

TOWN OF HALTON HILLS – GENERAL INFORMATION PACKAGE

COUNCIL MEETING – June 17, 2024

ADVISORY/SPECIAL COMMITTEES AND BOARD MEETING MINUTES

PAGE	COMMITTEE/BOARD	MEETING DATE
3-6	Acton BIA	May 29, 2024
7-11	Heritage	May 15, 2024
12-18	Halton Hills Public Library	April 24, 2024

GENERAL CORRESPONDENCE

PAGE	INFORMATION
19	ENBRIDGE GAS INC. – Correspondence regarding an update on the ongoing activity regarding Enbridge Gas' rate rebasing application and the Government's introduction of the Keeping Energy Costs Down Act (May 2024)
20-21	TOWN OF OAKVILLE – Correspondence regarding Notice of Public Information Centre for the Transportation Master Plan (May 31, 2024)
22-23	COUNTY OF WELLINGTON – Correspondence regarding Proposed County Official Plan Amendment (May 1, 2024)
24-26	AMO – WatchFile (June 6, 2024)
27-29	AMO – WatchFile (May 30, 2024)
30-32	AMO – WatchFile (May 23, 2024)

PASSED RESOLUTIONS

PAGE	INFORMATION
33-37	HALTON REGION – Resolution passed at its Council meeting held on May 22, 2024 regarding Funding Reduction under the National Housing Strategy (NHS).
38-95	HALTON REGION – Resolution passed at its Council meeting held on May 22, 2024 regarding 2024 Integrated Halton Planning System MOU: A New Model that Recognizes Changing Roles for Halton Municipalities.
96-99	HALTON REGION – Resolution passed at its Council meeting held on May 22, 2024 regarding Support for Midwifery Care and Services in Halton Region.
100-107	HALTON REGION – Resolution passed at its Council meeting held on May 22, 2024 regarding Halton Region Tree By-law and Woodlands Stewardship Program – 2023 Annual Report.
	MUNICIPALITY OF MATTAWAN – Resolution passed at its Council meeting held on May

- 108-111 27, 2024 regarding Provincial Regulations Needed to Restrict Keeping of Non-native “exotic”) Wild Animals.
- 112-113 MUNICIPALITY OF MATTAWAN – Resolution passed at its Council meeting held on May 27, 2024 regarding Sustainable Infrastructure Funding for Small Rural Municipalities.
- 114 TOWN OF COCHRANE – Resolution passed at its Council meeting held on May 14, 2024 regarding Operational Budget Funding.
- 115-116 TOWNSHIP OF GEORGIAN BAY – Resolution passed at its Council meeting held on May 13, 2024 regarding Sustainable Infrastructure Funding for Small Rural Municipalities.
- 117-121 TOWN OF GRIMSBY – Resolution passed at its Council meeting held on June 3, 2024 regarding Town of Halton Hills - Niagara Escarpment Enforcement.
- 122-26 MUNICIPALITY OF NORTHERN BRUCE PENINSULA – Resolution passed at its Council meeting held on May 27, 2024 regarding Town of Halton Hills - Niagara Escarpment Enforcement.

DOWNTOWN ACTON BIA

BOARD OF MANAGEMENT MINUTES

Wednesday May 29th, 2024 – 7:00pm

Location: Coldwell Banker Board Room – 2 Mill Street East, Acton

Attendance: Monica Galway- Chairperson, Chris Cambouris – Vice Chairperson, Michael Albano – Ward 1 Councilor, Nicole Walker – Acton Optical, Norman Paulsen – Acton Motors, Patricia Daleman – Grant Thornton LLP, Matthew Galliford – DABIA Coordinator

Truth and Reconciliation Land Acknowledgement – Reading

Read by Matthew Galliford

We would like to begin by acknowledging that the land on which we gather is part of the Treaty lands and Territory of the Mississaugas of the Credit.

1. Chair's Welcome
2. Call to Order 7:07pm
3. Declaration of Pecuniary / Personal Conflict of Interest(s) None
4. Adoption of April 2024 Minutes 1st Nicole Walker, 2nd Mike Albano, All in Favor: YES
5. Motion to Approve May 2024 Agenda 1st Chris Cambouris, 2nd Norm Paulsen, All in Favor: YES
6. Coordinator's Report – Matthew Galliford See Attached Document

- Administrative update
- Beautification / Graffiti update

A discussion regarding the overall costs of the components of our floral beautification was initiated regarding how we want to spend on the flowers going forward. It is recognized that the hanging baskets and maintenance are the bulk of our expenses and that it would cost less to have and maintain ground level planters as the watering needs would be less.

The proposal of replacing all of our old stone planters with new planters has been agreed that this is to be considered a "New Project" to be researched, consulted by the Town and BIA and set for a potential 2025 season timeline. As part of the project, alternatives to traditional hanging baskets are to be investigated including artificial floral options, seasonal banners, etc.

- Events and Festivals update
- Complaints

7. Financial Report – Patricia Daleman Not Available / YTD Banking Account Totals Reviewed

Patricia has recommended that the DABIA find / recruit a Treasurer to stabilize our financial preparations / reporting process

- A: Discussion of Budget VS Actuals on Hand
- B: Bookkeeping & Capital Projects

7.B - Monica Galway brought forth a motion to allow Matthew Galliford up to \$500.00 to purchase appropriate quality outdoor use artificial floral hanging basket(s) as a test sample. DABIA Board is to approve the selection before purchase.

7.B – Continued

1st: Chris Cambouris, 2nd: Nichole Walker, All in Favor: YES

8. New Business

- A: Community Police Information Night – Crime & Drug Prevention for the Public

8.A: Contact HRPS Cst. James Dedieu – Community Officer to arrange an info session regarding Community Crime Prevention and Drug Awareness / Naloxone Kits. Contact the Roxy Centre to ask to use the space for this event.

- B: Board Ethics, Communications / Acknowledgements, Social Agendas, Daily Operations

This was on the May 15th, 2023 Agenda and the July 17th, 2023 Agenda. It was deferred and not revisited as it was listed to review the Town of Halton Hills and DABIA Code of Conduct documents and BIA By-Laws.

8.B: PART ONE- It is agreed that the DABIA will create an updated Communications Policy that sets out all elements of internal and external communications within the executive(s) and directors of the Downtown Acton BIA. The policies set out will be reflective of the policies and procedures of the Town of Halton Hills, Halton Region and Province of Ontario. This document will be reviewed, amended as needed, voted, and accepted by the DABIA Board of Directors. The Communications Policy will be reviewed annually in January or as need arises.

8.B: PART TWO – An annual calendar of dates of significant recognition and awareness that is to be posted / shared on the Downtown Acton BIA social media is to be created and presented to the DABIA Board of Directors for final approval. The proposed calendar must follow the policies and procedures of the recognitions and acknowledgements made by the Town of Halton Hills, Halton Region and Province of Ontario and reflect the inclusivity, safe and accessible communities actions as detailed by the above governing bodies as we are an indirect branch of the Town of Halton Hills and therefore we must adhere to the policies and codes of conduct and ethics set out by the Town, Region and Province. We will select the most appropriate acknowledgments and recognitions that reflect our community and follow the social media posts / press releases made by the Town, Region and Province.

This calendar will be reviewed annually in January.

9. Motion to Adjourn 8:27pm 1st: Chris Cambouris, 2nd: Norm, All in Favor: YES

NEXT MEETING:

Wednesday June 19th, 2024 – 7:00pm

LOCATION: TBD due to Line Dancing at the Town Hall Centre

Shop, Eat & Play Local – It's Worth the Drive!

DOWNTOWN ACTON BIA

Coordinator's Report

Wednesday May 29, 2024 – 7:00pm

10. Coordinator's Report – Matthew Galliford

- Administrative update

The new “Welcome / Thank You for Visiting Acton” sign has been installed in the frame near the GO Station. Community Events signs have been placed in various locations around the BIA Boundaries areas. [I am working with Sign Shoppe to have the Community Events signs re-printed with much larger letters. The current signage will be used at points of pedestrian traffic.](#)

We had lost and have regained the Leathertown Festival webpage. We have renewed our ownership of the website and domains. I am continuing the update and tidy our Downtown Acton website.

Blake Galway has completed his 200 hours of time as a Co-op Student with the BIA Office. Blake assisted with the planning and tracking of the Leathertown Festival and Outdoor Market, learned expense reporting and daily administrative tasks as well as the challenge of keeping up with workdays that sometimes change based on new and immediate priorities. He has also been involved with the graffiti clean-up and grass maintenance of the Main Street / Mill Street parkette. He will continue to look after the weekly parkette grass cutting as an agreement of his High School community service hours.

I attended the Monday sessions of the OBIAA conference on April 29, 2024. Aside from the sessions, I was able to connect with a representative from the Federal Economic Development Office to discuss future funding applications, obtained rental information from Superior Events group for Leathertown Festival and setup a potential deal to purchase new planters for Downtown from Classic Displays at a large cost savings plus free delivery. This proposed deal has been brought forward to the Board for review. [The deal with Classic Displays for new planters is now expired as we have hit month end.](#)

We have had numerous dangerous traffic and speeding complaints from local residents in the Willow Street North / Bower Street area. I have sent this issue to Matthew Roj at Town of Halton Hills Traffic Services who will put the concerns under review to see what solution is warranted.

We did not receive the HHBRTA Funding.

- Beautification / Graffiti update

The Canada Flags have been prepped to be installed along Mill Street. Halton Hills Electric have given a timeline for this week, likely Wednesday May 29th. [Installed on Thursday May 30th.](#)

Nicole and I met with Julie from Flower Shed on Friday April 3rd at noon to discuss the floral plans for Downtown this year. It was decided to move 3 stone planters from the Giant Tiger Plaza to the intersections of Frederick and John streets to replace missing planters, I provided Andy Domingos with maps and placement plans. It was also decided to relocate the 3 hanging baskets from Eastern Avenue to any poles requiring a basket along Mill Street.

It was also decided that we are only planting flowers and hanging baskets as “streetscaping” for Mill Street and Main Street, baskets will not be hung by the BIA in any plazas or areas that are not directly facing Mill or Main Streets. The planters at the Green P lot and Leathertown lot, both on Willow

Street, will also receive flowers. Flower installation begins this week before June. The budget set by the BIA is not to be exceeded, it is agreed that all flowers, maintenance, and taxes are to be included in this amount. [Planting of the flowerbeds and hanging baskets commenced on Tuesday May 28th. 4 baskets hangers were relocated to poles on Mill Street east of Frederick Street on May 30th and are to receive hanging baskets.](#)

The new / replaced garbage receptacles and benches work has been completed. I have requested a quote on behalf of Andy Domingos for trash receptacle liner bins. This leaves us with 3 trash receptacles and 1 bench in storage at the Works Yard. [Classic Displays has sent a formal quote, order confirmation and invoice to the Works Department for 6 trash receptacle liners as per Andy Domingos.](#)

The graffiti clean-up will continue now that the weather is favorable for painting.

- Events and Festivals update

The Acton Outdoor Market opens next week – Thursday June 6th, 4pm to 7pm – Prospect Park. Many of last year's vendors have returned, a good number of new vendors have signed on. Halton Legal Services and Halton Health will also be attending as a new community partnership that we have developed. Most of the Market dates have buskers booked to provide entertainment and I have developed a Market Shoppers Loyalty card to be punched once each week if a patron has visited the market and made a purchase. After 5 punches, the cardholder will receive a small prize (\$5 BIA Bucks, a small gift or tote bag, etc.).

Leathertown Festival is still booking vendors and some street engagements. The Toronto Ghostbusters and their 30' tall Stay Puft Marshmallow Man have just been added as a meet and greet display opportunity. Titan Tek Inc has sponsored and booked carnival games for our Kids Zone. Peter Duncanson has come onboard to organize, promote, and run the car show with his volunteers. Ken Baker will be looking after the Stage Management and tech for the professional music stage. We may have COGECO back as a sponsor.

The DABIA are supporting Vintage Acton to give a historical lecture at the Rotary Bandshell in Prospect Park. A meeting was held with the Town of Halton Hills Tourism and Economic Development offices for Vintage Acton to propose the event. After a consideration period, it was approved as an acceptable public event. The rental of the bandshell is covered by unused permit fees for Facility Rental Agreements from 2023 that are granted to us by the Town of Halton Hills. The lecture will take place on Sunday June 23rd from 7p to 9pm.

- Complaints

We have received positive online comments and emails regarding the new sign by the GO Station.

Speeding complaints on Willow Street North. (see above)

Board Members Nicole Walker and Chris Cambouris have raised concerns about the social media post recognizing the acknowledgement of MMIWG day on May 5th, 2024. These concerns relate to internal communications within the DABIA and require discussion as listed on the May 29th Board Meeting Agenda. I have consulted with Alexandra Fuller, Communications / Media Director at the Town and reviewed the Town of Halton Hills Code of Conduct and Social Media Policies documents.

-End of report-



**HERITAGE HALTON HILLS COMMITTEE
MINUTES**

Minutes of the Heritage Halton Hills Committee meeting held on Wednesday May 15, 2024 in the Esquesing Room at Town Hall, 1 Halton Hills Drive, Halton Hills, ON.

Members Present: Councillor C. Somerville, Chair, Councillor J. Racinsky, C. Donaldson, L. Quinlan, M. Rowe, R. Denny, A. Walker, T. Brown

Staff Present: L. Loney, Manager of Heritage Planning, L. Bateson, Senior Administrative & Heritage Planning Coordinator, B. Parker, Director of Planning Policy, C. MacPherson, Planner - Development Review & Heritage, A. Foster, Cultural Heritage Assistant, R. Brown, Deputy Clerk - Administration

1. CALL TO ORDER

Councillor C. Somerville, Chair called the meeting to order at 4:30 p.m.

2. DISCLOSURE OF PECUNIARY/CONFLICT OF INTEREST

There were no disclosures of pecuniary or conflict of interest.

3. RECEIPT OF PREVIOUS MINUTES

3.a Minutes of the Heritage Halton Hills Committee Meeting held on April 17, 2024.

Recommendation No. HHH-2024-0023

THAT the Minutes of the Heritage Halton Hills Committee Meeting held on April 17, 2024, be received.

CARRIED

4. SCHEDULED ITEMS FOR DISCUSSION

4.a Welcome Staff

L. Loney introduced and welcomed Caylee MacPherson, Planner - Development Review & Heritage and Austin Foster, Cultural Heritage Assistant.

4.b Request for Removal from the Heritage Register - 13552 10 Side Road

L. Loney advised that staff received a request from the owner for the removal of 13552 10 Side Road from the Heritage Register. The owner has supplied a Heritage Screening Report from LHC Heritage Planning & Archeology Inc. that indicates that the property only meets 1 of the 9 criteria for designation and therefore is not a good candidate for designation.

Staff agree with the Heritage Screening Report and recommend removal of the property from the Heritage Register.

Recommendation No. HHH-2024-0024

THAT Heritage Halton Hills Committee recommend that Council remove the property at 13552 10 Side Road from the Heritage Register.

CARRIED

4.c Notice of Objection - Notice of Intention to Designate for 9156 Trafalgar Road

L. Loney advised that staff have received a Notice of Objection to the Notice of Intent Designate from the owner of 9156 Trafalgar Road. Staff are still supportive of pursuing the designation of this property. Staff will be bringing a Report to the July Council Meeting.

4.d Research and Evaluation Report - 50 Queen Street (Georgetown)

L. Loney provided an overview of the research and evaluation report. L. Loney noted that staff have not heard from the owners. The property located at 50 Queen Street (Georgetown) meets 4 out of the 9 criteria for designation. It is an example of a late 19th century Gothic Revival residential building. The property is associated with its builder Thomas Bailey and its long-time ownership by the Thompson family. This building serves has contextual value as it serves to maintain and support the character of the surrounding area. This building has contextual value as it serves to maintain and support the character of the surrounding area. For all of these reasons staff recommend designation.

Recommendation No. HHH-2024-0025

THAT Heritage Halton Hills recommend Council issue a Notice of Intention to Designate for the property at 50 Queen Street for designation under the *Ontario Heritage Act*.

CARRIED

4.e Research and Evaluation Report - 14-16 Queen Street (Georgetown)

L. Loney provided an overview of the research and evaluation report. L. Loney noted that the owners are in support of designation. The property located at 14-16 Queen Street (Georgetown) meets 5 out of the 9 criteria for designation. It is an example of a late 19th century Gothic Revival residential building. The property is associated with its builder Joseph MacIntosh and the Wright family, and particularly Arvilla and Kathleen Wright, proprietors of the Exchange Hotel. This building has contextual value as it serves to define and maintain the late 19th century and early 20th century character of the area surrounding the railway. For all of these reasons staff recommend designation.

Recommendation No. HHH-2024-0026

THAT Heritage Halton Hills recommend Council issue a Notice of Intention to Designate for the property at 14-16 Queen Street for designation under the *Ontario Heritage Act*.

CARRIED

4.f Research and Evaluation Report - 22 Queen Street and 24 Queen Street (Georgetown)

L. Loney provided an overview of the research and evaluation report. L. Loney noted that staff have not heard from the owners. The properties located at 22 Queen Street (Georgetown) and 24 Queen Street (Georgetown) meet 6 out of the 9 criteria for designation. They are a unique expression of the Queen Anne Revival style in stone residential buildings in the community of Georgetown. The properties have historical and associative value due to their association with Edward McCannah, Station Agent for the Grand Trunk Railway. These buildings have contextual value and are physically and historically linked to several of the existing residences along the street, many of which were constructed by Edward McCannah. For all of these reasons staff recommend designation.

Recommendation No. HHH-2024-0027

THAT Heritage Halton Hills recommend Council issue a Notice of Intention to Designate for the properties at 22 Queen Street and 24 Queen Street for designation under the *Ontario Heritage Act*.

CARRIED

4.g Research and Evaluation Report - 5 Albert Street (Georgetown)

L. Loney provided an overview of the research and evaluation report. L. Loney noted that staff have not heard from the owners. The property located at 5 Albert Street (Georgetown) meets 6 out of the 9 criteria for designation. It is a unique example of a Second Empire mansion with Queen Anne Revival influence in the community of Georgetown. This landmark was built for its prominent owner Edward McCannah long-time station agent for the Grand Trunk Railway, a member of the Town Council, as well as a Tax Collector, in the late 19th century. The property is associated with its owner Edward McCannah. This building has contextual value as it is important in defining and maintaining the late 19th and early-20th century character of the area surrounding the former Grand Trunk Railway Station in Georgetown. For all of these reasons staff recommend designation.

Recommendation No. HHH-2024-0028

THAT Heritage Halton Hills recommend Council issue a Notice of Intention to Designate for the property at 5 Albert Street for designation under the *Ontario Heritage Act*.

CARRIED

4.h Properties for Additional Committee Input

L. Loney requested the committee review 10 properties from the Heritage Register and advise staff which of the 10 properties they should prioritize for Research and Evaluation at this time.

The committee recommended 5 of the 10 properties.

Recommendation No. HHH-2024-0029

THAT Heritage Halton Hills recommends staff continue the Research and Evaluation process for the following properties:

2 Guelph Street, Georgetown

8 Albert Street, Georgetown

12 Chapel Street, Georgetown

5 King Street, Georgetown

80 Mill Street East, Acton

AND THAT Heritage Halton Hills recommends that staff not pursue additional Research and Evaluation for the following properties at this time:

3 Queen Street, Georgetown

40-42 Queen Street, Georgetown

69-71 Mill Street East, Acton

549 Main Street, Georgetown

35 Park Avenue, Georgetown

CARRIED

5. ITEMS TO BE SCHEDULED FOR NEXT MEETING

6. ADJOURNMENT

The meeting adjourned at 5:28 p.m.

Halton Hills Public Library Board Meeting

Wednesday, April 24, 2024

Georgetown Branch

7:00 – 9:00 p.m.

Minutes

Members Present: Betsy Cosper (Chair), Erica Daly, Christina da Rocha-Feeley, Councillor Alex Hilson, Councillor Bob Inglis, Jane Marshall, Keith Medenblik, Tamara Smith

Staff Present: Clare Hanman, Dylan Kellendonk (Recorder), Beverley King, Lee Puddephatt, Mary Querques

Regrets: Matt Kindbom (Vice Chair), Alice Strachan, Lisa Teggart

Guests: Bronwyn Parker, Director of Planning Policy, Town of Halton Hills

1.0 Call to Order

B. Cosper declared that a quorum was present and called the meeting to order at 7:04 p.m.

2.0 Land Acknowledgement

E. Daly read an Indigenous Land Acknowledgment.

3.0 Approval of Agenda

Moved By: Councillor A. Hilson

Seconded By: J. Marshall

THAT the agenda be approved.

CARRIED

4.0 Disclosure of Pecuniary/Conflict of Interest

NIL

5.0 Minutes of Previous Library Board and Sub-Committees Meetings

Moved By: Councillor A. Hilson

Seconded By: T. Smith

THAT the following minutes are hereby approved:

5.1 Minutes of the Library Board meeting held on March 27, 2024

5.2 Confidential Minutes of the Library Board meeting held on March 27, 2024

5.3 Minutes of the Advocacy Committee meeting held on March 4, 2024

5.4 Minutes of the Advocacy Committee meeting held on April 9, 2024

CARRIED AS AMENDED

6.0 Consent Agenda

Moved By: K. Medenblik

Seconded By: C. da Rocha-Feeley

THAT the following Consent items from the April 24, 2024 Library Board meeting are hereby adopted.

6.1 Report No. LBD-2024-011 re: 2023 Q4 Metrics

6.2 Report No. LBD-2024-012 re: Chief Librarian & CEO Report – March 2024

CARRIED

7.0 Correspondence

NIL

8.0 Presentation/Delegations

8.1 Planning for Growth, Bronwyn Parker, Director of Planning Policy, Town of Halton Hills

- B. Parker presented to the Board on recent changes to municipal planning legislation and how that is impacting the growth of Halton Hills.
- Between 2022 and 2024, the following acts were legislated by the province:
 - Bill 109, *More Homes for Everyone Act, 2022*
 - Bill 23, *More Homes Built Faster Act, 2022*
 - ROPA 49, *Provincial Decision, 2022*
 - Bill 97, *Helping Homebuyers, Protecting Tenants Act, 2023*
 - Bill 150, *Planning Statute Law Amendment Act, 2023*
 - Bill 162, *Get It Done Act, 2024*
 - Bill 185, *Cutting Red Tape to Build More Homes Act, 2024*
- The 2051 proposed urban boundaries were shared, including residential and employment areas, the preferred route for highway 413, and the proposed hospital site.
- Vision Georgetown plans were discussed, to start in late 2025 and early 2026.

9.0 Business Arising

9.1 Report No. LBD-2024-013 re: An Evening at the Library

- Reviewed the itinerary for May 23, including resources available on the Board Portal.
- Further information will be provided prior to the event.

