakville

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Please be advised that at its meeting held on October 23, 2024, the Council of The Regional Municipality of Halton adopted the following resolution:

**RESOLUTION: FN-27-24 – 2024 Fall Debenture Issuance**

1. THAT the Director of Legal Services be authorized to prepare the necessary Bylaws to issue the debentures as set out in Report No. FN-27-24 re: “Fall Debenture Issuance”.
2. THAT the Regional Clerk forward a copy of Report No. FN-27-24 to the City of Burlington, the Town of Halton Hills, the Town of Milton, and the Town of Oakville for their information.

Please find attached a copy of above-noted report for your information. If you have any questions, please contact me at the email address below.

Sincerely,

Graham Milne  
Regional Clerk  
[graham.milne@halton.ca](mailto:graham.milne@halton.ca)

**Regional Municipality of Halton**

HEAD OFFICE: 1151 Bronte Rd, Oakville, ON L6M 3L1  
905-825-6000 | Toll free: 1-866-442-5866



Report To:	Regional Chair and Members of Regional Council
From:	Cyndy Winslow, Commissioner, Finance and Regional Treasurer
Date:	October 23, 2024
Report No.:	FN-27-24
Re:	2024 Fall Debenture Issuance

## Recommendation

1. THAT the Director of Legal Services be authorized to prepare the necessary By-laws to issue the debentures as set out in Report No. FN-27-24 re: "Fall Debenture Issuance".
2. THAT the Regional Clerk forward a copy of Report No. FN-27-24 to the City of Burlington, the Town of Halton Hills, the Town of Milton, and the Town of Oakville for their information.

## Report

### **Executive Summary**

- Halton Region facilitates all debenture financing transactions on behalf of the Region and the Local Municipalities.
- On October 10, 2024, Halton Region issued a \$54.6 million 30-year sinking fund debenture with an all-in average borrowing rate of 4.723%.

### **Background**

Report No. FN-03-24 re: "Authority to Negotiate and Place a Debenture Issue", provided authority to the Commissioner of Finance and Regional Treasurer to negotiate a debenture for capital financing on behalf of the local municipalities and Halton Region for an amount not to exceed \$135.28 million.

The Region issued \$77.5 million in the spring of 2024 through Report No. FN-13-24 re: "2024 Spring Debt Issuance" and in the fall of 2024 through this Report No. FN-27-24 completed \$54.6 million.

**Discussion**

On October 10, 2024, the Region successfully completed a debenture issuance transaction of \$54.6 million 30-year sinking fund debenture (all-in average borrowing rate of 4.723%). The debenture issuance transaction will close on October 29, 2024, following Council enactment of the Debenture By-laws on October 23, 2024. This debenture negotiation is for financing of Halton Regional Police Services 1 District facility.

As shown below, the total capital funding of \$54.6 million secured by this debenture issuance is for Halton Region and is within the amount authorized by Council through Report FN-03-24 re: “Authority to Negotiate and Place a Debenture Issue”.

Municipality	FN-03-24	FN-13-24	FN-27-24
	Authority to Negotiate	Spring Debt Issuance	Fall Debt Issuance
	Total	1-15 Year Serial	30 Year Sinking Fund
City of Burlington	\$ 17,000,000	\$ 17,000,000	\$ -
Town of Milton	13,000,000	10,475,000	-
Town of Oakville	50,636,000	50,000,000	-
Halton Region	54,647,000	-	54,647,000
<b>Total</b>	<b>\$ 135,283,000</b>	<b>\$ 77,475,000</b>	<b>\$ 54,647,000</b>

The Canadian economy has been slowing under the weight of higher interest rates. Most of the positive economic performance in the first half of the year has been attributed to strong population growth, while productivity and hours worked have been declining. The unemployment rate has steadily marched higher, to 6.5% in September (from 5.7% at the beginning of the year), while wage growth has been decelerating. Inflation has moved decisively lower, reaching 2% in August, with prices falling across the board. Central banks around the world have started cutting interest rates, with the Bank of Canada being the first one in the G7 to embark on monetary policy easing. In an effort to protect the labour market and jump start weakening demand, the Bank of Canada has reduced rates in the current year by a cumulative 75 basis and signaled further cuts will be coming this year. Although there has been significant volatility, bond yields have moved lower (20-30 basis points since beginning of the year). As further yield declines have been expected, demand for bonds has been strong, as they are being deemed more attractive than cash alternatives. In this context, there was solid investor interest for the Region’s debenture issue. The Region’s last debenture issue was completed in April 2024 for a 1-15 year serial debenture at an average net borrowing cost of 4.445%.

## Financial/Program Implications

Based on Halton Region's pay-as-you-go financing strategy, the Region's 2024 Budget and Business Plan (excluding Halton Regional Police Service), does not include debenture financing for capital projects in 2024. As outlined in the 2024 Budget and Business Plan, the Region's annual projected debt level is expected to decline over the next 10 years and will remain well within the Region's borrowing capacity.

Respectfully submitted by,

Matthew Buist  
Director, Capital and Development  
Financing

Cyndy Winslow  
Commissioner, Finance and  
Regional Treasurer

Approved by,

Jane MacCaskill  
Chief Administrative Officer

If you have any questions about the content of this report, please contact:  
Matthew Buist, Director, Capital and Development Financing

Attachments:

None

Additional Information:

The sources listed below are for supplemental information and reference only. Halton Region is not responsible for the currency, accuracy, or legality of the content from any external links.

None



**VIA EMAIL**

October 23, 2024

Corporate Services Department  
Legal Services  
Office of the Regional Clerk  
1151 Bronte Road  
Oakville ON L6M 3L1

Samantha Yew, City Clerk, City of Burlington  
Valerie Petryniak, Town Clerk & Director of Legislative Services, Town of Halton Hills  
Meaghen Reid, Director, Legislative & Legal Services/Town Clerk, Town of Milton  
Vicki Tytaneck, Town Clerk, Town of Oakville  
Chandra Sharma, President & CEO/Secretary-Treasurer, Conservation Halton  
Tamara Chipperfield, Corporate Secretariat, Credit Valley Conservation  
Karen Armstrong, Deputy CAO, Secretary-Treasurer, Grand River Conservation Authority

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Please be advised that at its meeting held on October 23, 2024, the Council of The Regional Municipality of Halton adopted the following resolution:

**RESOLUTION: Report No. MO-18-24 – Reference Document for Municipal Alcohol Policy Development**

1. THAT Report No. MO-18-24 re: “Reference Document for Municipal Alcohol Policy Development” be received for information.
2. THAT the Regional Clerk forward a copy of Report No. MO-18-24 re: “Reference Document for Municipal Alcohol Policy Development”, to the City of Burlington, Town of Halton Hills, Town of Milton, Town of Oakville, Conservation Halton, Credit Valley Conservation and Grand River Conservation Authority for consideration.

Please find attached a copy of the above-noted report for your consideration. If you have any questions, please contact me at the email address below.

Sincerely,

Graham Milne  
Regional Clerk  
[graham.milne@halton.ca](mailto:graham.milne@halton.ca)

**Regional Municipality of Halton**

HEAD OFFICE: 1151 Bronte Rd, Oakville, ON L6M 3L1  
905-825-6000 | Toll free: 1-866-442-5866

Report To:	Regional Chair and Members of Regional Council
From:	Dr. Deepika Lobo, Commissioner of Health and Acting Medical Officer of Health
Date:	October 23, 2024
Report No.:	MO-18-24
Re:	Reference Document for Municipal Alcohol Policy Development

## Recommendation

1. THAT Report No. MO-18-24 re: “Reference Document for Municipal Alcohol Policy Development” be received for information.
2. THAT the Regional Clerk forward a copy of Report No. MO-18-24 re: “Reference Document for Municipal Alcohol Policy Development”, to the City of Burlington, Town of Halton Hills, Town of Milton, Town of Oakville, Conservation Halton, Credit Valley Conservation and Grand River Conservation Authority for consideration.

## Report

### **Executive Summary**

- Alcohol consumption is a leading preventable cause of death, disability and social problems, including at least seven types of cancer, cardiovascular disease, liver disease, unintentional injuries and violence.
- Halton Region Public Health, in collaboration with the Halton Region Community Safety and Well-Being (CSWB) Alcohol Action Table, has developed a reference document to support Local Municipalities in strengthening their existing Municipal Alcohol Policies. This work included:
  - a review of the best available evidence
  - a review of existing Municipal Alcohol Policies for all four Local Municipalities in Halton
  - an environmental scan of actions taken by other health units and
  - the development of a policy reference document for consideration by local policy makers (see Attachment #1), which is written as a comprehensive example to enable local policies to be strengthened.

## Background

### Risks of alcohol consumption

Alcohol consumption is a leading preventable cause of death, disability and social problems, including at least seven types of cancer, cardiovascular disease and liver disease<sup>1</sup>. Alcohol is classified as a Group 1 carcinogen by the World Health Organization<sup>2</sup>. Many Canadians are unaware of the cancer risks associated with even low levels of alcohol intake, often mistakenly believing that minimal intake poses little health risk or offers health benefits<sup>3</sup>. Alcohol consumption is also linked to increased rates of injury, domestic violence, sexual violence, and other harmful behaviours.

In 2023, over 2,100 emergency department (ED) visits made by Halton residents were for conditions entirely caused by alcohol, such as alcohol intoxication, alcohol withdrawal, or alcohol-induced cirrhosis of the liver<sup>4</sup>. This is five times the number of ED visits related to opioid-related harms (422), such as poisonings and mental and behavioural conditions. The ED visits represent just a portion of alcohol-related harms, excluding visits for issues partly caused by alcohol, such as cancer and cardiovascular diseases. A 2023 joint report by Ontario Health and Public Health Ontario included conditions partly attributable to alcohol use and found that in an average year in Halton, alcohol contributes to approximately 5,546 ED visits, 728 hospitalizations and 125 deaths among individuals aged 15 and older<sup>5</sup>.

For detailed Halton-specific alcohol consumption rates and associated health risks, refer to Report No. MO-08-23 re: "Alcohol and Health".

The 2023 Annual Report of the Chief Medical Officer of Health of Ontario highlights the persistent challenges of alcohol-related hospitalizations and cancers, as well as the inequalities in health outcomes of substance use among vulnerable populations in Ontario. The report advocates for a comprehensive alcohol strategy including local government strengthening policies aimed at mitigating alcohol-related harms<sup>6</sup>.

Given the significant social and health harms caused by alcohol, it remains a key public health priority for Halton Region. Public Health's work to reduce alcohol use aligns directly with the [2023-2026 Halton Region Strategic Business Plan](#), which includes strategies such as surveillance, policy development and public awareness campaigns to lower alcohol consumption in adults. These efforts support the broader goal of improving residents' health and reducing health inequities.

## Municipal Alcohol Policies

[Canada's Guidance on Alcohol and Health \(CGAH\)](#) emphasizes reducing alcohol intake to improve health. Alcohol use is not solely influenced by individual choices; policy and social environments play a significant role. Implementing healthy public policies that address alcohol availability and marketing can effectively reduce alcohol consumption and its negative health impacts. A Municipal Alcohol Policy supports community members to follow CGAH's guidance.

A Municipal Alcohol Policy is a civic policy tool that aligns with provincial liquor laws to govern alcohol use on municipally owned or managed properties like parks, arenas and community centres, or during events run by a municipality. The goal of a Municipal Alcohol Policy is to mitigate acute harms such as injury, violence, crime and motor vehicle crashes, while minimizing host liability and property damage. It also aims to shift social norms away from heavy drinking towards a culture of moderation. Municipal Alcohol Policies impose additional requirements beyond Special Occasion Permits which are required for alcohol sales outside of licensed establishments and are overseen by the Alcohol and Gaming Commission of Ontario (AGCO).

## Provincial and Federal alcohol policy changes

Municipal Alcohol Policies are particularly important considering increased access to alcohol for Halton residents due to Provincial policy changes, including:

- permitting the sale of beer, cider, wine and ready-to-drink beverages in 4,187 convenience stores in Ontario (166 within Halton Region) as of September 5, 2024<sup>7</sup>;
- permitting all eligible grocery and big-box stores to sell beer, cider, wine and ready-to-drink beverages, including in large pack sizes (e.g. 30 pack) after October 31, 2024<sup>8</sup>; and
- reducing the cost of alcohol to consumers by suspending the scheduled Beer Tax increase until March 1, 2026<sup>9</sup>.

The Federal Government also extended the two per cent cap on the annual alcohol excise duty inflation adjustment until April 1, 2026, delaying the planned 4.7 per cent increase scheduled for April 1, 2024<sup>10</sup>.

Reducing taxes and increasing access to alcohol may lead to increased alcohol consumption, posing further health risks and demand on the healthcare system.

## Community Safety and Well-Being (CSWB) Alcohol Action Table

In 2018, an Alcohol Action Table was established under Halton's CSWB Plan to locally address harmful patterns of alcohol consumption. A Policy and Supportive Environments working group was formed from the Alcohol Action Table to address local alcohol policy needs, including Municipal Alcohol Policies. Representatives from Halton's Local Municipalities have participated in this working group, alongside representatives from Halton Region Public Health, Halton Regional Police Service and the AGCO.

### **Discussion**

#### Municipal Alcohol Policies in Halton

On February 12, 2020, Report No. MO-06-20 re: "Alcohol in Halton" was presented to Regional Council which outlined actions that the Local Municipalities could take to protect residents against alcohol harms, including strengthening their Municipal Alcohol Policies. Regional Council requested that staff research and recommend a comprehensive Municipal Alcohol Policy.

In response, the CSWB Alcohol Action Table's Policy and Supportive Environment working group evaluated the Local Municipalities' existing Municipal Alcohol Policies using a scoring rubric adapted from [Centre for Addiction and Mental Health's](#) Municipal Alcohol Policy Guide. This assessment revealed areas for improvement in local Municipal Alcohol Policies. Work on this initiative began in early 2020 but was paused due to the COVID-19 pandemic. It was a priority upon the CSWB Alcohol Action Table reforming in 2023.

Halton Region Public Health, in collaboration with the CSWB Alcohol Action Table, has developed the Municipal Alcohol Policy and Procedure Reference Document (Attachment #1), based on the best available evidence and encompassing essential policy elements. The Reference Document includes both enhanced management practices beyond the AGCO's requirements and current legal requirements, which are essential to a gold standard Municipal Alcohol Policy. The Reference Document is not an enforceable policy; it is a guidance tool for Local Municipalities and other relevant organizations (for example, Conservation Halton) when updating their Municipal Alcohol Policies to align with best practices.

