

TOWN OF HALTON HILLS – GENERAL INFORMATION PACKAGE

COUNCIL MEETING – October 30, 2023

ADVISORY/SPECIAL COMMITTEES AND BOARD MEETING MINUTES

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40-41	COUNTY OF BRANT – Resolution passed at its Council meeting held on September 26, 2023 regarding Support for Motion RE: Guaranteed Livable Income.
42-44	TOWNSHIP OF EAST HAWKESBURY – Resolution passed at its Council meeting held on October 10, 2023 regarding Support for Bill 21, Fixing Long-Term Care Amendment Act (Till Death Do Us Part).

PROCLAMATIONS

PAGE	INFORMATION
45	Giving Tuesday – November 28, 2023

**Attended: Rob Chlebowski, Suzanne Clarke (Secretary), Cheryl Discenza, Sandy Mackenzie
Councillor Norris (Ward 3), Drew Pullman, Cindy Robinson (Treasurer), Ansub Shafique, Derek Smith (Chair),**

Absent: None

Regrets: Erin Burke

Staff: Bethany Hanman (Events Manager)

Guests: None

1. Call to Order: Meeting called to order at 9:14am by Derek Smith (Chair).

2. Declaration of Quorum: There was none

3. Approval of Agenda – Approved the Agenda as amended

To insert: Under Business Arising c) AGM and call for new board members
Under Financial Report c) Treasurer's presentation of the 2024 Draft Budget

Motion: To approved the agenda as amended

Moved by: Sandy Mackenzie

Seconded by: Suzanne Clarke

Carried

4. Declaration of Interest – None declared

5. Approval of Previous Meeting Minutes

a) July 18, 2023

Motion to accept minutes of July 18, 2023, as presented.

Moved by: Suzanne Clarke

Seconded by: Sandy Mackenzie

Carried

6. Correspondence – Bethany

a) OBIAA's Salary Survey Report – In January 2023 OBIAA conducted a Salary Survey of Members. The data was compiled from 59 respondents out of approximately 316 BIAs. Board members received a copy in the board package. The DGBIA Manager and Event Manager salaries fit in the average range for the levy, budget, and population of the DGBIA.

b) Town's Public Art Presentation from DGBIA AGM 2020 - Bethany reported that as per the Public Art Plan, the Bell boxes on Market Street, beside the Legion, have been painted.

7. Financial Report - Ansub Shafique

a) Treasurer's Report for July and August, 2023

Motion to accept the Treasurer's Report for July- August 2023, as presented

Moved by: Ansub Shafique

Seconded by: Cindy Robinson

Motion passed.

Carried

b) Receive Signed Audited Documents for Financial Reports of 2023 – The documents were received.

c) Treasurer's presentation of the 2024 Draft Budget:

Ansub presented the 2024 Draft Budget, highlighting the following:

- Levy increased by 2%
- Scope and nature of events maintained at 2023 level, anticipated increases in event revenue from increase in farmers market fees and higher sponsorship levels for palooza and masquerade
- Cost savings planned through a reduction of advertising and rent expenses
- Staffing costs maintained at 2023 level, with planned cost of living raises only

Motion to accept the DGBIA 2024 Draft Budget as presented

Moved by: Ansub Shafique

Seconded by: Rob Chlebowski

Motion passed.

Carried

8. Manager's Report – Bethany Hanman

- Bethany reported that the Manager's Report was distributed with the board package. There was nothing new to add nor were there any questions.

