

ACTIVE LIVING STRATEGY Implementation Plan - Years 1 and 2 OSRCF May 1/17 to Mar 31/19	START DATE	COMPLETION DATE	Timeline												Timeline												Timeline				
			2017												2018												2019				
			Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar		
Project Activities																														Lead:	Outcome:
Notification of success on grant application - MEMO to Council		May 8, 2017																											RC	Report presented	
Establish account for grant funds	4/1/2017	4/15/2017																											FA	Account Established	
Recruit/hire/train Activator:	4/1/2017	5/1/2017																											RC	Activator hired	
Invite participation across community	4/1/2017	5/30/2017																											CA	Promotion completed	
Identify and invite potential Alliance members	4/1/2017	5/30/2017																											CA	Partners confirmed	
Create ToR for Alliance	4/1/2017	5/30/2017																											RD/CA	ToR created	
Secure speaker for meeting #1 of Alliance	5/1/2017	5/15/2017																											RC	Speaker is secured	
Research, identify, confirm evaluation expert for consultation	5/1/2017	5/15/2017																											CA	Consultant engaged	
Host Alliance meetings every other month May, Jul, Sep, Nov 2017; Jan, Mar, May, Jul, Sep, Nov 2018; Jan, Mar 2019	5/1/2017	3/31/2019																											CA/A	Meetings completed	
Create tracking as per Evaluation Plan	5/1/2017	1/1/2019																											CA	Tracking completed	
Create a partnership awareness and recruitment plan	5/1/2017	3/31/2019																											CA	Plan is created/implemented	
Plan OPEN STREET program	5/1/2017	6/15/2017																											CA/A	Open Street program planned	
Work with traffic for OPEN STREET program	5/1/2017	6/15/2017																											CA	Traffic issues are in place	
Plan "Caught Being Active" initiative	5/1/2017	6/15/2017																											CA/A	CBA initiative planned	
Implement tracking as per Evaluation Plan	5/15/2017	1/1/2019																											CA	Statistics tracked	
Implement a partnership awareness and recruitment plan	5/15/2017	3/31/2019																											CA/A	Awareness and recruitment plan launched	
Recruit/train Ambassadors	5/15/2017	6/7/2017																											CA/VC	20 Volunteers recruited	
Solidify year one work plan	6/1/2017	6/30/2017																											CA/A	Year one plan approved by Alliance	
Nuture partnerships; Id and address barriers/gaps	6/1/2017	3/31/2019																											CA/A	Barriers and Gaps are identified and addressed	
Deliver Physical Literacy workshops	6/7/2017	6/15/2017																											CA/RC-C	Workshopers completed	
Hold OPEN STREET programs J/J/A/S 2017	6/15/2017	9/30/2017																											CA/A	4 OPEN STREET programs completed	
Launch Caught Being Active initiative J/J/A/S/O 2017	6/15/2017	10/31/2017																											CA/Vols	5 Caught Being Active completed	
Work with JumpStart to plan Activity Kits	7/1/2017	8/31/2017																											CA/A	Activity Kits planned	
Purchase items and create Kits	7/1/2017	8/31/2017																											CA/A	Activity Kits created	
Identify families in need and outreach plan	9/1/2017	9/30/2017																											CA/A	Families in need identified	
Develop Plan for Distribution	10/1/2017	10/15/2017																											CA/A	Distribution plan created	

Distribute Activity Kits	10/15/2017	10/31/2017																																			CA/A	Kits are distributed
Research toys for parks	11/1/2017	3/31/2018																																			CA/SLA	Research completed
Consider potential funder for toys	11/1/2017	3/31/2018																																			CA/RC	Sponsors approached
Host evaluation workshop with Consultant	11/15/2017	12/31/2017																																			RC/CA	Workshop completed
Evaluate Alliance Health	1/1/2018	3/31/2018																																			RC/CA	Evaluation is completed
Complete interim evaluation of project deliverables	1/1/2018	3/31/2018																																			RC/CA	Interim evaluation is compelted
Plan forum in Norval	1/1/2018	1/31/2018																																			CA	Forum is planned
Host Forum in Norval	2/1/2018	2/28/2018																																			CA	Forum hosted
Plan forum in Limehouse	3/1/2018	3/31/2018																																			CA	Forum is planned
Purchase and distribute toys	4/1/2018	4/30/2018																																			CA	Toys placed in parks
Host Forum in Limehouse	4/1/2018	4/30/2018																																			CA	Forum hosted
Promote toys	5/1/2018	5/31/2018																																			CA/MC	Park toys promoted
Develop plan for rural areas	5/1/2018	8/31/2018																																			CA/A	Plan is developed
Launch Caught Being Active initiative J/J/A/S/O 2018	6/1/2018	10/31/2018																																			CA/Vols	5 Caught Being Active completed
Research Trail features and options	6/1/2018	7/31/2018																																			CA/SLA	Research completed
Hold OPEN STREET event Jun, Jul, Aug, Sep 2018	6/15/2018	9/30/2018																																			CA/A	4 OPEN STREET programs completed
Purchcase and install trail features	8/1/2018	10/31/2018																																			CA/SLA	Trail features installed
Implement plan for rural areas	8/31/2018	12/31/2018																																			CA/A	Plan is implemented
Promote new trail features	11/1/2018	11/30/2018																																			CA/MC	Trail features promoted
Evaluate Alliance Health	2/1/2019	2/28/2019																																			RC/CA	Survey is completed
Prepare final Report	2/15/2019	3/15/2019																																			RC	Final report is completed
Solidify post-project next steps with Alliance	2/28/2019	3/31/2019																																			RC	Post-project plan is created