Key components of the Municipal Alcohol Policy and Procedure Reference Document include:



- **Safe and Responsible Alcohol Service:** Implementing measures such as limiting drink tickets per purchase, providing an option to redeem unused drink tickets, offering low-cost (or free) non-alcoholic beverages and ensuring valid Smart Serve certification for all alcohol handlers.
- **Safe Transportation Strategies:** Display signage promoting alternatives to driving under the influence such as accessible public transit options and overnight parking provisions.
- **Designated Licensed Areas:** Establishing separate alcohol consumption zones with physical barriers to regulate access and minimize alcohol exposure to minors.
- **Minimum Pricing Policies:** Advocating for higher minimum prices per standard drink than provincial requirements, with adjustments tied to inflation and ethanol content.
- **Conscious Advertising Practices:** Restricting alcohol promotion at events and avoiding alcohol-centric event names where children and youth are present.

These measures aim to promote responsible alcohol consumption, de-normalize alcohol use, protect public health, and mitigate alcohol-related harms within the community.

#### Alcohol Policies at Conservation Authorities

Public Health staff have consulted on Conservation Halton's alcohol policy and made recommendations. Conservation Halton amended its alcohol policy to more closely align with the key elements of the Reference Document. Halton Region Public Health intends to share this report and the Reference Document with the other Conservation Authorities that have lands in Halton, including Credit Valley Conservation and Grand River Conservation Authority.

## Financial/Program Implications

There are no financial implications associated with this report.

Respectfully submitted by,

Susan Alfred  
Director, Healthy Families

Dr. Deepika Lobo  
Commissioner of Health and  
Acting Medical Officer of Health

Approved by,

Jane MacCaskill  
Chief Administrative Officer

If you have any questions about the content of this report, please contact:  
Susan Alfred, Director, Healthy Families

Attachments:

Attachment #1 - Municipal Alcohol Policy and Procedure Reference Document

Additional Information:

The sources listed below are for supplemental information and reference only. Halton Region is not responsible for the currency, accuracy, or legality of the content from any external links.

1. Paradis, C., Butt, P., Shield, K., Poole, N., Wells, S., Naimi, T., Sherk, A., & the Low-Risk Alcohol Drinking Guidelines Scientific Expert Panels. (2023). Canada's Guidance on Alcohol and Health: Final Report. Ottawa, Ont.: Canadian Centre on Substance Use and Addiction.
2. World Health Organization. (2023). No level of alcohol consumption is safe for our health. <https://www.who.int/europe/news/item/04-01-2023-no-level-of-alcohol-consumption-is-safe-for-our-health>
3. Government of Canada. (2024). Public Awareness of Alcohol-related Harms Survey 2023. <https://health-infobase.canada.ca/alcohol-related-harms-survey/>
4. Ontario Agency for Health Protection and Promotion (Public Health Ontario). Snapshots: *Alcohol harms: ED visits for conditions entirely attributable to alcohol*. Toronto, ON: King's Printer for Ontario; 2023. Available from: <https://www.publichealthontario.ca/en/Data-and-Analysis/Substance-Use/Alcohol-Harms>
5. Ontario Health & Public Health Ontario. (2023). Burden of Health Conditions Attributable to Smoking and Alcohol by Public Health Unit in Ontario. <https://www.publichealthontario.ca/>

[/media/Documents/B/2023/burden-health-smoking-alcohol-report.pdf?rev=2bbb255245404a3599a1e11e0f34709c&sc\\_lang=en](/media/Documents/B/2023/burden-health-smoking-alcohol-report.pdf?rev=2bbb255245404a3599a1e11e0f34709c&sc_lang=en)

6. Chief Medical Officer of Health of Ontario. (2024). Balancing Act: An All-of-Society Approach to Substance Use and Harms. Ottawa, Ont.: King's Printer for Ontario. [2023 CMOH Annual Report - English \(ontario.ca\)](#)
7. Ontario. (2024). Convenience Stores Across Ontario Can Now Sell Beer, Wine, Cider and Ready-to-Drink Beverages. <https://news.ontario.ca/en/release/1005005/convenience-stores-across-ontario-can-now-sell-beer-wine-cider-and-ready-to-drink-beverages>
8. Ontario. (2023). Ontario Delivering Choice and Convenience by Expanding the Sale of Alcoholic Beverages Starting this Summer. <https://news.ontario.ca/en/release/1004633/ontario-delivering-choice-and-convenience-by-expanding-the-sale-of-alcoholic-beverages-starting-this-summer>Ontario.
9. Ontario. (2023). Ontario Stopping Scheduled Beer Tax Increase. <https://news.ontario.ca/en/release/1004172/ontario-stopping-scheduled-beer-tax-increase>
10. Government of Canada. (2024). Backgrounder: Supporting Canadian businesses with alcohol excise duty relief. <https://www.canada.ca/en/department-finance/news/2024/03/backgrounder-supporting-canadian-businesses-with-alcohol-excise-duty-relief.html>

## Municipal Alcohol Policy and Procedure Reference Document

*Note: This reference document is based on the best available evidence and represents a gold standard Municipal Alcohol Policy and Procedure. It is written as a template and can be adapted as needed based on the unique needs of each Municipality.*

### Section 1: Introduction/Overview

#### **1.1 Purpose:**

The purpose of the Municipal Alcohol Policy is to:

- reduce harmful Alcohol consumption behaviour on Municipally owned or operated property or during Events run by the Municipality;
- limit the risk of Alcohol-related problems such as injury or violence;
- minimize potential for host liability;
- provide proactive risk containment guidelines; and
- encourage and reinforce responsible, moderate drinking practices for consumers through the development of appropriate operational procedures, controls, training and education.

The Municipal Alcohol Policy provides guidelines regarding the provision of Alcohol service in facilities owned or operated by the Municipality (Municipal Facility/Facilities). It outlines suggested additional requirements beyond those set out in the *Liquor Licence and Control Act, 2019*, S.O. 2019, c. 15, Sched. 22, and accompanying regulations (LLCA) or the Registrar's Interim Standards and Requirements For Liquor, latest edition, or in any other permissible regulatory document issued by the Alcohol and Gaming Commission of Ontario (AGCO) or as a condition of the issuance by the AGCO of a Special Occasion Permit (SOP) (all referred to as Provincial Regulation). The application of all Provincial Regulation is presumed to apply, and any Municipal Alcohol Policy must not conflict with it.

The Municipal Alcohol Policy is not intended to stand in opposition to responsible, legal and moderate drinking. Instead, it aims to prevent and mitigate potential problems that may arise from inappropriate and excessive Alcohol consumption and to discourage anyone under the age of 19 (minors) from initiating Alcohol consumption.

*Note: Some requirements under the current Provincial Regulations are included in this reference document. These are essential components of a gold standard Municipal Alcohol Policy.*

# Municipal Alcohol Policy and Procedure Reference Document

## **1.2 Scope:**

This policy pertains to:

- Municipal Staff, Event Organizers and facility users where Alcohol is consumed on Municipal Facilities;
- Events which include Alcohol consumption occurring in Municipal Facilities for which a SOP has been issued; and
- special occasion Events which are public events designated by a Municipal Council or its delegate to be 'Events of Municipal Significance', pursuant to s. 2 of O.Reg. 747/21 to the LLCA. These are likely large events which are accessible to the general public and for which a Municipal Permit is required, and exclude private Events, such as weddings and fundraisers, at private places as defined in s. 22 of O.Reg. 745/21 (General).

*Note: The Municipal Alcohol Policy pertains to Events on Municipal Facilities where an SOP has been issued. Additional policies may need to be updated/created to cover alcohol use during other times. Prohibition is recommended.*

*SOPs may be issued for:*

- *Private Events invite-only and not advertised. There can be no intent to gain or profit from the sale of liquor at the Event.*
- *Public Events, open to the public. These Events can be advertised and fundraising and/or profit from the sale of liquor at the Event is permitted.*

*These types of Events include:*

- *Any Event designated by a municipal council or its delegate as an Event of Municipal Significance.*
- *Charity Events*
- *Tailgate Events*
- *Industry Promotional Events held to promote a manufacturer's product*
- *Auctions*

*For more information visit [AGCO's website](#).*

## **1.3 Policy details:**

This Municipal Alcohol Policy was developed in accordance with the LLCA as enforced by the AGCO, combined with evidence-based recommendations to ensure that Events held at Municipal Facilities involving Alcohol consumption are managed safely with potential risks minimized.

## Municipal Alcohol Policy and Procedure Reference Document

The Municipal Alcohol Policy is to outline the requirements of a Permit Holder for a public event or activity where Alcohol would be permitted to be served or consumed. Under the LLCA, an event SOP may be issued by the AGCO for an event or activity designated by the Municipality to be one of “Municipal Significance”. This designation requires a Permit made by the Municipal council or its delegate.

The Municipality is under no obligation to approve a request to use Municipal Facilities for a purpose involving Alcohol service or consumption, even if the AGCO issues a SOP. The Municipality may impose additional restrictions deemed appropriate for responsible alcohol service and consumption on its property.

### **1.4 Designation of Roles and Responsibilities:**

*Note: The following are examples of roles and responsibilities that can be included in a Municipal Alcohol Policy. Municipalities should update this section based on their own organizational structure and take note of the notice requirements the AGCO is*

Municipal Council shall:

- Approve a Municipal Alcohol Policy for its jurisdiction and designate a decision-maker to assess Events ‘of Municipal Significance’.
- Municipal Council’s Designate for deciding an Event is of ‘Municipal Significance’ shall:
  - Make the decision that a specific application for a public event is one of ‘Municipal Significance’ such that a Permit is required. Such a decision would, separately, result in the need for an LLCA SOP from AGCO, if alcohol is to be served or consumed.

Municipal Staff as assigned shall:

- Review applicants’ documents for a Municipal event or activity permit (Permit) and make recommendations to the assigned Municipal designate decision-maker(s) that the event be deemed as an ‘Event of Municipal Significance’.
- Ensure Event Organizer is provided with written information outlining the conditions of the Municipal Alcohol Policy and Permit.
- Ensure on-site compliance with Municipal Alcohol Policy and Permit during an SOP event and intervene when there is non-compliance.
- Have the authority to demand correction and/or to shut down an event in the event of breaches of the Municipal Alcohol Policy or Permit.
- Have final decision over any matters in question related to the Permit process.

## Municipal Alcohol Policy and Procedure Reference Document

Event Organizer and its Representatives shall:

- Be responsible for the conduct and management of the event and all its Representatives.
- Comply with the Municipal Alcohol Policy and Permit, in addition to all applicable Federal, Provincial and Municipal laws, policies, guidelines, regulations and by-laws, including, without limitation, the LLCA and its regulations and all applicable AGCO policies and procedures.
- Ensure sufficient number of event workers and ensure training of all event workers (all of whom must be a minimum of 18 years of age or older) (see section 3.7)
- Organize, plan, set up and clean up for the event.
- Ensure alcohol sales and service including the choice of beverages comply with the Municipal Alcohol Policy and Permit.
- Attend the event for the entire duration including set-up prior to the event and clean-up after the event and be responsible for decisions regarding the actual operation of the event.

Where the AGCO receives a SOP application, it is required to notify various entities as set out in O.Reg. 747/21, s. 10:

Clerk of the Municipality, Halton Regional Police Service (HRPS) and local Municipal fire department responsible for providing services in a location in which an event or activity requiring an AGCO Permit shall:

- Receive written notice from the AGCO of an outdoor event or activity in the time specified by O.Reg. 747/21 s. 10

Halton Region Public Health for an event or activity requiring an AGCO Permit shall:

- Receive written notice of the event or activity in the time specified by O.Reg. 747/21, s. 10
- Conduct any inspections called for, pursuant to *Health Protection and Promotion Act*.

## Municipal Alcohol Policy and Procedure Reference Document

### 1.5 Definitions:

For the purpose of this policy, unless otherwise stated, the following definitions shall apply:

Term	Definition
<b>Alcohol</b>	A product of fermentation or distillation of grains, fruits or other agricultural products, and includes synthetic ethyl Alcohol.
<b>Alcohol and Gaming Commission of Ontario (AGCO)</b>	The provincial regulatory agency responsible for administering the LLCA which, together with the regulations to the LLCA, and the AGCO's standards and requirements in its policy and procedures, establish the licensing and regulatory regime relating to the sale and service of Alcohol in Ontario.
<b>Catering Endorsement</b>	<p>A Catering Endorsement allows breweries that hold a By-the-Glass Endorsement to sell and serve their products at catered events at locations away from the manufacturer's licensed premises.</p> <p>A Catering Endorsement may not be used at a location if:</p> <ul style="list-style-type: none"> <li>• the location's liquor sales licence is currently under suspension,</li> <li>• a liquor sales licence for that location has been revoked or refused, or</li> <li>• a business or individual cannot get a Special Occasion Permit for that location.</li> </ul>
<b>Designated Driver</b>	An individual who abstains from Alcohol in order to drive others safely.