9. Business Arising;

- a) Update from Rock 'n Roll Car Show Event – Bethany reported that the event was very successful, bring between 7000-8000 feet to the street, a number of the members were open. The partnership with the Car Club and Mike Farrugia was new this year and went very well. Bethany reported that she would provide details in her Event Summary Report.
- b) Event Survey and Analytics Presentation with 2024 Recommendation – Bethany presented the findings of the survey. 104 participants in the survey.
- Palooza
- 70% of respondents attended the event because it was local
 - The most universally enjoyed aspect of the event was the overall ambiance, the entertainment and activities, and the live performances
 - The majority of respondents did not feel there was sufficient food options as the event (rated between 1 to 3 on average)
 - 88% of respondents would attend Downtown Palooza for 2024
- Events in General
- 65% of respondents find event information on Social Media channels
 - Only 10% of respondents saw the IFP Ad for Downtown Palooza
 - 95% of respondents have attended the Georgetown Farmers Market
 - Only 38% of respondents would attend the Rock'n Roll'n Classics Car Show
 - 70% of respondents prefer food events, craft events and live performance events
- Businesses were surveyed: 10 participants
- 80% of businesses stayed open for at least a part of the event
 - 50% of businesses stayed open late for the purpose of the event
 - The majority of businesses heard about the event through the 1:1 in person conversation that came with the business sponsorship and participation packages, and talking to neighbours
 - 1 business did not stay open due to hours
 - 1 business said it negatively impacted the business
 - 87.5% of open businesses saw an increase in patron interactions through the event compared to an average Friday evening
 - Many businesses saw an increase in exposure rather than direct revenue from the event (this includes a majority of the service businesses that participated in the survey)
 - Businesses that sell products/food saw an increase in sales overall through the event

Most highly rated events include Downtown Palooza, the Farmers Market and the Holiday Market

- Farmers Market 94%
- Downtown Palooza 90%
- Holiday Market 86%
- Car Show 78%
- Masquerade on Main and Mill 66%

Recommendations for next year included:

- A full weekend of events, Palooza, FM, car show, combined resources, opens up more sponsorship opportunities
- Focus events on the populations that make up the existing Downtown clientele to strengthen existing relationship.

- c) AGM and call for new board members – Suzanne asked that a call for new board members take place in September as the AGM is a good time to have new board members added to the 2024 Board of Management slate. Derek stated that he would work with staff to ensure a call for new board members takes place.

10. Council Update – Councillor Norris

Councillor Norris reported that at the last Acton BIA Board meeting it had come up about the cost effectiveness and efficiencies of Acton and Georgetown BIAs looking at the staff function that are duplicated and if there is some merit in investigating and whether there would be any cost saving for both BIAs. The board agreed that it would be worth connecting with the Acton BIA board and having a meeting.

11. Committee updates

a) Marketing and Events – Erin Burke

- It was reported that Erin, Rob, and herself were in the process of gathering 3 proposals for marketing services and will have a presentation at the next board meeting.

b) Farmer's Market - Cheryl Discenza

- It was reported that next Farmer's Market meeting is coming up and the goal is to ensure that there are final notes for the season to be passed on to the next Manager/Event Manager

c) Beautification – Drew Pullman

- It was reported that booking of the installation and removal of the Holiday decorations had taken place.

d) Budgeting – Ansub Shafique

- The item was moved under Financial Report

- e) Strategic Planning – Derek Smith. Derek reported that the Strat Planning Committee had meeting in July and August and items discussed in the sessions had been incorporated in to the 2024 budget. Once staff are hired, the outcome of the Strat planning session will be incorporated into a work plan for 2024 and 2025.

12. New Business

- a) Resignation of Suzanne Clarke and Cindy Robinson as DGBIA Board Member- Suzanne and Cindy both withdrew their resignation at this time.

- b) Proposal Date Change for Holiday Market 2023 – Bethany presented a proposal to decrease the Holiday Market from a 2-day event (November 25 and December 2) to a one-day event (December 2nd). The proposal highlighted the benefits both from implementation and cost.

Motion to decrease the Holiday Market Event from November 25, 2023 and December 2, 2023 to December 2, 2023.

Moved by: Derek Smith

Seconded by: Sandy Mackenzie

Motion passed.

Carried

- c) Proposal for Strategic Plan from Cypress Strategies -
 - Due to timing this item was not discussed and would be moved a future Board meeting.

13. Date of Next Meeting/s:

- a) Board Meeting – Tuesday, October 10, 2023 at 9:00am
- b) AGM – Thursday, October 19, 2023 at 7:00pm at Knox United Church

Due to Board members unforeseen unavailability to attend the AGM on Tuesday, October 24, 2023, a new date was discussed.

Motion to move the AGM from Tuesday, October 24, 2023 to Thursday, October 19, 2023

Moved by: Derek Smith

Seconded by: Drew Pullman

Motion Passed.