Moved By: Councillor A. Hilson

Seconded By: K. Medenblik

THAT Report No. LBD-2024-013 dated April 18, 2024, regarding An Evening at the Library be received.

CARRIED

9.2 Report No. LBD-2024-010 re: Policy Review: Borrowing Policy – First Review

- The following changes were made to the Borrowing Policy:
 - Removed Virtual Library Cards section to reflect current practices.
 - Removed levels of library card and expanded the different types of library cards to better reflect current practices.
 - Clarified identification requirements for each library card type.
 - Updated borrowing responsibilities of library members to align with other library systems and to clarify responsibilities around the use of non-traditional library materials.
 - Clarified list of public libraries with reciprocal borrowing agreements.
 - Updated to reflect current practices and improve clarity, including the addition of inclusive language and headings.
 - The track changes version in addition to the comment version was appreciated. The original version is not needed going forward.

Moved By: T. Smith

Seconded By: J. Marshall

THAT Report No. LBD-2024-010 dated March 21, 2024, regarding the Policy Review: Borrowing be received;

AND FURTHER THAT the Halton Hills Public Library Board direct staff to make any proposed changes and present the Borrowing Policy for a second review and approval.

CARRIED

10.0 Updates – including Sub-committees

10.1 Advocacy Committee

- NIL

10.2 Friends of the Library (FOL)

B. King reported that:

- The Friends of the Library held their Annual General Meeting on April 11. M. Rowe was reelected as Chair and A. McGrath as Vice Chair. J. Altobelli was reappointed as Secretary and M. Teasdale as Treasurer.
- The April business meeting followed the AGM. They approved the sponsorship of the following programs for 2024:
 - One Book, One Halton Hills
 - Halton Hills Lecture Series

- INC. Project
- Complementary program for the TD Summer Reading Club, specifically a space-themed travelling museum exhibit.
- They will set up a savings account to take advantage of higher interest as they save to support a larger library project.
- The next meeting is May 9.

10.3 Council

Councillor A. Hilson shared an update on:

- Earth week activities, including a compost and wood chip giveaway, bike swap, 22-minute community clean up, Bird Friendly Symposium, among others.
- Invest Halton 2023 Annual Report and State of Culture 2022-2023 Report presentations.
- Battle of the Books is April 25.

Councillor B. Inglis shared an update on:

- Urban expansion, including Vision Georgetown timelines and the intensification of Guelph Street in Georgetown.
- 2025 budget process and the impacts of the Strong Mayor Powers.

10.4 Community Connections

- NIL

11.0 Financial Report

11.1 Month End Report – March 2024

As of March 2024:

- Total revenues are under budget by approximately 6%. This is due mainly to the end of year receipt of the Public Library Operating grant from the Ministry.
- Salaries, wages, and benefits are under budget by 4.6%.
- Materials and supplies are under budget by 8%, however, not all expenditures have been posted for the period.

Moved By: C. da Rocha-Feeley

Seconded By: K. Medenblik

THAT the financial month end report for March 2024 be received.

CARRIED

12.0 New Business

12.1 Report No. LBD-2024-014 re: 2023 Friends of the Library Annual Report

- The Library Board approved revisions to the Donations, Sponsorship and Fundraising Policy in June 2023 requiring groups supporting HHPL to submit annual activity reports.
- The Friends shared their year-end financial statements and annual Chair's report.
- The bylaws are currently being updated to meet the Not-for-Profit Corporations Act requirements.

Moved By: Councillor A. Hilson

Seconded By: J. Marshall

THAT Report No. LBD-2024-014 dated April 18, 2024, regarding the 2023 Friends of the Library Annual Report be received.

CARRIED

12.2 Report No. LBD-2024-015 re: 2025 Budget Process

- B. King shared the 2025 budget process, including the changes as a result of the Strong Mayor Powers.
- The preliminary operating budget, capital budget and forecast, and business plan will be shared at the June Board meeting.

Moved By: E. Daly

Seconded By: C. da Rocha-Feeley

THAT Report No. LBD-2024-015 dated April 18, 2024, regarding the 2025 Budget Process be received.

CARRIED

12.3 Report No. LBD-2024-016 re: 2024 Quarter 1 Metrics

- System circulation is increasing.
- Borrowing patterns are changing, with a greater use of the digital collection than the physical collection.
- There is a slight decrease in new registered cardholders.
- Active card holders continue to be approximately 30% per capita.
- In person visits are increasing.
- New eResource, PressReader, has been very popular with 900 uses and 39,000 articles opened.
- Social media engagement is strong. The top post with over 13,000 likes, shares, or comments was an image from the Esquesing Historical Society, featuring the re-opening of the Ballinafad Community Centre in 1963.

Moved By: J. Marshall

Seconded By: K. Medenblik

THAT Report No. LBD-2024-016 dated April 18, 2024, regarding the 2024 Quarter 1 Metrics be received.

CARRIED

12.4 Report No. LBD-2024-017 re: Chief Librarian & CEO Report – April 2024

- The Board was reminded that Fanfest is on April 27. Anyone interested in joining for a photo is asked to come to the Georgetown Branch at 11 am.
- Wines & Spines tickets will go on sale May 1 for the June 19 event.
- There were two donors who provided the eclipse sunglasses that were distributed to the community. The event led to 21 new registrations on the day of the event, and an additional 39 new registrations in the two days prior. There was a total of 98 new registrations in the week prior, which is high for this time of year.
- Battle of the Books is April 25 at 7 pm for anyone interested in attending.

Moved By: C. da Rocha-Feeley

Seconded By: T. Smith

THAT Report No. LBD-2024-017 dated April 18, 2024, regarding the Chief Librarian & CEO's Report – April 2024 be received.

CARRIED

13.0 In Camera

13.1 Confidential re: Personnel Matter

Moved By: T. Smith

Seconded By: Councillor A. Hilson

THAT the meeting move In Camera to address the following matters:
Confidential Verbal Update regarding personnel matters about an identifiable individual.

CARRIED

Staff left the room.

Moved By: T. Smith

Seconded By: E. Daly

THAT the meeting move Out of Camera.

CARRIED

14.0 Health and Safety Report

Nothing to report.

15.0 Next Meeting

May 22, 2024

7:00 p.m.

Acton Branch, Community Room

16.0 Adjournment

Moved By: E. Daly

Seconded By: J. Marshall

THAT the meeting be adjourned.

CARRIED

The meeting adjourned at 9:06 p.m.

Signed: _____

Betsy Cosper, Chair
Halton Hills Public Library Board

Signed: _____

Beverley King, Chief Librarian & CEO
Halton Hills Public Library

APPROVED: May 22, 2024

DATED: May 22, 2024

May 2024

Your Worship and Members of Council,

I am writing to provide an update on the ongoing activity regarding Enbridge Gas' rate rebasing application and the Government's introduction of the Keeping Energy Costs Down Act.

Enbridge Gas raised numerous concerns with the Ontario Energy Board's (OEB) decision on Phase 1 of our rate rebasing application. We took action by appealing the decision in Divisional Court and filing a Motion to Review evidence with the OEB. Many municipalities and stakeholders across Ontario passed motions to support access to natural gas and continue to bring the issues that matter to your municipalities forward – your voices matter tremendously in this important conversation.

We commend the Government of Ontario for its definitive action in support of affordable energy and consumer choice with the introduction of Bill 165, the [Keeping Energy Costs Down Act](#). The legislation reinforces the critical role of natural gas in keeping energy costs down for Ontarians and the importance of natural gas and its associated infrastructure in achieving Ontario's energy transition in a measured and practical way. The Standing Committee on the Interior considered Bill 165 in April 2024, where interested parties, including many municipal voices, delivered presentations and provided submissions. Bill 165 received royal assent on May 16, 2024.

This legislation is an important step to addressing energy affordability, resiliency, and reliability. However, there continues to be critical barriers that must be addressed to ensure the remainder of the OEB's decision does not have significant negative impacts on Ontario's growth plans. The reduction in capital continues to put at risk thousands of planned connections in 2024 and will significantly constrain our ability to invest in energy projects that contribute to addressing Ontario's economic development, competitiveness, and emissions reductions. It is imperative that strategic investments in the energy infrastructure are backed by a supportive regulatory environment that ensures the availability of capital to meet Ontario's growing demand for affordable, reliable, and resilient energy. To that end, the Government must send a clear signal in its Natural Gas Policy Statement that for capital investments in energy infrastructure, which are required to meet Government policy goals, the OEB shall ensure cost-recovery mechanisms that provide regulatory certainty for recovery of these capital investments.

In addition, on April 26, Enbridge Gas filed evidence for Phase 2 of our rate rebasing application. Our Phase 2 application was structured to provide our customers with what they have identified is most important to them: the continued safe and dependable delivery of natural gas at a reasonable cost while simultaneously taking measured steps to advance an orderly transition to a sustainable energy future for Ontario. This is an open and public process. Interested groups or individuals can find out more information on the [OEB's website](#) under case number EB-2024-0111.

We have shared information on the role of natural gas in Ontario and facts to correct the record on numerous claims being circulated by activists that are simply untrue. We encourage municipalities and stakeholders to become familiar with the facts before voting or making decisions. You can find information and resources on our website at [Natural Gas Matters | Enbridge Gas](#) and reach out with questions at any time.

As local leaders across the province, your voice on the future of Ontario's energy system matters. Access to affordable energy supports economic development, housing growth and energy reliability. We encourage you to continue to highlight the need for natural gas and its infrastructure for Ontario today and into the future.

As always, we welcome the opportunity to discuss any of these items with you. Please reach out to your municipal advisor or find us at municipalaffairs@enbridge.com.

With thanks,



Heidi Bredenholler-Prasad
Vice President and Chief Customer Officer
Enbridge Gas Inc.

Town of Oakville

Notice of Public Information Centre #2 for the Transportation Master Plan

The Town of Oakville is undertaking a Transportation Master Plan (TMP) study to create a sustainable transportation system within the town. This master plan will use town policy documents including the town Official Plan and the Urban Mobility and Transportation Study (UMTS) as input to develop a new plan to accommodate growth to 2051.

The TMP will focus on building walkable, cycle/transit friendly neighbourhoods integrated with accessible transportation choices for all residents. The TMP will recommend a comprehensive, updated set of guidelines to enhance the town's transportation system to address the needs of all stakeholders and establish a path forward for all modes of transportation to support Oakville's vision to be a vibrant and livable community for all.

The Study is being carried out in accordance with Phase 1 and 2 of the master plan process outlined in the Municipal Class Environmental Assessment (2023), which is approved under the Ontario *Environmental Assessment Act*.

Get involved and have your say!

We want to hear from you as your involvement is key to the success of the TMP. The second Public Information Centre (PIC) will be held on June 18, 2024, from 6 to 9 p.m. in South Atrium at Town Hall, located at 1225 Trafalgar Road. At this PIC, the Project Team will be seeking input from members of the public on the assessment of future transportation needs and opportunities to the year 2051, alternative solutions, and evaluation criteria to be used for the selection of the preferred solution. Residents can drop by anytime between 6 to 9 p.m. to review display materials. There will be a presentation at 7 p.m.

Additional engagement opportunities will take place over the next few months, including outreach events in the summer and fall across various venues and town events. The third PIC is scheduled to take place in the fall of this year.

Please visit the [Transportation Master Plan](#) page on oakville.ca for more information about the project.

Town of Oakville | 1225 Trafalgar Road, Oakville L6H 0H3 | 905-845-6601 | [oakville.ca](#)

Vision: A vibrant and livable community for all



If you would like to be added to the project contact list to receive project notices, please contact either of the following project team members:

Eric Chan, P. Eng., PMP
Manager – Transportation Planning
Town of Oakville
1225 Trafalgar Road
Oakville, Ontario L6H 0H3
Tel: 289-952-2768

Ray Bacquie, P.Eng., MBA
Consultant Project Manager
R.J. Burnside and Associates
6990 Creditview Road, Unit 2
Mississauga, ON L5N 8R9
Tel: 905-821-5891

Email: tmp@oakville.ca

Project notices will be provided by email unless otherwise requested. If you would like to receive project notices by mail, please provide your mailing address when contacting us.

Information will be collected in accordance with the *Municipal Freedom of Information and Protection of Privacy Act*. Except for personal information (e.g., name, address, phone number), all comments will become part of the public record that is available to the general public.

Project and notice information will be made available in an alternate format upon request in accordance with the Accessibility Standard for Information and Communication under the *Accessibility for Ontarians with Disabilities Act, 2005*.

This Notice was first issued on May 31, 2024.

Town of Oakville | 1225 Trafalgar Road, Oakville L6H 0H3 | 905-845-6601 | oakville.ca

Vision: A vibrant and livable community for all





COUNTY OF WELLINGTON

PLANNING AND DEVELOPMENT DEPARTMENT
ALDO L. SALIS, BES, MSc, RPP, MCIP, DIRECTOR
T 519.837.2600
T 1.800.663.0750
F 519.823.1694

ADMINISTRATION CENTRE
74 WOOLWICH STREET
GUELPH ON N1H 3T9

May 1, 2024

Agencies and Persons Circulated

Dear Messrs. and Mesdames,

Re: County Official Plan Amendment #123 (**Revised**) – County File No.: OP-2020-01-03
County of Wellington - Future Development Lands

The County of Wellington is proposing to amend the County Official Plan to address requirements under Section 26 (1) of the *Planning Act*. This update will be completed through a series of official plan amendments that will bring the County Official Plan into conformity with changes to Provincial land use plans, consistency with the Provincial Policy Statement and address other legislative changes.

PROPOSAL

We are writing to notify you that the County has revised Official Plan Amendment (OPA) 123 and provide you with a copy of the amendment for your consideration. OPA 123 was paused in December 2023 due to various Provincial modifications to OPA 119 and proposed provincial policy changes. The amendment has been revised to reflect changes to OPA 119 and evolving Provincial policy. OPA 123 will:

- Redesignate certain Future Development lands that address community area land needs and align with approved Township Growth Management Strategies and policies.
- Implement specific recommendations from the Township of Wellington North's approved Growth Management Strategy for Arthur.
- Implement supported employment area conversion requests in Elora, Fergus and Mount Forest.
- Make housing focused updates to the Central Business District, Residential Transition Area and Highway Commercial designations.
- Add new policies to the Industrial and Rural Employment Area sections of the Official Plan to address the definition change of "area of employment" under the Planning Act.
- Update Additional Residential Unit policies to reflect recent Planning Act changes.
- Redesignate certain lands in Clifford that are to be modified by the Province through OPA 120 to an appropriate land use designation.

The proposed amendment would affect specific lands within the Urban Centres of Elora, Fergus, Clifford, Harriston, Palmerston, Arthur, Mount Forest, Drayton, and Aberfoyle. Certain policy changes would apply to the entire County of Wellington.

I am requesting that you please provide comments on the proposed amendment to the County of Wellington's Official Plan by **Thursday, May 30, 2024**.

MAKE SUBMISSIONS

Please review the proposed amendment and provide comments to the County Planning Department, to the attention of Mr. Aldo Salis, Director of Planning. Inquiries and written submissions about the application can be made to the County of Wellington's Planning and Development Department, telephone (519) 837-2600, ext. 2300; fax (519) 823-1694 or to the above address.

REQUESTING NOTICE OF DECISION

In accordance with Section 17 (36.5) of the *Planning Act* there is no appeal of a decision where the Minister is the approval authority. If you wish to be notified of the decision of the Corporation of the County of Wellington in respect of this proposed County Official Plan Amendment, you must make a written request to the Director of Planning and Development, Corporation of the County of Wellington, 74 Woolwich Street, Guelph, Ontario, N1H 3T9.

NOTE: Any verbal or written comment/objection submitted to the County of Wellington regarding this application, which is being processed under the Planning Act, may be made public as part of the process.

GETTING ADDITIONAL INFORMATION

The proposed amendment and additional information about the amendment are available:

- on the internet at: www.wellington.ca/planwell
- or by contacting Jameson Pickard, Senior Policy Planner at (519) 837-2600 ext. 2300 or jamesonp@wellington.ca

NOTE:

- 1) **Your comments on the application are required on or before Thursday, May 30, 2024.**
- 2) **If you have not submitted comments on the application on or before that date, it will be assumed that you do not have any concerns in respect of this matter.**
- 3) **A public meeting regarding this amendment will be planned in the future. Notification will be provided in accordance with the *Planning Act*.**

Yours truly,



Aldo L. Salis, MCIP, RPP
Director of Planning and Development



June 06, 2024

In This Issue

- AMO Board nominations open.
- RFP for consultancy services to develop an organizational Indigenous Action Plan.
- Free AMO/Conservation Ontario webinar - Register today!
- Municipal Codes of Conduct: Pre-Conference workshop August 17.
- AMO Conference - Be aware of scams!
- AMO 2024 Conference: Request delegation meetings by tomorrow, June 7.
- AMO members' guide to request, prepare for & participate in delegation meetings.
- Cybersecurity June 12 workshop for Municipally Elected Officials.
- Managing Communications During a Time of Crisis - June workshop.
- Navigating Conflict Relationships: Transforming conflict into collaboration.
- AMO's Healthy Democracy Forum - September 28-29, 2024.
- 2024 Safety of Our Cities Conference.
- Careers.

AMO Matters

Have you considered serving on AMO's Board? Participate in setting strategic objectives, policy and program initiatives, and the budget. Deadline to submit nomination form: Monday, June 24, 2024 at 12:00 p.m. (ET). [Click here](#) for more information.

AMO's leadership has committed to undertaking the development and implementation of an organizational IAP. We are seeking to engage a firm that will guide and support this initiative and AMO in integrating an Indigenous lens into our work. For more information and to download the RFP [click here](#).

[Registration open](#) to municipal elected officials and senior municipal staff for a webinar on June 14 with Conservation Ontario and AMO. The webinar explores recent updates to Conservation Authorities' roles in the land use planning and development process, and important considerations for municipal elected officials.

Education Opportunities

The [Municipal Codes of Conduct pre-conference workshop](#) on Saturday, August 17 is for those municipal leaders who are looking to guide and strengthen their council and corporation's conduct, behaviour, and practices. Register today - space is limited.

It is important to know that AMO will never solicit its members participation in our annual conference through other parties. A number of members have reported receiving emails from third parties to book your hotel rooms for the conference. This is a scam/phishing exercise. Be diligent, hackers are becoming more and more sophisticated. If it seems odd, or doesn't feel right, trust your instinct. Feel free to reach out to us at events@amo.on.ca.

The Ministry of Municipal Affairs and Housing (MMAH) has launched the delegation forms to request your meetings at the 2024 AMO Annual Conference. Submit your delegation request by **June 7, 2024, 5:00pm EST**. [English Delegation Requests](#) | [French Delegation Requests](#).

The [AMO Guide to Delegation Meetings](#) provides information for you to consider what issues to focus on for your delegation meetings, what information you need to provide in your delegation forms and how to prepare for your delegation meetings. Make the most of your delegation meetings with this guide.

AMO has partnered with the Toronto Metropolitan University's (TMU) Rogers Cybersecure Catalyst to prepare elected officials in understanding cybersecurity and to make critical decisions related to preventing.

[Subscribe](#) to our email list.

to learn how to prevent, prepare, and respond.

During times of crisis such as natural disasters or public disruption, municipally elected officials find themselves at the front line and facing the expectations of providing up to date and useful information to their communities. The [June 19 Managing Communications through Crisis workshop](#) is an opportunity to develop and enhance your approach to managing all aspects of crisis communications during and emergency. Join your colleagues to learn techniques for effective and proactive communications with community and media.

Having conflict-free and collaborative relationships can play a significant role in helping locally elected officials carry out your collective responsibilities as decision-makers of their communities. Learn how to accomplish this at the [June 26-27 Navigating Conflict Relationships workshop](#).

Since 2022 AMO has been working on building a healthy and sustainable local democracy in Ontario. The [2024 Healthy Democracy Forum](#) is a 2 day working session on a number of initiatives and strategies for municipalities to undertake. Join government officials, academics, community leaders and colleagues. Read more about AMO's [Healthy Democracy Project](#). The Forum is in partnership with Toronto Metropolitan University.

Municipal Wire*

Peel Regional Police is pleased to host the 2nd Annual [Safety of Our Cities Conference](#) on September 16 to 18. The Conference will explore the transformation in addressing community safety and well-being and bring together law enforcement agencies with multi-sector stakeholders to promote collaboration and discuss innovative solutions in addressing root causes of the challenges faced by cities.

Careers

[Director, Operations & Community Services - Township of Oro-Medonte](#). Closing Date: June 7, 2024

[Customer Services Manager - City of Kawartha Lakes](#). Closing Date: June 7, 2024

About AMO

AMO is a non-profit organization representing almost all of Ontario's 444 municipal governments. AMO supports strong and effective municipal government in Ontario and promotes the value of municipal government as a vital and essential component of Ontario's and Canada's political system. Follow [@AMOPolicy](#) on Twitter!

AMO Contacts

[AMO Watchfile](#) Tel: 416.971.9856

[Conferences/Events](#)

[Policy and Funding Programs](#)

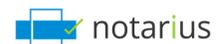
[LAS Local Authority Services](#)

[MEPCO Municipal Employer Pension Centre of Ontario](#)

[ONE Investment](#)

[Media Inquiries](#)

[Municipal Wire, Career/Employment and Council Resolution Distributions](#)



*Disclaimer: The Association of Municipalities of Ontario (AMO) is unable to provide any warranty regarding the accuracy or completeness of third-party submissions. Distribution of these items does not imply an endorsement of the views, information or services mentioned.

155 University Ave Suite 800 | Toronto, ON M5H 3B7 CA

This email was sent to .

To continue receiving our emails, add us to your address book.

[Subscribe](#) to our email list.



May 30, 2024

In This Issue

- AMO Board nominations open.
- Conservation Authorities and Municipalities Working Together webinar.
- IPC Transparency Challenge.
- Municipal Codes of Conduct: Pre-Conference workshop August 17.
- AMO Conference - Be aware of scams!
- AMO 2024 Conference: Request delegation meetings by June 7.
- AMO members' guide to request, prepare for & participate in delegation meetings.
- Disability Inclusion Virtual Workshop - June 5.
- Cybersecurity June 12 workshop for Municipally Elected Officials.
- Managing Communications During a Time of Crisis - June workshop
- Navigating Conflict Relationships: Transforming conflict into collaboration.
- AI cybersecurity webinar: Safeguard Your Digital Future.
- Blog: Boost your Asset Management with a Digital Twin.
- On-demand webinar: Group Benefits Program Overview.
- Fill out this survey for a chance to win eSignature software.
- IESO Municipal Series - Operating for Energy Efficiency - W/WW.
- Registration opens for Western Ontario Municipal Conference.
- ParticipACTION: Win \$100,000 for your community!
- Call for delegates to SIESLR Conference.
- Careers.

