



## REPORT

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**TO:** Mayor Lawlor and Members of Council

**FROM:** Mark Covert, Director of Public Works

**DATE:** March 13, 2024

**REPORT NO.:** TPW-2024-006

**SUBJECT:** Award of 2024-024-T for the Supply and Delivery of Four (4) Tandem Axle Snowplow Trucks

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### RECOMMENDATION:

THAT Report No. TPW-2024-006, dated March 13, 2024 regarding the Award of Tender 2024-024-T for the Supply and Delivery of Four (4) Tandem Axle Snowplow Trucks be received;

AND FURTHER THAT Tender 2024-024-T Supply and Delivery of Four (4) Tandem Axle Snowplow Trucks be awarded to PTG Mississauga Enterprises Limited Partnership O/A Premier Truck Group in the amount of \$1,708,800.00 plus applicable taxes, being the only one (1) bid received;

AND FURTHER THAT the Manager of Purchasing be authorized to issue a purchase order to PTG Mississauga Enterprises Limited Partnership O/A Premier Truck Group, in the amount of \$1,708,800.00 plus applicable taxes.

### KEY POINTS:

The following are key points for consideration with respect to this report:

- Capital project 6500-06-0102 Equipment Replacement is an ongoing capital program for the renewal of Public Works equipment. Funding for 2024 Equipment Replacement included the purchase of three (3) tandem axle dump trucks.
- Capital project 6500-06-1701 New Equipment is an ongoing capital program for additional Public Works vehicles and equipment to address growth and changing operational needs. Funding for 2024 New Equipment included the purchase of one (1) tandem axle dump truck with a roll-on/off system.

- Tender 2024-024-T for the Supply and Delivery of three (3) Tandem Axle Snowplow Trucks and one (1) Tandem Axle Snowplow Truck with a roll-on/off system closed on March 1, 2024 with only one (1) bid received.
- There are sufficient funds within the applicable capital projects to fund this purchase.
- Award of Tender 2024-024-T to PTG Mississauga Enterprises Limited Partnership O/A Premier Truck Group in the amount of \$1,708,800.00 plus applicable taxes is recommended by staff.

**BACKGROUND AND DISCUSSION:**

Equipment Replacement is an ongoing capital program for the renewal of Public Works equipment. Vehicles and equipment are replaced following established life-cycle schedules (adjusted, as appropriate, on actual unit condition) to ensure the Town maintains a modern, effective fleet with minimal downtime and repair costs. Funding for 2024 Equipment Replacement (Capital project 6500-06-0102), approved by Council through the 2024 Budget, included the purchase of three (3) tandem axle dump trucks. The funding allocated for this purchase is \$1,260,000.

In addition, New Equipment is an ongoing capital program for additional Public Works vehicles and equipment to address growth and changing operational needs. Funding for 2024 New Equipment (Capital project 6500-06-1701), approved by Council through the 2024 Budget, included the purchase of one (1) tandem axle dump truck to address future growth of the road network (note that delivery times are approximately 12-18 months for heavy equipment). This truck was specified with a roll-on/off system to provide additional uses and operational flexibility. The funding allocated for this purchase is \$500,000.

Staff issued Tender 2024-024-T for the Supply and Delivery of three (3) Tandem Axle Snowplow Trucks and one (1) Tandem Axle Snowplow Truck with a roll-on/off system on February 1, 2024, and which closed on March 1, 2024. Bids were posted on the Town’s bids and tender website. A total of seven (7) plan takers downloaded the bid document and only one (1) bid was received:

	PTG Mississauga Enterprises Limited Partnership O/A Premier Truck Group
Base Bid	1,708,800.00
HST	222,144.00
Total Tender Award	1,930,944.00
Municipal HST Rebate	192,069.12
Total Budget Impact	\$1,738,874.88

Staff contacted other known heavy truck vendors to understand why only one bid was submitted and it seems other potential bidders did not have inventory on hand or

upcoming build spots with manufacturers available, or were unable to meet the full specification. Premier Truck Group has supplied similar equipment to the Town previously without issue and staff are of the opinion that the Premier Truck Group bid is consistent with current market pricing. The total budget impact of \$1,738,874.88 is within the total budget allocation of \$1,760,000 for these units. The Award of Tender 2024-024-T to PTG Mississauga Enterprises Limited Partnership O/A Premier Truck Group in the amount of \$1,708,800.00 plus applicable taxes is recommended by staff.

**STRATEGIC PLAN ALIGNMENT:**

This report is administrative in nature and does not have an impact on the Town’s Strategic Plan.

**RELATIONSHIP TO CLIMATE CHANGE:**

This report is administrative in nature and does not directly impact or address climate change and the Town's Net Zero target.

**PUBLIC ENGAGEMENT:**

Public Engagement was not needed as this report is administrative in nature.

**INTERNAL CONSULTATION:**

The Manager of Purchasing reviewed the bid and is in agreement with the award to PTG Mississauga Enterprises Limited Partnership O/A Premier Truck Group.

**FINANCIAL IMPLICATIONS:**

This report will be funded through an existing approved budget source.

Through the 2024 capital budget, Council approved \$2,292,000 for the 2024 Equipment Replacement project (6500-06-0102) and \$660,000 for the 2024 New Equipment project (6500-06-1701). A total budget allocation of \$1,760,000 has been made for the purchase of four (4) tandem axle snowplows. The total cost of the snowplows of \$1,708,800 plus \$30,075 non-recoverable HST at 1.76% can be fully funded within the approved budget.

<b>Description</b>	<b>Amount</b>
2024 Equipment Replacement (6500-06-0102)	2,292,000
2024 New Equipment (6500-06-1701)	660,000
<b>Total Approved Budget</b>	<b>2,952,000</b>

**Allocation for Tandem Axle Snowplow**

2024 Equipment Replacement (6500-06-0102)	1,260,000
2024 New Equipment (6500-06-1701)	500,000
<hr/> Balance available	<hr/> 1,760,000

**Estimated Expenses**

PTG Mississauga Enterprises Limited Partnership	
O/A Premier Truck Group	1,708,800
Non-recoverable HST (1.76%)	30,075
<hr/> Total estimated expenses	<hr/> 1,738,875

**Remaining Budget** **21,125**

Reviewed and approved by,

Bethany Yew, Manager of Purchasing

Moya Jane Leighton, Director of Finance & Town Treasurer

Bill Andrews, Commissioner of Transportation & Public Works

Chris Mills, Chief Administrative Officer