## Municipal Alcohol Policy and Procedure Reference Document

Term	Definition
<b>Event</b>	Any public or private occurrence, including a prescribed special occasion, or other prescribed event or temporary activity as set out in s. 16 of the LLCA, requiring a Special Occasion Permit and which occurs on a Municipal Facility, or which might be the subject of a Permit application to a Municipality as an Event or Activity of Municipal Significance.
<b>Event or Activity of Municipal Significance</b>	Public Event permits can be issued for events of “municipal significance”. In order to be deemed an event of municipal significance, it requires a designation by the municipality in which the event will take place. A letter from a delegate municipal official designating the event as municipally significant is required for the SOP.
<b>Event Organizer</b>	<p>Any person or organization applying to hold an Event on a Municipal Facility and includes the person or organization on whose behalf such persons apply or seek permission to hold the Event, the person whose name is listed as the Permit holder on an AGCO Special Occasion Permit, and the person listed as a sponsor on a Caterer’s Endorsement for such Event.</p> <p>The Event Organizer is:</p> <ul style="list-style-type: none"> <li>• The person responsible for signing the Permit, and/or</li> <li>• The person named as such on the Special Occasion Permit, or</li> <li>• Another person or entity who has been mutually agreed upon by the Municipality and the person who signed the Permit.</li> </ul>

## Municipal Alcohol Policy and Procedure Reference Document

Term	Definition
<b>Licensed Area</b>	The area identified in the Permit where Alcohol will be allowed to be in possession by the Event Organizer, as per the conditions of the Permit and SOP.
<b><i>Liquor Licence and Control Act 2019</i>, S.O. 2019, c. 15, Sched. 22 (LLCA)</b>	Provincial statute which outlines the laws regarding the sale and service of Alcohol in Ontario. Note accompanying Regulations.
<b>Municipality/Municipal/Municipal Facility/Facilities</b>	A building, park, roadway or other Municipal location that is owned and/or operated by one of the four local Municipalities in Halton Region, which are referred to as a Municipality.
<b>Permit</b>	A Municipality-issued document, signed by the Event Organizer/applicant, under which the SOP Holder is permitted to host an Event or activity on Municipal Facility, subject to such terms and conditions as may be required by this Municipal Alcohol Policy and the Permit.
<b>Provincial Regulation</b>	All provincial laws, policy and procedure under the <i>Liquor Licence and Control Act, 2019</i> , S.O. 2019, c. 15, Sched. 22, and accompanying regulations, and the Registrar's Interim Standards and Requirements For Liquor, or any of the above as subsequently amended or added to, and any other permissible regulatory document issued by the Alcohol and Gaming Commission of Ontario or as a condition of the issuance by the AGCO of a Special Occasion Permit.

## Municipal Alcohol Policy and Procedure Reference Document

Term	Definition
<b>Registrar (of Alcohol and Gaming)</b>	The person appointed by AGCO as “Registrar” under the <i>Alcohol and Gaming Commission of Ontario Act, 2019</i> . The LLCA provides the Registrar with the authority to establish standards and requirements on the sale, delivery and consumption of liquor in Ontario.
<b>Special Occasion Permit (SOP)</b>	A permit issued by the AGCO or Registrar of Alcohol and Gaming. The SOP authorizes the SOP Holder to sell or serve Alcohol on a specified special occasion date at a specified location.
<b>SOP Holder</b>	The person whose name is identified on a Special Occasion Permit and who may also be the holder of the Catering Endorsement. Where this term is used it also includes his/her representative(s).
<b>Staff</b>	Those persons employed by the Municipality who are identified by the Municipality as the contact for either Municipal Alcohol Policy or Permit purposes and/or who work at the Facility in question, as the context requires.
<b>Standard Drink</b>	In Canada a Standard Drink is defined as: 12 oz or 341 ml. of beer with 5% Alcohol <b>OR</b> 5 oz or 142 ml. of wine with 12% Alcohol <b>OR</b> 1.5 oz or 43 ml. of spirits with 40% Alcohol
<b>Tailgate Permit</b>	AGCO Permit for a tailgate event, which is one of five classes of Permit established in section 4 of O.Reg. 747/21 to the LLCA, and defined in section 1(1) of O.Reg. 747/21 as follows: “tailgate event” means a public event that is held at an outdoor premises that is at

# Municipal Alcohol Policy and Procedure Reference Document

Term	Definition
	ground level, where the event is held in connection with and in proximity to a professional, semi-professional or post-secondary sporting event.

## Section 2: Designation of Properties and Events

### 2.1 Designation of Properties:

No Alcohol is to be served, sold or consumed at any facility in a Municipality (a Facility) unless it is the subject of an SOP or is at a fully licensed establishment.

The following Facilities are considered to be potentially **suitable** for events or activities involving the serving or consuming of Alcohol, subject to the Event Organizer (1) obtaining a Special Occasion Permit (SOP) issued by the Alcohol and Gaming Commission of Ontario (AGCO), (2) adhering to all conditions of Provincial Regulation, (3) adhering to all conditions set out in this Municipal Alcohol Policy and (4) being issued and adhering to a Permit by the Municipality for a specific Event or activity designated as an Event or Activity of Municipal Significance:

*Note: Municipalities will insert a list of Facilities that are considered to be suitable for an Event or activity involving Alcohol. This will include specific arenas, community centres, etc. The safety of serving Alcohol should be carefully considered before adding them to the list. Some considerations include:*

- *Facilities serving Alcohol should not have a body of water or swimming pool*
- *There should be access to washrooms, including accessible washrooms*
- *Ample parking should be provided to encourage Designated Drivers, and allows for overnight parking for those who are unable to drive after the Event*

No applications for the following Municipal Facilities shall be considered as they are not considered suitable for an Event or activity involving Alcohol:

- Athletic and playing fields
- Dressing rooms/change rooms
- Open park areas, trails and woodlots
- Playground areas
- Swimming pools

# Municipal Alcohol Policy and Procedure Reference Document

## 2.2 Designation of Events:

### **Youth-focused Event**

The Municipality does not allow Permits for the serving of alcohol at any Events where the primary focus of the Event marketing involves youth under 19 years of age.

*Note: It is recommended that Events where the primary focus involves minors (e.g. fundraiser for minor league sports) should not allow Alcohol consumption. Non-consumption by participating adults provides a positive example for children and youth, and reduces the risk of underage drinking.*

### **High-risk Event**

The Municipality, AGCO and/or HRPS, at their own discretion, may deem an Event to be high-risk. These Events will require additional staffing and may require that an operational plan be developed in consultation with the AGCO and HRPS.

### **Tailgate Event**

The Municipality does not allow Tailgate Events to occur on any Facility, whether or not a Tailgate Permit has been issued by the AGCO.

*Note: It is recommended that Municipalities in Halton Region continue to disallow tailgate Events.*

## **Section 3: Conditions for Events Involving Alcohol**

### 3.1 Alcohol Service:

In addition to the conditions outlined in Provincial Regulation, the following provisions for the serving of Alcohol must be adhered to:

- Alcohol will only be served within a Licensed Area. The Licensed Area shall be secured on all sides by a single fence or wall a minimum of three feet tall and included on the Permit application site-plan. Any exceptions, such as the use of natural barriers, will require specific approval from Municipal Staff when approving the Permit.
- Tickets for Alcohol may be sold.
- Ticket sales for Alcohol shall be limited to four (4) tickets at one time per person.
- Unused tickets for alcoholic beverages can be redeemed for the total value of the ticket at any time during the Event.

## Municipal Alcohol Policy and Procedure Reference Document

- There shall be no requirement that a minimum number of tickets be purchased for an attendee to enter or remain at an Event.
- A maximum of two (2) alcoholic beverages may be served to an individual at any one time.
- Alcohol shall not be made available for self-service.
- No persons shall be allowed to bring their own Alcohol to the Event or to pour their own alcoholic beverages.
- Where wine is provided with a meal, a non-Alcohol substitute, such as sparkling water or fruit juice, must be provided to ensure that abstainers are included in toasting the celebrants.
- Food and non-alcoholic beverages must be available at all times during the Event.
- The Event may sell and serve Alcohol only between noon and 11 p.m. for outdoor Events, and noon to 1 a.m. for indoor Events.
- There will be no “Last Call” promotion.
- There will be no “Happy Hour” or “cheap drink” promotion.
- No drinks will be served to the public in glass containers.
- No double shots or pitchers allowed.
- No “shooters” allowed.
- No drinks that are more than one-Standard Drink size may be served.
- At least 35% of the available Alcohol must be low-alcohol beverages (e.g., 4% and 2.5% beer)
- No fortified drinks or extra-strength drinks shall be sold. Beer products with more than 5% Alcohol, wine products with more than 12% Alcohol and spirits with more than 40% Alcohol, are considered “fortified” alcohol products. Beer and coolers are not to exceed 5% alcohol content (Standard Drink measure).

*Note:*

*Licensed Area: Requiring a designated Licensed Area where Alcohol can be consumed reduces the accessibility of Alcohol, and thereby may decrease overall Alcohol consumption. A physical barrier can improve safety such as allowing for easy monitoring and controlling of entries and exits, ensuring that no outside Alcohol is brought into the venue, ensuring underage patrons are not served, and ensuring that expelled patrons remain out. It may also reduce exposure of Alcohol consumption to youth.*

## Municipal Alcohol Policy and Procedure Reference Document

*Ticket Purchases: Selling tickets slows down the rate of Alcohol consumption as people are required to make two stops before getting their drinks. This also requires two interactions for Staff to monitor for signs of intoxication. Limiting the number of drink tickets per purchase helps patrons to monitor their own Alcohol intake, while also providing event workers with additional opportunities to verify the sobriety of patrons. Redeeming unused tickets helps avoid patrons feeling that they must consume additional Alcohol to use the full value of their purchased tickets.*

*Shortened hours: Longer hours of sale and extended days of sale are associated with an increase in Alcohol-related harms (e.g. impaired driving, injury, assaults) and heavy drinking. Provincial policies govern the permitted hours and days of sale however, Municipalities can control the hours and days of Alcohol sales on Municipal property.*

### **3.2 Youth Involvement:**

In addition to the conditions outlined in Provincial Regulation, the following must be adhered to:

- Alcohol shall not be served to anyone under the age of 19 (minors). Minors are not allowed to consume Alcohol on any Municipal Facility or at any Event or Activity of Municipal Significance.
- Events that allow admittance to minors must ensure minors cannot enter a Licensed Area.
- At Events where minors are allowed entry, the Event name should not reflect an emphasis on Alcohol (e.g. Beer Festival).

*Note: Exposure to environments that promote Alcohol consumption contributes to the normalization of Alcohol consumption among youth. Increased exposure to Alcohol marketing can decrease the age of initiation of Alcohol consumption and contribute to heavier drinking patterns among youth.*

### **3.3 Pricing:**

In addition to pricing policies and guidelines set in Provincial Regulation, the following must be adhered to:

- Non-alcoholic drinks must be available at no charge or at a cost much lower than that of drinks containing alcohol.
- Event Organizer shall post the purchase price of Alcohol and non-alcoholic beverages in the Licensed Area.
- Event Organizer shall adopt volumetric pricing across all beverage types

## Municipal Alcohol Policy and Procedure Reference Document

and strengths (higher Alcohol content products priced higher; lower Alcohol content beverages priced lower; Alcohol-free beverages considerably lower or free).

*Note: Pricing is one of the most effective strategies to reduce Alcohol consumption, as well as Alcohol-related harms and associated costs. Ontario's current requirements for minimum pricing for Alcohol is lower than the price recommended by the Canadian Alcohol Policy Evaluation (CAPE).*

### **3.4 Advertising and Event Promotion:**

In addition to advertising policies and guidelines set in Provincial Regulation, the following must be adhered to:

- Advertising of products containing Alcohol is prohibited on Municipal Facilities at all times.
- No advertisements promoting Alcohol may be placed outside the Licensed Area at the Event.
- Event names which convey the message that drinking is the principal activity or the purpose of the Event are not permitted.
- Any advertisement for an Event serving Alcohol must include messages about responsible consumption of alcohol.
- At Events where minors are allowed entry, the Event Organizer shall not allow promotional advertising of alcoholic beverages' names, brands or manufacturers.
- An Event cannot advertise that free alcohol will be offered.

The following advertisements or marketing strategies are not permitted either at the Event or when advertising the Event:

- Marketing practices which encourage increased consumption of alcohol (e.g., oversized drinks, double shots, pitchers, drinking contests, jello shooters, volume discounts).
- Advertisements that imply that consumption of alcohol is required in obtaining or enhancing any of the following: 1. social, professional or personal success, 2. athletic prowess, 3. sexual prowess, opportunity or appeal, 4. enjoyment of any activity, 5. fulfillment of any goal, or 6. resolution of social, physical or personal problems;
- Advertisements regarding Alcohol consumption appealing, either directly or indirectly, to minors, in particular in media that is targeted specifically towards minors;
- Advertisements that associate consumption of Alcohol with driving a motorized vehicle (including cars and boats), or with any other activity that requires care and skill or has elements of physical danger; Advertisements depicting motorized



## Municipal Alcohol Policy and Procedure Reference Document

vehicles in motion shall not show the consumption of Alcohol, unless the motorized vehicle is a form of public transportation and the messaging promotes safe transportation options when consuming Alcohol.

*Note: The promotion of Alcohol contributes to the normalization of Alcohol consumption. Increased exposure to Alcohol marketing has been shown to decrease the age of initiation of Alcohol consumption and contribute to heavier drinking patterns among youth. Restrictions on alcohol marketing, advertising and sponsorship for Events with youth attendance will help reduce youth exposure to alcohol.*

### **3.5 Signage:**

In addition to any signage requirements in Provincial Regulation, the following must be adhered to:

- Signage as required by the Municipality and outlined in standard operating procedures will be displayed in the Licensed Area.
- Standard Drink size information and [Canada's Guidance on Alcohol and Health must be posted at the Event.](#)
- Signage indicating areas where Alcohol is not allowed (ie. Alcohol only allowed in Licensed Area) must be posted at the Event.
- Signage outlining safe transportation options must be provided (see section 3.9).
- Signage outlining regulations for those appearing with signs of intoxication must be posted at the Event.
- Signage indicating ticket sale limit and that all unused tickets can be refunded must be posted at the Event.
- Warning signs respecting Fetal Alcohol Spectrum Disorder (ie. Sandy's Law) must be posted in Licensed Area.
- Signage prohibiting the mixing of Alcohol and edible cannabis (including cannabis beverages) by Event Staff and discouraging mixing by patrons (including harms) must be posted at the Event.

### **3.6 Games and Prizes:**

In addition to any signage requirements in Provincial Regulation, the following must be adhered to:

- Alcohol or gift cards to purchase Alcohol (e.g. LCBO gift certificates) shall not be offered as a prize in a contest at an Event.
- Alcohol-based games or contests, such as flip cup or beer pong, shall not be allowed at an Event.

## **Municipal Alcohol Policy and Procedure Reference Document**

### **3.7 Insurance:**

In addition to compliance with all Federal, Provincial and Municipal laws, Events must comply with all requirements as outlined in the standard operating procedures of the Municipality, as either set out in the Municipal Alcohol Policy or the Permit terms and conditions. The Event Organizer must provide proof of General Liability Coverage in an amount of not less than five million dollars (\$5,000,000.00) to the Municipality. The Municipality reserves the right to request even higher limits of insurance should the Event be deemed as higher risk.

### **3.8 Event Worker Training and Staffing Levels:**

Server Training, such as Smart Serve, is required by Staff and volunteers who work in the Licensed Area where Alcohol is sold and/or served, including areas where drink tickets are sold. The Event Organizer must ensure all bartenders and servers have proof of current and valid certification.