AMO Matters

Have you considered serving on AMO's Board? Participate in setting strategic objectives, policy and program initiatives, and the budget. [Click here](#) for more information.

[Registration is now open](#) to municipal elected officials and senior municipal staff for a webinar on June 14 with Conservation Ontario and AMO. The webinar explores recent updates to Conservation Authorities' roles in the land use planning and development process, and important considerations for municipal elected officials.

Provincial Matters

Show and tell us how your transparency project or program is modern and innovative, improves government transparency creatively, and has a solid positive impact for Ontarians. [Submissions](#) due May 31.

Education Opportunities

The [Municipal Codes of Conduct pre-conference workshop](#) on Saturday, August 17 is for those municipal leaders who are looking to guide and strengthen their council and corporation's conduct, behaviour, and practices. Register today - space is limited.

It is important to know that AMO will never solicit its members participation in our annual conference through other parties. A number of members have reported receiving emails from third parties to book your hotel rooms for the conference. This is a scam/phishing exercise. Be diligent, hackers are becoming more and more sophisticated. If it seems odd, or doesn't feel right, trust your instinct. Feel free to reach out to us at events@amo.on.ca.

The Ministry of Municipal Affairs and Housing (MMAH) has launched the delegation forms to request your meetings at the 2024 AMO Annual Conference. Submit your delegation request by **June 7, 2024, 5:00pm EST**. [English Delegation Requests](#) | [French Delegation Requests](#).

[Subscribe](#) to our email list.

The [AMO Guide to Delegation Meetings](#) provides information for you to consider what issues to focus on for your delegation meetings, what information you need to provide in your delegation forms and how to prepare for your delegation meetings. Make the most of your delegation meetings with this guide.

AMO Education has partnered with the Abilities Centre to deliver a workshop designed to enhance elected official understanding and approach to inclusion. Register for this important [Disability Inclusion June 5 workshop](#).

AMO has partnered with the Toronto Metropolitan University's (TMU) Rogers Cybersecure Catalyst to prepare elected officials in understanding cybersecurity and to make critical decisions related to preventing, preparing for, and responding to cyber security incidents. Register for the [June 12 Cybersecurity workshop](#) to learn how to prevent, prepare, and respond.

During times of crisis such as natural disasters or public disruption, municipally elected officials find themselves at the front line and facing the expectations of providing up to date and useful information to their communities. The [June 19 Managing Communications through Crisis workshop](#) is an opportunity to develop and enhance your approach to managing all aspects of crisis communications during and emergency. Join your colleagues to learn techniques for effective and proactive communications with community and media.

Having conflict-free and collaborative relationships can play a significant role in helping locally elected officials carry out your collective responsibilities as decision-makers of their communities. Learn how to accomplish this at the [June 26-27 Navigating Conflict Relationships workshop](#).

LAS

Municipal Risk Managers! Join us for an [Artificial Intelligence \(A.I.\) 101 webinar](#) on June 25, 11:00 am. What is it and how is it being used today in Canada, around the world and within government.

In the world of managing infrastructure, new technologies are bringing about a significant change. [Read about digital twins](#) and what this means for your roads and sidewalks assessments.

Are you interested in learning more about our Group Benefits trends and our LAS program offered with Mosey and Mosey? If you were looking to attend the webinar on May 22, but couldn't make it, you can watch the recording [here](#).

Want to reduce energy consumption at your treatment plants? Join the IESO webinar on June 4 to review key principles of energy efficiency and gain insights on potential for energy optimization while protecting your effluent quality. [Register here](#) today.

[Share feedback](#) on what would help your municipality tackle its biggest digital citizen service challenges. Answer 10 short questions for a chance to win a 60-day Enterprise free trial of ConsignO Cloud, AMO's preferred eSignature platform.

Municipal Wire*

WOWC is holding its annual [Western Ontario Municipal Conference](#) in Chatham-Kent on October 25, 2024. Explore and collaborate on a wide range of topics affecting our municipalities.

On June 1, ParticipACTION will celebrate National Health and Fitness Day and launch its search for Canada's Most Active Community. Past winners of the challenge include Enderby, BC (2019), North Grenville, ON (2021), Red Deer, AB (2022), and Salisbury, NB (2023). To learn more about how to participate, visit ParticipACTION's [website](#).

Explore economic trends impacting Canada and the world at the [Summer Institute on Economic Security and Local Resilience \(SIESLR\)](#) conference on July 18-19 in Orillia. Register by June 1.

Careers

[Chief Administrative Officer - City of Guelph](#). Closing Date: June 27, 2024.

[Assistant Park Superintendent, Business Operations Lead - Ministry of the Environment, Conservation and Parks](#). Closing date: Jun 7, 2024.

[Subscribe](#) to our email list.

About AMO

AMO is a non-profit organization representing almost all of Ontario's 444 municipal governments. AMO supports strong and effective municipal government in Ontario and promotes the value of municipal government as a vital and essential component of Ontario's and Canada's political system. Follow [@AMOPolicy](#) on Twitter!

AMO Contacts

[AMO Watchfile](#) Tel: 416.971.9856

[Conferences/Events](#)

[Policy and Funding Programs](#)

[LAS Local Authority Services](#)

[MEPCO Municipal Employer Pension Centre of Ontario](#)

[ONE Investment](#)

[Media Inquiries](#)

[Municipal Wire, Career/Employment and Council Resolution Distributions](#)



*Disclaimer: The Association of Municipalities of Ontario (AMO) is unable to provide any warranty regarding the accuracy or completeness of third-party submissions. Distribution of these items does not imply an endorsement of the views, information or services mentioned.

Association of Municipalities of Ontario

To unsubscribe, please [Opt Out](#)

155 University Ave Suite 800 | Toronto, ON M5H 3B7 CA

This email was sent to .

To continue receiving our emails, add us to your address book.

[Subscribe](#) to our email list.



May, 23 2024

In This Issue

- AMO Board nominations open.
- Webinar Registration – “Conservation Authorities and Municipalities Working Together”.
- Call for Delegates to SIESLR Conference.
- IPC Transparency Challenge.
- AMO 2024 Conference: Request delegation meetings by June 7.
- AMO members' guide to request, prepare for & participate in delegation meetings.
- Disability Inclusion Virtual Workshop - June 5.
- Cybersecurity June 12 workshop for Municipally Elected Officials.
- Managing Communications During a Time of Crisis - June workshop
- Navigating Conflict Relationships: Transforming conflict into collaboration.
- IESO Municipal Series – Operating for Energy Efficiency – W/WW.
- Last chance: Canoe spring webinar on streamlining procurement.
- Careers.

AMO Matters

Have you considered serving on AMO's Board? Participate in setting strategic objectives, policy and program initiatives, and the budget. [Click here](#) for more information.

[Registration is now open](#) to municipal elected officials and senior municipal staff for the Conservation Ontario and AMO webinar on June 14, 2024 regarding updates to the *Conservation Authorities Act*.

Provincial Matters

Explore economic trends impacting Canada and the world at [the Summer Institute on Economic Security and Local Resilience \(SIESLR\)](#) conference on July 18-19, 2024 in Orillia. Register by June 1.

Show and tell us how your transparency project or program is modern and innovative, improves government transparency creatively, and has a solid positive impact for Ontarians. [Submissions](#) due May 31.

Education Opportunities

The Ministry of Municipal Affairs and Housing (MMAH) has launched the delegation forms to request your meetings at the 2024 AMO Annual Conference. Submit your delegation request by **June 7, 2024, 5:00pm EST**. [English Delegation Requests](#) | [French Delegation Requests](#).

The [AMO Guide to Delegation Meetings](#) provides information for you to consider what issues to focus on for your delegation meetings, what information you need to provide in your delegation forms and how to prepare for your delegation meetings. Make the most of your delegation meetings with this guide.

AMO Education has partnered with the Abilities Centre to deliver a workshop designed to enhance elected official understanding and approach to inclusion. Register for this important [Disability Inclusion June 5 workshop](#).

AMO has partnered with the Toronto Metropolitan University's (TMU) Rogers Cybersecure Catalyst to prepare elected officials in understanding cybersecurity and to make critical decisions related to preventing, preparing for, and responding to cyber security incidents. Register for the [June 12 Cybersecurity workshop](#) to learn how to prevent, prepare, and respond.

During times of crisis such as natural disasters or public disruption, municipally elected officials find themselves at the front line and facing the expectations of providing up to date and useful information to

[Subscribe](#) to our email list.

develop and enhance your approach to managing all aspects of crisis communications during and emergency. Join your colleagues to learn techniques for effective and proactive communications with community and media.

Having conflict-free and collaborative relationships can play a significant role in helping locally elected officials carry out your collective responsibilities as decision-makers of their communities. Learn how to accomplish this at the [June 26-27 Navigating Conflict Relationships workshop](#).

LAS

Want to reduce energy consumption at your treatment plants? Join the IESO webinar on June 4 to review key principles of energy efficiency and gain insights on potential for energy optimization while protecting your effluent quality. [Register here](#) today.

Canoe's [spring webinar series](#) continues today at 11am. Procurement expert Stephanie Dion shares her insights on how to do group procurement and comply with trade agreements. It's not too late - [register here](#) to attend.

Careers

[Asset Management Analyst, Fire - City of Mississauga](#). Closing Date: May 29

[Data Analysis Coordinator - Region of Durham](#). Closing Date: May 31, 2024

[Senior Policy Advisor - Treasury Board Secretariat](#). Closing Date: May 30, 2024

About AMO

AMO is a non-profit organization representing almost all of Ontario's 444 municipal governments. AMO supports strong and effective municipal government in Ontario and promotes the value of municipal government as a vital and essential component of Ontario's and Canada's political system. Follow [@AMOPolicy](#) on Twitter!

AMO Contacts

[AMO Watchfile](#) Tel: 416.971.9856

[Conferences/Events](#)

[Policy and Funding Programs](#)

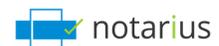
[LAS Local Authority Services](#)

[MEPCO Municipal Employer Pension Centre of Ontario](#)

[ONE Investment](#)

[Media Inquiries](#)

[Municipal Wire, Career/Employment and Council Resolution Distributions](#)



*Disclaimer: The Association of Municipalities of Ontario (AMO) is unable to provide any warranty regarding the accuracy or completeness of third-party submissions. Distribution of these items does not imply an endorsement of the views, information or services mentioned.

Association of Municipalities of Ontario

To unsubscribe, please [Opt Out](#)

155 University Ave Suite 800 | Toronto, ON M5H 3B7 CA

[Subscribe](#) to our email list.

To continue receiving our emails, add us to your address book.

[Subscribe](#) to our email list.



The Regional Municipality of Halton

THE FOLLOWING RESOLUTION WAS APPROVED BY REGIONAL COUNCIL AT ITS MEETING HELD WEDNESDAY, MAY 22, 2024

Funding Reduction under the National Housing Strategy (NHS)

WHEREAS there is an unprecedented national housing affordability crisis;

WHEREAS the Federal and Provincial Governments have agreed to a nine-year National Housing Strategy (NHS) bi-lateral agreement that is reviewed and updated every three years;

WHEREAS NHS funding supports critical assisted and supportive housing programs for low-income Halton residents through three municipal assisted housing initiatives including: the Canada-Ontario Community Housing Initiative (COCHI), Ontario Priorities Housing Initiative (OPHI) and Canada-Ontario Housing Benefit (COHB);

WHEREAS on March 25, 2024, Halton Region received notification from the provincial Minister of Municipal Affairs and Housing that the Federal Government is reducing National Housing Strategy funding to Ontario by \$355 million for year 6 of the program (the period April 1, 2024 – March 31, 2025);

WHEREAS a year 6 federal funding reduction under the National Housing Strategy means the critical allocation of \$6.9 million for Halton Region is now unconfirmed;

WHEREAS Regional Council previously approved an investment plan for the \$6.9 million in 2024-2025;

WHEREAS a reduction or elimination of National Housing Strategy federal funding will directly impact the planned construction of new supportive housing for low-income Halton residents as well as much needed capital repairs and accessibility upgrades to existing assisted and supportive housing buildings;

WHEREAS if the Federal Government proceeds to reduce or eliminate National Housing Strategy funding, these planned investments in Halton likely cannot proceed without alternate sources of funding;

WHEREAS the funding reduction may also mean low-income Halton residents receiving a Canada-Ontario Housing Benefit (COHB) or an Ontario Priorities Housing Initiative (OPHI) funded housing allowance may no longer be able to pay their monthly rents and could be placed in imminent risk of eviction and/or homelessness;

WHEREAS unlike the other Provinces and Territories in Canada, Consolidated Municipal Service Managers (CMSM), including Halton Region, are responsible for funding, planning, delivering, and administering government assisted and supportive housing programs and services in Ontario;

WHEREAS permanent, predictable, and on-going investments from the Federal and Provincial Governments including those committed under the National Housing Strategy are required to preserve existing and create new assisted and supportive housing stock to meet the growing demand in the Halton community for those most in need.

NOW THEREFORE BE IT RESOLVED:

THAT the Regional Chair write to the provincial Minister of Municipal Affairs and Housing and the Federal Minister of Housing, Infrastructure and Communities requesting:

- the Federal and Provincial Governments meet urgently to resolve the National Housing Strategy funding agreement in order to preserve funding predictability for low-income Halton residents dependent on this funding;
- continued financial support for Halton residents receiving a monthly COHB or an OPHI funded housing allowance to stabilize their housing and reduce the risk of eviction and/or homelessness;
- a commitment to flow Halton Region's Year-6 National Housing Strategy allocation, with the same terms on its use as previous years, until a longer-term federal-provincial National Housing Strategy agreement can be reached to ensure Halton residents dependent on this funding are not unnecessarily disadvantaged;

AND THAT a copy of this resolution be forwarded to the Prime Minister of Canada, Premier of Ontario, Halton Members of Parliament (MPs), Halton Members of Provincial Parliament (MPPs), Halton's Local Municipalities, the Federation of Canadian Municipalities (FCM), and the Association of Municipalities of Ontario (AMO).



Office of the Regional Chair
Halton Region
1151 Bronte Road
Oakville ON L6M 3L1

VIA EMAIL

May 23, 2024

The Honourable Sean Fraser
Minister of Housing, Infrastructure and Communities
House of Commons
Ottawa, Ontario
K1A 0A6
sean.fraser@parl.gc.ca

The Honourable Paul Calandra
Minister of Municipal Affairs and Housing
Office of the Minister
777 Bay Street, 17th Floor
Toronto, Ontario
M7A 2J3
paul.calandra@pc.ola.org

RE: Funding Reduction under the National Housing Strategy

Dear Ministers Fraser and Calandra:

On behalf of Halton Regional Council, I am writing to request that the Federal and Provincial Governments meet urgently to resolve the National Housing Strategy (NHS) funding agreement to preserve funding predictability for low-income Halton residents requiring housing assistance.

On March 25, 2024, Halton Region received notification that the Federal Government is reducing NHS funding to Ontario by \$355 million for year 6 of the program (the period April 1, 2024 – March 31, 2025). Halton's 2024/25 allocations under the Canada-Ontario Community Housing Initiative (COCHI), Ontario Priorities Housing Initiative (OPHI) and Canada-Ontario Housing Benefit allocations are now unconfirmed. This is funding that Halton Region uses to create new assisted and supportive housing, to preserve existing community housing stock, and provide Halton residents at-risk of homelessness with portable housing allowances. The Region would be greatly challenged in meeting the growing need for assisted and supportive housing without this funding.

Halton Region is making significant investments to create new assisted and supportive housing. Over the last 10 years, Halton delivered 1,181 new assisted housing opportunities, and has expanded and enhanced shelter and supportive housing capacity for individuals experiencing homelessness. Support from the Provincial and Federal Governments, when available, has been appreciated. To help address the growing housing needs of our community, Halton Regional Council endorsed an Assisted Housing Portfolio which includes up to 600 additional new assisted and supportive housing opportunities which are targeted by 2031. The Region is ready to deliver more assisted and supportive housing opportunities to address community need with funding support from the Provincial and Federal Governments.

Regional Municipality of Halton

HEAD OFFICE: 1151 Bronte Rd, Oakville, ON L6M 3L1
905-825-6000 | Toll free: 1-866-442-5866

Halton Region was allocated \$6.9 million in combined COCHI and OPHI funding this provincial fiscal year. As such, Halton Regional Council approved an investment plan that included \$1.7 million in capital funding towards a senior's supportive housing development at 1258 Rebecca Street, Oakville. Halton Region's unconfirmed funding allocation for 2024/25 places this project at risk. In addition to this new supportive housing project, loss of COCHI and OPHI funding means the following urgent priorities cannot proceed:

- \$4 million to complete 22 capital repairs to 13 assisted housing buildings;
- \$200,000 to support 13 homeowners with critical accessibility repairs;
- \$435,000 to continue to provide housing subsidies to vulnerable residents; and,
- \$132,000 for mental health/supportive services to at risk community housing tenants.

At its meeting held May 22, 2024, the Council of the Regional Municipality of Halton adopted the following resolution:

RESOLUTION: Funding Reduction under the National Housing Strategy (NHS)

THAT the Regional Chair write to the provincial Minister of Municipal Affairs and Housing and the Federal Minister of Housing, Infrastructure and Communities requesting:

- the Federal and Provincial Governments meet urgently to resolve the National Housing Strategy funding agreement in order to preserve funding predictability for low-income Halton residents dependant on this funding;
- continued financial support for Halton residents receiving a monthly COHB or an OPHI funded housing allowance to stabilize their housing and reduce the risk of eviction and/or homelessness;
- a commitment to flow Halton Region's Year-6 National Housing Strategy allocation, with the same terms on its use as previous years, until a longer-term federal-provincial National Housing Strategy agreement can be reached to ensure Halton residents dependent on this funding are not unnecessarily disadvantaged;

The loss of Federal-Provincial funding directly impacts Halton Region's most in need. There are 520 Halton households that currently receive a portable housing subsidy. Of these, 420 households are funded via the Canada-Ontario Housing Benefit and 100 are funded through the Shared Delivery Stream of OPHI. Halton Region's understanding is that monthly housing subsidies to these 520 low-income households will end on June 30, 2024, if NHS funding is not restored quickly. Portable housing benefit recipients cannot afford monthly rents in Halton without ongoing housing subsidy as they would be precariously housed and could end up evicted or homeless. Your immediate attention in jointly remedying this urgent matter is essential.

Only by working together can the housing needs of Halton residents be met. It is essential that the Federal and Provincial Governments work toward a timely resolution so that COCHI, OPHI and COHB funding can flow to municipalities as soon as possible. If a timely resolution is not possible, confirmation is requested that funds will flow to Halton Region immediately to ensure households at-risk of homelessness can maintain their housing and that capital projects to create new assisted and supportive housing and protect existing stock can continue.

I look forward to hearing from you as soon as possible on this critical issue facing the Halton community.

Sincerely,



Gary Carr
Halton Regional Chair

Attachment: Halton Resolution: Funding Reduction under the National Housing Strategy (NHS)

- c: The Honourable Justin Trudeau, Prime Minister of Canada
The Honourable Doug Ford, Premier of Ontario
The Honourable Anita Anand, MP, Oakville
The Honourable Karina Gould, MP, Burlington
Pam Damoff, MP, Oakville North-Burlington
Adam Van Koeverden, MP, Milton
Michael Chong, MP, Wellington-Halton Hills
The Honourable Ted Arnott, MPP, Wellington-Halton Hills
Natalie Pierre, MPP, Burlington
Stephen Crawford, MPP, Oakville
Effie Triantafilopoulos, MPP, Oakville North – Burlington
Zeeshan Hamid, MPP, Milton
Victoria Tytaneck, Town Clerk, Town of Oakville
Kevin Arjoon, City Clerk, City of Burlington
Valerie Petryniak, Clerk and Director of Legislative Services, Town of Halton Hills
Meaghen Reid, Director, Legislative and Legal Services/Town Clerk, Town of Milton
Carole Saab, Chief Executive Officer, Federation of Canadian Municipalities
Brian Rosborough, Executive Director, Association of Municipalities of Ontario



VIA EMAIL

May 29, 2024

Corporate Services Department
Legal Services
Office of the Regional Clerk
1151 Bronte Road
Oakville ON L6M 3L1

The Honourable Ted Arnott, MPP, Wellington-Halton Hills
Zeeshan Hamid, MPP, Milton
Stephen Crawford, MPP, Oakville
Effie Triantafilopoulos, MPP, Oakville North Burlington
Natalie Pierre, MPP, Burlington
Barbara Veale, Acting CAO, Conservation Halton
Quentin Hanchard, CAO, Credit Valley Conservation
Samantha Lawson, CAO, Grand River Conservation Authority
Ministry of Natural Resources and Forestry
Michael Klimuntowski, Chief of Staff, Ministry of Municipal Affairs and Housing
Samantha Yew, Clerk, City of Burlington
Valerie Petryniak, Town Clerk, Town of Halton Hills
Meaghen Reid, Town Clerk, Town of Milton
Vicki Tytaneck, Town Clerk, Town of Oakville

Please be advised that at its meeting held Wednesday, May 22, 2024, the Council of The Regional Municipality of Halton adopted the following resolution:

RESOLUTION: CA-14-24 – 2024 Integrated Halton Planning System MOU: A New Model that Recognizes Changing Roles for Halton Municipalities

1. THAT the Memorandum of Understanding for an Integrated Halton Area Planning System, provided as Attachment #1 to Report No. CA-14-24, be approved by Regional Council, subject to the approval by Council of the Local Municipalities and Boards of Directors of the Conservation Authorities, as amended to incorporate comments made by Council at the meeting of May 22, 2024, specifically including the following:
 - add clause (e) to Section 7.1 (3) as follows: “reflect the Council-approved estimates of each of the Local Municipalities”;
 - amend subsection 7.2 (3) to remove the words “as required”; and,
 - to add “and notify the Councils of the Region, each Local Municipality and the Conservation Authorities, as applicable” to subsection 11.3 (2).

2. THAT the Region’s Chief Administrative Officer be authorized to sign the Memorandum of Understanding for an Integrated Halton Area Planning System on behalf of Halton Region.

Regional Municipality of Halton

HEAD OFFICE: 1151 Bronte Rd, Oakville, ON L6M 3L1
905-825-6000 | Toll free: 1-866-442-5866

3. THAT the existing 2018 Memorandum of Understanding for an Integrated Halton Area Planning System be terminated upon execution of the new Memorandum of Understanding.
4. THAT the Regional Clerk forward a copy of Report No. CA-14-24 and attachments to the City of Burlington, the Town of Halton Hills, the Town of Milton, the Town of Oakville, Conservation Halton, Credit Valley Conservation Authority, Grand River Conservation Authority, the Ministry of Natural Resources and Forestry, the Ministry of Municipal Affairs, and Halton's members of provincial Parliament for their information.