Carried

14. Adjournment

Motion to Adjourn at 10:53am

Moved by: Derek Smith

Seconded by: Rob Chlebowski

Motion passed

Carried



COMMITTEE OF ADJUSTMENT MINUTES

Minutes of the Committee of Adjustment hearing held on **September 6, 2023**, at 6 p.m. via Zoom.

Members Present: Todd Jenney (Chair), Jane Watson, Lloyd Hillier, Keith Medenblik, Jason Smith

Staff Present: Greg Macdonald, Senior Planner
Josh Salisbury, Planner
Niloo Hodjati, Secretary-Treasurer, Committee of Adjustment & Consent Official

1. CALL TO ORDER

2. DISCLOSURE OF PECUNIARY/CONFLICT OF INTEREST

None.

3. APPLICATIONS HEARD

The Chair's comments about the procedure were as follows:

- Town staff would speak.
- Owner or agent would be given an opportunity to speak.
- Any members of the public would be given an opportunity to speak (owner or agent would have an opportunity to respond, if needed).
- The Committee would then deliberate, ask any questions, and make a decision.
- A decision would be subject to a 20-day appeal period.

a) **Consent D10CON23.005H – Olson & Minor Variance D13VAR23.022H – Olson**

Location: 34 Church Street, Town of Halton Hills (Georgetown), Regional Municipality of Halton

Consent Purpose: Proposed new lot (Parcel A, ± 0.024 ha) together with a maintenance easement (over Parcel B, ± 0.0025 ha). The parcels are shown on the sketch of the subject lands prepared by Fiddes Clipsham Inc., date stamped as received by the Committee of Adjustment on July 10, 2023.

Minor Variance Purpose: Requesting relief from Zoning By-law 2010-0050, as amended,

1. To reduce the lot frontage for an existing semi from the minimum 7 m to permit a lot frontage of 6.5 m.
2. To reduce the setback to the proposed attached garage from the minimum 5.5 m to permit a setback of 0.7 m.

To accommodate the proposed severance of an existing semi-detached dwelling.

Legal Description: PT LT 100, PL 27, AS IN 830510 TOWN OF HALTON HILLS

Owner(s): Barry Olson & Sonya Burns, **Agent:** Herbert Arnold, Arnold Foster LLP

The Town Planner referenced a received objection from 60 Charles Street regarding property values, and responded that property values cannot be taken into consideration; noted no staff objections to approval, subject to conditions (for the Consent). The owner and agent were present to speak to the applications. The agent noted his satisfaction with the conditions.

Donna Picoulas, 60 Charles Street: stated that since her communication with staff, she understands the proposal and is withdrawing her objection.

Michele Gougeon, 32 Charles Street: asked various questions and spoke against the application.

It was MOVED by Todd Jenney, SECONDED, and CARRIED

THAT the applications be approved, subject to conditions (for the Consent).

For the Minor Variance, the Committee considered the requested variance(s) to:

1. Meet the intent and purpose of the Official Plan.
2. Meet the intent and purpose of the Zoning By-law.
3. Be desirable for the appropriate use of the land, building or structure.
4. Be minor in nature.

For the Consent, the Committee considered:

- The matters set out under Section 51 (24) of the *Planning Act*, 1990, as amended.
- The proposal to conform to the Regional Official Plan.
- The proposal to conform to the Local Official Plan.

b) Minor Variance D13VAR23.023H – Sahota

Location: 8420 Ninth Line, Town of Halton Hills (Esquesing), Regional Municipality of Halton

Minor Variance Purpose: Requesting relief from Zoning By-law 2010-0050, as amended,

1. To increase the height of an accessory structure from the maximum 5 m to permit a height of 7.95 m.
2. To increase the floor area of an individual accessory structure from the maximum 80 sq m to permit a floor area of 126 sq m.
3. To increase the total floor area for all accessory structures from the maximum 120 sq m to permit a floor area of 133 sq m.

To accommodate a proposed detached garage.

Owner(s): Saranjit Sahota, **Agent:** Peter Vozikas

The Town Planner noted no staff objections to approval, subject to conditions. The agent was present to speak to the application.

Committee deliberations included: the Region's comments about future road widening, and whether that impacts the proposal.

It was MOVED by Keith Medenblik, SECONDED, and CARRIED

THAT the application be approved, subject to conditions.

