

REPORT

REPORT TO: Mayor Bonnette and Members of Council

REPORT FROM: Rob Stribbell, Transportation Planner

DATE: May 8, 2018

REPORT NO.: TPW-2018-0017

RE: Award for RFP P-047-18 for the Mill Street Corridor Precinct Neighbourhood Study

RECOMMENDATION:

THAT Report No. TPW-2018-0017, dated May 8, 2018, regarding the Award for RFP-047-18 for the Mill Street Corridor Precinct Neighbourhood Study, be received;

AND FURTHER THAT Council approves the Mill Street Corridor Precinct Neighbourhood Study contract award to the Markham Office of Associated Engineering (Ont.) Ltd., 500 - 9888 Jasper Avenue, Edmonton AB, T5J 5C6 in the amount of \$110,681.20 plus HST;

AND FURTHER THAT the Manager of Purchasing be authorized to issue a purchase order to Associated Engineering (Ont.) Ltd., 500 - 9888 Jasper Avenue, Edmonton AB, T5J 5C6, in the amount of \$110,681.20, plus HST for the Mill Street Corridor Precinct Study;

AND FURTHER THAT the Recommendations in Report No. P&I-2017-0036 as approved by Council is revised to authorize staff to return \$25,000 of the Town's portion of the original 2017 capital budget to the capital replacement reserve once funding has been received from the Region.

BACKGROUND:

In the 2017 Capital Budget, monies were allocated and approved for the completion of a Neighbourhood Study for the Mill Street Corridor Precinct. The purpose of the Mill Street Corridor Precinct Neighbourhood Study is to develop a plan and preliminary designs that reflect the goals of the Secondary Plan and address the infrastructure issues identified in the neighbourhood, within the context of the existing Secondary Plan and proposed re-development and intensification planned for the neighbourhood.

Mill Street is one of five gateways to the Georgetown GO Station Area as identified by the Georgetown GO Station Area Secondary Plan, which provides direction that the Town should develop plans for the streetscape in these areas which incorporate upgraded street furniture, appropriate signage, and landscaping as well as special pavement treatments to reflect their role. Secondary Plan policies also recommend that the transportation network should facilitate increased access to the GO Station, including pedestrian and cycling routes and facilities.

Through a meeting with residents in the area the Town agreed to undertake a neighbourhood-level study to address the issues raised by the community.

Report P&I-2017-0036 outlined the Halton Region's Mobility Management Strategy (MMS). Through the development of the Mobility Management Strategy, a number of supporting transit-related studies were identified by local municipal partners that are planned and or required to support and complement the Strategy, particularly as it relates to Major Transit Station Areas. These studies included local transit service reviews, active transportation access studies, infrastructure assessments and land ownership and building parcel evaluations. The Mill Street Corridor Precinct Neighbourhood Study was one identified study that supports the Major Transit Station Areas. As part of the Region's MMS, the Town was allocated \$625,000 from the Region of Halton as indicated in Report No. PW-03-17/LPS13-17. As part of the overall funding, it was determined that \$75,000 was eligible to be dedicated to the Mill Street Corridor Precinct Neighbourhood Study.

Through report P&I-2017-0036, Council was advised that The Mill Street Corridor Precinct Neighbourhood Study was approved through the 2017 capital budget and that \$75,000 of these capital budget funds will be returned to the capital replacement reserve once funding is received from Halton Region. However, due to an expanded scope of work the estimated cost of the study has been revised to \$125,000. Therefore, only \$25,000 of the original capital budget funding will now be returned to the capital replacement reserve.

COMMENTS:

Request for Proposal (RFP) P-047-18 for the Mill Street Corridor Precinct Study was issued on March 22, 2018. The bid was posted on the Town's website and advertised on the bidsandtenders.ca website and on www.biddingo.com.

Ten (10) firms downloaded the document. The RFP closed on April 2, 2018 and four (4) submissions were received as follows:

Proponent	
Associated Engineering (Ont.) Ltd.	Markham, ON
The Planning Partnership	Toronto, ON
Wood Environment & Infrastructure Solutions, a Division of Wood Canada Limited	Mississauga, ON
WSP Group Limited	Thornhill, ON

Bids were evaluated by a staff team based on the following criteria. The evaluation criteria and weighting was stated in the Request for Proposal.

- Company Profile and Experience (30%).
- Understanding of the Project and Proposed Methodology (40%).
- Pricing (30%).

After reviewing and evaluating the submissions, shortlisted proponents were interviewed. After the interviews were completed it was determined that Associated Engineering (Ont.) Ltd., 500-9888 Jasper Avenue, Edmonton AB, T5J was the highest ranked proponent.

All requests for proposals are submitted in confidence and evaluated on several pre-determined criteria. As price is only a portion of the bid, the prices of the unsuccessful proponents are not included in this report.

RELATIONSHIP TO STRATEGIC PLAN:

The recommendations of this report directly support the following Strategic Directions, Goals and Objectives of the Town of Halton Hills Strategic Plan:

A. Foster a Healthy Community

A.5 To ensure the use of appropriate design strategies to create safe communities.

H. Provide Sustainable Infrastructure and Services

H.1 To provide infrastructure and services that meets the needs of our community in an efficient, effective and environmentally sustainable manner

FINANCIAL IMPACT:

Due to a change in the scope of work the budget has changed from \$75,000 to \$125,000, a difference of \$50,000. The proposal from AE Engineering is within this amount. In addition to the consultant additional costs relating to public engagement, advertising etc. will be required and included within the \$125,000 budget.

CONSULTATION:

The proposal process was conducted through Corporate Services (Purchasing) with the staff from the following departments as part of the Evaluation Team for RFP No. P-048-17: Planning (Policy); Recreation and Parks, and Transportation and Public Works.

SUSTAINABILITY IMPLICATIONS:

The Town is committed to implementing our Community Sustainability Strategy, Imagine Halton Hills. Doing so will lead to a higher quality of life.

The recommendation outlined in this report advances the Strategy's implementation.

This report supports the Cultural Vibrancy, Economic Prosperity, Environmental Health and Social Well-being pillars of Sustainability and in summary the alignment of this report with the Community Sustainability Strategy is excellent.

PUBLIC ENGAGEMENT:

Public consultation and engagement will be a key component of the Study. Staff will adhere to the Public Engagement Charter throughout the duration of the study. Project information will be available on the Town's website with links to the online engagement platform 'Letstalkhaltonhills.ca.'

COMMUNICATIONS:

A public consultation and engagement program will be a key element to this study. The consultant will develop a communication strategy to be implemented by the Town to communicate the recommendations of the study.

CONCLUSION:

As part of the Town's Transportation work plan, and further to the strategic priorities and actions identified in the 2014-2018 Strategic Action Plan, staff are preparing to undertake the Mill Street Corridor Precinct Neighbourhood Study.

It is recommended that Council authorize the Manager of Purchasing to issue a purchase order to Associated Engineering (Ont.) Ltd., 500 - 9888 Jasper Avenue, Edmonton AB, T5J in the amount of \$110,681.20 plus HST, for the completion of the Mill Street Corridor Precinct Neighbourhood Study.

Reviewed and Approved by,



Maureen Van Ravens, Manager of Transportation



Simone Gourlay , Manager of Purchasing



Moya Jane Leighton, Manager of Accounting and Town Treasurer



Chris Mills, Commissioner of Transportation and Public Works



Brent Marshall, CAO