In addition to the requirements for server training in the Provincial Regulation, it is recommended that all Event servers, door supervisors and floor supervisors receive additional training on how to monitor for signs of intoxication.

All Event Staff or volunteers must:

- Not consume Alcohol before or during the Event
- Be clearly identifiable

## Municipal Alcohol Policy and Procedure Reference Document

*Note: Event workers must be adequately trained and prepared before the event. Smart Serve training provides education on signs of intoxication, which will help Staff prevent harms associated with high consumption of alcohol.*

*Having clearly identifiable event workers ensures that participants can quickly contact an event worker should problems occur.*

*This table provides a **suggested** ratio of Event workers according to the number of expected participants:*

<b>Number of Guests</b>	<b>Bartender/ Servers (Smart Serve Certified)</b>	<b>Floor Supervisor</b>	<b>Door Supervisor</b>	<b>Drink Ticket Sellers (Smart Serve Certified)</b>	<b>Security Worker</b>
<i>Under 101</i>	1	1 for under 50 2 for 51-100	Monitor at each access point	0	
<i>101-200</i>	2	3	Monitor at each access point	1	
<i>201-300</i>	3	3	Monitor at each access point	2	
<i>301-400</i>	3	3	Monitor at each access point	2	1
<i>401-500</i>	4	4	Monitor at each access point	3	1
<i>501-750</i>	6	6	Monitor at each access point	3	2
<i>751 - 1000</i>	8	8	Monitor at each access point	4	3

# Municipal Alcohol Policy and Procedure Reference Document

## **3.9 Safe Transportation:**

Event Organizers are responsible to take the necessary steps to reduce the possibility of impaired driving, including:

- Promoting public transit, taxis or other forms of alternative transportation;
- Providing alternate means of transportation for those who are suspected to be intoxicated (i.e., call a friend, relative, or taxi);
- Calling HRPS if someone who is suspected to be impaired cannot be convinced to use alternate transportation; or,
- Providing a Designated Driver program which encourages and identifies Designated Drivers.

The Designated Driver program and relevant local taxi phone numbers must be prominently posted. Alternate means of transportation shall be provided for all those suspected to be intoxicated. All advertising for the Event should indicate that a Designated Driver program is in effect.

*Note: Event Organizers should consider ensuring that participants at licensed Events are not penalized for choosing alternative transportation. For example:*

- *Advise participants they are permitted to leave their vehicles on-site overnight should they choose an alternative transportation method to leave the Event*
- *Ensure Parking Tickets won't be issued for those choosing to leave their vehicles overnight*
- *Arrange for an overnight parking location that does not interfere with snow removal, etc.*

## **Section 4: Enforcement**

### **4.1 Enforcing Safety of Event:**

If drunkenness, riotous, quarrelsome, violent, and aggressive and/or disorderly conduct or unlawful gaming is observed at the Event, the Event Organizer and their Event workers shall:

- First ask the offending person(s) to cease and desist the undesirable behavior, or leave the Event, and
- Seek any necessary assistance to maintain control and management of the Event and ensure the safety and protection of persons, including Event workers.
- If the person(s) refuse(s) to cease, or leave, or engages in potentially criminal activity, call HRPS.

## Municipal Alcohol Policy and Procedure Reference Document

The Event Organizer, or Event workers must notify HRPS if required.

*Note: Provincial Regulation states that a Permit Holder has a “duty to control” – that is to protect participants from foreseeable harm to themselves or others. Although police will be called if a situation becomes risky, it is the responsibility of the Event Organizer to ensure proper management of an Event, including clear processes for Event workers to follow if encountering the above risky behaviours.*

### **4.2 Violations for failure to comply with Municipal Alcohol Policy:**

The Municipality may cancel, intervene, or terminate the Event at any time for violations of this Municipal Alcohol Policy or rental agreement. It is the responsibility of the Event Organizer to ensure all terms of the Permit, Provincial Regulation and this Municipal Alcohol Policy are adhered to.

Regardless of the reason for termination of the Event, the Municipality will not be responsible for any compensation to the Event Organizer and/or Representatives or affected persons for their resulting financial, or other losses.

Additional short-term and longer-term penalties for failure to comply may include, but are not limited to:

- Loss of privilege to hold an Event involving Alcohol in a Municipal Facility
- Loss of any future use or rental of any or all Municipal Facilities
- Individual ban or suspension of persons involved in the infractions from any or all Municipal properties for any term.

### **Section 5: Policy review**

Municipal Council shall initiate a regular review of the Municipal Alcohol Policy. Such a review will be based on latest scientific evidence, updates or amendments to public health guidance, changes within the industry, modification of industry standards, updates or amendments to the LLCA or other applicable Provincial Regulations.

*Note: Reviewing this policy regularly permits policy changes to meet changing community needs, the additions of new facilities, new program demands as well as any future changes to Provincial Regulation.*



**VIA EMAIL**

October 23, 2024

Corporate Services Department  
Legal Services  
Office of the Regional Clerk  
1151 Bronte Road  
Oakville ON L6M 3L1

Samantha Yew, City Clerk, City of Burlington  
Valerie Petryniak, Town Clerk & Director of Legislative Services, Town of Halton Hills  
Meaghen Reid, Director, Legislative & Legal Services/Town Clerk, Town of Milton  
Vicki Tytaneck, Town Clerk, Town of Oakville

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Please be advised that at its meeting held on October 23, 2024, the Council of The Regional Municipality of Halton adopted the following resolution:

**RESOLUTION: FN-26-24 – Halton Regional Optional Vacant Home Tax Program**

1. THAT Regional Council receive the requests from the following Local Municipalities to be excluded from a Vacant Homes Tax program;
  - a. Town of Milton through Report No. ES-009-24, dated May 13, 2024
  - b. Town of Halton Hills through Report No. CS-2024-015, dated June 17, 2024
  - c. City of Burlington through Report No. F-27-24, dated September 17, 2024
2. THAT the Regional Clerk forward a copy of Report No. FN-26-24 to the City of Burlington, the Town of Halton Hills, the Town of Milton, and the Town of Oakville for their information.

Please find a copy of the above-noted report at the following link:

<https://edmweb.halton.ca/OnBaseAgendaOnline/Meetings/ViewMeeting?id=4486&doctype=1>

If you have any questions, please contact me at the email address below.

Sincerely,

Graham Milne  
Regional Clerk  
[graham.milne@halton.ca](mailto:graham.milne@halton.ca)

**Regional Municipality of Halton**

HEAD OFFICE: 1151 Bronte Rd, Oakville, ON L6M 3L1  
905-825-6000 | Toll free: 1-866-442-5866



**The Town of The Blue Mountains  
Council Meeting**

**Title:** Scott R. Butler, Executive Director, Ontario Good Roads Association and Antoine Boucher, President, Ontario Good Roads Board of Directors

**Date:** Monday, October 21, 2024

---

**Moved by:** Councillor McKinlay

**Seconded by:** Councillor Maxwell

THAT Council of the Town of The Blue Mountains receives for information the correspondence of Scott R. Butler, Executive Director, Ontario Good Roads Association and Antoine Boucher, President, Ontario Good Roads Board of Directors Re: Request for Council Consideration of Support for Resolution regarding the Establishment of an Ontario Rural Road Safety Program;  
WHEREAS official statistics from the Government of Ontario confirm that rural roads are inherently more dangerous than other roads;  
AND WHEREAS, despite only having 17% of the population, 55% of the road fatalities occur on rural roads;  
AND WHEREAS, rural, northern, and remote municipalities are fiscally strained by maintaining extensive road networks on a smaller tax base;  
AND WHEREAS, preventing crashes reduces the burden on Ontario's already strained rural strained health care system;  
AND WHEREAS, roadway collisions and associated lawsuits are significant factors in runaway municipal insurance premiums. Preventing crashes can have a significant impact in improving municipal risk profiles;  
THEREFORE, BE IT RESOLVED THAT the Town of The Blue Mountains requests that the Government of Ontario take action to implement the rural road safety program that Good Roads has committed to lead. It will allow Ontario's rural municipalities to make the critical investments needed to reduce the high number of people being killed and seriously injured on Ontario's rural roads; and  
FURTHER THAT a copy of this resolution be forwarded to Premier Doug Ford, Hon. Prabmeet Sarkaria, Minister of Transportation, Hon. King Surma, Minister of Infrastructure, Hon. Rob Flack, Minister of Agriculture, Hon. Lisa Thompson, Minister of Rural Affairs, Hon. Trevor Jones, Associate Minister of Emergency Preparedness and Response, and Hon. Sylvia Jones, Minister of Health, and Good Roads; and  
FURTHER THAT this resolution be circulated to all municipalities in Ontario requesting their support.

**YES: 6**

**NO: 0**

**CONFLICT: 0**

**ABSENT: 1**

**The motion is Carried**

**YES: 6**

Mayor Matrosovs

Councillor Ardiel

Councillor Hope

Councillor Maxwell

Councillor McKinlay

Councillor Porter

**NO: 0**

**CONFLICT: 0**

**ABSENT: 1**

**Deputy Mayor Bordignon**

**From:** Scott Butler <scott@goodroads.ca>  
**Sent:** Wednesday, October 9, 2024 12:07 PM  
**To:** Town Clerk <townclerk@thebluemountains.ca>  
**Subject:** Establishment of an Ontario Rural Road Safety Program

# Good Roads

Wednesday, October 09, 2024

To: Town of The Blue Mountains Head of Council and Council Members

Sent via email to: [townclerk@thebluemountains.ca](mailto:townclerk@thebluemountains.ca)

**Subject: Establishment of an Ontario Rural Road Safety Program**

Too many Ontarians are being seriously injured or killed on our roads.

In 2023, there were 616 people killed and 36,090 people injured. The number of fatalities is up nearly 20% in the last ten years.

In 2021, the most recent year of complete data from MTO's *Ontario Road Safety Annual Report* (ORSAR), there were 561 fatalities – 426 of which occurred on municipal roads. While rural Ontario only represents 17% of the province's population, 55% of these deaths occurred on rural roads. By any measure, Ontario's rural roads are disproportionately more dangerous.

At the same time, municipal insurance premiums continue to increase. With no plausible reform being considered for joint and several liability, municipalities need to find innovative means for managing risk, particularly on their roadways,

To deal with this crisis, Good Roads has designed a multifaceted rural road safety program and have been in discussions with the Ministry of Transportation to fund it. The program would target a municipality's most dangerous roads, perform road safety audits, and install modern safety infrastructure that prevents serious injuries and save lives. This program is designed to be cost effective while also providing rural municipalities with a direct means for addressing risk associated with their roadways.

Good Roads has proposed leading a five-year \$183 million program that leverages our 131 years of municipal road expertise and our industry partnerships to quickly put in place the solutions that will address some of Ontario's most dangerous roads.

Good Roads is seeking support to address these preventable tragedies.

If the Town of The Blue Mountains would be interested in pursuing this, a Council resolution similar to the example below should be adopted and sent to the Premier and the Minister of Transportation:

WHEREAS official statistics from the Government of Ontario confirm that rural roads are inherently more dangerous than other roads;



AND WHEREAS, despite only having 17% of the population, 55% of the road fatalities occur on rural roads;

AND WHEREAS, rural, northern, and remote municipalities are fiscally strained by maintaining extensive road networks on a smaller tax base;

AND WHEREAS, preventing crashes reduces the burden on Ontario's already strained rural strained health care system;

AND WHEREAS, roadway collisions and associated lawsuits are significant factors in runaway municipal insurance premiums. Preventing crashes can have a significant impact in improving municipal risk profiles;

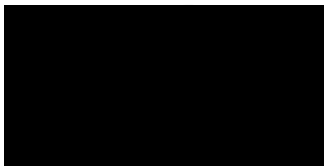
THEREFORE, BE IT RESOLVED THAT the Town of The Blue Mountains requests that the Government of Ontario take action to implement the rural road safety program that Good Roads has committed to lead. It will allow Ontario's rural municipalities to make the critical investments needed to reduce the high number of people being killed and seriously injured on Ontario's rural roads; and

FURTHER THAT a copy of this resolution be forwarded to Premier Doug Ford, Hon. Prabmeet Sarkaria, Minister of Transportation, Hon. King Surma, Minister of Infrastructure, Hon. Rob Flack, Minister of Agriculture, Hon. Lisa Thompson, Minister of Rural Affairs, Hon. Trevor Jones, Associate Minister of Emergency Preparedness and Response, and Hon. Sylvia Jones, Minister of Health, and Good Roads; and

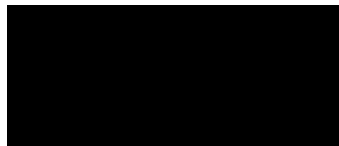
FURTHER THAT this resolution be circulated to all municipalities in Ontario requesting their support.

If you have any questions regarding this initiative please contact Thomas Barakat, Good Roads' Manager of Public Policy & Government Relations, at [thomas@goodroads.ca](mailto:thomas@goodroads.ca) at your convenience.

