



**BY-LAW NO. 2024-0035**

A By-law to amend By-law No. 2023-0026 being a by-law to govern the calling, place, proceedings and providing public notice of meetings of the Council and its Committees; to provide rules for the conduct of its Members.

**WHEREAS** Section 23.1 of the Municipal Act, 2001, S.O. 2001, c.25 as amended, requires every municipality and local board to pass a procedure by-law for governing the calling, place and proceedings of meetings;

**AND WHEREAS** on April 15, 2024, Council for the Town of Halton Hills approved Report No. ADMIN-2024-007, dated April 3, 2024, in which certain recommendations were made relating to Strategic Plan Implementation and Framework.

**NOW, THEREFORE, BE IT RESOLVED THAT THE COUNCIL OF THE CORPORATION OF THE TOWN OF HALTON HILLS ENACTS AS FOLLOWS:**

1. Section 1. Definitions

The definition of Staff Direction be amended to add in the words Special Committees to read:

“Staff Direction” means an instruction, which must be voted on and approved by Special Committee or Council, for staff to proceed with an action unrelated to recommendations in reports.

**BY-LAW** read and passed by the Council for the Town of Halton Hills this 6<sup>th</sup> day of May, 2024.

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MAYOR – ANN LAWLOR

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TOWN CLERK – VALERIE PETRYNIAK