Please find attached a copy of Report No. CA-14-24 for your information. Please note that the resolution adopted by Council differs from the staff recommendation in the report. The MOU attached to the report is the amended version adopted by Council. If you have any questions, please contact me at the email address below.

Sincerely,



Graham Milne
Regional Clerk
graham.milne@halton.ca



The Regional Municipality of Halton

Report To:	Regional Chair and Members of Regional Council
From:	Jane MacCaskill, Chief Administrative Officer
Date:	May 22, 2024
Report No.:	CA-14-24
Re:	2024 Integrated Halton Planning System MOU: A New Model that Recognizes Changing Roles for Halton Municipalities

Recommendation

1. THAT the Memorandum of Understanding for an Integrated Halton Area Planning System, provided as Attachment #1 to Report No. CA-14-24, be approved by Regional Council.
2. THAT the Region's Chief Administrative Officer be authorized to sign the Memorandum of Understanding for an Integrated Halton Area Planning System on behalf of Halton Region.
3. THAT the existing 2018 Memorandum of Understanding for an Integrated Halton Area Planning System be terminated upon execution of the new Memorandum of Understanding.
4. THAT the Regional Clerk forward a copy of Report No. CA-14-24 and attachments to the City of Burlington, the Town of Halton Hills, the Town of Milton, the Town of Oakville, Conservation Halton, Credit Valley Conservation Authority, Grand River Conservation Authority, the Ministry of Natural Resources and Forestry, the Ministry of Municipal Affairs, and Halton's members of provincial Parliament for their information.

Report

Executive Summary

- Bill 185, *Cutting Red Tape to Build More Homes Act, 2024* ('Bill 185'), has identified an effective date of July 1, 2024 for Halton Region to become an "upper-tier municipality without planning responsibilities". This has stemmed from changes initially introduced through Bill 23, *More Homes Built Faster Act, 2022*, ('Bill 23').
- The change to identify Halton Region as an upper-tier municipality without planning responsibilities will alter roles and responsibilities and will place additional responsibilities with the Local Municipalities.

- Report No. [LPS34-23](#) “Regional Planning in a Post-Bill 23 Environment”, as approved by Regional Council on May 24, 2023, outlined a transition plan to provide clarity around changing roles and responsibilities. One of the directions from the transition plan was to develop a Memorandum of Understanding (“MOU”) with the Local Municipalities and Conservation Authorities.
- The purpose of the MOU is to ensure that Regional interests continue to be protected through the planning approval process as well as clearly delineate the areas of responsibility between the various parties.
- Regional staff have been working closely with the Local Municipalities and Conservation Authorities in developing the MOU and identifying what supports are required to enable a seamless transition.
- On April 10, 2024 the Halton Area Chief Administrative Officers endorsed the MOU in principal subject to final modifications from Area Planning Directors.
- Through this Report staff are now seeking Council’s approval of the MOU and authorization for signature.

Background

Halton Region, the Local Municipalities and Conservation Authorities (the “Parties”) have benefitted from a longstanding commitment to advancing an integrated approach to planning in Halton. In 1999, the first Memorandum of Understanding for an Integrated Halton Area Planning System provided a framework for the coordination of roles and responsibilities related to planning across Halton. In 2018, an updated Memorandum of Understanding for An Integrated Halton Area Planning System was advanced in recognition of the need to reflect the increasing complexity of the planning system in Ontario.

The Province’s planning system has continued to evolve, and significant changes have been made through Provincial legislation. Bill 185 was introduced in the Legislature on April 10, 2024, and at the time of preparing this Report is in Second Reading. Bill 185 proposes that, as of July 1, 2024, Halton Region will become an “upper-tier municipality without planning responsibilities”. Key aspects of this change include:

- The Halton Region Official Plan will be deemed to be each of the four Local Municipalities and will become their responsibility to implement;
- The Region will no longer be the “approval authority” for local municipal Official Plans or amendments;
- The Region will no longer have the right to appeal matters associated with the Planning Act; and
- The Region will no longer be able to be identified as a Party at an Ontario Land Tribunal (OLT) hearing however can continue where there are existing appeals. The Region is currently a party to over twenty appeals;

In anticipation of these changes, originally announced in November 2022 associated with Bill 23, a Transition Plan was developed and endorsed by the Parties in May 2023. The transition plan documented how the Parties are to prepare to address the changing roles and responsibilities and how these changes could be implemented in a coordinated and collaborative approach. This was profiled in Report No. LPS34-23 titled “Regional Planning in a Post-Bill 23 Environment” that authorized staff to work with the Parties to advance the transition plan approach.

The proposed MOU for a new planning system in Halton Region provided in Attachment #1 has been prepared to ensure that as planning and regulatory systems continue to evolve, the relationships between the Parties and their roles and responsibilities are well-understood, seamless, and integrated. More information on the contents of the MOU is provided below.

Discussion

The MOU has been prepared to address the changes outlined in Bill 23 and Bill 185 related to the changing roles of the Region, Local Municipalities and Conservation Authorities. The overall structure and key elements of the MOU are outlined below. The complete MOU can be found in Attachment #1.

Introduction, Purpose, Objectives and Roles and Responsibilities (Sections 1 through 3)

The first three sections of the MOU provide the purpose, overview of the framework, the objectives and roles of the Parties. The objectives of the MOU are to ensure:

- an efficient transition of service delivery that enables continued provision of effective and timely planning services;
- the removal of service duplication and the maximization of existing resources and technical expertise;
- the sharing of information in a timely manner to maximize collaboration and improve planning processes; and,
- an integrated approach to decision-making in planning processes.

The roles and responsibilities are outlined in Section 3 for each of the Parties. The Regional role will be scoped to the following:

- 1) participating in and commenting on land use planning matters only as they relate to:
 - Regional infrastructure (water, wastewater, roads, etc.);

- Regional waste management;
 - the Region’s role in affordable and assisted housing;
 - the Region’s responsibilities associated with a specific mandate prescribed by legislation, such as source water protection and non-potable site condition standard requests; and,
 - other Regional services that have a land component.
- 2) Providing assistance, in accordance with Section 15(2) of the *Planning Act*, where there is an agreement for such assistance set out in this MOU and/or future agreements or MOU’s;
 - 3) Supporting the Local Municipalities in advancing their growth strategies by providing Regional infrastructure; and,
 - 4) Providing guidelines and/or protocols that support and streamline addressing matters related to the Regional responsibilities identified above through Local Municipal planning processes.

Planning Processes (Sections 4 through 6)

Sections 4 through 6 of the MOU outline how the Parties will approach planning processes related to policy, development and appeals. As the Region will no longer be the approval authority for local official plans or amendments, the MOU outlines when the Region will be consulted and what the review and comments will be focused on (e.g. Regional infrastructure, transportation, etc.).

The development review section outlines the scope of the Regional role in reviewing and commenting on development applications. It ensures coordination between Regional infrastructure and the commitment required of Local Municipalities to facilitate it.

The Region will no longer have any appeal rights or status at the Ontario Land Tribunal and as such, Section 6 of the MOU addresses “appeals” and provides an outline of how the Local Municipalities will work with the Region on matters of Regional/shared interest. This provides a process to determine if involvement is necessary from Regional staff for items such as expert witness or cost sharing agreements.

Addressing Specific Interests

Sections 7 through 9 of the MOU provide details about how the Parties will address specific interests through the planning process.

Section 7 of the MOU outlines planning for Regional infrastructure. This includes implementing Joint Best Planning Estimates as a tool for coordinating growth assumptions and defining the delivery of infrastructure, enhanced growth monitoring to support the allocation of Regional water and wastewater servicing capacity, master plans to inform overall growth strategies, and infrastructure studies and plans for advancing detailed planning for growth.

Facilitating Regional infrastructure and services (Section 8) includes comprehensive initiatives required to deliver infrastructure associated with development applications, such as Regional Allocation Programs, land dedication, by-laws, permits, agreements, guidelines and protocols, waste management, and housing services.

Section 9 of the MOU is related to addressing the natural environment, water and natural hazards. The Region has traditionally played a lead-role in the protection of the natural environment, however the MOU outlines that the Local Municipalities are responsible for undertaking and/or evaluating the reviews required to protect natural heritage systems and water resource systems. As a result, the Region and Conservation Authorities will collaborate with the Local Municipalities to support their natural environment review responsibilities, where appropriate and where requested. This section also outlines responsibilities related to source water protection, private water supply and private wastewater treatment, site contamination, aggregates and natural hazards. A brief overview of the roles and responsibilities are outlined below:

- For source water protection, the roles remain unchanged and the Region will continue to be responsible for implementation of the relevant source protection plan policies through the Risk Management Official and Risk Management Inspectors. The Conservation Authorities will continue to as the Source Protection Authority and the Local Municipalities will still be responsible for developing and implementing official plan policies related to source water protection, where required.
- The Parties agree to collaborate to ensure coordination and efficiency as it relates to private water supply and private wastewater treatment as it relates to source water protection and the natural environment, however the review and approval of private water and wastewater systems in the rural area will be the responsibility of the Local Municipalities.
- Similarly, as it relates to site contamination, the Local Municipalities will now be responsible the determination of the need for studies/updates to studies, review, approval and acceptance of Environmental Site Assessments, letters of reliance and study updates as well as confirmation of Records of Site Conditions in accordance with applicable regulations, guidelines and Ministry of Environment Conservation and Parks requirements.
- For Aggregates, the Region will no longer have an Official Plan to amend for aggregate applications. The responsibility for reviewing an application will be with the Local Municipality.

Administration and Implementation

Sections 10 through 13 of the MOU deal with matters related to its administration and implementation through data and information sharing, dispute resolution and duration, and formal review. Definitions and schedules are included at the end of the MOU document to provide further clarity to the document.

Next Steps

Following Regional Council approval of the MOU through Report No. CA-14-24, the MOU will be circulated to the Local Municipalities and Conservation Authorities for their approval. Once all approvals are received, the Parties will sign the MOU and begin implementing the direction it sets forth.

The Region will work with the Parties to develop any required supporting schedules and service level agreements that are required to execute the MOU. The direction related to the schedules is included throughout the MOU. Adding or updating schedules allow opportunities to define the working relationship in greater detail without needing to amend the MOU. The schedules will include things such as, guidelines, timelines for reviewing and providing comments, how data and information will be shared and tracked etc. Completing the schedules will be critical in implementing the MOU.

Conclusion

The MOU is essential to ensure a seamless transition occurs during this change in planning responsibilities between Halton Region, the Local Municipalities and the Conservation Authorities. The MOU clearly defines roles and responsibilities and provides direction on how the Parties will work together in a collaborative manner as it relates to ongoing Regional interests. With a clear direction moving forward, there will be no negative impact to service delivery as a result of the changing planning framework.

Financial/Program Implications

There are no financial or program implications associated with the recommendations of this report. The 2024 Budget reflected changes anticipated as a result of Bill 23 and the transition plan. Staff continue to review and will reflect any further changes as a result of the MOU in the 2025 Budget.

Respectfully submitted by,

Curt Benson
Director, Strategic Initiatives & Government
Relations and Chief Planning Official

Approved by,

Jane MacCaskill
Chief Administrative Officer

If you have any questions about the content of this report, please contact:
Curt Benson, Director, Strategic Initiatives & Government Relations and Chief Planning Official

Attachments:
Attachment #1 - Memorandum of Understanding (MOU)

Additional Information:

The sources listed below are for supplemental information and reference only. Halton Region is not responsible for the currency, accuracy, or legality of the content from any external links.

None

MEMORANDUM OF UNDERSTANDING

between the

CITY OF BURLINGTON,
TOWN OF HALTON HILLS,
TOWN OF MILTON,
TOWN OF OAKVILLE,
REGIONAL MUNICIPALITY OF HALTON,
HALTON REGION CONSERVATION AUTHORITY,
CREDIT VALLEY CONSERVATION AUTHORITY, and,
GRAND RIVER CONSERVATION AUTHORITY

FOR AN INTEGRATED HALTON AREA PLANNING SYSTEM

MAY 2024

[left blank]

1. INTRODUCTION

1.1. This Memorandum of Understanding (MOU) has been prepared for the following municipalities and public agencies within Halton:

- The City of Burlington
- The Town of Halton Hills
- The Town of Milton
- The Town of Oakville
- The Regional Municipality of Halton
- The Halton Region Conservation Authority
- The Credit Valley Conservation Authority
- The Grand River Conservation Authority

These municipalities and agencies are referred to collectively as the “Parties”. The four lower-tier municipalities are referred to as the “Local Municipalities”. The Regional Municipality of Halton is referred to as “Halton Region” or “the Region”. Together, the five municipalities are referred to as the “Halton Area Municipalities”. The three Conservation Authorities are referred to as the “Conservation Authorities”.

1.2. This MOU represents the continuation of a longstanding approach to advancing an integrated planning system in Halton. In 1999, the *Memorandum of Understanding For An Integrated Halton Area Planning System* first provided a framework for the coordination of roles and responsibilities related to planning across Halton. In 2018, an updated *Memorandum of Understanding for An Integrated Halton Area Planning System* was advanced by the Parties in recognition of the need to reflect the increasing complexity of the planning system in Ontario.

1.3. Ontario’s land use planning system has continued to evolve. Significant changes have been made through Provincial legislation. The *More Homes Built Faster Act, 2022* (Bill 23) and subsequently the *Cutting Red Tape to Build More Homes Act, 2024* (Bill 185) identify Halton Region as an “upper-tier municipality without planning responsibilities”. Changes have also recently occurred as it relates to the role of Conservation Authorities.

- 1.4.** In recognition of these changes, in May 2023 the Chief Administrative Officers (CAOs) for the Parties endorsed a document titled ‘Planning in a Post-Bill 23 Environment: Transition Plan for a New Halton Planning System’. The Transition Plan documented many of the changes required to address the changing roles and responsibilities of the Parties and considered how these changes could be implemented in a coordinated and collaborative fashion that ensures the best possible outcomes for the Halton community.
- 1.5.** This MOU has been prepared in this context. It will ensure that as planning and regulatory systems continue to evolve, the relationships between the Parties and their roles and responsibilities are well-understood, seamless, and integrated.
- 1.6.** The Parties worked collaboratively to develop the MOU, including through a series of working meetings and review by the Parties’ CAOs in early 2024. The MOU was endorsed by the Parties’ respective Councils and Boards as of the date identified on the cover of this MOU.
- 1.7.** This MOU has been prepared in advance of the July 1, 2024 effective date for the changes to the *Planning Act* that identify Halton Region as an “upper-tier municipality without planning responsibilities”. It is the intent of the Parties to give effect to changes to planning roles and responsibilities in advance of this effective date, to the greatest extent possible:

 - (1) in advance of July 1, 2024, the Parties will act in accordance with the roles and responsibilities as set out in this MOU, except in instances where there is a conflict with existing legislation, in which case the Parties will act in accordance with the Transition Plan endorsed by the Area CAOs in May 2023, with additional regard to the intent of this MOU;
 - (2) following July 1, 2024, the Parties will act in accordance with the roles and responsibilities as set out in this MOU.
- 1.8.** This MOU is intended to work in tandem with the legislative and policy framework for planning in the Province of Ontario. It is not intended to conflict with responsibilities that have been assigned to any of the Parties either by statute, regulation, policy, or other instrument.

1.9. This MOU is not intended to conflict with or preclude any MOU or agreement between any of the Conservation Authorities, Halton Area Municipalities, and other agencies.

1.10. The remainder of this MOU is structured as follows:

Sections 2 and 3 provide a general overview of the purpose of the MOU, its objectives, and the overall roles of the Parties.

- **Section 2** – Purpose & Objectives
- **Section 3** – Roles & Responsibilities

Sections 4 through 6 outline how the Parties will approach planning processes related to policy, development, and appeals.

- **Section 4** – Policy Review
- **Section 5** – Development Review
- **Section 6** – Appeals

Sections 7 through 9 detail how the Parties will address specific interests through the planning process.

- **Section 7** – Planning for Regional Infrastructure
- **Section 8** – Facilitating Regional Infrastructure & Services
- **Section 9** – Addressing the Natural Environment, Water, & Natural Hazards

Sections 10 through 12 deal with matters related to administering and implementing this MOU.

- **Section 10** – Data & Information Sharing
- **Section 11** – Dispute Resolution
- **Section 12** – Duration & Formal Review

Definitions and Schedules are provided at the end of the MOU.

2. PURPOSE & OBJECTIVES

2.1. The purpose of this Memorandum is:

- (3) to continue the longstanding tradition of advancing an Integrated Halton Area Planning System that enables the best possible outcomes for the Halton community;
- (4) to provide a clear foundation for transformational changes to the roles and responsibilities of the Parties related to planning;
- (5) to support a streamlined planning system that eliminates duplication, avoids delay, and enables efficiencies in the development of planning policies, the review and processing of planning applications, and the coordination of planning decisions with Conservation Authority permitting processes, where appropriate; and,
- (6) to enable collaboration and coordination amongst the Parties and continuous improvement to their working relationships.

2.2. The objectives of this Memorandum are to ensure:

- (1) an efficient transition of service delivery that enables continued provision of effective and timely planning services;
- (2) the removal of service duplication and the maximization of existing resources and technical expertise;
- (3) the sharing of information in a timely manner to maximize collaboration and improve planning processes; and,
- (4) an integrated approach to decision-making is supported in planning processes.

3. GENERAL ROLES & RESPONSIBILITIES

3.1. Local Role

The Local Municipalities are responsible for:

- (1) acting as the land use planning authority for their respective municipality under the *Planning Act*;
- (2) collaborating with the Region and the Conservation Authorities to advance an integrated approach to planning in Halton and to address and protect the interests of the Halton community through planning processes;
- (3) including the Region and Conservation Authorities in the planning and development approval process to ensure that Regional and Conservation Authority interests and mandatory responsibilities, as described in this MOU, are represented and addressed; and,
- (4) providing appropriate information to the Parties included in this MOU in a timely manner for the purposes of data sharing and data reporting.

3.2. Regional Role

The Region is responsible for:

- (1) participating in and commenting on land use planning matters only as they relate to:
 - a. *Regional Infrastructure*;
 - b. Regional Waste Management;
 - c. the Region's role in affordable and assisted housing;
 - d. the Region's responsibilities associated with a specific mandate prescribed by legislation, such as source water protection and non-potable site condition standard requests; and,
 - e. other Regional services that have a land component.
- (2) providing assistance, in accordance with Section 15(2) of the *Planning Act*, where there is an agreement for such assistance set out in this MOU and/or future agreements or MOUs;

- (3) supporting the Local Municipalities in advancing their growth strategies by providing *Regional Infrastructure*; and,
- (4) providing guidelines and/or protocols that support and streamline addressing matters related to the Regional responsibilities identified above through Local Municipal planning processes.

3.3. Conservation Authority Role

The Conservation Authorities are responsible for:

- (1) acting on behalf of the Province, or as a public body under the *Planning Act*, to ensure decisions under the *Planning Act* are consistent with natural hazards policies of applicable Provincial plans and policies;
- (2) administering and enforcing Section 28 of the *Conservation Authorities Act* and associated regulations (i.e., Conservation Authority permitting roles and responsibilities, regulatory mapping, etc.);
- (3) reviewing proposals under the *Aggregate Act*, *Drainage Act*, *Environmental Assessments Act*, and *Niagara Escarpment Planning and Development Act* for the purpose of commenting on the risks related to natural hazards arising from the proposal;
- (4) supporting the Local Municipalities in addressing matters related to natural hazards and watershed planning;
- (5) reviewing and commenting on land use planning matters only as they relate to mandatory programs and services (i.e. natural hazard / wetland related, regulatory matters, etc.), as defined in the applicable regulations under the *Conservation Authorities Act* and as described in this MOU;
- (6) commenting and providing technical support on non-natural hazard related matters, such as natural heritage and water resource systems, that are not part of a proposal, application, or other matter under the *Planning Act*, including long range and watershed planning initiatives such as the development of natural heritage and water resource system strategies, parks and open space master plans, and related activities, in accordance with any established service agreement or MOU;

- (7) continuing to develop and provide watershed planning implementation tools to assist the Local Municipalities in reviewing *Planning Act* applications as they relate to natural heritage and water resource systems – including tools such as technical guidelines and protocols, GIS mapping products, and other resources, subject to future agreements or MOUs; and,
- (8) providing programs and services related to a Conservation Authority’s duties, functions, and responsibilities as a source protection authority under the *Clean Water Act, 2006*.

3.4. Shared Responsibilities

The Parties are collectively responsible for continuing with the longstanding approach of collaborating through existing working groups (the Area Planning Directors, the Halton Area Planning Partnership, and the Halton Area Development Managers, etc.) on the following:

- (1) reviewing and commenting on current and future changes proposed by the Province related to the planning system where there are areas of mutual interest and where appropriate;
- (2) exploring opportunities for building capacity in the planning system through joint training and education opportunities, as well as opportunities for sharing resources, where appropriate;
- (3) exploring opportunities to coordinate responses on legislative changes, adapting of roles and responsibilities, and coordinating future change of state for the Parties;
- (4) exploring opportunities to jointly monitor and report on growth and development and other indicators that interface with Regional and Conservation Authority interests as set out in this MOU, including by reviewing data sharing protocols and agreement where necessary; and,
- (5) exploring opportunities to openly share data and information for matters of shared interest;
- (6) monitoring and supporting the implementation of this MOU, including by:
 - a. ensuring its consistent reference and use across the Parties’ respective organizations;

- b. identifying on an ongoing basis any issues that require resolution in order to improve the effectiveness of this MOU; and,
- c. developing future Schedules to this MOU, including but not limited to those noted in Sections 4.2(5), 5.2(4), 7.2(4), and 8.2(3) of this MOU.

4. POLICY REVIEW

4.1. Policy Review Items

- (1) For the purposes of this MOU, Policy Review pertains to the following policy planning items:
 - a. New Official Plans
 - b. *Comprehensive Official Plan Amendments*
 - c. *Area-Specific Official Plan Amendments*
 - d. *Issue-Specific Official Plan Amendments*
 - e. Implementation Guidelines or Protocols

4.2. Policy Review Principles

- (1) Local Municipalities are responsible for official plans, including but not limited to:
 - a. undertaking comprehensive updates in accordance with the *Planning Act*; and,
 - b. developing *Area-Specific Plans* for growth areas, including greenfield and redevelopment areas.
- (2) The Region and the Conservation Authorities will provide support to the Local Municipalities in the administration of their official plans, consistent with the general roles and responsibilities identified in Section 3, and, in accordance with the more specific directions in Section 4.3 of this MOU.
- (3) The Parties may each prepare implementation guidelines or protocols, consistent with the general roles and responsibilities identified in Section 3, and, in accordance with the more specific directions in Section 4.4 of this MOU.