Sincerely,



Scott R. Butler  
Executive Director



Antoine Boucher  
President  
Good Roads Board of Directors



THE CORPORATION OF THE TOWN OF PARRY SOUND  
RESOLUTION IN COUNCIL

NO. 2024 – 178

DIVISION LIST

YES NO

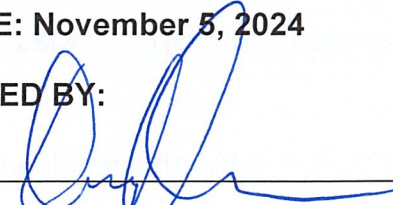
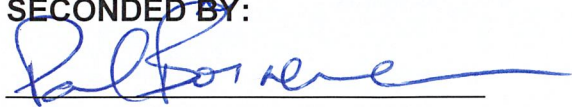
DATE: November 5, 2024

- Councillor **G. ASHFORD**
- Councillor **J. BELESKEY**
- Councillor **P. BORNEMAN**
- Councillor **B. KEITH**
- Councillor **D. McCANN**
- Councillor **C. McDONALD**
- Mayor **J. McGARVEY**

\_\_\_\_\_  
 \_\_\_\_\_  
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 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

MOVED BY:

SECONDED BY:

  
 \_\_\_\_\_  
  
 \_\_\_\_\_

CARRIED:  DEFEATED: \_\_\_\_\_ Postponed to: \_\_\_\_\_

WHEREAS official statistics from the Government of Ontario confirm that rural roads are inherently more dangerous than other roads;

AND WHEREAS, despite only having 17% of the population, 55%of the road fatalities occur on rural roads;

AND WHEREAS, rural, northern, and remote municipalities are fiscally strained by maintaining extensive road networks on a smaller tax base;

AND WHEREAS, preventing crashes reduces the burden on Ontario’s already strained rural strained health care system;

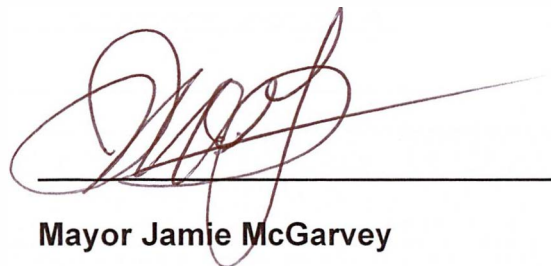
AND WHEREAS, roadway collisions and associated lawsuits are significant factors in runaway municipal insurance premiums and preventing crashes can have a significant impact in improving municipal risk profiles;

THEREFORE, BE IT RESOLVED THAT the Town of Parry Sound requests that the Government of Ontario take action to implement the rural road safety program that Good Roads has committed to lead, allowing Ontario's rural municipalities to make the critical investments needed to reduce the high number of people being killed and seriously injured on Ontario’s rural roads; and

...2

FURTHER THAT a copy of this resolution be forwarded to Premier Doug Ford, Hon. Prabmeet Sarkaria, Minister of Transportation, Hon. Kinga Surma, Minister of Infrastructure, Hon. Rob Flack, Minister of Agriculture, Hon. Lisa Thompson, Minister of Rural Affairs, Hon. Trevor Jones, Associate Minister of Emergency Preparedness and Response, Hon. Sylvia Jones, Minister of Health, the Ontario Good Roads Association; and the Federation of Northern Ontario Municipalities (FONOM); and

FURTHER THAT this resolution be circulated to all municipalities in Ontario requesting their support.

A handwritten signature in dark ink, appearing to read 'J. McGarvey', is written over a solid horizontal line. The signature is stylized and cursive.

**Mayor Jamie McGarvey**



CLEARVIEW  
TOWNSHIP

**Clerk's Department**  
Township of Clearview  
Box 200, 217 Gideon Street  
Stayner, Ontario L0M 1S0  
[clerks@clearview.ca](mailto:clerks@clearview.ca) | [www.clearview.ca](http://www.clearview.ca)  
Phone: 705-428-6230

October 22, 2024

Ministry of Agriculture, Food and Rural Affairs  
Hon. Rob Flack

**Sent by Email:** [Rob.Flack@pc.ola.org](mailto:Rob.Flack@pc.ola.org)

**RE: Request for Support – Increase Tile Drain Loan Limit**

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Please be advised at its meeting held on October 21, 2024, Council of the Township of Clearview passed the following resolution supporting the Township of Adelaide Metcalfe's request that the Province consider increasing the maximum annual Tile Drain Loan Limit:

Moved by Councillor Beelen, Seconded by Councillor McArthur, Be It Resolved that Council of the Township of Clearview hereby support the motion from the Township of Adelaide Metcalfe requesting that the Province, through the Ministry of Agriculture, Food and Rural Affairs, consider increasing the maximum annual Tile Drain Loan Limit to a minimum of \$100,000; and,

That Council direct staff to send this support motion to the Honourable Rob Flack - Ministry of Agriculture, Food and Rural Affairs (OMAFRA), the Association of Municipalities of Ontario (AMO), the Rural Ontario Municipal Association (ROMA), and all Ontario municipalities. Motion Carried.

If you have any questions regarding the above, please do not hesitate to contact the undersigned.

Sincerely,

---

Sasha Helmkey-Playter, B.A., Dipl. M.A., AOMC  
Clerk/Director of Legislative Services

cc: Association of Municipalities of Ontario (AMO)  
Rural Ontario Municipal Association (ROMA)  
All Ontario Municipalities



March 22<sup>nd</sup>, 2024

The Honourable Lisa Thompson  
Ministry of Agriculture, Food and Rural Affairs  
11th Floor  
77 Grenville St.  
Toronto, ON M5S 1B3

**RE: Township of Adelaide Metcalfe – Request to Increase Tile Drain Loan Limit**

Dear Minister Thompson,

On March 18, 2024, the Township of Adelaide Metcalfe Council approved the following resolution:

*WHEREAS farm drainage is of paramount importance in Ontario due to its significant impact on agricultural productivity and sustainability. Effective drainage systems help mitigate waterlogging, control soil moisture levels, and enhance soil structure, thereby optimizing growing conditions for crops;*

*WHEREAS improved drainage also facilitates timely field operations, reduces erosion, and minimizes nutrient runoff, contributing to environmental conservation efforts;*

*WHEREAS Ontario's diverse agricultural landscape, where weather variability is common, well-maintained drainage systems play a crucial role in ensuring stable yields, economic viability, and long-term resilience for farmers across the Province;*

*WHEREAS the Tile Loan Drainage Act, R.S.O 1990, c. T.8 allows for the borrowing of money for the purpose of constructing drainage works;*

*WHEREAS the maximum annual limit for these loans, unchanged since 2004, is currently set at \$50,000.*

*WHEREAS costs for Tile Drainage has increased markedly since 2004;*

*NOW THEREFORE the Council of the Township of Adelaide Metcalfe requests that the Province through the Ministry of Agriculture, Food and Rural Affairs (OMAFRA) consider increasing the maximum annual Tile Loan limit to a minimum of \$100,000.*

*AND THAT this resolution be circulated the Honourable Lisa Thompson – Ministry of Agriculture, Food and Rural Affairs (OMAFRA), the Association of Municipalities of Ontario (AMO), the Rural Ontario Municipal Association (ROMA), and all Ontario municipalities.*

**THE CORPORATION OF THE TOWNSHIP OF LARDER LAKE**  
**69 Fourth Avenue, Larder Lake, ON**  
 Phone: 705-643-2158 Fax: 705-643-2311



**MOVED BY:**

- Thomas Armstrong
- Patricia Hull
- Paul Kelly
- Lynne Paquette

**SECONDED BY:**

- Thomas Armstrong
- Patricia Hull
- Paul Kelly
- Lynne Paquette

Motion #: 6

Resolution #: 6

Date: October 22, 2024

BE IT RESOLVED THAT Council for the Corporation of the Township of Larder Lake hereby supports resolution no. 24-366 passed by the City of Quinte West, regarding a call on the federal government to provide a supplement to the allocations provided to municipalities under the AMO CCBBF agreement for 2024-2028 for the same amount that was allocated, effectively doubling the allocation for those years; And

FURTHER THAT, this resolution be forwarded to MFOA, AMO, MP Charlie Angus, and Federal Finance Minister Chrystia Freeland, and all Municipalities in Ontario.

Recorded vote requested:

	For	Against
Tom Armstrong	✓	
Patricia Hull	✓	
Paul Kelly	✓	
Lynne Paquette	✓	
Patty Quinn	✓	

I declare this motion

<input checked="" type="checkbox"/> Carried
<input type="checkbox"/> Lost / Defeated
<input type="checkbox"/> Deferred to: _____ (enter date)
Because:
<input type="checkbox"/> Referred to: _____ (enter body)
Expected response: _____ (enter date)

**Disclosure of Pecuniary Interest\***


Chair:



\*Disclosed his/her (their) interest(s), abstained from discussion and did not vote on this question.

P.O. Box 490  
7 Creswell Drive  
Trenton, Ontario K8V 5R6  
www.quintewest.ca



A Natural Attraction

Tel: 613-392-2841  
Toll Free: 1-866-485-2841  
virinial@quintewest.ca  
clerk@quintewest.ca

Virginia LaTour, Deputy City Clerk

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August 15, 2024

The Right Honourable Justin Trudeau  
Office of the Prime Minister  
80 Wellington Street  
Ottawa, ON K1A 0A2  
Via Email - justin.trudeau@parl.gc.ca

**RE: Notice of Motion – Councillor Stedall – The Canada Community-Building Fund**

Dear Prime Minister:

This letter will serve to advise that at a meeting of City of Quinte West Council held on August 14, 2024 Council passed the following resolution:

**Motion No 24-366 – Notice of Motion - Councillor Stedall - The Canada Community-Building Fund**  
Moved by Councillor Stedall  
Seconded by Councillor McCue

Whereas the City of Quinte West is entering into an agreement to receive Canada Community-Building Funds, which is administered by the Association of Ontario Municipalities of Ontario (AMO) on behalf of the Federal government;

And whereas the funding allocations are less that 2% year over year for the next 5 years;

And whereas the amounts allocated in the past 5 years were less than 2% year over year;

And whereas non-residential construction price inflation has risen by 29% since the end of 2020 and municipalities are facing soaring costs for infrastructure projects without a corresponding growth in revenue;

And whereas there is a requirement for municipalities to complete an asset management plan and a housing needs analysis;

And whereas both of these plans show the large funding gap between infrastructure and housing needs and funds available from property taxation;

And whereas The City of Quinte West has over \$1.5 billion in core infrastructure assets and, like other municipalities, its infrastructure is aging and in need of upgrades and replacement;

And whereas The City's Asset Management Plan requires \$37 million annually to maintain existing assets which, based on current available funding, is resulting in an annual infrastructure deficit of over \$17.1 million;

And whereas municipalities are facing a gap in federal infrastructure funding as the 10-year Investing in Canada Infrastructure Program has come to an end;

Now therefore be it resolved that the City of Quinte West calls on the Federal Government to provide a supplement to the allocations provided to municipalities under the AMO CBBF agreement for 2024 - 2028 for the same amount that was allocated, effectively doubling the allocation for those years;

And further that this resolution be forwarded to MFOA, AMO, MP Ryan Williams, and Federal Finance Minister Chrystia Freeland, and all Municipalities in Ontario.  
**Carried**

We trust that you will give favourable consideration to this request.

Yours Truly,

CITY OF QUINTE WEST

A handwritten signature in black ink, appearing to read 'Virginia LaTour', written over a horizontal line. The signature is stylized and somewhat cursive.

Virginia LaTour,  
Deputy City Clerk

cc: Donna Herridge, Executive Director, MFOA  
Colin Best, President, AMO  
Ryan Williams, MP, Bay of Quinte  
Hon. Chrystia Freeland, Deputy Prime Minister and Minister of Finance  
All Municipalities of Ontario





# Northumberland County Council Resolution

**SENT VIA EMAIL**

**October 21, 2024**

Hon. Doug Ford (Premier of Ontario)  
Hon. Paul Calandra (Minister of Municipal Affairs and Housing)  
Hon. David Piccini (Minister of Labour Immigration, Training and Skills Development and  
MPP for Northumberland-Peterborough South)  
Association of Municipalities of Ontario (AMO)  
All Ontario Municipalities

**Re: Correspondence, Township of Stirling-Rawdon 'Public Sector Salary Disclosure**

At a meeting held on October 16, 2024 Northumberland County Council approved Council Resolution # 2024-10-16-717, adopting the below recommendation from the October 1, 2024 Corporate Support Committee meeting:

**Moved by:** Councillor John Logel  
**Seconded by:** Council Alternate Michael Metcalf

"**That** the Corporate Support Committee, having considered the correspondence from the Township of Stirling-Rawdon regarding 'Public Sector Salary Disclosure', recommend that County Council support the correspondence and direct staff to send a copy of this resolution to the Honourable Doug Ford (Premier of Ontario), the Honourable Paul Calandra (Minister of Municipal Affairs and Housing), the Honourable David Piccini (Minister of Labour, Immigration, Training and Skills Development and MPP for Northumberland- Peterborough South), the Association of Municipalities of Ontario (AMO), and all Ontario Municipalities."

**Council Resolution # 2024-10-16-717**

**Carried**

If you have any questions regarding this matter, please do not hesitate to contact the undersigned at [matherm@northumberland.ca](mailto:matherm@northumberland.ca) or by telephone at 905-372-3329 ext. 2238.

Sincerely,  
Maddison Mather



Manager of Legislative Services / Clerk  
Northumberland County

# Council Resolution

Moved By J. Logel Agenda Item 10 Resolution Number 2024-10-16- 717  
 Seconded By M. Metcalf


**Council Date: October 16, 2024**

"That Council adopt all recommendations from the four Standing Committees, as contained within the Committee Minutes (meetings held September 30, 2024 and October 1 and 2, 2024), with the exception of the following items (referenced from the Standing Committee Minutes), that will be held for discussion:

Committee Name	Item #	Description	Held By
		- Economic Development, Tourism and Land Use Planning Committee, Item 9.b, Correspondence, Ministry of Municipal Affairs and Housing 'Request to Repeal Official Plan Amendments Adopting By-law' – <b>Held by Councillor Logel</b>	
		- Public Works Committee, Item 9.a, Report 2024-122, 'Transfer of Thompson Bridge from Northumberland County to the Municipality of Trent Hills' – <b>Held by Council Alternate Michael Metcalf.</b>	
		- Social Services Committee, Item 5.a, Delegation, James Bisson 'Homelessness and Encampment Response Report' – <b>Held by Deputy Warden Hankivsky</b>	
		- Social Services Committee, Item 8.a(1), Delegation, Vivian Vandenhazel 'Encampment Response and Progress on 310 Division Street, Cobourg Update – Presentation' – <b>Held by Councillor Cleveland</b>	
		- Social Services Committee, Item 8.a(2), Encampment Response and Progress on 310 Division Street, Cobourg Update - Presentation – <b>Held by Councillor Cleveland</b>	

**And Further That** the items listed above and held for separate discussion each require a separate resolution."

Recorded Vote Requested by \_\_\_\_\_  
 Councillor's Name

Carried   
 Warden's Signature

Deferred \_\_\_\_\_  
 Warden's Signature

Defeated \_\_\_\_\_  
 Warden's Signature

## Corporate Support Committee Resolution

---

**Committee Meeting Date:** October 1, 2024

**Agenda Item:** 7.a

**Resolution Number:** 2024-10-01- 615

**Moved by:** S. Dibb

**Seconded by:** B. Ostrander

**Council Meeting Date:** October 16, 2024

---

"**That** the Corporate Support Committee, having considered the correspondence from the Township of Stirling-Rawdon regarding 'Public Sector Salary Disclosure', recommend that County Council support the correspondence and direct staff to send a copy of this resolution to the Honourable Doug Ford (Premier of Ontario), the Honourable Paul Calandra (Minister of Municipal Affairs and Housing), the Honourable David Piccini (Minister of Labour, Immigration, Training and Skills Development and MPP for Northumberland- Peterborough South), the Association of Municipalities of Ontario (AMO), and all Ontario Municipalities."

