

## **REPORT**

**REPORT TO:** Chair and Members of the Community and Corporate Affairs Committee

**REPORT FROM:** Susan Silver, Senior Advisor, Strategic Planning and Continuous Improvement

**DATE:** March 28, 2018

**REPORT NO.:** ADMIN-2018-0016

**RE:** Council's Strategic Plan Update

### **RECOMMENDATION:**

THAT report No. ADMIN-2018-0016 dated March 28, 2018 regarding Council's Strategic Plan be received;

AND FURTHER THAT, in response to Council's direction contained in Report no. PDS-2015-0035 to conduct an internal review of actions contained in the 2010-2014 Strategic Action Plan, Council receive and refer to Appendix A;

AND FURTHER THAT, Council sunset the 2010-2014 Strategic Action Plan;

AND FURTHER THAT, Council receive the status update for the 2014-2018 Strategic Action Plan Top Eight Priorities and refer to Appendix B.

### **BACKGROUND:**

Council will recall, as part of the re-structuring in 2017, the Office of the CAO added a Strategic Planning function to better focus the organization strategically, provide corporate oversight and provide Council with the information it needs to achieve its priorities. The Strategic Planning function was elevated from the Planning and Infrastructure Department to the Office of the CAO to provide corporate leadership, accountability and direct support from the CAO. This also provided greater opportunities for Planning to focus on key land use planning initiatives. Strategic Planning staff have since developed the Corporate Strategic Planning Framework which integrates and aligns Council's priorities with departmental business plans, the Town's Budget and Business Plan as well as undertaking monitoring and reporting.

In May of 2017, Strategic Planning facilitated a Council Workshop to review progress on Council's Strategic Plan, which included the 2010-2014 Strategic Action Plan as per direction contained in Report no. PDS-2015-0035. Council received a full and detailed review of accomplishments and ongoing activities which included a transition of actions from the 2010-2014 action list to activities under the 2014-2018 Strategic Action Plan Top 8, which was endorsed by Council in June 2015.

## COMMENTS:

### 2010-2014 Strategic Plan

Under the 2010-2014 Strategic Plan, 251 actions were identified. An internal review was conducted to assess the status of actions and the following provides an analysis of the results:

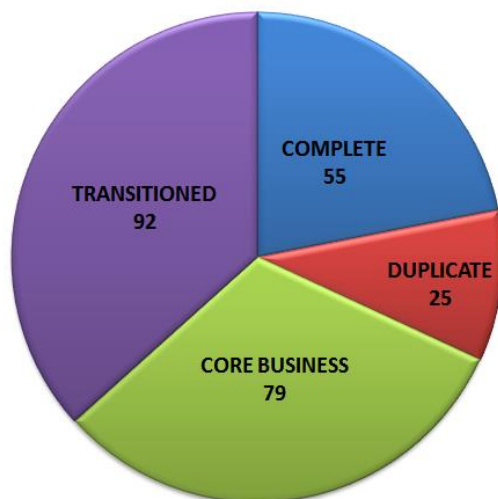


Figure 1: Disposition of 251 Strategic Actions from 2010-2014 Plan

**Complete** – Specific actions completed

**Duplicate** – Actions identified as the same as another action (same or similar wording and outcomes)

**Transitioned** – Actions under the 2010-2014 plan that are now captured in the 2014-2018 Strategic Action Plan.

**Core Business** – Activity that is part of the Town's current and ongoing business.

A detailed listing of all 251 actions and corresponding status is available in Appendix A of this report. Given that open actions defined in the previous 2010-2014 have been transitioned under the 2014-2018 plan, it is recommended that the 2010-2014 plan be officially sunset.

### 2014-2018 Strategic Plan

Results to date of the 2014-2018 Strategic Plan were also reviewed during the May 2017 workshop. The Plan endorsed by Council in June 2015 consists of 8 Top Priorities, with 37 Goals associated with the Action Plan. Appendix B provides an updated progress on the 'TOP EIGHT' Priorities / 2014-2018 Strategic Plan.

**Next Steps**

Upon commencement of the 2018-2022 Council term, staff will bring forward a report to review final results of the 2014-2018 Top 8 along with a proposed process to establish a new Strategic Plan.

**RELATIONSHIP TO STRATEGIC PLAN:**

This is directly related to the Strategic Plan.

**FINANCIAL IMPACT:**

There is no financial impact.

**CONSULTATION:**

Strategic Action Plan updates were provided by and shared with all Commissioners.

**PUBLIC ENGAGEMENT:**

The supporting appendices will be made available online via the Town of Halton Hills 2014-2018 Strategic Action Plan Priorities website.

**SUSTAINABILITY IMPLICATIONS:**

The Town is committed to implementing our Community Sustainability Strategy, Imagine Halton Hills. Doing so will lead to a higher quality of life.

The recommendation outlined in this report is not applicable to the Strategy's implementation.

**CONCLUSION:**

Staff have outlined accomplishment to date under the 2014-2018 Strategic Plan which will form the basis for reviewing Council's Strategic Priorities in the new term of Council.

**Reviewed and Approved by,**

A handwritten signature in black ink, appearing to read 'R Cockfield', written in a cursive style.

Richard Cockfield, Senior Policy & Intergovernmental Affairs

A handwritten signature in black ink, appearing to read 'Brent Marshall', written in a cursive style.

Brent Marshall, CAO