- (4) The Parties agree to advance the expeditious review of policy planning documents and will strive to:
 - a. achieve any prescribed or agreed upon circulation and commenting deadlines; and,
 - b. provide value-added, solution-focused comments that enable the Local Municipality to make informed decisions within legislated timelines.
- (5) The Parties agree to collaborate, where appropriate, to develop future Schedules to this MOU that provide greater detail and direction on actions that support advancing the expeditious review of policy planning documents as identified in Section 4.2(4) of this MOU (e.g., circulation and commenting deadlines, commenting templates, etc.). These schedules may be developed and added without formal amendment to this MOU.

4.3. Policy Review Process

Consultation

- (1) When amending official plan policies, the Local Municipalities will circulate and consult with the Region and the Conservation Authorities as appropriate, including by:
 - a. circulating materials related to New Official Plans, *Comprehensive Official Plan Amendments*, and *Area-Specific Official Plan Amendments* to the Region and the Conservation Authorities;
 - b. circulating materials related to *Issue-Specific Official Plan Amendments* to the Region and Conservation Authorities in instances where the amendment impacts a role or responsibility identified in Section 3 of this MOU, or, where the Local Municipality is seeking feedback from the Region or Conservation Authorities; and,
 - c. consulting with the Region and Conservation Authorities as it relates to their roles and responsibilities identified in Section 3 of this MOU, including, where appropriate, by establishing a Technical Advisory Committee or similar consultative structure that includes the Region and Conservation Authorities.

- (2) The materials circulated to the Region and Conservation Authorities may include, but are not limited to: draft policies, supporting technical studies, proposed policies, notices of public consultation, and notices of decisions.
- (3) The Local Municipalities will circulate and consult with the Region and Conservation Authorities at all stages during the policymaking process and will make efforts to do so in a manner that provides adequate time for the Region and Conservation Authorities to review and provide meaningful, value-added input.

Supporting Studies

- (4) As part of the circulation and consultation process identified in Section 4.3(1), the Parties will identify any studies required to address the responsibilities of the Region and Conservation Authorities identified in Section 3 of this MOU.
- (5) For *Area-Specific Official Plan Amendments* that propose to introduce a growth strategy for a new development area or to update the growth strategy for an existing area, the Parties will collaborate to advance the following studies:
 - a. an *Area Servicing Plan*, described in greater detail in Section 7.4(1) of this MOU;
 - b. an *Area Transportation Plan/Study*, described in greater detail in Section 7.4(2) of this MOU;
 - c. a Subwatershed Study; and
 - d. a *Natural Hazard Related Study*, as described in Section 9.4 of this MOU.
- (6) In some instances, a Subwatershed Study and/or Natural Hazards Related Study may be required as part of the development of a New Official Plan or a *Comprehensive Official Plan Amendment*.
- (7) Where a requirement for a supporting study has been identified, the relevant Parties agree to work collaboratively to:
 - a. confirm the Terms of Reference to be used for the study:

1. where there is a standard Terms of Reference available, this should be used as the starting point;
 2. scoping, waiving, or modifications to the standard Terms of Reference may be made by the Parties to recognize previous studies or reflect the nature of the area being studied or other relevant contextual factors;
- b. advance the study in accordance with the confirmed Terms of Reference;
 - c. ensure the study appropriately addresses the interests of the Region and/or the Conservation Authority, in accordance with the confirmed Terms of Reference; and,
 - d. ensure the findings and recommendations of the completed study are incorporated into the official plan amendment recommended for adoption, as appropriate.

Comments

- (8) Comments provided by the Region on changes to official plans will be in relation to the general roles and responsibilities identified in Section 3 of this MOU. In particular, comments may address:
- a. the delivery of *Regional Infrastructure*, including:
 1. any relationship to or impacts on the Joint Best Planning Estimates as per Section 7.1 of this MOU;
 2. any relationship to or impacts on the Region's Infrastructure Master Plans as per Section 7.3 of this MOU;
 3. where applicable, an *Area Servicing Plan* or related study prepared as per Section 4.3(5)a) of this MOU;
 4. where applicable, an *Area Transportation Plan* or related study prepared as per Section 4.3(5)b) of this MOU; and,
 5. any other considerations related to implementing and delivering *Regional Infrastructure*;
 - b. the delivery of Regional services or programs, including;

1. waste management services;
 2. housing services and the delivery of affordable and assisted housing; and,
 3. other Regional services with a land component;
- c. the implementation of source water protection plans, where applicable; and,
- d. any other matters at the request of a Local Municipality or as set out in an agreement.
- (9) Comments provided by the Conservation Authorities on changes to official plans will be in relation to the general roles and responsibilities identified in Section 3 of this MOU. In particular, comments may address matters including, but not limited to:
- a. mandatory programs and services (e.g. hazard / wetland related, regulatory matters), as defined in the applicable regulations under the *Conservation Authorities Act* and may include but are not limited to the following:
 1. review of technical studies identified in Section 4.3(4) related to regulated natural hazards, including wetlands;
 2. identification of risks related to natural hazards and demonstration that those risks have been addressed (including prevention or mitigation) so public health or safety is not jeopardized or result in property damage or destruction in the event of a natural hazard;
 3. demonstration that any proposed development and alteration activities within Conservation Authority regulated areas can be permitted in accordance with the *Conservation Authorities Act* and related regulations;
 4. recommendations for management and protection of regulated natural hazards, including wetlands, such as land use designations and development setbacks; and,
 5. other matters at the request of a Local Municipality or as set out in an agreement.

- (10) The Region and Conservation Authorities will provide value-added, solution-focused comments that enable a Local Municipality to make informed decisions in accordance with the consultation timelines identified by the Local Municipalities, provided adequate time is provided to prepare this input, commensurate with the nature and scope of the study and/or proposed policies being reviewed.
- (11) The Local Municipalities will document how any comments provided by the Region and/or Conservation Authorities have been addressed in the official plan or official plan amendment or otherwise.

Approvals

- (12) Where the Local Municipality is the approval authority for a change to an official plan, the Region and/or Conservation Authorities, where appropriate and feasible, will provide any additional support required to enable a decision by the Local Municipal Council.
- (13) Where the Province is the approval authority for a change to an official plan, the Region and/or Conservation Authorities, where appropriate and feasible, will provide any additional support required to enable a decision by the Minister.
- (14) Following the approval of an official plan or official plan amendment that introduces or updates a growth strategy for a Local Municipality or a growth area within a Local Municipality, the Region will:
 - a. update the Joint Best Planning Estimates and/or the Enhanced Growth Monitoring Framework as identified in Section 7 of this MOU to incorporate the updates to the Local Municipality's growth strategy;
 - b. update infrastructure plans and/or models based on the updated Joint Best Planning Estimates, as appropriate;
 - c. plan for and deliver *Regional Infrastructure* to support the Local Municipality's growth strategy in accordance with Section 7 of this MOU;
 - d. update any other plans, guidelines, or policies as required; and,

- e. update Regional Council, where necessary, on any significant impacts or updates to the planning and delivery of *Regional Infrastructure* to support Local Municipal growth strategies.
- (15) Following the approval of an official plan or official plan amendment that results in changes to boundaries included in Conservation Authority mapping, the relevant Conservation Authorities will advance updates to their mapping as appropriate and as required.

Appeals

- (16) The Parties will address any appeals to Policy Review Items as set out in Section 6 of this MOU.

4.4. Implementation Documents

- (1) The Local Municipalities may prepare guidelines and/or protocols that provide more detailed direction regarding the implementation of official plan policies or other related matters.
- (2) The Region and Conservation Authorities may prepare guidelines and/or protocols that relate to their respective roles and responsibilities as identified in Section 3 of this MOU, including outlining details that support addressing or implementing their responsibilities through the Local Municipal planning process.
- (3) The Parties will work collaboratively to:
 - a. use relevant guidelines/protocols to support and streamline the planning process;
 - b. provide clarity on the use of guidelines/protocols prepared by the Region and/or Conservation Authorities as part of the Local Municipal planning process, including through references in Local Municipal policy or process documents, where appropriate;
 - c. consult with each other in a collaborative fashion when creating or updating guidelines/protocols, particularly in instances where there is a relationship between the guidelines/protocols and the roles and responsibilities of each Party as identified in Section 3 of this MOU; and,

- d. consult with each other in a collaborative fashion to review the existing guidelines/protocols in place at the time this MOU was prepared to determine any necessary actions to revise or rescind these documents in consideration of the roles and responsibilities as identified in Section 3 of this MOU.
- (4) For greater clarity, Schedule 1 to this MOU provides a list of guidelines/protocols that may be used to support addressing matters of Regional interest as identified in Section 3 of this MOU through Local Municipal planning processes. These documents are also referenced where relevant throughout this MOU. Schedule 1 may be updated on an ongoing basis in collaboration with the Parties as required, without amendment to this MOU.

5. DEVELOPMENT REVIEW

5.1. Development Review Items

- (1) For the purposes of this MOU, Development Review pertains to the following development planning items:
- a. Site-Specific Official Plan Amendments
 - b. Comprehensive Zoning By-laws
 - c. Zoning By-law Amendments
 - d. Draft Plans of Subdivision
 - e. Draft Plans of Condominium
 - f. Part Lot Control
 - g. Consents
 - h. Site Plans
 - i. Minor Variances
 - j. Community Planning Permits
 - k. Niagara Escarpment Development Permits

5.2. Development Review Principles

- (1) The Local Municipalities are responsible for processing the Development Review Items identified in Section 5.1(1).
- (2) The Region and the Conservation Authorities will participate in the development review process and provide comments in accordance with the roles and responsibilities identified in Section 3 of this MOU and as described below.
- (3) The Parties agree to advance the expeditious review of development applications and will strive to:
 - a. achieve any legislated, prescribed, or agreed upon circulation and commenting deadlines;
 - b. standardize pre-consultation and complete application requirements;
 - c. provide value-added, solution-focused comments that enable a Local Municipality to make informed decisions within legislated timelines; and,
 - d. coordinate development planning processes with any applicable Regional and Conservation Authority permitting processes to the greatest extent possible.
- (4) The Parties agree to collaborate, where appropriate, to develop future Schedules to this MOU that provide greater detail and direction on actions that support advancing the expeditious review of development applications as identified in Section 5.2(3) of this MOU (e.g., circulation and commenting procedures, deadlines, and templates, etc.). These Schedules may be developed and added without formal amendment to this MOU.
- (5) The Local Municipalities are committed to supporting the Region and the Conservation Authorities in addressing the requirements and conditions identified in relation to their responsibilities as identified in Section 3 of this MOU through the Local Municipal development review process.

5.3. Development Review Processes

Pre-Consultations, Pre-Submissions, & Complete Applications

- (1) The Local Municipalities will circulate pre-consultation material and planning applications to the Region and Conservation Authorities for review and comment.
- (2) The Region will participate in pre-consultation and pre-submission reviews of development applications by providing value-added input related to the Region’s responsibilities as identified in Section 3 of this MOU, including but not limited to information on:
 - a. existing water and wastewater services present in proximity to a proposed development;
 - b. existing Regional Road infrastructure in proximity to the proposed development and any concerns or requirements related to stormwater impacts on Regional Roads;
 - c. known constraints and potential areas of concern or areas to be investigated by the development proponent as it related to *Regional Infrastructure*;
 - d. timing and scope of Regional capital projects in the vicinity of the proposed development;
 - e. the need for water and wastewater system upgrades, where known, as a result of the proposed development;
 - f. the need for Regional road network improvements, where known, as a result of the proposed development, including any land dedication requirements, as discussed in Section 8.2 of this MOU;
 - g. the ability to service a proposed development with Regional waste collection;
 - h. known constraints and potential areas of concern or areas to be investigated by the proponent as it relates to the delivery and implementation of waste collection;
 - i. comments and requirements as they relate to Regional servicing allocation;

- j. application and study requirements and any applicable Regional by-laws, guidelines, permits, protocols, or terms of reference to be considered when advancing the proposed development; and,
 - k. source protection plan policies; and,
 - l. non-potable site condition standards requests.
- (3) The Region will identify, where known, the need for Regional agreements and/or service/development permits, including by:
- a. scoping the requirements for any required study, and if applicable, identifying the specific items to be addressed/areas to be analyzed, including the need for modelling if applicable;
 - b. providing updated reference documents (e.g., such as (Development Engineering Review Manual, applicable Regional Guidelines, Regional master plans, or others);
 - c. consulting with applicant’s consultant as necessary;
 - d. reviewing any Terms of Reference required to ensure all technical requirements have been identified;
 - e. preparing comments on Terms of Reference; and,
 - f. reviewing multiple draft submissions, which may be necessary prior to approval.
- (4) The Conservation Authorities will participate in pre-consultation and pre-submission reviews of development applications by providing value-added input related to the Conservation Authority responsibilities as identified in Section 3 of this MOU, including information to assist future applications with addressing Provincial natural hazards policies, and, to identify activities subject to Conservation Authority regulatory approvals and related requirements.
- (5) The Local Municipalities agree to include requirements identified by the Region and the Conservation Authorities through the pre-consultation process as part of the requirements of a complete application, and, to ensure that any application includes those required studies prior to being deemed complete.

Application Review

- (6) The Region will take the following actions in relation to reviewing development applications:
- a. review application materials and supporting studies related to the Region's responsibilities as identified in Section 3 of this MOU (e.g., Functional Servicing Reports/Studies, Transportation Studies, Stormwater Management Plans as they relate to Regional Road infrastructure, Waste Management Plans, and documents related to source protection, and site contamination (non-potable site condition standards requests and/or when a Regional land taking is required), etc.);
 - b. coordinate internal Regional review and advice on compliance with higher-order documents such as Regional Transportation and Water and Wastewater Master Plans, *Area Servicing Plans*, *Area Transportation Plans/Studies*, and Environmental Assessment Studies and detailed designs;
 - c. ensure appropriate analysis has been completed related to impacts on Regional water and wastewater systems, capacity constraints, constructability, and operability of proposed servicing, compliance with relevant Regional by-laws and Provincial legislation;
 - d. identify downstream road network impacts on the Regional Road network, Regional Road stormwater management, dewatering impacts on *Regional infrastructure*, capacity constraints, constructability and operability of proposed transportation upgrades, access locations, etc., and compliance with relevant Regional by-laws and guidelines;
 - e. ensure requirements for infrastructure expansion and/or upgrades, including any land dedication requirements as identified in Section 8.2 of this MOU, and the mechanisms required to implement/secure for those (agreements, conditions, etc.) are assessed and addressed where the need is identified by the Region;
 - f. review and administer Regional Allocation Programs as they relate to development proposals;

- g. provide comments in relation to Regional Waste Management Guidelines to ensure sites can be serviced with Regional waste collection, where eligible;
 - h. coordinate with other disciplines and agencies (e.g., other Regional disciplines, the Local Municipalities, the Province) to assist with conflict resolution and streamline the review of the application; and,
 - i. provide final recommendations and conditions.
- (7) The Region will take the following actions in relation to engineering reviews, agreements, and permits related to development applications:
- a. administering, processing, reviewing, and approving required engineering submissions;
 - b. administering, processing, reviewing, and approving Regional agreements related to water and wastewater infrastructure, Regional road infrastructure, and developer requests related to water and wastewater, stormwater and Regional Road infrastructure associated with development approvals;
 - c. administering, processing, reviewing, and approving Regionally required permits, including service permits, MECP ECA approvals under Transfer of Review with Province, entrance/access permits and agreements, drive through agreements for waste collection, Regional Development permits/by-laws, etc.;
 - d. collecting fees and Regional Development Charges through agreement and permit processes; and,
 - e. arranging consultation as needed with developers, consultants, and Local Municipalities to discuss related items.
- (8) The Conservation Authorities will take the following actions in relation to reviewing development applications:
- a. reviewing applications and supporting studies as it relates to:
 - 1. helping ensure that decisions under the *Planning Act* are consistent with the natural hazards policies in the policy statements issued under Section 3 of the *Planning Act*;

2. commenting on the risks related to natural hazards arising from a proposal under the *Aggregate Resources Act*, *Drainage Act*, *Environmental Assessment Act*, and *Niagara Escarpment Planning and Development Act*;
- b. reviewing any proposed activities within regulated areas to determine if they can be permitted in accordance with the *Conservation Authorities Act* and related regulations;
- c. providing final recommendations and conditions; and,
- d. collecting Conservation Authority review fees through plan review processes.

Application Approval & Agreements

- (9) As the approval authority for development applications, the Local Municipalities agree to:
 - a. consider and address, as appropriate, recommendations made by the Region and/or the Conservation Authorities;
 - b. review and include the Region's recommended conditions related to their responsibilities identified in Section 3 of this MOU;
 - c. review and include Conservation Authorities' recommended conditions related to their responsibilities identified in Section 3 of this MOU;
 - d. only make changes to the wording of conditions or approaches to addressing Regional or Conservation Authority concerns through discussion/consultation and agreement from the Region and/or Conservation Authority; and,
 - e. consult the Region and/or Conservation Authority to confirm any applicable conditions of approval issued under the *Planning Act* have been addressed to their satisfaction prior to issuing a final approval under the *Planning Act*.

Application Appeals

- (10) The Parties will address any appeals to Development Review Items as set out in Section 6 of this MOU.

6. PLANNING APPEALS

6.1. Notice of Appeals

- (1) When an appeal of a planning decision is filed, the Local Municipality will notify the Region and/or the Conservation Authorities of the appeal in instances where the reasons for the appeal relate to their respective roles or responsibilities as identified in Section 3 of this MOU.

6.2. Processing of Appeals

- (1) The Local Municipalities and Conservation Authorities will exercise their appeal rights and ability to appear before the Ontario Land Tribunal as required.
- (2) Recognizing the Region has no right of appeal or ability to appear as a party at the Ontario Land Tribunal, should an appeal be filed that relates to the Region's roles and responsibilities as identified in Section 3 of this MOU, the relevant Parties will convene working meetings and/or discussions and coordinate to:
 - a. identify their perspectives on the appeal, including areas of consensus or difference regarding the merit of the appeal and/or approaches to responding to the appeal;
 - b. identify whether the Region's interests can be adequately addressed without direct involvement by the Region, or, whether there is a need for the Region to be directly involved in the appeal process;
 - c. where a need to involve the Region directly in the appeal process is identified, determine:
 1. the scope of the Region's involvement;
 2. the approach to enabling the Region's participation at the Tribunal;
 3. the approach to providing evidence to the Tribunal, including, where required, the use of Region staff as expert witnesses;
 4. the approach to cost-sharing for hearing-related expenses; and,

5. any other considerations necessary related to advancing the Region's interests as identified in Section 3 of this MOU through the hearing process.
- (3) As a general principle, the Parties will work to support and defend areas of shared interest at the Tribunal.
 - (4) The Conservation Authorities may provide technical support to the Local Municipalities related to appeals that pertain to natural hazards in instances where the Conservation Authority is not a part to the appeal.
 - (5) In instances where consensus is not reached when identifying the merit or approach to responding to an appeal as described in Section 6.2(2) of this MOU, the Parties will use the Dispute Resolution procedure outlined in Section 11 of this MOU.
 - (6) Where there is an opportunity to resolve an appeal that relates to the Region's and/or the Conservation Authorities' roles and responsibilities as identified in Section 3 of this MOU through mediation or settlement, the Parties will convene working meetings and/or discussions and coordinate to:
 - a. identify approaches to mediating and resolving the appeal;
 - b. obtain the required internal approvals;
 - c. provide support as needed to advance the mediation or settlement;
and,
 - d. determine the approach to presenting a settlement to the Tribunal,
and the role of the Region or Conservation Authority, if any.
 - (7) In instances where a Local Municipality chooses to share information or advice with the Region which may be subject to solicitor-client privilege as part of the process of advancing the Region's interests in any appeals, the Region agrees to maintain the confidentiality of such information.

7. PLANNING FOR REGIONAL INFRASTRUCTURE

7.1. Joint Best Planning Estimates

Overview

- (1) The Region and the Local Municipalities recognize the need to continue the longstanding approach of maintaining a standardized set of Region-wide growth figures to inform the planning and delivery of *Regional Infrastructure*.
- (2) The Region and the Local Municipalities will collaborate to develop and maintain up-to-date Joint Best Planning Estimates that serve as a tool to ensure *Regional Infrastructure* can be planned and delivered in a coordinated manner to support Local Municipal growth strategies.
- (3) The Joint Best Planning Estimates will:
 - a. reflect the latest and best available information from each of the Local Municipalities on their population, employment, and housing unit growth figures;
 - b. reflect the anticipated or planned timing of growth across each of the Local Municipalities, in five-year increments, out to a common planning horizon year;
 - c. reflect the anticipated breakdown of housing unit type (e.g., low-, medium-, and high-density units as well as accessory units) and employment type (e.g., industrial, commercial, and institutional);
 - d. identify the geographic distribution of the anticipated growth within the discrete Small Geographic Units and Traffic Zones as maintained by the Region and uses for the purpose of infrastructure modelling to support the planning and delivery of *Regional Infrastructure*; and,
 - e. reflect the Council-approved estimates of each of the Local Municipalities.

Purpose & Use

- (4) The primary use of the Joint Best Planning Estimates is to inform the planning and delivery of *Regional Infrastructure*.

- (5) The Joint Best Planning Estimates may also be used:
 - a. by the Local Municipalities to inform the planning and delivery of their programs and services;
 - b. by other Regional departments to inform the planning and delivery of their programs and services;
 - c. by other public agencies that provide services across municipal boundaries in Halton Region, including but not limited to: the Halton Region Police Service, the Halton Region Paramedic Services, the Halton District School Board, and the Halton District Catholic School Board; and,
 - d. by municipalities that are adjacent to the Halton Local Municipalities, or, by the Province, for the purpose of informing infrastructure modelling.
- (6) The Parties will collaborate to establish a protocol for the publication and/or distribution of the Joint Best Planning Estimates.
- (7) The Parties recognize that the Joint Best Planning Estimates are not a statutory land use planning document and that they do not replace, take precedence, or limit the growth strategies identified in Local Municipal official plans or growth proposed through individual development applications. However, as the Joint Best Planning Estimates provide the basis for the master plans for *Regional Infrastructure*, where growth strategies or development applications differ significantly from the Joint Best Planning Estimates, there may be implications for the delivery of *Regional Infrastructure*.
- (8) Where significant changes are proposed to the Joint Best Planning Estimates, the Parties will work collaboratively to assess and address any implications for the delivery of *Regional Infrastructure*.

Monitoring & Updates

- (9) The Region and the Local Municipalities will collaborate to update the Joint Best Planning Estimates on an annual basis. This annual update will incorporate:

- a. information related to development that has occurred in the year since the previous update;
 - b. any changes to local growth strategies as provided to the Region by the Local Municipalities; and,
 - c. any other changes or updates the Parties deem appropriate.
- (10) An update on the Joint Best Planning Estimates will be included as part of the Region’s annual Enhanced Growth Monitoring report, described in Section 7.2 of this MOU.