**Carried** \_\_\_\_\_



Committee Chair's Signature

**Defeated** \_\_\_\_\_

Committee Chair's Signature

**Deferred** \_\_\_\_\_

Committee Chair's Signature



2529 Stirling-Marmora Road  
Box 40  
Stirling, ON K0K 3E0  
Phone: 613-395-3380 Fax: 613-395-0864

August 21, 2024

Premier's Office  
Room 281  
Legislative Building, Queen's Park  
Toronto, ON M7A 1A1

Dear Hon. Ford,

**Re: Public Sector Salary Disclosure**

At the August 6, 2024 Standing Committees meeting, Committee made the following recommendation:

**Moved by Councillor Dean Graff**  
**Seconded by Councillor Don Stewart**

*That the report from the CAO-Treasurer entitled, "Public Sector Salary Disclosure" be received; and*

*That Committee recommends to Council the following resolution be adopted and forwarded to the Province of Ontario Premier's Office, the Ministry of Municipal Affairs and Housing, the Association of Municipalities of Ontario and all Ontario Municipalities;*

*Now Therefore Be It Resolved That the Public Sector Salary Disclosure Act be updated to reflect the inflation rates since 1996; and further*

*That the Act be further updated so that the inflation rate is applied each year to the requirement to report public salaries.*

**Carried.**

This resolution was subsequently ratified and confirmed by Council at their meeting of August 19, 2024.

Sincerely,

Sydney Dodson  
Deputy Clerk

/sd

Cc: Roxanne Hearn – CAO/Treasurer, Premier Doug Ford, the Ministry of Municipal Affairs and Housing, AMO, all Ontario Municipalities

**Embracing the Future  
while Remembering our Past**



# TOWN OF PETAWAWA

1111 Victoria Street, Petawawa, Ontario K8H 2E6  
☎ (613) 687-5536 ✉ email@petawawa.ca 🌐 petawawa.ca

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October 25, 2024

Premier Doug Ford  
Legislative Building  
Queen's Park  
Toronto, ON M7A 1A1  
Via email: [premier@ontario.ca](mailto:premier@ontario.ca)

Premier Ford:

**RE: Ontario Provincial Police Costs 2025**

Please be advised that at its meeting of October 21, 2024, Council of the Corporation of the Town of Petawawa endorsed the following resolution:

**MOVED BY: James Carmody**  
**SECONDED BY: Theresa Sabourin**

That Council of the Corporation of the Town of Petawawa supports Resolution No. 229 of the Municipality of Tweed and further calls on the Ontario Government to immediately implement sustainable funding for small rural municipalities by reabsorbing the cost of the Ontario Provincial Police Force back into the provincial budget with no cost recovery to municipalities;

And further, that Council direct staff to circulate this resolution to Premier Doug Ford, Minister of Solicitor General, Minister of Finance, and to the Association of Municipalities of Ontario and all Municipalities in Ontario.

**CARRIED**

The Town of Petawawa appreciates the Province's attention to the financial challenges faced by small rural municipalities and looks forward to a collaborative solution.

Sincerely,

Colin Howard, Dipl.M.M., Bus.Admin.  
Director of Legislative Services/Clerk

Encl: Municipality of Tweed Resolution No. 229

cc: The Honourable Michael Kerzner, Solicitor General  
The Honourable Peter Bethlenfalvy, Minister of Finance  
The Association of Municipalities of Ontario  
All Municipalities of Ontario  
Neil Nicholson, Mayor, Township of Whitewater Region

Municipality of Tweed Council Meeting  
Council Meeting



**Resolution No.** 229  
**Title:** Councillor P. Valiquette  
**Date:** Tuesday, April 23, 2024

---

**Moved by** P. Valiquette  
**Seconded by** J. Palmateer

WHEREAS it is apparent that the Ontario Government has overlooked the needs of small rural Ontario;  
AND WHEREAS Ontario's small rural municipalities face insurmountable challenges to fund both upfront investments and ongoing maintenance of their capital assets including roads, bridges, water/wastewater and municipally owned buildings including recreational facilities, libraries and other tangible capital assets;

AND WHEREAS small rural Ontario's operating needs consume the majority of property tax revenue sources;

AND WHEREAS small rural municipalities (of 10,000 people or less) are facing monumental infrastructure deficits that cannot be adequately addressed through property tax revenue alone;

AND WHEREAS in 2015 the provincial government moved to standardized billing for all non-contract J.P.P. (5.1) locations;

AND WHEREAS the Ontario Government has committed \$9.1 billion to Toronto alone to assist with operating deficits and the repatriation of the Don Valley and Gardner Expressway; and \$534 million to Ottawa for the repatriation of Hwy 174;

AND WHEREAS the annual cost of the Ontario Provincial Police, Municipal Policing Bureau for small rural non-contract (5.1) municipalities is approximately \$428 million;

AND WHEREAS this annual cost is significantly less than the repatriation costs of the Gardiner Express Way, the Don Valley Parkway and Highway 174 (Ottawa Region) but provides a greater impact to the residents of the Province overall;

AND WHEREAS this will afford relief to small rural municipalities for both infrastructure and operating needs while having a minimal impact on the provincial budget;

NOW THEREFORE BE IT RESOLVED THAT The Municipality of Tweed call on the Ontario Government to immediately implement sustainable funding for small rural municipalities by reabsorbing the cost of the Ontario Provincial Police Force back into the provincial budget with no cost recovery to municipalities;

AND FURTHER, that Council direct staff to circulate this resolution to Premier Doug Ford ([premier@ontario.ca](mailto:premier@ontario.ca)), Minister of Solicitor General, Minister of Finance, and to the Association of Municipalities of Ontario ([amo@amo.on.ca](mailto:amo@amo.on.ca)) and all Municipalities in Ontario.

Carried

The Corporation of the Municipality of St. Charles  
RESOLUTION PAGE



Regular Meeting of Council

**Agenda Number:** 8.2.  
**Resolution Number** 2024-363  
**Title:** Resolution Stemming from July 17, 2024 Regular Meeting of Council - Item 7.0 - Correspondence #5  
**Date:** October 16, 2024

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**Moved by:** Councillor Laframboise  
**Seconded by:** Councillor Pothier

**BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby supports Resolution No. 2024-125 passed by the Corporation of the Town of Cobalt, regarding a PS3280 accounting standard covering asset retirement obligations;**  
**AND BE IT FURTHER RESOLVED THAT a copy of this Resolution be sent to the Minister of Municipal Affairs and Housing, Paul Calandra; the Association of Municipalities of Ontario (AMO); the Federation of Ontario Municipalities (FONOM); and all Ontario Municipalities.**

**CARRIED**

  
MAYOR





# THE CORPORATION OF THE TOWN OF COBALT

June 26, 2024

The Corporation of the Township of Harley  
903303 Hanbury Rd  
New Liskeard, ON P0J 1P0

Please be advised that at the Regular Meeting of Council on June 25, 2024, the Town of Cobalt adopted the following resolution:

**RESOLUTION No. 2024-125**

**MOVED BY:** Councillor Wilcox  
**SECONDED BY:** Councillor Starchuk

**WHEREAS** the Public Sector Accounting Board (PSAB) establishes accounting standards for the public sector which must be followed by all Ontario municipalities;

**AND WHEREAS** the Municipal Act, 2001, section 294.1 states that a municipality shall, for each fiscal year, prepare annual financial statements for the municipality in accordance with generally accepted accounting principles for local governments as recommended, from time to time, by the Public Sector Accounting Board of the Chartered Professional Accountants of Canada;

**AND WHEREAS** PS3280 is a new accounting standard covering asset retirement obligations (ARO) that was approved by PSAB in March 2018;

**AND WHEREAS** the standard must be applied by all public sector entities who prepare their financial statements under PSAB, including all Canadian municipalities;

**AND WHEREAS** many small municipalities do not have accountants or engineers on staff to complete the ARO obligations and this major accounting changes will force small municipalities to hire consultants to complete this work and cause a significant financial burden to municipalities;

**NOW THEREFORE BE IT RESOLVED THAT** the Council of the Corporation of the Town of Cobalt supports the resolutions from the Township of Harley, Coleman Township, Township of Larder Lake, Township of Casey, Township of Hudson & Township of Kerns and hereby calls upon the province of Ontario to provide financial assistance to municipalities to complete the ARO;

**AND FURTHER THAT** a copy of this resolution be forwarded to the Honourable Paul Calandra, Minister of Municipal Affairs and Housing, the Association of Municipal Clerks and Treasurers of Ontario (AMCTO), the Timiskaming Municipal Association (TMA), the Federation of Northern Ontario Municipalities (FONOM) and all municipalities within the District of Timiskaming.

CARRIED

Kind Regards,

Steven Dalley  
Town Manager, Clerk/Treasurer  
Email: [sdalley@cobalt.ca](mailto:sdalley@cobalt.ca)

The Corporation of the Municipality of St. Charles  
RESOLUTION PAGE



Regular Meeting of Council

**Agenda Number:** 8.3.  
**Resolution Number** 2024-364  
**Title:** Resolution Stemming from July 17, 2024 Regular Meeting of Council - Item 7.1 -  
Correspondence #6  
**Date:** October 16, 2024

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**Moved by:** Councillor Pothier  
**Seconded by:** Councillor Laframboise

**BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby supports the Resolution dated June 27, 2024 passed by the Town of Petrolia supporting the Resolution dated May 13, 2024 passed by the City of Belleville, regarding family doctors;**  
**AND BE IT FURTHER RESOLVED THAT a copy of this Resolution be sent to the Premier Doug Ford; Minister of Health, Sylvia Jones; the Association of Municipalities of Ontario (AMO); our local Member of Provincial Parliament (MPP); and all Ontario Municipalities.**

CARRIED

  
MAYOR

June 27, 2024

City of Belleville  
Attn: Clerks Department

Via email: [nhenderson@belleville.ca](mailto:nhenderson@belleville.ca)

RE: Family Doctors Resolution

During the June 24, 2024, regular meeting of council, the request submitted by the City of Belleville regarding the Family Doctors was brought forward and discussed, the following resolution was passed:

Moved: Debb Pitel                      Seconded: Liz Welsh

THAT the Council of the Corporation of the Town of Petrolia support the City of Belleville's resolution dated May 13, 2024;  
AND THAT confirmation of the Town's support resolution be forwarded to Premier Doug Ford, MPP Bob Bailey, the City of Belleville and all municipalities in Ontario.

Carried

Kind regards,

*Original Signed*

Mandi Pearson  
Director of Legislative Services | Deputy Operations | Clerk

cc: file  
Premier Doug Ford  
MPP Bob Bailey, Sarnia-Lambton  
Ontario Municipalities

Encl.

Phone: (519)882-2350 • Fax: (519)882-3373 • Theatre: (800)717-7694

411 Greenfield Street, Petrolia, ON, N0N 1R0

[www.petrolia150.com](http://www.petrolia150.com) [www.town.petrolia.on.ca](http://www.town.petrolia.on.ca)





CORPORATE SERVICES DEPARTMENT  
TELEPHONE 613-938-6481  
FAX 613-967-3205

City of Belleville

169 FRONT STREET  
BELLEVILLE, ONTARIO  
K8N 2Y8

May 16, 2024

Todd Smith, MPP  
Prince Edward Hastings  
5503 Hwy 62 S., Phase 1, Unit #4  
Belleville, ON K8N 4Z7

via e-mail: [Todd.Smithco@pc.ola.org](mailto:Todd.Smithco@pc.ola.org)

Ric Bresee, MPP  
Hastings-Lennox&Addington  
8 Dundas St. W  
Napanea, ON K7R 1Z4

via e-mail: [Ric.Bresee@pc.ola.org](mailto:Ric.Bresee@pc.ola.org)

Dear Minister Smith and Minister Bresee:

RE: **City of Belleville Healthcare Resolution in Support of Family Doctors  
New Business  
10. Belleville City Council Meeting, May 13, 2024**

This is to advise you that at the Council Meeting of May 13, 2024, the following resolution was approved.

"WHEREAS, the Province of Ontario is responsible for providing quality health care to all residents of Ontario;

AND WHEREAS, Family medicine is the backbone of the healthcare system and providing timely access to a primary health care provider for everyone in the Province is essential and should be the Provincial Government's highest priority;

AND WHEREAS, the shortage of family physicians across the province has reached a crisis point where millions of Ontario residents do not have a family doctor and hospitals, emergency rooms and clinics are overloaded by the health care needs of Ontario residents;

.J2

10. New Business  
Belleville City Council Meeting  
May 13, 2024

Page 2

AND WHEREAS, studies have shown that without access to a primary care provider, patients end up with poorer health outcomes and it costs the health care system more;

AND WHEREAS, the Province of Ontario could address this issue quickly and efficiently by increasing wages paid to family physicians and lessening the administrative burden all family doctors face with managing practices;

THEREFORE BE IT RESOLVED THAT:

The Province of Ontario take immediate action to ensure family physicians are properly compensated with immediate fee increases and that the administrative burden now being experienced by family doctors be reduced so they have more time to see their patients;

AND FURTHER THAT, the City Clerk forward Council's resolutions resulting from Council's approval of these recommendations to premier Doug Ford, Health Minister Sylvia Jones, MPP Todd Smith, MPP Ric Bresee, the Association of Municipalities of Ontario and to the municipal Clerks of Ontario's municipalities;

AND FURTHER THAT Council request a direct response from the MPPs within 30 days."

Thank you for your attention to this matter.

