



TOWN OF
HALTON HILLS
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REPORT

TO: Mayor Lawlor and Members of Council

FROM: Greg MacNaughtan, Director of Building Services & Chief Building Official

DATE: November 20, 2023

REPORT NO.: TPW 2023-031

SUBJECT: 2024 Building Services Division Fees

RECOMMENDATION:

THAT Report No. TPW-2023-031, dated November 20, 2023 regarding 2024 Building Services Division Fees, be received.

KEY POINTS:

The following are key points for consideration with respect to this report:

- This report presents the Building Services Division fees for public meeting as required by the Ontario Building Code.
- The Building Division fees are included in the 2024 User Fees By-law that will be presented to Council at a future session.
- Fees are adjusted annually due to inflation and are proposed to increase by 2.5%.

BACKGROUND AND DISCUSSION:

Corporate rates and user fees are adjusted for inflation annually, which include the Building Division fees for building permits.

The Ontario Building Code requires a public meeting be held when building permit fees are proposed to change.

Public Notice

Please be advised that Halton Hills Town Council will be considering the proposed 2024 Rates and Fees at the Council meeting to be held on Monday, November 20, 2023.

This meeting will be held electronically via Zoom and in person at Town Hall. For those signing in via Zoom, please use the login information below:

<https://us06web.zoom.us/j/89085605469>

Phone: (587) 328 1099

Webinar ID: 890 8560 5469

The purpose of the Public Meeting is to obtain public comments on a proposed increase to the Town of Halton Hills existing building permit fees, and is being held pursuant to Section 7 of the, Building Code Act, 1992. The report of the proposed fees for 2024 will be available on the [Town's Municipal Calendar](#) page on Friday November 10th.

[View proposed 2024 Rates and Fees.](#)

STRATEGIC PLAN ALIGNMENT:

This report is administrative in nature and does not have an impact on the Town's Strategic Plan.

RELATIONSHIP TO CLIMATE CHANGE:

This report is administrative in nature and does not directly impact or address climate change and the Town's Net Zero target.

PUBLIC ENGAGEMENT:

Public Engagement was not needed as this report is administrative in nature.

INTERNAL CONSULTATION:

The Finance Division was consulted during the preparation of this Report.

FINANCIAL IMPLICATIONS:

This report will be funded through an existing approved budget source.

Reviewed and approved by,

Bill Andrews, Commissioner of Transportation and Public Works

Chris Mills, Chief Administrative Officer