7.2. Enhanced Growth Monitoring

- (1) The Region and the Local Municipalities recognize the importance of monitoring growth across Halton and will collaborate to implement an Enhanced Growth Monitoring framework that supports the delivery of *Regional Infrastructure* to support Local Municipal growth strategies.
- (2) The Region and the Local Municipalities will work collaboratively to:
 - a. review the Joint Best Planning Estimates on an annual basis, as described in Section 7.1 of this MOU; and,
 - b. share data related to planning applications in the development pipeline on a regular basis;
- (3) The Region, with input from the Local Municipalities, will:
 - a. produce an annual comparative assessment of water and wastewater system capacity, the construction of new housing units, and the number of housing units anticipated in the Joint Best Planning Estimates and/or the Region’s Allocation Programs, in order to ensure there is sufficient opportunity for growth and development in accordance with the growth strategies set out in Local Municipal official plans, and, to support decision-making related to Allocation Programs;
 - b. continue to undertake an annual survey to collect information on employment and business activity across Halton to support Local Municipal planning for employment;
 - c. continue to prepare an annual report on housing across Halton; and,

- d. provide an annual report to Regional Council that provides information on the Enhance Growth Monitoring efforts described above.
- (4) The Parties agree to collaborate, where appropriate, to develop future Schedules to this MOU that provide greater detail and direction on actions that support enhanced growth monitoring as identified in Sections 7.1(9) and 7.2(2) of this MOU (e.g., data collection requirements, templates, and schedules, data sharing protocols, etc.). These Schedules may be developed and added without formal amendment to this MOU.

7.3. Infrastructure Master Plans

- (1) The Region will develop master plans for *Regional Infrastructure* based on the Joint Best Planning Estimates. The Local Municipalities and Conservation Authorities may provide input through the master plan consultation process as required.
- (2) To implement master plans for *Regional Infrastructure*, the Region will develop associated infrastructure staging plans and capital financing plans, including, where necessary and feasible, incorporating updates to address changes to the Joint Best Planning Estimates as described in Section 7.1 of this MOU and/or the findings from the Enhanced Growth Monitoring as described in Section 7.2 of this MOU.
- (3) When updates to the Region’s plans for the delivery of infrastructure are required, when making these updates, the Parties will collaborate to consider and address:
 - a. the number of anticipated housing units or jobs in employment areas supported;
 - b. the fiscal capacity of the Region and Local Municipalities;
 - c. the willingness of the development community to contribute as facilitated by the Region;
 - d. the degree of contribution from the Provincial government;
 - e. coordination of the timing and delivery of water and wastewater infrastructure with Regional road projects; and,
 - f. comments from the Local Municipalities and public agencies.

7.4. Infrastructure Studies & Plans

Water & Wastewater Servicing Plans

- (1) The Parties recognize the importance of collaborating to develop more detailed plans/studies to guide the delivery of Regional water and wastewater infrastructure, in particular to support the development of growth areas, and agree:
 - a. to use *Area Servicing Plans* as a tool to inform and support the planning vision defined through an *Area-Specific Plan*, including to support identifying a servicing strategy for water and wastewater infrastructure and the need for upgrades to existing infrastructure, where required;
 - b. to complete an *Enhanced Functional Servicing Report* in instances where there is consensus among the Parties that the development of an *Area Servicing Plan* is not appropriate or feasible;
 - c. to collaborate to prepare and/or update a Terms of Reference to guide the development of an *Area Servicing Plan* or *Enhanced Functional Servicing Report*, using the applicable document referenced in Schedule 1 as a starting point; and,
 - d. to update *Area Servicing Plans* or *Enhanced Functional Servicing Reports* when there is a significant change to the growth strategy for the area to which the *Area Servicing Plan* or *Enhanced Functional Servicing Report* applies that would impact or necessitate an update to infrastructure plans.

Area Transportation Plans / Studies

- (2) The Parties recognize the importance of collaborating to develop more detailed plans/studies to guide the delivery of Regional transportation infrastructure, in particular to support the development of growth areas, and agree:
 - a. to use *Area Transportation Plans/Studies* as a tool to inform and support the planning vision defined through an *Area-Specific Plan*, including to support identifying the transportation system and need for road network improvements, where required;

- b. to collaborate to prepare and/or update a Terms of Reference to guide *Area Transportation Plan/Studies*, using the applicable document in Schedule 1 as a starting point.

8. FACILITATING REGIONAL INFRASTRUCTURE & SERVICES

8.1. Allocation Programs

- (1) The Parties agree that the Region, in collaboration with the Local Municipalities, will continue to develop and implement Allocation Programs or other infrastructure financing approaches as a means to finance growth-related infrastructure.
- (2) The Parties acknowledge the Region's jurisdiction over *Regional Infrastructure*, allocation of servicing capacity, and collection of Regional Development Charges.
- (3) The Parties acknowledge the importance of Enhanced Growth Monitoring in informing the delivery of Allocation Programs and commit to collaborating to support this work as described in Section 7.2 of this MOU.
- (4) In advancing Allocation Programs through Local Municipal planning processes, the Region will:
 - a. provide comments on development applications where participation in an Allocation Program is required, including:
 - 1. securing appropriate Servicing Allocation under an Allocation Program;
 - 2. signing an Allocation Agreement or any required Amending Agreements;
 - 3. making all required payments to the Region associated with an Allocation Agreement; and,
 - 4. addressing any other matters related to implementing Allocation Programs and/or Agreements;
 - b. identify specific requirements related to an Allocation Program and/or Agreement to be addressed prior to a Local Municipality issuing an

- approval under the *Planning Act*, including, where necessary, any conditions of approval and/or holding provisions;
- c. advise when comments and/or requirements related to Allocation Programs and/or Agreements have been addressed to the Region's satisfaction and recommend when, from the Region's perspective, any applicable conditions of approval and/or holding provisions can be cleared and/or lifted.
- (5) To support the implementation of Allocation Programs and Allocation Agreements through Local Municipal planning processes, the Local Municipalities, to the extent authorized by law and where appropriate, will:
- a. work collaboratively with the Region to implement and address requirements related to Allocation Programs and/or Agreements;
 - b. use tools available under the *Planning Act*, such as conditions of approval and/or holding provisions, where recommended by the Region and where necessary to address matters including but not limited to:
 1. comments and requirements identified by the Region as per Section 8.1(4) of this MOU;
 2. considerations associated with payments to the Region related to Allocation Programs and/or Agreements, including any required reconciliations or curing of defaults;
 3. considerations related to future high density apartment blocks; and,
 4. considerations related to any outstanding Judicial and Administrative Proceedings;
 - c. confirm the comments and requirements identified by the Region related to Allocation Programs and/or Agreements as per Section 8.1(4) of this MOU are addressed prior to clearing any applicable conditions of approval, lifting any holding provisions, and/or issuing a final approval under the *Planning Act*;

- d. inform the Region of any challenges by an applicant to conditions of approval, holding provisions, or withholding of final approval under the *Planning Act* and work with the Region to address and resolve these challenges to enable implementation of Allocation Programs and/or Agreements, including where necessary in accordance with Sections 6 and/or 11 of this MOU;
- e. include a copy of an Allocation Agreement as part of any applicable Subdivision Agreement;
- f. acknowledge that changes to a development proposal following an approval under the *Planning Act* (e.g., changes to the number of units, unit types, or number of bedrooms) may have impacts on an Allocation Agreement, and, work with the Region to address any updates or refinements required; and,
- g. acknowledge that the Region may revoke Servicing Allocation if not used within three years, and, work with the Region to implement and address any implications of such a revocation when required.

8.2. Land Dedication

- (1) The Parties recognize that in some cases, the delivery of *Regional Infrastructure* to support Local Municipal growth strategies will require land dedication, including but not limited to:
 - a. requirements as identified in the Region's Transportation Master Plan for rights-of-ways;
 - b. requirements as determined through a Municipal Class Environmental Assessment ; and/or,
 - c. requirements identified through detailed design.
- (2) Recognizing the Region has no ability to require land dedication through the *Planning Act*, the Local Municipalities will collaborate with the Region to address land dedication requirements for *Regional Infrastructure* through Local Municipal planning processes under the *Planning Act*, to the extent authorized by law and where appropriate.

- (3) The Parties will collaborate to determine an updated approach, if required, to identifying and documenting Regional land dedication requirements previously identified in the Halton Regional Official Plan, including by developing a future Schedule to this MOU, if warranted.
- (4) In instances where consensus is not reached related to land dedication requirements as described in Section 8.2 of this MOU, the Parties will use the Dispute Resolution procedure outlined in Section 11 of this MOU.

8.3. Regional By-Laws, Permits, & Agreements

- (1) The Parties acknowledge the Region's ability to develop and utilize by-laws, permits, and/or agreements to address the Region's responsibilities identified in Section 3 of this MOU, particularly to support provision of *Regional Infrastructure*.
- (2) The Region and the Local Municipalities will work collaboratively to ensure considerations related to Regional by-laws, permits, and agreements are addressed in a coordinated manner through Local Municipal planning processes, where applicable.

8.4. Regional Guidelines & Protocols

- (1) The Parties acknowledge the Region's ability to prepare, issue, and/or update guidelines and protocols that support implementation of the Region's responsibilities identified in Section 3 of this MOU.
- (2) The Guidelines and Protocols that are relevant to addressing the Region's responsibilities identified in Section 3 of this MOU through Local Municipal planning processes are referenced throughout this MOU, where applicable, and listed in Schedule 1 to this MOU, which may be updated from time to time.

8.5. Waste Management Services

- (1) The Parties acknowledge the Region's role in providing waste management services across Halton.
- (2) In providing these services, the Region will:

- a. review and provide comments related to waste management services on *Planning Act* matters, where applicable; and,
- b. maintain implementation guidelines, referenced in Schedule 1 to this MOU, to support addressing design and other considerations through Local Municipal planning processes under the *Planning Act*, in order to enable the delivery of waste management services in new developments.

8.6. Housing Services

- (1) The Parties acknowledge the Region’s role in managing and providing community housing and associated programs in Halton as defined by the *Housing Services Act* and other legislation.
- (2) In providing these services, the Region will:
 - a. participate in studies and initiatives undertaken by a Local Municipality related to affordable or assisted housing where requested by a Local Municipality;
 - b. review and provide comments related to affordable and assisted housing on *Planning Act* and *Municipal Act* matters where requested by a Local Municipality; and,
 - c. continue to work collaboratively with the Local Municipalities in identifying programs and funding opportunities to enhance the offering of new affordable and assisted housing units in Halton’s communities.

9. ADDRESSING THE NATURAL ENVIRONMENT, WATER, & NATURAL HAZARDS

9.1. Natural Environment

- (1) The Parties recognize the need to address and protect the natural environmental, including natural heritage systems and water resource systems, through Local Municipal planning processes.
- (2) The Local Municipalities are responsible for undertaking and/or evaluating the reviews required to protect natural heritage systems and water resource systems as part of Local Municipal planning processes under the *Planning Act*.
- (3) The Parties may enter into agreements, where appropriate and as permitted by any applicable legislation, to support addressing matters related to addressing and protecting the natural environment through Local Municipal planning processes.
- (4) The Region and Conservation Authorities will collaborate with the Local Municipalities to support their natural environment review responsibilities, where appropriate and where requested.

9.2. Water

- (1) The Parties recognize the need to address and protect water resources through Local Municipal planning processes and otherwise, including matters related to source water protection and private water supply.

Source Water Protection

- (2) The Parties recognize that source water protection planning includes activities necessary to help protect municipal drinking water sources from contamination and overuse as the first step in a multi-barrier staged approach in accordance with the *Clean Water Act, 2006*.
- (3) The Parties acknowledge that source water protection planning includes, but is not limited to:
 - a. the Conservation Authorities' role as a Source Protection Authority, and their responsibilities for, in coordination and collaboration with the

- Region and Local Municipalities, administering the source protection program and providing administrative and technical support for developing, interpreting, and updating Source Protection Plans;
- b. the Region’s responsibilities under Part IV of the *Clean Water Act*, as the municipal water system operator, for implementation of the related Source Protection Plan policies by the Risk Management Officials (RMO) and Risk Management Inspectors (RMI), including review of development applications in accordance with Section 59 of the *Clean Water Act* to determine whether any existing or future significant drinking water threats are associated with the application;
 - c. the Region’s responsibility to support the Local Municipalities and other stakeholders with the screening of works related to Environmental Compliance Approvals (ECA) to support compliance with Source Protection Plan policies and ECA conditions related to the *Clean Water Act* that may be imposed by the Ministry of the Environment, Conservation and Parks;
 - d. the Region’s responsibility to establish Risk Management Plans (RMPs) with landowners related to Source Protection Plan policies for prescribed activities associated with agricultural, commercial, institutional, residential (specifically in regard to large parking lots within the chloride Issue Contributing Area) and industrial land uses;
 - e. the Local Municipalities’ responsibilities to develop and implement official plan policies related to Source Protection Plans and to address source protection considerations through Local Municipal planning processes under the *Planning Act*, where applicable; and,
 - f. The pertinent Parties’ responsibilities to work collectively in accordance with their respective legislative authority to:
 - 1. develop assessment reports to inform Source Protection Plans in accordance with the *Clean Water Act*, which includes but is not limited to water budgets, delineation of vulnerable areas and associated vulnerability scoping, significant threats to water quality and water quantity, which are intended to protect municipal drinking water sources;

2. use a specific science-based process for the continuous development and refinement of Source Protection Plan policies through amendments under the *Clean Water Act*; and,
 3. prepare and submit annual progress reports to inform the annual reports the Source Protection Authorities are required to provide to the Ministry of the Environment, Conservation and Parks;
- (4) The Parties will continue to collaborate to ensure coordination and efficiency in their actions related to source water protection.

Private Water Supply & Private Wastewater Treatment

- (5) The Parties recognize the importance of ensuring the safety of private water supply wells and private wastewater treatment under legislation such as the *Ontario Water Resources Act*, the *Environmental Protection Act* and the *Safe Drinking Water Act*.
- (6) Planning for private water supply wells and private wastewater treatment means activities necessary to undertake hydrogeological assessment of development applications with respect to private servicing under the *Planning Act*, *Environmental Protection Act*, and *Ontario Water Resources Act* and in accordance with the Technical Guideline for Individual On-Site Sewage Systems: Water Quality Impact Risk Assessment (Procedure D-5-4) and Technical Guideline for Private Wells: Water Supply Assessment (Procedure D-5-5) and includes but is not limited to:
- a. the scoping and review of hydrogeological studies (stage 1 and 2) to confirm the individual on-site water and sewage servicing potential of proposed developments, potential adverse impacts to adjacent neighbouring wells and groundwater resources and natural features are assessed; and
 - b. the preparation of a written compliance assessment for any submitted reports and potential further requirements/conditions for development applications.
- (7) The Parties will collaborate to ensure coordination and efficiency in their actions related to private water supply and private wastewater treatment, as it relates to Source Water Protection (Region) and regulated natural

features (Conservation Authorities), however, the review and approval of private water and wastewater systems in the Rural Area will be the responsibility of the local municipality.

Site Contamination

- (8) The Parties recognize the need to address site contamination as part of relevant Local Municipal planning processes.
- (9) Planning for Non-Potable Ground Water Site Condition Standards (SCS) means activities necessary to assess soil, groundwater and sediment impacts for the redevelopment of a contaminated or potentially contaminated site in accordance with Part IX, Section 35 of Records of Site Condition (O. Reg. 153/04) and includes but is not limited to:
 - a. the screening of non-potable ground water SCSs requests for redevelopment sites;
 - b. the determination based on the review of site proximity to environmentally sensitive areas and/or located within a wellhead protection area, highly vulnerable aquifer, rural area, and review of potable well records within 250 meters and to provide confirmation if the Region is in agreement or objects to the proponent's proposed use of non-potable groundwater standards; and
 - c. the preparation of conditions for development applications related to non-potable standards.
- (10) The above matters will be addressed by the Region.
- (11) The determination of the need for studies/updates to studies, review, approval and acceptance of Environmental Site Assessments, Letters of Reliance and study updates as well as confirmation of Records of Site Condition in accordance with applicable regulations, guidelines and Ministry of the Environment Conservation and Parks requirements will be the responsibility of the Local Municipality.
- (12) The Parties will continue to collaborate to ensure coordination and efficiency in their actions related to site contamination.

9.3. Aggregates

- (1) The Parties recognize the importance of addressing natural environment and water-related matters when planning for aggregate resources.
- (2) The Region and the Conservation Authorities will participate in the processes related to planning for aggregate resources and provide comments in accordance with the roles and responsibilities identified in Section 3 of this MOU.
- (3) The Parties may use the Joint Agency Review Team approach to coordinate the review of aggregate resource applications. The Region's participation on a Joint Agency Review Team related to an aggregate resource application will be determined on an as needed basis in consultation with the relevant Local Municipality.
- (4) The Parties will continue to collaborate to determine the scope and content of the aggregate monitoring and related reporting carried out by the Region for pits and quarries that have been approved under the *Aggregate Resources Act* and other planning approvals, which includes information on:
 - a. maintenance of aggregate sites and activities database across Halton Region to inform the biannual State of Aggregates Report to Council;
 - b. where Adaptive Management Plans are conditions of approval for pits or quarries, Regional staff will review data, implementation and reporting to confirm that the plans are being implemented to protect water resources, private well users, and natural features;
 - c. oversight and review of deliverables for other Legal Agreements related to pits or quarries, including letters of credit related to rehabilitation and mitigation measures; and,
 - d. proposed updates to the *Aggregate Resources Act* and related ERO postings.
- (5) The Parties will continue to collaborate to ensure coordination and efficiency in their actions related to aggregates.

9.4. Natural Hazards

(1) The Parties will work together to mitigate potential risk to public health or safety or of property damage or destruction from natural hazards, including risks that may be associated with impacts of a changing climate.

(2) In the planning context, this may include but is not limited to:

a. requiring technical studies in support of Comprehensive and *Area-Specific Official Plan Amendments* to assess and delineate natural hazards and wetlands, such as:

1. Subwatershed Studies; and,
2. *Natural Hazard Related Studies* (e.g., flood hazard mapping/modelling study, slope stability assessment, wetland water balance assessment)

the above studies are to provide recommendations for management and protection of regulated natural hazards and wetlands, including land use designations and development setbacks.

b. requiring Comprehensive and *Area-Specific Official Plan Amendments* and development applications to demonstrate:

1. that development and land use designations and zones are consistent with the recommendations of the above studies;
2. that development is appropriately directed to areas outside of hazardous lands and sites; and,
3. that risks related to natural hazards have been addressed (including prevention or mitigation) and public health or safety are not jeopardized or result in property damage or destruction in the event of a natural hazard.

c. collaborating with Conservation Authorities on *Aggregate Resources Act, Drainage Act, Environmental Assessment Act, and Niagara Escarpment Planning and Development Act* applications where a Conservation Authority may comment on the risks related to natural hazards arising from the proposal where the authority considers it

advisable, and to ensure activities conform to applicable regulations and policies under the *Conservation Authorities Act*.

- (3) To help develop an understanding of natural hazards and related risks, the Parties also agree to the following, as may be established through separate agreements, where necessary:
- a. support Conservation Authority mandatory programs and services related to developing and promoting awareness of and understanding and mitigating risks related to natural hazards, which may include but not be limited to the following:
 1. participating and providing technical/policy advice in Conservation Authority policy reviews/updates and technical studies;
 2. supporting Conservation Authority mapping initiative areas of natural hazards within the Conservation Authorities' area of jurisdiction;
 3. collecting and/or providing data and information; and,
 4. assisting in the development and/or implementation of plans, policies and/or public awareness initiatives.

10. DATA & INFORMATION SHARING

10.1. The Parties agree:

- (1) to work together to define a screening map and guidelines to assist the Local Municipalities in determining when an application will be circulated for review.
- (2) that data sharing, data modelling, and GIS are important to gaining service efficiencies, enabling enhanced monitoring, and supporting better decision-making, and, will establish and/or participate on a working group to advance an open data approach among the Parties;
- (3) that data and information sharing must be approached in a manner that ensures data integrity and cyber-security and involves the Parties' respective information technology departments as required.

11. DISPUTE RESOLUTION

- 11.1.** Where a dispute arises between two or more Parties pertaining to matters undertaken in accordance with this MOU, the Parties agree to practice resolution of the dispute utilizing the following principles:
- (1) agree to a fair process for mediation issues;
 - (2) utilize a neutral facilitator, where appropriate and where available;
 - (3) discuss the impasse item and avoid blame;
 - (4) accept responsibility;
 - (5) identify common agreement/ground;
 - (6) identify all options to resolve; and,
 - (7) select best option.
- 11.2.** Where the steps in Section 11.1 fail, the matter will be forwarded in writing, detailing the disagreement, by applicable staff to the Area Planning Directors for resolution.
- 11.3.** When two or more Parties' staff are unable to resolve a dispute that arises from the implementation of this MOU, the matter will be subject to a two-stage resolution procedure:
- (1) a meeting of the applicable Planning Directors will be convened to discuss the dispute, with the expectation that a mediated solution will result; and if the dispute is not resolved;
 - (2) the applicable CAOs will be convened to mediate and resolve any disagreements and notify the Councils of the Region, each Local Municipality, and the Conservation Authorities, as applicable.

12. DURATION & FORMAL REVIEW

- 12.1.** This MOU shall come into effect on the date of the last Party to sign this MOU and shall remain in effect until such time as it is replaced by an updated or new MOU.
- 12.2.** This MOU shall undergo a mandatory review no more than two years from its effective date.
- 12.3.** This MOU may be reviewed at any time before the mandatory review if agreed to by the Parties.
- 12.4.** The mandatory review shall be overseen by the Parties' CAOs with any final recommended changes being subject to full agreement by all Parties.
- 12.5.** The addition of, or updates to, Schedules to this MOU may be made by the Parties as required, without a full or formal update to the MOU.

Signed,

CITY OF BURLINGTON	TOWN OF HALTON HILLS
TOWN OF MILTON	TOWN OF OAKVILLE
REGIONAL MUINICPALITY OF HALTON	HALTON REGION CONSERVATION AUTHORITY
CREDIT VALLEY CONSERVATION AUTHORITY	GRAND RIVER CONSERVATION AUTHORITY

DEFINITIONS

Area-Specific Plan – see Official Plan Amendment, Area-Specific

Area Servicing Plan is a study that expands on the water and wastewater servicing strategies identified in Halton Region’s most recent infrastructure master plans to guide future growth and development in a specific area. An *Area Servicing Plan* provides conceptual servicing strategies to provide a foundation and framework for planned growth; supports confirming existing or planned infrastructure capacity; and identifies a framework that can be used by Functional Servicing Reports in support of future development applications within the area.

Area Transportation Plan / Study is a study that builds on the transportation strategies identified in Halton Region’s most recent infrastructure master plans and assesses the potential effects caused by a proposed Area-Specific Plan or site-specific development on Regional and local roadways and identifies required roadway and access improvements needed to ensure that the roadway system will operate at an acceptable level as the area develops and/or upon completion of a proposed development.