Yours truly,

  
Matt MacDonald  
Director of Corporate Services/City Clerk



Phone: (519)882-2350 • Fax: (519)882-2351

411 G

[www.petr.ca](http://www.petr.ca)

MMacD/nh  
Pc: Premier Doug Ford  
Health Minister Sylvia Jones  
AMO  
Municipal Clerks of Ontario

The Corporation of the Municipality of St. Charles  
RESOLUTION PAGE



Regular Meeting of Council

**Agenda Number:** 8.4.  
**Resolution Number** 2024-365  
**Title:** Resolution Stemming from July 17, 2024 Regular Meeting of Council - Item 7.1 -  
Correspondence #7  
**Date:** October 16, 2024

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**Moved by:** Councillor Laframboise  
**Seconded by:** Councillor Pothier

**BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby supports the Resolution dated June 24, 2024 passed by the City of St. Catharines, regarding the Green Roads Pilot Project;**  
**AND BE IT FURTHER RESOLVED THAT a copy of this Resolution be sent to the Association of Municipalities of Ontario (AMO); and all Ontario Municipalities.**

CARRIED

  
MAYOR

June 27, 2024

Association of Municipalities of Ontario  
155 University Ave | Suite 800  
Toronto, ON M5H 3B7

Sent via email: [resolutions@amo.on.ca](mailto:resolutions@amo.on.ca)

**Re: Green Roads Pilot Project  
Our File 35.72.3**

To Whom it May Concern,

At its meeting held on June 24, 2024, St. Catharines City Council approved the following motion:

WHEREAS St. Catharines has declared a climate emergency, recognizing the urgent need to address and mitigate the impacts of climate change on our community and environment; and

WHEREAS alternatives to traditional road surfacing materials exist, including green roads technologies that are more sustainable and environmentally friendly; and

WHEREAS bioresin is a natural alternative that can be used to support road surfacing, providing a more sustainable option that reduces our reliance on petrochemical-based products; and

WHEREAS many secondary roads in St. Catharines require resurfacing, presenting an opportunity to explore and implement innovative and sustainable road surfacing solutions; and

WHEREAS Good Roads, the Association of Municipalities of Ontario (AMO), and the Federation of Canadian Municipalities (FCM) have presented alternatives for municipal road restoration that include sustainable and environmentally friendly materials and methods; and

WHEREAS other municipalities, such as Centre Wellington, have entered into a similar pilot project using bioresin and other sustainable materials, demonstrating a commitment to innovation and environmental stewardship; and

WHEREAS implementing pilot projects using bioresin on city roads can provide valuable data and insights into the feasibility, performance, and environmental benefits of this alternative material; and

WHEREAS the Federation of Canadian Municipalities (FCM) has established the Green Municipal Fund which includes new funding for pilot projects to test innovative and ambitious technologies to improve environmental outcomes;

THEREFORE BE IT RESOLVED that St. Catharines City Council directs staff to investigate the feasibility and potential benefits of using bioresin on City road works; and

BE IT FURTHER RESOLVED that staff investigate other alternative construction materials and methods for road works that minimizes the City's carbon footprint and are more environmentally sustainable; and

BE IT FURTHER RESOLVED that staff prepare a report on the findings, no later than Q3 2024, including potential costs, benefits, and environmental impacts of using bioresin or other sustainable construction materials or methods for road works, and if feasible, a list of City streets where a pilot project may be considered in accordance with the City's procurement policy; and

BE IT FURTHER RESOLVED that this resolution be sent to all Ontario municipalities, the Association of Municipalities of Ontario (AMO), and the FCM to encourage the exploration and adoption of sustainable road surfacing alternatives.

If you have any questions, please contact the Office of the City Clerk at extension 1524.



Donna Delvecchio, Acting City Clerk  
Legal and Clerks Services, Office of the City Clerk  
:sm

cc: all Ontario Municipalities

The Corporation of the Municipality of St. Charles  
RESOLUTION PAGE



Regular Meeting of Council

**Agenda Number:** 8.5.  
**Resolution Number** 2024-366  
**Title:** Resolution Stemming from July 17, 2024 Regular Meeting of Council - Item 7.1 - Correspondence #22  
**Date:** October 16, 2024

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**Moved by:** Councillor Pothier  
**Seconded by:** Councillor Laframboise

**BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby supports Resolution 207-2024 passed by the Township of Terrace Bay, regarding sustainable funding for OPP in small rural municipalities;**  
**AND BE IT FURTHER RESOLVED THAT a copy of this Resolution be sent to the Premier Doug Ford; the Solicitor General of Ontario, Michael Kerzner; the Minister of Finance, Peter Bethlenfalvy; the Association of Municipalities of Ontario (AMO); our local Member of Provincial Parliament (MPP); and all Ontario Municipalities.**

CARRIED

  
MAYOR





# The Corporation of the Township of Terrace Bay

P.O. Box 40, 1 Selkirk Avenue, Terrace Bay, ON, P0T 2W0  
Phone: (807) 825-3315 Fax: (807) 825-9576

July 10, 2024

Municipality of Tweed  
255 Metcalf St  
Tweed, Ontario  
K0K 3J0

At the Township of Terrace Bay Regular Council Meeting held on Tuesday July 2, 2024, the following resolution was passed.

Re: Sustainable Funding for OPP small rural municipalities

Resolution: 207-2024  
Moved by: Councillor Gary Adduono  
Seconded by: Councillor Rick St. Louis

WHEREAS it is apparent that the Ontario Government has overlooked the needs of small rural Ontario; AND

WHEREAS Ontario's small rural municipalities face insurmountable challenges to fund both upfront investments and ongoing maintenance of their capital assets including roads, bridges, water/wastewater and municipally owned buildings including recreational facilities, libraries and other tangible capital assets:

AND WHEREAS small rural Ontario's operating needs consume the majority of property tax revenue sources; AND WHEREAS small rural municipalities (of 10,000 people or less) are facing monumental infrastructure deficits that cannot be adequately addressed through property tax revenue alone; \*AND

WHEREAS in 2015 the provincial government moved to standardized billing for all non-contract D.P.P. (5.1) locations; AND WHEREAS the Ontario Government has committed \$9.1 billion to Toronto alone to assist with operating deficits and the repatriation of the Don Valley and Gardner Expressway; and \$534 million to Ottawa for the repatriation of Hwy 174; AND WHEREAS the annual cost of the Ontario Provincial Police, Municipal Policing Bureau for small rural non-contract (5.1) municipalities is approximately \$428 million;

AND WHEREAS this annual cost is significantly less than the repatriation costs of the Gardiner Express Way, the Don Valley Parkway and Highway 174 (Ottawa Region) but provides a greater impact to the residents of the Province overall; AND WHEREAS this will afford relief to small rural municipalities for both infrastructure and operating needs while having a minimal impact on the provincial budget; NOW

THEREFORE BE IT RESOLVED THAT The Municipality of Tweed call on the Ontario Government to immediately implement sustainable funding for small rural municipalities by reabsorbing the cost of the Ontario Provincial Police Force back into the provincial budget with no cost recovery to municipalities:



## The Corporation of the Township of Terrace Bay

P.O. Box 40, 1 Selkirk Avenue, Terrace Bay, ON, P0T 2W0  
Phone: (807) 825-3315 Fax: (807) 825-9576

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AND FURTHER, that Council direct staff to circulate this resolution to Premier Doug Ford (premier@ontario.ca). Minister of Solicitor General, Minister of Finance, MPP for Thunder bay-Superior North, Lise Vaugeois and to the Association of Municipalities of Ontario (amo@amo.on.ca) and at Municipalities of Ontario.

Sincerely,

J. Hall  
Chief Administration Officer/Clerk

The Corporation of the Municipality of St. Charles  
RESOLUTION PAGE



Regular Meeting of Council

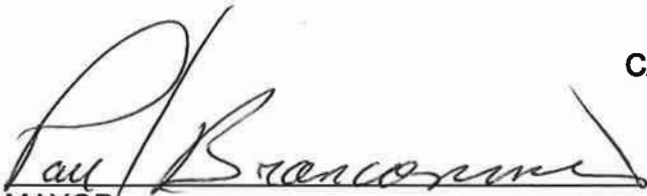
**Agenda Number:** 8.6.  
**Resolution Number** 2024-367  
**Title:** Resolution Stemming from August 14, 2024 Regular Meeting of Council - Item 7.1  
- Correspondence #10  
**Date:** October 16, 2024

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**Moved by:** Councillor Pothier  
**Seconded by:** Councillor Laframboise

**BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby supports Resolution #RC24168 passed by the Municipality of Wawa, regarding Immediate Action Needed to Support Ontario's Forest Sector;**  
**AND BE IT FURTHER RESOLVED THAT a copy of this Resolution be sent to the Premier Doug Ford; the Minister of Natural Resources and Forestry, Graydon Smith; the Minister of Northern Development, Greg Rickford; the Association of Municipalities of Ontario (AMO); our local Member of Provincial Parliament (MPP); and all Ontario Municipalities.**

CARRIED

  
MAYOR



The Corporation of the Municipality of Wawa

REGULAR COUNCIL MEETING

RESOLUTION

Tuesday, July 23, 2024

<b>Resolution # RC24168</b>	<b>Meeting Order: 11</b>
<b>Moved by:</b> <i>M Hatfield</i>	<b>Seconded by:</b> <i>Cathy Cannon</i>

**WHEREAS** Council of the Municipality of Wawa received correspondence from the Ontario Forest Industries Association dated June 19, 2024 regarding Immediate Action Needed to Support Ontario’s Forest Sector;

**NOWHEREFORE BE IT RESOLVED THAT** the Council of the Corporation of the Municipality of Wawa does hereby receive and support the correspondence dated June 19, 2024 from the Ontario Forest Industries Association and urges the Ontario government support all measures targeting the immediate challenges the Ontario Forest sector faces.

RESOLUTION RESULT	RECORDED VOTE	YES	NO
<input checked="" type="checkbox"/> CARRIED	<b>MAYOR AND COUNCIL</b>		
<input type="checkbox"/> DEFEATED	Mitch Hatfield		
<input type="checkbox"/> TABLED	Cathy Cannon		
<input type="checkbox"/> RECORDED VOTE (SEE RIGHT)	Melanie Pilon		
<input type="checkbox"/> PECUNIARY INTEREST DECLARED	Jim Hoffmann		
<input type="checkbox"/> WITHDRAWN	Joseph Opato		

**Disclosure of Pecuniary Interest and the general nature thereof.**

Disclosed the pecuniary interest and general name thereof and abstained from the discussion, vote and influence.

Clerk: \_\_\_\_\_

<b>MAYOR – MELANIE PILON</b> <i>M. Pilon</i>	<b>CLERK – MAURY O’NEILL</b> <i>Maury O'Neill</i>
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This document is available in alternate formats.



June 19, 2024

The Hon. Graydon Smith  
Minister of Natural Resources  
Whitney Block  
99 Wellesley Street West  
Toronto, Ontario  
M7A 1W3

The Hon. Nolan Quinn  
Associate Minister of Forestry  
Whitney Block  
99 Wellesley Street West  
Toronto, Ontario  
M7A 1W3

Submitted via email.

**Re: Immediate Action Needed To Support Ontario's Forest Sector**

Minister Graydon Smith and Associate Minister Nolan Quinn,

Congratulations on your recent appointments within Premier Doug Ford's Cabinet. The Ontario Forest Industries Association (OFIA) looks forward to our productive and continued work together.

Over the last six months, three of Ontario's six pulp and paper mills have permanently closed or idled. Adding to the issue was the closure of a critical softwood pulp market in Quebec. As you know, these facilities served as important consumers of solid-wood byproducts from Ontario sawmills.

The OFIA appreciates the many opportunities we have had to speak with you and senior leadership within Ontario's Ministry of Natural Resources (MNR) and Premier's Office. This includes in-person meetings with members of OFIA's Board Executive Committee on January 19<sup>th</sup>, March 19<sup>th</sup>, and May 28<sup>th</sup>, 2024. During these meetings, the OFIA presented short and long-term actions Ontario could take to address the regional chip and pulpwood market crisis endorsed by the OFIA membership (incl.).

The industry eagerly anticipates government action on this matter, as operating conditions for many have continued to worsen over the past six months. Combined with weak markets for some finished products, many companies struggle to continue their operations. We are now facing an unprecedented challenge in the sector, which could have negative and long-lasting implications for northern and rural communities across Ontario.

Without immediate action in response to OFIA recommendations and, critically, the vetting of potential solutions through the industry to ensure programs truly meet the sector's needs, we fear Ontario could face further curtailments, job losses, and lost economic opportunity.

The OFIA is ready to work with the Ontario government to set the forest products sector on a long-term and stable path towards economic development and prosperity. This includes our

vision of a *Forest Energy Directive* to develop bioheat, district heating, liquid fuels, renewable gases, biocarbon, and electricity generation projects, supporting Ontario's massive forecasted growth in non-emitting energy demands.

We urge you and your colleagues to continue supporting all measures targeting the immediate challenges the Ontario forest sector faces and look forward to future discussions with you.

