



## REPORT

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**TO:** Mayor Lawlor and Members of Council

**FROM:** Dana Stanescu, Manager of Accounting

**DATE:** March 25, 2024

**REPORT NO.:** CS-2024-005

**SUBJECT:** Remuneration and Expenses Paid to Members of Council and Others During the Year 2023

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### RECOMMENDATION:

THAT Report No. CS-2024-005 dated March 25, 2024, regarding Remuneration and Expenses paid to Members of Council and Others during the Year 2023 be received for information.

### KEY POINTS:

The following are key points for consideration with respect to this report:

- This report fulfills the requirements of the Municipal Act, S.O. 2001, c. 25, as amended, Section 284 (1). All payments were made in compliance with the Council Expense Policy and were funded through the 2023 approved Operating Budget.

### BACKGROUND AND DISCUSSION:

The Municipal Act, S.O. 2001, c. 25, as amended, Section 284 (1) requires the Treasurer to submit a statement to Council itemizing remuneration and expenses paid to each member of Council for the previous year. In addition, the Treasurer is also required to report payments made to Council appointees serving as members of any body, including Local Boards and Committees. This requirement applies to the Committee of Adjustment in 2023.

Appendix A outlines remuneration and expenses paid to each member of Council and the members of the Committee of Adjustment in 2023. The authority for such payments is contained in By-laws 2023-0053, 2024-0019, and the 2022 Council Expense Guideline. All payments made were in accordance with Town policy and were provided for in the 2023 operating budget.

In 2023, the Mayor and members of Council were provided with a budgeted discretionary spending allowance of \$14,500 and \$2,700 each respectively for community outreach expenses.

Discretionary expenses could include items such as communications expenses, community or charity events, souvenirs or promotional items, and/or production costs for Ward newsletters or other mass mailings.

There were two major conferences attended by members of Council in 2023 - the Federation of Canadian Municipalities (FCM) and the Association of Municipalities of Ontario (AMO). The expenses to attend these conferences are funded from a general Council Administration Budget administered by Town staff. Conferences and seminars represent all related costs including travel, meals, accommodations and registration.

### **STRATEGIC PLAN ALIGNMENT:**

This report is administrative in nature and does not have an impact on the Town's Strategic Plan.

### **RELATIONSHIP TO CLIMATE CHANGE:**

This report is administrative in nature and does not directly impact or address climate change and the Town's Net Zero target.

### **PUBLIC ENGAGEMENT:**

Public Engagement was not needed as this report is administrative in nature.

### **INTERNAL CONSULTATION:**

The Mayor and Councillors have been advised of the details pertaining to their remuneration and expenses.

### **FINANCIAL IMPLICATIONS:**

This report is administrative in nature and does not have any financial implications.

Reviewed and approved by,

Joseph Vandermeer, Deputy Treasurer & Senior Manager of Accounting and Taxation

Moya Jane Leighton, Director of Finance & Town Treasurer

Laura Lancaster, Commissioner of Corporate Services

Chris Mills, Chief Administrative Officer