Enhanced Functional Servicing Report is a study completed by a development proponent, in instances where all Parties agree that completion of an *Area Servicing Plan* is not appropriate or feasible, in order to address, to the extent possible, water and wastewater servicing impacts and strategies, for both planned and existing infrastructure, for an area broader than and surrounding those owned by the development proponent.

Natural Hazard Related Study means a study that assesses and delineates natural hazards in the context of urban/infill areas where the need for a Subwatershed Study may not be required, appropriate, or feasible.

Official Plan Amendment, Comprehensive means a change to an Official Plan, or the repeal/replacement of an Official Plan, that implements or results from a comprehensive statutory review under the *Planning Act*.

Official Plan Amendment, Area-Specific means a change to an Official Plan that relates to policies and/or designations for a specific geographic area (e.g., a new greenfield growth area, a redevelopment growth area, or an existing hamlet area).

Official Plan Amendment, Issue-Specific means a change to an Official Plan that relates to a specific policy issue.

Regional Infrastructure means Regional Water & Wastewater Infrastructure and Regional Transportation Infrastructure.

Regional Water & Wastewater Infrastructure means the Regional water and wastewater systems, and components thereof, that provide the delivery of safe, clean drinking water to homes and businesses, and, that address the collection and treatment of wastewater before returning the treated water to the environment.

Regional Transportation Infrastructure means the Regional road network, and components thereof, that provides services to a range of users, including the movement of vehicular traffic, active transportation users, transit, and goods and farming equipment. Regional Transportation Infrastructure also includes noise barriers within a Regional road allowance and the stormwater management infrastructure directly related to the Regional road network.

SCHEDULES

Schedule 1 –Guidelines, Protocols & Implementation Documents

- (1) This Schedule identifies for reference, in Table A, guidelines, protocols, and implementation documents that support addressing the Region’s responsibilities as identified in Section 3 of this MOU through Local Municipal planning processes.
- (2) This Schedule will be updated on a periodic basis, without an update to the overall MOU, to identify the status of relevant guidelines, protocols, and implementation documents.

Table A

Document Reference Name
Standard Terms of Reference for Area Servicing Plans
Standard Terms of Reference for Area Transportation Plans/Studies
Functional Servicing Report (FSR) Guidelines
Transportation Impact Study (TIS) Guidelines
Urban Services Guidelines
Noise Abatement Guidelines and Policy
Highway Dedication Guidelines
Regional Right-of-Way Guidelines
Access Management Guideline and By-law
Development Design Guidelines for Source Separation of Solid Waste
Guidelines for Hydrogeological Studies & Best Management Practices for Groundwater Protection
Protocol for Reviewing Development Applications with Respect to Contaminated or Potentially Contaminated Sites

- (3) The last update to Table A occurred in April 2024.



Office of the Regional Chair
Halton Region
1151 Bronte Road
Oakville ON L6M 3L1

VIA EMAIL

June 4, 2024

The Honourable Sylvia Jones
Deputy Premier and Minister of Health
777 Bay Street, 5th Floor
Toronto, Ontario
M7A 2J3
Sylvia.Jones@pc.ola.org

Dear Minister Jones:

RE: Support for Midwifery Care and Services in Halton Region

Halton Region is one of the fastest-growing municipalities in Canada and continues to experience increased demand for midwifery services to support prenatal and pregnancy needs. Recently, some midwifery organizations in Halton Region have expressed challenges in meeting increased community demand for services due to population growth and limitations on their provincial allocations for Billable Courses of Care (BCCs).

Registered midwives provide comprehensive care for women throughout pregnancy, labour and delivery, and for six weeks postpartum, including newborn care and are an important part of the broader Ontario public health system. Many midwifery organizations throughout Halton also participate regularly in programs offered by the Region's Public Health Department including the Prenatal Network and the Halton Baby-Friendly Initiative. As a rapidly growing community, it is imperative that the allocation of Billable Courses of Care from the Ministry of Health are distributed equitably to midwifery organizations in communities across the province to adequately reflect pressures and service demands from population growth.

Halton Region is committed to protecting and enhancing the health and safety of the community as outlined in the Region's 2023-2026 Strategic Business Plan. By ensuring Halton midwifery organizations have the required amount of Billable Courses of Care, they will be able to expand their operations and support more clients to meet increased service demand in the community.

Accordingly, at its meeting held May 22, 2024, the Council of the Regional Municipality of Halton adopted the following resolution:

RESOLUTION: Support for Midwifery Care and Services

1. THAT Regional Council encourages Halton midwifery organizations to continue to work with their local Transfer Payment Agency as part of the annual budget process as defined by the Ministry of Health outlining any pressures and service demands from population growth being faced in the community;

...2

Regional Municipality of Halton

HEAD OFFICE: 1151 Bronte Rd, Oakville, ON L6M 3L1
905-825-6000 | Toll free: 1-866-442-5866

2. THAT the Regional Chair write a letter to the Provincial Minister of Health reiterating the importance of ensuring Halton midwifery organizations have the adequate provincial allocation of billable courses of care (BCCs) in order to meet the increasing service demand in the growing Halton community;
3. AND THAT a copy of this resolution be sent to Halton's MPPs, Halton's Local Municipalities, the Association of Municipalities of Ontario and the Association of Ontario Midwives for their information.

Thank you for your attention to this issue.

Sincerely,



Gary Carr
Halton Regional Chair

Attachment: Motion: Support for Midwifery Care and Services

C:

The Honourable Ted Arnott, MPP, Wellington-Halton Hills
The Honourable Natalie Pierre, MPP, Burlington
Stephen Crawford, MPP, Oakville
Effie Triantafilopoulos, MPP, Oakville North – Burlington
Zeeshan Hamid, MPP, Milton
Victoria Tytaneck, Town Clerk, Town of Oakville
Kevin Arjoon, City Clerk, City of Burlington
Valerie Petryniak, Clerk and Director of Legislative Services, Town of Halton Hills
Meaghen Reid, Director, Legislative and Legal Services/Town Clerk, Town of Milton
Brian Rosborough, Executive Director, Association of Municipalities of Ontario
Alexa Minichiello, Interim Chief Executive Officer, Association of Ontario Midwives



The Regional Municipality of Halton

THE FOLLOWING RESOLUTION WAS APPROVED BY REGIONAL COUNCIL AT ITS MEETING HELD WEDNESDAY, MAY 22, 2024

Support for Midwifery Care and Services

WHEREAS Halton Region is one of the fastest-growing municipalities in Canada;

WHEREAS, the growing Halton community continues to experience increased demand for midwifery healthcare services to support prenatal and pregnancy needs;

WHEREAS, midwifery is a primary maternal health care service for pregnant women in Halton as part of the broader Ontario public healthcare system;

WHEREAS, registered midwives can provide comprehensive care for women throughout pregnancy, labour and delivery and for six weeks postpartum including newborn care both at home or in hospital if they have obtained hospital privileges;

WHEREAS, the profession of midwifery is regulated by the College of Midwives of Ontario (CMO), in accordance with the Regulated Health Professions Act;

WHEREAS, midwifery is fully funded and managed by the Provincial Ministry of Health, Ontario Midwifery Program, with services provided free of charge to Ontario residents;

WHEREAS, midwives do not bill in a fee for service model; rather they bill on the basis of an entire course of care provided, from the time a client enters into care through to discharge at six weeks postpartum, this is referred to as a billable course of care (BCC);

WHEREAS, many midwifery organizations throughout Halton participate regularly in programs offered by the Region's Public Health Department including the Prenatal Network and the Halton Baby-Friendly Initiative;

WHEREAS, midwifery practice groups in Ontario work with their local Transfer Payment Agencies (TPA) to provide annual budget requests outlining pressures and service demands which are then provided to the Ministry of Health, Ontario Midwifery Program;

WHEREAS, the Ministry of Health, Ontario Midwifery Program is responsible to ensure midwifery services are distributed equitably to communities across the province through the allocation of billable courses of care;

WHEREAS, increased allocations of billable courses of care from the Ministry of Health allows midwifery organizations to expand their operations and support more clients to meet increased service demand;

WHEREAS, some midwifery organizations in Halton have expressed challenges in meeting increased community demand for services due to population growth and limitations on their provincial allocations for billable courses of care;

WHEREAS, Halton Region is committed to protecting and enhancing the health and safety of the community as outlined in the Region's 2023-2026 Strategic Business Plan.

NOW THEREFORE BE IT RESOLVED:

THAT Regional Council encourages Halton midwifery organizations to continue to work with their local Transfer Payment Agency as part of the annual budget process as defined by the Ministry of Health outlining any pressures and service demands from population growth being faced in the community;

THAT the Regional Chair write a letter to the Provincial Minister of Health reiterating the importance of ensuring Halton midwifery organizations have the adequate provincial allocation of billable courses of care (BCCs) in order to meet the increasing service demand in the growing Halton community; and

BE IT FURTHER RESOLVED THAT a copy of this resolution be sent to Halton's MPPs, Halton's Local Municipalities, the Association of Municipalities of Ontario and the Association of Ontario Midwives for their information.



VIA EMAIL

May 28, 2024

Corporate Services Department
Legal Services
Office of the Regional Clerk
1151 Bronte Road
Oakville ON L6M 3L1

Adriana Birza, Senior Advisor, Conservation Halton
Michael Palleschi, Chair, Credit Valley Conservation
Chris White, Chair, Grand River Conservation Authority
Samantha Yew, Clerk, City of Burlington
Valerie Petryniak, Town Clerk, Town of Halton Hills
Meaghen Reid, Town Clerk, Town of Milton
Vicki Tytaneck, Town Clerk, Town of Oakville

Please be advised that at its meeting held Wednesday, May 22, 2024, the Council of The Regional Municipality of Halton adopted the following resolution:

RESOLUTION: PW-09-24 – Halton Region Tree By-law and Woodlands Stewardship Program – 2023 Annual Report

1. THAT Report No. PW-09-24 re: “Halton Region Tree By-Law and Woodlands Stewardship Program – 2023 Annual Report” be received for information.
2. THAT the Regional Clerk forward a copy of Report No PW-09-24 to the City of Burlington, the Town of Halton Hills, the Town of Milton, the Town of Oakville, Conservation Halton, Credit Valley Conservation, and the Grand River Conservation Authority, for their information.

Please find attached a copy of Report No. PW-09-24 for your information. If you have any questions, please contact me at the email address below.

Sincerely,

Graham Milne
Regional Clerk
graham.milne@halton.ca

Regional Municipality of Halton

HEAD OFFICE: 1151 Bronte Rd, Oakville, ON L6M 3L1

905-825-6000 | Toll free: 1-866-442-5866



The Regional Municipality of Halton

Report To:	Regional Chair and Members of Regional Council
From:	Andrew Farr, Commissioner, Public Works
Date:	May 22, 2024
Report No.:	PW-09-24
Re:	Halton Region Tree By-Law and Woodlands Stewardship Program – 2023 Annual Report

Recommendation

1. THAT Report No. PW-09-24 re: “Halton Region Tree By-Law and Woodlands Stewardship Program – 2023 Annual Report” be received for information.
2. THAT the Regional Clerk forward a copy of Report No PW-09-24 to the City of Burlington, the Town of Halton Hills, the Town of Milton, the Town of Oakville, Conservation Halton, Credit Valley Conservation, and the Grand River Conservation Authority, for their information.

Report

Executive Summary

- The purpose of this report is to provide Regional Council with an update on the administration and enforcement of Halton Region Tree By-Law No. 121-05 (the “Tree By-Law”) as well as the administration of the Woodlands Stewardship Program. In addition, this report provides updates on other Forestry initiatives including management of the Halton Regional Forest.
- The Halton Region Tree By-Law promotes tree conservation and protects forest ecosystems. In 2023, the Regional Foresters responded to ninety-five Tree By-Law inquiries and complaints relating to potential removal of woodlands and/or tree injury and destruction. Six of these progressed to detailed investigations and five were deemed as infractions of the Tree By-Law, amounting to 2.69 hectares of destroyed woodland.
- Under the Woodlands Stewardship Program in 2023, landowners applied for and utilized \$6,610.79 in Regional funding to plant 26.75 hectares of new forest land.

- The Woodlands Stewardship Program included funding for the Friends of Bronte Creek, a community group that planted trees at former agricultural fields at Bronte Creek Provincial Park. One 5.4-hectare field was planted in 2023.
- Through the Woodlands Stewardship Program, landowners in Halton have also accessed \$3,606.80 in Regional funding to have Forest Management Plans prepared by Registered Professional Foresters. These plans covered 225.74 hectares of woodland in Halton and will contribute to good management and forestry practices and aid in the protection of these woodlands.
- The update of the 20-year Forest Management Plan is currently in progress, led by local forestry consultant Williams & Associates Forestry Consulting Ltd.
- The forestry services undertaken by the Regional Foresters protect woodlands in support of public enjoyment, and the protection of our natural environment.

Background

Section 135 of the *Municipal Act, 2001* enables an upper-tier municipality to prohibit or regulate the destruction or injuring of trees in woodlands. Halton Region's first Tree By-Law was adopted by Regional Council in 1983. The current Tree By-Law came into force January 1, 2006, and is based on good forestry practices in regulating the destruction or injuring of trees in woodlands.

The Woodlands Stewardship Program promotes active management of forest resources on private lands in Halton with funding dedicated to increase the quantity and quality of forested areas within Halton for the long term. The Tree By-Law included a set of complementary and supporting programs or incentives to encourage stewardship of forestry resources by individual landowners. Guidelines for applicant qualification were further refined in 2007 through an adoption by Regional Council. As part of the commitment to delivering these services, staff provides Regional Council with annual updates on these activities.

As previously reported to Regional Council, most recently in Report No. LPS27-23 "Halton Tree By-Law and Woodlands Stewardship Program – 2022 Annual Report", Halton Region's Forestry initiatives include:

- Administering the Tree By-Law through review and approval of Good Forestry permits, Special Council permits, forest management plans, exemption requests and applicability determinations. Where warranted, this also includes enforcement of the Tree By-Law by conducting site inspections, collecting evidence, overseeing compliance, and assisting in legal proceedings to address Tree By-Law infractions.

- Fostering a culture of stewardship amongst woodland owners in Halton by administering a Woodlands Stewardship Program.
- Providing assistance to the public and education to landowners and partner agencies.
- Implementing the recommendations of the Halton Regional Forest Management Plan (2005-2024) for the fourteen Regional Forest Tracts.
- Providing support for forestry and tree related matters on Regional properties and providing technical advice for development applications and Regional capital projects.

Discussion

Forestry and tree related inquiries and support requests for 2023, as summarized in Table 1, were tracked under the following six categories:

1. Tree By-Law – activities related to the administration of the Tree By-Law including inquiries relating to permitted and non-permitted tree removal, as well as conducting investigations to identify and, where warranted, pursue infractions.
2. Regional Forest Lands – inquiries related to the Halton Regional Forest Tracts.
3. Woodlands Stewardship Program – administration of the program relating to the management of existing private woodlands or afforestation on private lands.
4. Support for Development Applications – provision of support as part of development applications.
5. Support for Capital Projects and Regional-Owned Properties – support related to trees and woodlands with regards to capital projects, road operations, and inspections for maintenance on regionally-owned wooded properties.
6. Other Residential / Municipal Inquiries – inquiries from the public, outside agencies, and local municipalities for tree/woodland care and maintenance that are not applicable to the above categories (e.g., private tree maintenance, municipal tree maintenance, invasive species information).

Table 1 2023 Inquiries by Type and Municipality

Municipality	Halton Tree By-Law	Regional Forest Lands	Woodlands Stewardship	Support for Development Applications	Support for Capital Projects and Regional Properties	Other Residential / Municipal Enquires
Burlington	18	0	4	37	10	14
Halton Hills	39	3	8	36	18	14
Milton	34	37	9	29	3	13
Oakville	2	0	1	12	7	21
Other	2	27	3	6	10	17
SUB TOTALS	95	67	25	120	48	79
COMBINED TOTALS FOR YEAR						434

In 2023, for all six categories tracked, there were a total of 434 inquiries directed to the Regional Foresters. There were 296 enquiries in 2022. Time spent on each inquiry varied widely based on complexity, required site visits, and whether it led to legal involvement or a By-Law infraction.

Only inquiries relating to the Tree By-Law, Regional Forest Lands, and Woodlands Stewardship program were tracked prior to 2021. Based on the data, the program is seeing consistent increases in residents accessing the services of the Regional Forester.

Halton Region Tree By-Law

The Tree By-Law is an important tool that supports environmental protection objectives. The *Municipal Act, 2001* allows Halton Region to have and enforce a Tree By-Law to regulate the removal of trees within woodlands.

An initial analysis of a complaint or inquiry is conducted through a desktop review to better understand the circumstances of the potential infraction and collect background information. Field visits are conducted to obtain an initial view of the site, collect further information from the informant, and/or the landowners. Detailed investigations are initiated for potential infractions of the Tree By-Law and include discussions with landowners and persons/contractors involved in the incidents to obtain more detailed field assessments, measurements, photographs, and detailed records of activities.

Inquiries that resulted in detailed investigations for potential infractions of the Tree By-Law over the past five years are noted in Table 2.

Investigations related to Tree By-Law infractions generally have occurred at a consistent rate since 2021. Staff have identified that many of the infractions have been on properties that were recently sold, which may indicate that land is being bought by those who are unaware or unfamiliar with the Tree By-Law.

Table 2 Completed Detailed Investigation Summary Comparison by Year

Municipality	2018		2019		2020		2021		2022		2023	
	Inv.	Inf.										
¹												
Burlington	0	0	0	0	0	0	2	2	1	1	1	0
Halton Hills	1	1	3	0	3	1	6	6	4	3	1	1
Milton	1	0	2	0	1	0	2	2	5	4	4	4
Oakville	0	0	0	0	0	0	0	0	0	0	0	0
Total	2	1	5	0	4	1	10	10	10	8	6	5

¹ Inv. refers to detailed investigations and Inf. refers to infractions. An infraction is a possible outcome of an investigation.

Administration of the Tree By-Law is not limited to investigations of potential infractions. Tree Harvest Permit applications are also reviewed and issued where tree removal can occur in accordance with good forestry practices. There were three types of harvesting activities:

- Harvest with a ‘Good Forestry’ permit in accordance with an operational plan approved by a Registered Professional Forester. In 2023, there were two Good Forestry Harvest Permits issued.
- Where the landowner has provided Halton Region with a long-term Forest Management Plan with proposed and prescribed harvesting activities approved by a Registered Professional Forester. In 2023, one Forest Management Plan was reviewed, and the harvest was subsequently authorized.
- A Special Council Permit is used when the area harvested is not in accordance with good forestry practices yet can be permitted under the Tree By-Law. This process requires a thorough evaluation of the site, identification of possible alternatives, and subsequent permitting process with the landowner. Each Special Council Permit is brought forward to Regional Council for review and consideration. In 2023, several inquiries were received; however, no applications for special council permits were received.

Woodlands Stewardship Program

In May of 2007, the Halton Woodlands Stewardship Program was adopted by Regional Council (Report No. PPW35-07). The program assists landowners with maintenance and enhancement of natural areas in the stewardship of Halton’s forested areas for the long term.

Under the Woodlands Stewardship Program, Regional funding is available to landowners for plantation establishment (reimbursement for up to 50 per cent of incurred costs, to a maximum of \$2,000 per calendar year) and Forest Management Plan preparation (reimbursement for up to 50 per cent of costs incurred for plan preparation, to a maximum of \$1,000). In addition, tree marking services are available upon request to be conducted by the Regional Forester.

There were 16 total applications in 2023 including an application led by a community group, Friends of Bronte Creek for planting at former agricultural fields at Bronte Creek Provincial Park. This was recognized by staff as a good opportunity to assist large scale planting on protected public land.

Table 3 summarizes the program funding utilized within each local municipality in 2023.

Table 3 2023 Woodlands Stewardship Program Funding Summary

Municipality	Plantation Establishment/ Forest Enhancement		Forest Management Plan Preparation		Tree Marking Services
	hectares	\$	hectares	\$	hectares
Burlington	2.20	1,228.13	-	-	-
Halton Hills	3.00	875.62	9.11	814.40	-
Milton	16.15	2,800.28	216.63	2,792.40	-
Oakville	5.40	1,706.77	-	-	-
TOTAL	26.75	6,610.79	225.74	3,606.80	-

There was a request for Tree Marking Services in 2023, however, due to time constraints, this was not accomplished.

Forest Management Plan Review and Update

Halton Region manages its 14 Forest Tracts through the 20-year Forest Management Plan (2005-2024). A new Operating Plan is typically prepared every five years, which affords an opportunity to review progress toward achieving goals and objectives outlined in the 20-year Forest Management Plan and to adjust where necessary.

The update of the 20-year Forest Management Plan is currently in progress, led by local forestry consultant Williams & Associates Forestry Consulting Ltd. Regional Council will be informed prior to the commencement of public consultation.

Financial/Program Implications

The costs of administering the Tree By-Law and Woodland Stewardship Program are included in the Public Works annual operating budget. The costs for the 20-year Forest Management Plan update are included in the Council approved Capital Budget.

Respectfully submitted by,

<Lee Anne Jones>
<Director, Infrastructure Planning and Policy>

<Andrew Farr>
<Commissioner, Public Works>

Approved by,

Jane MacCaskill
Chief Administrative Officer

If you have any questions about the content of this report, please contact:
Lee Anne Jones, Director, Infrastructure Planning and Policy

Attachments:
No attachments

Additional Information:

The sources listed below are for supplemental information and reference only. Halton Region is not responsible for the currency, accuracy, or legality of the content from any external links.

None

THE CORPORATION OF THE MUNICIPALITY OF MATTAWAN

DATE May 27, 2024 Resolution No. 2024 - 069

MOVED BY Councillor EDWARDS

SECONDED BY Councillor LAHAYE

BE IT RESOLVED that Council for the Municipality of Mattawan support the resolution from the City of St. Catharine’s and the Municipality of East Ferris regarding petitioning the provincial government to implement provincial regulations to restrict the possession, breeding, and use of non-native (“exotic”) wild animals and license zoos in order to guarantee the fair and consistent application of policy throughout Ontario for the safety of Ontario’s citizens and the non-native (“exotic”) wild animal population;

AND FUTHER THAT that this resolution will be forwarded to all municipalities in Ontario for support, the Premier of Ontario, Ontario Solicitor General, Ontario Minister for Natural Resources and Forestry, MPP Anthony Rota, MPP Vic Fedeli, AMO, AMCTO, and MLE.