Sincerely,



Ian Dunn, R.P.F.  
President & CEO  
Ontario Forest Industries Association  
Cell: 647-297-3827

Incl. March 19<sup>th</sup>, 2024 Slide Deck – Summary of Input from the Membership – OFIA Meeting with the Hon. Graydon Smith

May 28<sup>th</sup>, 2024 Slide Deck – Ontario Forest Energy Directive

CC The Hon. Caroline Mulroney, President of the Treasury Board  
The Hon. Peter Bethlenfalvy, Minister of Finance  
The Hon. Vic Fedeli, Minister of Economic Development, Job Creation and Trade  
The Hon. Greg Rickford, Minister of Northern Development and Indigenous Affairs  
The Hon. George Pirie, Minister of Mines  
The Hon. Steven Lecce, Minister of Energy and Electrification  
The Hon. Sam Oosterhoff, Associate Minister of Energy Intensive Industries  
The Hon. Todd Smith, Minister of Education  
The Hon. Paul Calandra, Minister of Municipal Affairs and Housing  
MPP John Yakabuski, Parliamentary Assistant to the Minister of Energy  
MPP Kevin Holland, Parliamentary Assistant to the Minister of Mines  
Deputy Minister Drew Vanderduim, Ministry of Natural Resources  
OFIA Membership

The Corporation of the Municipality of St. Charles  
RESOLUTION PAGE



Regular Meeting of Council

**Agenda Number:** 8.7.  
**Resolution Number** 2024-368  
**Title:** Resolution Stemming from August 14, 2024 Regular Meeting of Council - Item 7.1  
- Correspondence #19  
**Date:** October 16, 2024

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**Moved by:** Councillor Laframboise  
**Seconded by:** Councillor Pothier

**BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby supports Resolution #2024-08-07-10 passed by the Township of Brudenell, Lyndoch & Raglan, urging the Government to promptly resume the assessment cycle;**  
**AND BE IT FURTHER RESOLVED THAT a copy of this Resolution be sent to the Premier Doug Ford; the Minister of Municipal Affairs and Housing, Paul Calandra; the Association of Municipalities of Ontario (AMO); our local Member of Provincial Parliament (MPP); and all Ontario Municipalities.**

CARRIED

  
MAYOR



**TOWNSHIP OF  
BRUDENELL, LYNDOCH AND RAGLAN**

42 Burnt Bridge Road, PO Box 40  
Palmer Rapids, Ontario K0J 2E0  
TEL: (613) 758-2061 · FAX: (613) 758-2235

August 7, 2024

The Honourable Doug Ford, Premier of Ontario  
Premier's Office  
Room 281, Legislative Building, Queen's Park  
Toronto, ON M7A 1A1

Dear Premier Ford,

**Re: Urging the Government to Promptly Resume Assessment Cycle**

Please be advised that at their last Regular Meeting of Council on Wednesday August 7<sup>th</sup>, 2024, the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan supported the following resolution:

Resolution # 2024-08-07-10  
Moved By: Councillor Quade  
Seconded by: Councillor Keller

**"Be It resolved that the Council of the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby supports the resolution from the Municipality of Callander urging the Government to promptly resume the assessment cycle.**

**And further that Council directs staff to provide a copy of this resolution to the Premier, the relevant provincial authorities, the Association of Municipalities in Ontario, the Rural Ontario Municipalities Association, the Federation of Northern Ontario Municipalities, the Municipal Property Assessment Corporation, and all municipalities in Ontario for their consideration, to make proper changes as quickly and efficiently as possible."**

**CARRIED.**

Sincerely,

Tammy Thompson  
Deputy Clerk



31 May 2024

Premier Doug Ford [premier@ontario.ca](mailto:premier@ontario.ca)

**RE: Urging the Government to Promptly Resume Assessment Cycle**

**Please be advised that the Council of the Corporation of the Municipality of Callander passed the following resolution at its Regular Meeting of Council held Tuesday, May 28, 2024.**

**Resolution No. 2024/05/184:**

**7.4(c) WHEREAS the assessment cycle is an essential process for maintaining the fairness and predictability of property taxes in our province;**

**AND WHEREAS the pause in the reassessment cycle has created uncertainty and instability in property taxation, impacting both residential and commercial property owners;**

**AND WHEREAS the government has delayed an assessment update again in 2024, resulting in Ontario's municipalities continuing to calculate property taxes using 2016 property values;**

**AND WHEREAS both current and outdated assessments are inaccurate, increase volatility, and are not transparent;**

**AND WHEREAS frequent and accurate reassessments are necessary to stabilize property taxes and provide predictability for property owners, residents, and businesses alike;**

**AND WHEREAS the staff at the Municipal Property Assessment Corporation would benefit from further skills enhancement and training in assessments, recognizing the importance of ensuring accurate evaluations for 100% of our municipality;**

**AND WHEREAS the Government has announced a review of the property assessment and taxation system with a focus on fairness, equity, and economic competitiveness, and therefore further deferring new property assessment;**

**NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Callander hereby calls upon the Premier to promptly resume the assessment cycle to ensure the stability and predictability of property taxes while the Government conducts its review of the property assessment and taxation system, or respond with an alternative method for every municipality in Ontario to achieve fair taxation;**

**AND THAT all Municipalities in Ontario and their constituents are encouraged to apply pressure to the Premier, daily, weekly, and monthly, to resolve the situation before it causes undo stress to everyone in the Municipality;**

**AND THAT a copy of this resolution be forwarded to the Premier, the relevant provincial authorities, the Association of Municipality in Ontario, the Rural Ontario Municipalities Association, the Federation of Northern Ontario Municipalities, the Municipal Property Assessment Corporation, and all municipalities in Ontario for their consideration, to make proper changes as quickly and efficiently as possible.**

Thank you,



**Cindy Pigeau  
Municipal Clerk**

**Copy to: Association of Municipalities of Ontario  
Rural Ontario Municipalities Association  
Federation of Northern Ontario Municipalities  
Municipal Property Assessment Corporation  
All Ontario Municipalities**

The Corporation of the Municipality of Callander  
280 Main Street North, P.O. Box 100, Callander, ON K0L 1H0  
Telephone: 705-752-3110 Facsimile: 705-752-3116  
[www.mycallander.ca](http://www.mycallander.ca) [info@callander.ca](mailto:info@callander.ca)

The Corporation of the Municipality of St. Charles  
RESOLUTION PAGE



Regular Meeting of Council

**Agenda Number:** 8.8.  
**Resolution Number** 2024-369  
**Title:** Resolution Stemming from September 18, 2024 Regular Meeting of Council - Item 7.1 - Correspondence #11  
**Date:** October 16, 2024


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**Moved by:** Councillor Laframboise  
**Seconded by:** Councillor Pothier

**BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby supports Motion No. 24-366 passed by the City of Quinte West, regarding the Canada Community-Building Fund;**

**AND BE IT FURTHER RESOLVED THAT a copy of this Resolution be sent to the Prime Minister, Justin Trudeau; the Minister of Finance, Chrystia Freeland; the Minister of Housing, Infrastructure and Communities, Sean Fraser; the Association of Municipalities of Ontario (AMO); our local Member of Parliament (MP); and all Ontario Municipalities.**

CARRIED

  
MAYOR

P.O. Box 490  
7 Creswell Drive  
Trenton, Ontario K8V 5R6  
www.quintewest.ca



A Natural Attraction

Tel: 613-392-2841  
Toll Free: 1-866-485-2841  
virginial@quintewest.ca  
clerk@quintewest.ca

Virginia LaTour, Deputy City Clerk

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August 15, 2024

The Right Honourable Justin Trudeau  
Office of the Prime Minister  
80 Wellington Street  
Ottawa, ON K1A 0A2  
Via Email - justin.trudeau@parl.gc.ca

**RE: Notice of Motion – Councillor Stedall – The Canada Community-Building Fund**

Dear Prime Minister:

This letter will serve to advise that at a meeting of City of Quinte West Council held on August 14, 2024 Council passed the following resolution:

**Motion No 24-366 – Notice of Motion - Councillor Stedall - The Canada Community-Building Fund**  
Moved by Councillor Stedall  
Seconded by Councillor McCue

Whereas the City of Quinte West is entering into an agreement to receive Canada Community-Building Funds, which is administered by the Association of Ontario Municipalities of Ontario (AMO) on behalf of the Federal government;

And whereas the funding allocations are less than 2% year over year for the next 5 years;

And whereas the amounts allocated in the past 5 years were less than 2% year over year;

And whereas non-residential construction price inflation has risen by 29% since the end of 2020 and municipalities are facing soaring costs for infrastructure projects without a corresponding growth in revenue;

And whereas there is a requirement for municipalities to complete an asset management plan and a housing needs analysis;

And whereas both of these plans show the large funding gap between infrastructure and housing needs and funds available from property taxation;

And whereas The City of Quinte West has over \$1.5 billion in core infrastructure assets and, like other municipalities, its infrastructure is aging and in need of upgrades and replacement;

And whereas The City's Asset Management Plan requires \$37 million annually to maintain existing assets which, based on current available funding, is resulting in an annual infrastructure deficit of over \$17.1 million;

And whereas municipalities are facing a gap in federal infrastructure funding as the 10-year Investing in Canada Infrastructure Program has come to an end;

Now therefore be it resolved that the City of Quinte West calls on the Federal Government to provide a supplement to the allocations provided to municipalities under the AMO CBBF agreement for 2024 - 2028 for the same amount that was allocated, effectively doubling the allocation for those years;

And further that this resolution be forwarded to MFOA, AMO, MP Ryan Williams, and Federal Finance Minister Chrystia Freeland, and all Municipalities in Ontario.  
**Carried**

We trust that you will give favourable consideration to this request.

Yours Truly,

CITY OF QUINTE WEST

A handwritten signature in black ink, appearing to read 'Virginia LaTour', written over a horizontal line. The signature is stylized and somewhat abstract.

Virginia LaTour,  
Deputy City Clerk

cc: Donna Herridge, Executive Director, MFOA  
Colin Best, President, AMO  
Ryan Williams, MP, Bay of Quinte  
Hon. Chrystia Freeland, Deputy Prime Minister and Minister of Finance  
All Municipalities of Ontario



**TOWN OF WASAGA BEACH**

30 Lewis Street, Wasaga Beach  
Ontario, Canada L9Z 1A1

Tel (705) 429-3844  
Fax (705) 429-6732

October 25, 2024

Ministry of the Solicitor General  
George Drew Building  
18th Floor  
25 Grosvenor St.  
Toronto, ON M7A 1Y6  
Michael.Kerzner@pc.ola.org

BY EMAIL ONLY

Dear Honourable Michael Kerzner,

**RE: Resolution from the Town of Wasaga Beach re: OPP Detachment Billing Increases**

Please be advised that the Council of the Town of Wasaga Beach, during their October 24, 2024 Council meeting passed the following resolution regarding OPP Detachment Billing Increases.

**WHEREAS** current police services within the Town of Wasaga Beach (hereinafter referred to as the 'Town') are provided by the Ontario Provincial Police (hereinafter referred to as the 'OPP');

**AND WHEREAS** the Town and the local OPP detachment have worked in a positive, collaborative and effective manner for decades;

**AND WHEREAS** historical increases in OPP Annual Billing Statements have trended around 5%;

**AND WHEREAS** the OPP submitted their 2025 Annual Billing Statement to the Town on October 4, 2024, that identifies an approximate \$1.3M (22.8%) increase from 2024 to 2025 that will translate to an approximate 1.6% tax rate increase, on top of what the Town was contemplating for the residents of Wasaga Beach;

**AND WHEREAS** the Town was not consulted nor provided any advanced notice from the Commissioner regarding the significant cost increase received for OPP services;

**AND WHEREAS** the Town cannot afford to absorb this unexpected and entirely preventable increase without causing undo financial strain to our taxpayers;

**THEREFORE BE IT RESOLVED THAT** the Town of Wasaga Beach wishes to dispute the 2025 OPP Annual Billing Statement;

**AND FURTHER THAT** the Town requests that the 2025 OPP Annual Billing Statement be reduced to an approximate 5% increase that is more manageable for the Town and in line with historical trends;

**AND FURTHER THAT** any increase above 5% be absorbed by the province as the additional costs are directly the result of collective bargaining that was within the control of the OPP and should have been known to be financially unsustainable for the municipalities that now need to pay the bill;

**AND FURTHER THAT** the Town request that the County of Simcoe undertake a feasibility study for a County Police Force;

**AND FURTHER THAT** a copy of this Resolution be sent to the Honourable Doug Ford, Premier of Ontario, the Honourable Michael Kerzner, Solicitor General, MPP Brian Saunderson, the County of Simcoe and all 329 municipalities serviced by OPP.

Your favorable consideration of this matter is appreciated.

Should you have any questions, please contact me at [mayor@wasagabeach.com](mailto:mayor@wasagabeach.com) or (705) 429-3844 ext. 2225.

Sincerely,



Brian Smith  
Mayor, Town of Wasaga Beach

/kf

cc: (via email)

Premier Doug Ford

MPP Brian Saunderson

The County of Simcoe

All municipalities serviced by the OPP

Council Members

Mayor Neil Nicholson  
Deputy Mayor Cathy Regier

Councillors:  
Mark Bell  
Michael Moore  
Chris Olmstead  
Connie Tabbert  
Joey Trimm

## Certified True Copy

Wednesday, October 16, 2024

### Re: Resolution - OPP Notice of Motion for funding support - Municipality of Tweed

At its meeting of October 16, 2024, the Council of the Township of Whitewater Region adopted the following resolution:

**WHEREAS it is apparent that the Ontario Government has overlooked the needs of small rural Ontario;**

**AND WHEREAS Ontario's small rural municipalities face insurmountable challenges to fund both**

**upfront investments and ongoing maintenance of their capital assets including roads, bridges, water/ wastewater and municipally owned buildings including recreational facilities, libraries and other tangible capital assets:**

**AND WHEREAS small rural Ontario's operating needs consume the majority of property tax revenue sources;**

**AND WHEREAS small rural municipalities (of 10,000 people or less) are facing monumental**

**infrastructure deficits that cannot be adequately addressed through property tax revenue alone;**

**AND WHEREAS in 2015 the provincial government moved to standardized billing for all non-contract**

**D.P.P. (5.1) locations;**

**AND WHEREAS the Ontario Government has committed \$9.1 billion to Toronto alone to assist with operating deficits and the repatriation of the Don Valley and Gardner Expressway; and \$534 million to**

**Ottawa for the repatriation of Hwy 174;**

(613) 646-2282

P.O. Box 40,  
44 Main Street  
Cobden, ON  
K0J 1K0

 whitewaterregion.ca



**AND WHEREAS the annual cost of the Ontario Provincial Police, Municipal Policing Bureau for small rural non-contract (5.1) municipalities is approximately \$428 million;**

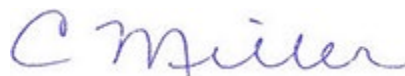
**AND WHEREAS this annual cost is significantly less than the repatriation costs of the Gardiner Express Way, the Don Valley Parkway and Highway 174 (Ottawa Region) but provides a greater impact to the residents of the Province overall;**

**AND WHEREAS this will afford relief to small rural municipalities for both infrastructure and operating needs while having a minimal impact on the provincial budget;**

**NOW THEREFORE BE IT RESOLVED THAT The Township of Whitewater Region call on the Ontario Government to immediately implement sustainable funding for small rural municipalities by reabsorbing the cost of the Ontario Provincial Police Force back into the provincial budget with no cost recovery to municipalities: AND FURTHER, that Council direct staff to circulate this resolution to Premier Doug Ford ([premier@ontario.ca](mailto:premier@ontario.ca)). Minister of Solicitor General, Minister of Finance, and to the Association of Municipalities of Ontario ([amo@amo.on.ca](mailto:amo@amo.on.ca)), MPP John Yakabuski ([john.yakabuskico@pc.ola.org](mailto:john.yakabuskico@pc.ola.org)) and all Municipalities in Ontario.**

Carried as amended - Resolution #2024 - 5187

Sincerely,



Carmen Miller  
Clerk/CEMC