CARRIED Mayor Peter Murphy 

DIVISION VOTE

NAME OF MEMBER OF COUNCIL	YEAS	NAYS
<u>Councillor Bell</u>	_____	_____
<u>Councillor Edwards</u>	_____	_____
<u>Councillor Lahaye</u>	_____	_____
<u>Councillor Lemaire</u>	_____	_____

REGULAR COUNCIL MEETING
HELD
May 14th, 2024

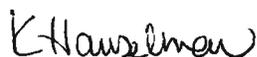
2024-106
Moved by Councillor Kelly
Seconded by Councillor Champagne

THAT Council for the Municipality of East Ferris support the resolution from the City of St. Catharines regarding petitioning the provincial government to implement provincial regulations to restrict the possession, breeding, and use of non-native (“exotic”) wild animals and license zoos in order to guarantee the fair and consistent application of policy throughout Ontario for the safety of Ontario’s citizens and the non-native (“exotic”) wild animal population;

AND FURTHER THAT that this resolution will be forwarded to all municipalities in Ontario for support, the Premier of Ontario, Ontario Solicitor General, Ontario Minister for Natural Resources and Forestry, MPP Anthony Rota, MPP Vic Fedeli, AMO, AMCTO, and MLEAO.

Carried Mayor Rochefort

CERTIFIED to be a true copy of
Resolution No. 2024-106 passed by the
Council of the Municipality of East Ferris
on the 14th day of May, 2024.



Kari Hanselman, Dipl. M.A.
Clerk

April 23, 2024

The Honourable Doug Ford
Premier of Ontario
Legislative Building
1 Queen's Park
Toronto, ON M7A 1A1

Sent via email: premier@ontario.ca

**Re: Provincial Regulations Needed to Restrict Keeping of Non-native ("exotic") Wild Animals
Our File 35.11.2**

Dear Premier Ford,

At its meeting held on April 8, 2024, St. Catharines City Council approved the following motion:

WHEREAS Ontario has more private non-native ("exotic") wild animal keepers, roadside zoos, mobile zoos, wildlife exhibits and other captive wildlife operations than any other province; and

WHEREAS the Province of Ontario has of yet not developed regulations to prohibit or restrict animal possession, breeding, or use of non-native ("exotic") wild animals in captivity; and

WHEREAS non-native ("exotic") wild animals can pose very serious human health and safety risks, and attacks causing human injury and death have occurred in the province; and

WHEREAS the keeping of non-native ("exotic") wild animals can cause poor animal welfare and suffering, and poses risks to local environments and wildlife; and

WHEREAS owners of non-native ("exotic") wild animals can move from one community to another even after their operations have been shut down due to animal welfare or public health and safety concerns; and

WHEREAS municipalities have struggled, often for months or years, to deal with non-native ("exotic") wild animal issues and have experienced substantive regulatory, administrative, enforcement and financial challenges; and

PO Box 3012, 50 Church St., St. Catharines, ON L2R 7C2
Tel: 905.688.5600 | TTY: 905.688.4889 | www.stcatharines.ca

WHEREAS the Association of Municipalities of Ontario (AMO), the Association of Municipal Managers, Clerks and Treasurers of Ontario (AMCTO) and the Municipal Law Enforcement Officers' Association (MLEOA) have indicated their support for World Animal Protection's campaign for provincial regulations of non-native ("exotic") wild animals and roadside zoos in letters to the Ontario Solicitor General and Ontario Minister for Natural Resources and Forestry;

THEREFORE BE IT RESOLVED that the City of St. Catharines hereby petitions the provincial government to implement provincial regulations to restrict the possession, breeding, and use of non-native ("exotic") wild animals and license zoos in order to guarantee the fair and consistent application of policy throughout Ontario for the safety of Ontario's citizens and the non-native ("exotic") wild animal population; and

BE IT FURTHER RESOLVED that this resolution will be forwarded to all municipalities in Ontario for support, the Premier of Ontario, Ontario Solicitor General, Ontario Minister for Natural Resources and Forestry, MPP Jennie Stevens, MPP Sam Oosterhoff, MPP Jeff Burch, AMO, AMCTO, and MLEAO.

If you have any questions, please contact the Office of the City Clerk at extension 1524.



Kristen Sullivan, City Clerk
Legal and Clerks Services, Office of the City Clerk
:av

cc: The Honourable Michael S. Kerzner, Solicitor General
The Honourable Graydon Smith, Minister of Natural Resources and Forestry
Local MPPs
Association of Municipalities of Ontario (AMO)
Association of Municipal Managers, Clerks and Treasurers of Ontario (AMCTO)
Municipal Law Enforcement Officers' Association of Ontario (MLEAO)
All Municipalities of Ontario

THE CORPORATION OF THE MUNICIPALITY OF MATTAWAN

DATE May 27, 2024 Resolution No. 2024 - 068

MOVED BY Councillor EDWARDS

SECONDED BY Councillor LAHAYE

BE IT RESOLVED that Council for the Municipality of Mattawan support the resolution Hastings County and the Municipality of East Ferris, calling on the Ontario and Federal Governments to implement sustainable infrastructure funding for small rural municipalities;

AND FURTHER THAT small rural municipalities are not overlooked and disregarded on future applications for funding;

AND FURTHER THAT both the Federal and Ontario Governments begin by acknowledging that there is an insurmountable debt facing small rural municipalities;

AND FURTHER THAT AND FINALLY THAT this resolution be forwarded to The Honourable Justin Trudeau, Prime Minister of Canada, The Honourable Sean Fraser, Minister of Housing, Infrastructure and Communities of Canada; Michel Tremblay Acting President and CEO, Canada Mortgage and Housing Corporation; The Honourable Doug Ford, Premier of Ontario; The Honourable Kinga Surma, Ontario Minister of Infrastructure; The Honourable Paul Calandra, Ontario Minister of Municipal Affairs and Housing; MP Anthony Rota, MPP Vic Fedeli, AMO, ROMA, FCM, Eastern Ontario Wardens' Caucus, Good Roads and all Municipalities in Ontario.

CARRIED Mayor Peter Murphy 

DIVISION VOTE

NAME OF MEMBER OF COUNCIL	YEAS	NAYS
<u>Councillor Bell</u>	_____	_____
<u>Councillor Edwards</u>	_____	_____
<u>Councillor Lahaye</u>	_____	_____
<u>Councillor Lemaire</u>	_____	_____

REGULAR COUNCIL MEETING
HELD
May 14th, 2024

2024-104

Moved by Deputy Mayor Rooyakkers
Seconded by Councillor Champagne

THAT Council for the Municipality of East Ferris support the resolution from Hastings County calling on the Ontario and Federal Government to implement sustainable infrastructure funding for small rural municipalities;

AND FURTHER THAT small rural municipalities are not overlooked and disregarded on future applications for funding;

AND FURTHER THAT both the Federal and Ontario Governments begin by acknowledging that there is an insurmountable debt facing small rural municipalities;

AND FURTHER THAT AND FINALLY THAT this resolution be forwarded to The Honourable Justin Trudeau, Prime Minister of Canada, The Honourable Sean Fraser, Minister of Housing, Infrastructure and Communities of Canada; Michel Tremblay Acting President and CEO, Canada Mortgage and Housing Corporation; The Honourable Doug Ford, Premier of Ontario; The Honourable Kinga Surma, Ontario Minister of Infrastructure; The Honourable Paul Calandra, Ontario Minister of Municipal Affairs and Housing; MP Anthony Rota, MPP Vic Fedeli, AMO, ROMA, FCM, Eastern Ontario Wardens' Caucus, Good Roads and all Municipalities in Ontario.

Carried Mayor Rochefort

CERTIFIED to be a true copy of
Resolution No. 2024-104 passed by the
Council of the Municipality of East Ferris
on the 14th day of May, 2024.



Kari Hanselman, Dipl. M.A.
Clerk

“Via Email: Paul.Calandra@pc.ola.org”

May 24th, 2024

The Honorable Paul Calandra
Minister of Municipal Affairs and housing

Re: Operational Budget Funding

This will serve to advise you that Council of the Corporation of the Town of Cochrane, at its regular meeting held Tuesday, May 14th, 2024, passed the following resolution pertaining to the above noted:

“Resolution No. 281-2024

Moved by: Councillor Sylvie Charron-Lemieux

Seconded by: Councillor Mark Recoskie

WHEREAS all Ontario municipalities are prohibited from running budget deficits for operating purposes; and

WHEREAS all Ontario municipalities have similar pressures with respect to aging infrastructure and operating costs for policing; and

WHEREAS the City of Toronto has recently received Provincial funding to cover a \$1.2 billion-dollar operating shortfall and approximately \$12 million in Federal and Provincial Funding for their Police operating budget; and

WHEREAS the City of Toronto has the lowest tax rates in the Province;

THEREFORE, BE IT RESOLVED THAT the Corporation of the Town of Cochrane call on the Province of Ontario to treat all municipalities fairly and provide equivalent representative operational budget funding amounts to all Ontario municipalities.

FURTHERMORE, THAT this resolution be circulated to all municipalities in Ontario; the Premier of Ontario, the Hon. Doug Ford; the Minister of Municipal Affairs and Housing, the Hon. Paul Calandra; and the Timiskaming-Cochrane MPP, John Vanthof.

CARRIED.”

Your attention to this matter is greatly appreciated!

Yours truly,

THE CORPORATION OF THE TOWN OF COCHRANE



Alice Mercier
Clerk

AM/ed

c.c: All Ontario Municipalities;
Premier of Ontario, Hon. Doug Ford;
Timiskaming-Cochrane MPP, John Vanthof





The Township of Georgian Bay Resolutions Council - 13 May 2024

Item 12.(a)

Date: May 13, 2024

C-2024-165

Moved by Councillor Stephen Jarvis
Seconded by Councillor Peter Cooper

WHEREAS Ontario's small rural municipalities face insurmountable challenges to fund both upfront investments and ongoing maintenance of their capital assets including roads and bridges and water wastewater and municipally owned buildings including recreational facilities and libraries;

WHEREAS in 2018, the Ontario government mandated all Ontario municipalities to develop capital asset management plans with the stipulation that they be considered in the development of the annual budget;

WHEREAS small rural municipalities (of 10,000 people or less) are facing monumental infrastructure deficits that cannot be adequately addressed through property tax revenue alone;

WHEREAS the only application approved through the recently awarded Housing Accelerator Fund to a small rural municipality was to Marathon Ontario, who received an allocation of \$1.9 million dollars while over \$1.369 billion going to Ontario's large urban centres, resulting in a 0.2% investment in rural Ontario;

WHEREAS the Ontario Government has committed \$9.1 billion to Toronto alone to assist with operating deficits and the repatriation of the Don Valley and Gardner Expressway;

WHEREAS small rural Ontario cannot keep pace with the capital investments required over the next 20 years unless both the Provincial and Federal Governments come forward with new sustainable infrastructure funding;

WHEREAS it is apparent that both the Federal and Ontario Governments have neglected to recognize the needs of small rural Ontario;

NOW THEREFORE BE IT RESOLVED THAT the Township of Georgian Bay call on the Ontario and Federal Government to implement sustainable infrastructure funding for small rural municipalities;

AND THAT small rural municipalities are not overlooked and disregarded on future applications for funding;

AND THAT both the Federal and Ontario Governments begin by acknowledging that there is an insurmountable debt facing small rural municipalities;

AND THAT both the Federal and Ontario Governments immediately commission a Working Group that includes a member of the Eastern Ontario Wardens Caucus, to develop a plan on how to deal with the impending debt dilemma;

AND FINALLY THAT this resolution be forwarded to The Honourable Justin Trudeau, Prime Minister of Canada, The Honourable Sean Fraser, Minister of Housing, Infrastructure and Communities of Canada; Michel Tremblay Acting President and CEO, Canada Mortgage and Housing Corporation; The Honourable Doug Ford, Premier of Ontario; The Honourable Kinga Surma, Ontario Minister of Infrastructure; The Honourable Paul Calandra, Ontario Minister of Municipal Affairs and Housing; MP Shelby Kramp-Neuman, Hastings-Lennox Addington; MPP Ric Bresee Hastings-Lennox Addington, AMO, ROMA, FCM, Eastern Ontario Wardens' Caucus and all Municipalities in Ontario.

Carried Defeated Recorded Vote Referred Deferred

Recorded Vote:

	For	Against	Absent
Councillor Brian Bocek			
Councillor Peter Cooper			
Councillor Kristian Graziano			
Councillor Allan Hazelton			
Councillor Stephen Jarvis			
Councillor Steven Predko			
Mayor Peter Koetsier			

Peter Koetsier, Mayor



**The Corporation of the Town of Grimsby
Administration**

Office of the Town Clerk

160 Livingston Avenue, Grimsby, ON L3M 0J5

Phone: 905-945-9634 Ext. 2171 | **Fax:** 905-945-5010

Email: vsteele@grimsby.ca

June 6, 2024

SENT VIA E-MAIL

Town of Halton Hills
1 Halton Hills Drive,
Halton Hills, L7G 5G2, ON

Attention: Deputy Clerk

Dear: Ms. Melissa Lawr,

RE: Town of Halton Hills - Niagara Escarpment Enforcement

Please be advised that the Council of the Corporation of the Town of Grimsby at its meeting held on June 3, 2024, passed the following resolution:

Moved: Councillor R. Freake

Seconded: Councillor V. Charrois

Resolved that the correspondence from the Town of Halton Hills regarding Niagara Escarpment Enforcement be received and endorsed.

If you require any additional information, please let me know.

Regards,

Victoria Steele
Town Clerk

CC: Honourable Graydon Smith, Minister of Natural Resources and Forestry
Sam Oosterhoff, MPP Niagara West
Albert Witteveen, Niagara Region Municipal Representative for the Niagara Escarpment Commission

Association of Municipalities of Ontario (AMO)
Region of Halton
City of Hamilton
City of Burlington
Town of Milton
All municipalities within the Niagara Escarpment
area

May 21, 2024

The Honourable Doug Ford, Premier of Ontario
Via Email

Re: Niagara Escarpment Enforcement

Please be advised that Council of the Town of Halton Hills at its meeting of Monday, May 6, 2024, adopted Resolution No. 2024-0078 regarding Niagara Escarpment Enforcement.

Attached for your information and review is a copy of Resolution No. 2024-0078.

Respectfully,



Melissa Lawr, AMP
Deputy Clerk – Legislation

cc. Honourable Graydon Smith, Minister of Natural Resources and Forestry
Honourable Ted Arnott, MPP – Wellington-Halton Hills
Mayor Gord Krantz, Halton's Niagara Escarpment Commission member
Association of Municipalities of Ontario (AMO)
Region of Halton
City of Hamilton
City of Burlington
Town of Milton
All municipalities within the Niagara Escarpment area



THE CORPORATION
OF
THE TOWN OF HALTON HILLS

Resolution No.: 2024-0078
Title: Niagara Escarpment Enforcement
Date: May 6, 2024
Moved by: Councillor C. Somerville
Seconded by: Councillor J. Brass

Item No. 12.1

WHEREAS the Province of Ontario established the Niagara Escarpment area in 1973 and the Niagara Escarpment Plan in 1985 which protects a swath of land 725 KM long from Bruce to Niagara;

AND WHEREAS the governance for the Niagara Escarpment Plan, offices and staff is under the direct control of the Niagara Escarpment Commission (NEC) which receives funding from the Province of Ontario, specifically the Ministry of Natural Resources and Forestry;

AND WHEREAS in whole or part, 23 local Municipalities, 7 Regions and the City of Hamilton all fall in the Niagara Escarpment catchment area;

AND WHEREAS the Municipalities within the area are restricted in which areas they can enforce for violation of the Niagara Escarpment plans;

AND WHEREAS the Niagara Escarpment Commission lists 1 Compliance Specialist and 1 Compliance Supervisor to cover an area of 195,000 Hectares and a distance of 725 KM which despite their best efforts means some areas may not receive any coverage for investigations;

AND WHEREAS it is not uncommon for investigation of violations within the plan area to be substantially delayed due to a lack of NEC staffing and resources, undermining the Town's ability to enforce its by-laws, protect the natural environment and maintain peace and order in the municipality;

NOW THEREFORE be it resolved that Town of Halton Hills requests the Province of Ontario to increase funding for the Niagara Escarpment Commission to immediately hire and train more compliance officers to investigate the backlog of complaints and violations that have been filed in the area, together with the staff needed to support those appointments, and that those appointments occur in a timely manner in order to address the severe lack of enforcement resources in the area;

AND FURTHER THAT a copy of this resolution be forwarded to the Honourable Doug Ford, Premier of Ontario, Honourable Graydon Smith, Minister of Natural Resources and Forestry, the Honourable Ted Arnott MPP, Mayor Gord Krantz, Halton's Niagara Escarpment Commission member, the Association of Municipalities of Ontario (AMO), The Region of Halton, City of Hamilton, the City of Burlington, Town of Milton and all Municipalities within the Niagara Escarpment area.



Mayor Ann Lawlor



Municipality of Northern Bruce Peninsula

56 Lindsay Road 5, R.R. #2, Lion's Head, ON N0H 1W0
Telephone: (519) 793-3522 • Fax: (519) 793-3823
www.northbrucepeninsula.ca

May 28, 2024

Re: Niagara Escarpment Enforcement

The correspondence received from the Town of Halton Hills, a copy of which is attached, was reviewed by the Council of the Municipality of Northern Bruce Peninsula on May 27, 2024, relating to the above noted item. The following Resolution #16-16-2024 was carried and adopted by Council:

That Council supports the following resolution from the Town of Halton Hills regarding Niagara Escarpment Enforcement.

WHEREAS the Province of Ontario established the Niagara Escarpment area in 1973 and the Niagara Escarpment Plan in 1985 which protects a swath of land 725 KM long from Bruce to Niagara;

AND WHEREAS the governance for the Niagara Escarpment Plan, offices and staff is under the direct control of the Niagara Escarpment Commission (NEC) which receives funding from the Province of Ontario, specifically the Ministry of Natural Resources and Forestry;

AND WHEREAS in whole or part, 23 local Municipalities, 7 Regions and the City of Hamilton all fall in the Niagara Escarpment catchment area;

AND WHEREAS the Municipalities within the area are restricted in which areas they can enforce for violation of the Niagara Escarpment plans;

AND WHEREAS the Niagara Escarpment Commission lists 1 Compliance Specialist and 1 Compliance Supervisor to cover an area of 195,000 Hectares and a distance of 725 KM which despite their best efforts means some areas may not receive any coverage for investigations;

AND WHEREAS it is not uncommon for investigation of violations within the plan area to be substantially delayed due to a lack of NEC staffing and resources, undermining the Town's ability to enforce its by-laws, protect the natural environment and maintain peace and order in the municipality;

NOW THEREFORE be it resolved that Town of Halton Hills requests the Province of Ontario to increase funding for the Niagara Escarpment Commission to immediately hire and train more compliance officers to investigate the backlog of complaints and violations that have been filed in the area, together with the staff needed to support those appointments, and that those appointments occur in a timely manner in order to address the severe lack of enforcement resources in the area;

AND FURTHER THAT a copy of this resolution be forwarded to the Honourable Doug Ford, Premier of Ontario, Honourable Graydon Smith, Minister of Natural Resources and Forestry, the Honourable Ted Arnott MPP, Mayor Gord Krantz, Halton's Niagara Escarpment Commission member, the Association of Municipalities of Ontario (AMO), The Region of Halton, City of Hamilton, the City of Burlington, Town of Milton and all Municipalities within the Niagara Escarpment area.

Yours truly,

A handwritten signature in cursive script that reads "Cathy Addison". The signature is written in black ink and is positioned above a horizontal line.

Cathy Addison
Clerk
Municipality of Northern Bruce Peninsula

May 21, 2024

The Honourable Doug Ford, Premier of Ontario
Via Email

Re: Niagara Escarpment Enforcement

Please be advised that Council of the Town of Halton Hills at its meeting of Monday, May 6, 2024, adopted Resolution No. 2024-0078 regarding Niagara Escarpment Enforcement.

Attached for your information and review is a copy of Resolution No. 2024-0078.

Respectfully,



Melissa Lawr, AMP
Deputy Clerk – Legislation

cc. Honourable Graydon Smith, Minister of Natural Resources and Forestry
Honourable Ted Arnott, MPP – Wellington-Halton Hills
Mayor Gord Krantz, Halton's Niagara Escarpment Commission member
Association of Municipalities of Ontario (AMO)
Region of Halton
City of Hamilton
City of Burlington
Town of Milton
All municipalities within the Niagara Escarpment area



THE CORPORATION
OF
THE TOWN OF HALTON HILLS

Resolution No.: 2024-0078
Title: Niagara Escarpment Enforcement
Date: May 6, 2024
Moved by: Councillor C. Somerville
Seconded by: Councillor J. Brass

Item No. 12.1

WHEREAS the Province of Ontario established the Niagara Escarpment area in 1973 and the Niagara Escarpment Plan in 1985 which protects a swath of land 725 KM long from Bruce to Niagara;

AND WHEREAS the governance for the Niagara Escarpment Plan, offices and staff is under the direct control of the Niagara Escarpment Commission (NEC) which receives funding from the Province of Ontario, specifically the Ministry of Natural Resources and Forestry;

AND WHEREAS in whole or part, 23 local Municipalities, 7 Regions and the City of Hamilton all fall in the Niagara Escarpment catchment area;

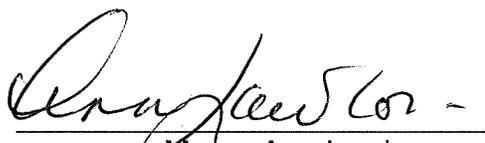
AND WHEREAS the Municipalities within the area are restricted in which areas they can enforce for violation of the Niagara Escarpment plans;

AND WHEREAS the Niagara Escarpment Commission lists 1 Compliance Specialist and 1 Compliance Supervisor to cover an area of 195,000 Hectares and a distance of 725 KM which despite their best efforts means some areas may not receive any coverage for investigations;

AND WHEREAS it is not uncommon for investigation of violations within the plan area to be substantially delayed due to a lack of NEC staffing and resources, undermining the Town's ability to enforce its by-laws, protect the natural environment and maintain peace and order in the municipality;

NOW THEREFORE be it resolved that Town of Halton Hills requests the Province of Ontario to increase funding for the Niagara Escarpment Commission to immediately hire and train more compliance officers to investigate the backlog of complaints and violations that have been filed in the area, together with the staff needed to support those appointments, and that those appointments occur in a timely manner in order to address the severe lack of enforcement resources in the area;

AND FURTHER THAT a copy of this resolution be forwarded to the Honourable Doug Ford, Premier of Ontario, Honourable Graydon Smith, Minister of Natural Resources and Forestry, the Honourable Ted Arnott MPP, Mayor Gord Krantz, Halton's Niagara Escarpment Commission member, the Association of Municipalities of Ontario (AMO), The Region of Halton, City of Hamilton, the City of Burlington, Town of Milton and all Municipalities within the Niagara Escarpment area.



Mayor Ann Lawlor