The Committee considered the requested variance(s) to:

1. Meet the intent and purpose of the Official Plan.
2. Meet the intent and purpose of the Zoning By-law.
3. Be desirable for the appropriate use of the land, building or structure.
4. Be minor in nature.

c) Minor Variance D13VAR23.024H – Polish Parishes Credit Union

Location: 12005 Steeles Avenue, Town of Halton Hills (Esquesing), Regional Municipality of Halton

Minor Variance Purpose: Requesting relief from Zoning By-law 2010-0050, as amended,

1. To reduce the front yard setback from the minimum 9.5 m to permit a front yard setback of 5.07 m (Steeles Avenue).
2. To reduce the exterior side yard setback from the minimum 9.5 m to permit an exterior side yard setback of 4.44 m (Sixth Line).
3. To permit the construction of an addition to the existing building within a 12 m site triangle.
4. To permit an expansion of 19.8 sq m to a business office, whereas the By-law does not permit expansions to any buildings or structures for any use.

To accommodate an addition to a business office, for an elevator and vestibule.

Owner(s): St. Stanislaus - St. Casimir's Polish Parishes Credit Union, Tomasz Cudzich,
Agent: Our Cool Blue Architects Inc. - Tom Kolbasenko

The Town Planner noted no staff objections to approval, subject to condition. The agent was present to speak to the application.

It was MOVED by Jason Smith, SECONDED, and CARRIED

THAT the application be approved, subject to condition.

The Committee considered the requested variance(s) to:

1. Meet the intent and purpose of the Official Plan.
2. Meet the intent and purpose of the Zoning By-law.
3. Be desirable for the appropriate use of the land, building or structure.
4. Be minor in nature.

d) Minor Variance D13VAR23.025H – Klassen

Location: 3 Tweedle Street, Town of Halton Hills (Glen Williams), Regional Municipality of Halton

Minor Variance Purpose: Requesting relief from Zoning By-law 2010-0050, as amended,

1. To reduce the side yard setback to the first storey of an addition from the minimum 2.25 m to permit a side yard setback of 0.91 m.
2. To reduce the side yard setback to the second storey of an addition from the minimum 3.45 m to permit a side yard setback of 0.91 m.

To accommodate a proposed addition to a garage, and a proposed accessory dwelling unit.

Owner(s): Matthew & Kajsa Klassen, **Agent:** Matthews Design & Drafting, Doug Matthews / Bethany VanRavens

The Town Planner noted staff objections to approval, and recommended that the application be refused. Discussions took place, and the agent asked for a deferral. The Secretary-Treasurer stated that a revision would not guarantee approval.

It was MOVED by Keith Medenblik, SECONDED, and CARRIED

THAT the decision for the subject application be deferred.

4. ADJOURNMENT

Adjourned at approximately 7:15 p.m.

Attended: Erin Burke, Suzanne Clarke (Secretary), Rob Chlebowski, Cheryl Discenza, Sandy Mackenzie
Councillor Norris (Ward 3), Drew Pullman, Cindy Robinson (Treasure), Derek Smith (Chair),

Absent: Ansub Shafique

Regrets: None

Staff: Nikki Jackson (BIA Manager) and Bethany Hanman (Events Manager),

Guests: Erin Kaiser, Manager of Economic Development and Innovation Business, Environment and Culture, Town of Halton Hills

1. Call to Order: meeting called to order at 9:04am by Derek Smith (Chair).
2. Declaration of Quorum: There was none
3. Approval of Agenda – Approved the Agenda with the below amendments

Delete

6. c) Executive Committee minutes 2023-07-11
6. d) Budgeting Committee minuets 2023-07-06
13. a) Resignation of Suzanne Clarke as secretary and board member

Insert

6. c) To receive Executive Committee minutes 2023-07-11
6. d) To receive Executive Committee minutes 2023-07-06
- 13.a) Resignation of Suzanne Clarke as Secretary

Motion: To approved the agenda as amended
Moved by: Suzanne Clarke
Seconded by: Erin Burke
Carried

4. Declaration of Interest – None declared
5. Guest Speaker Presentation – Erin Kaiser
Erin presented the unapproved draft Memorandum of Understanding (MoU) document. The next steps are that Economic Development will provide the BIA with the draft and unapproved document in the next two weeks. Full review and feedback by the BIA is done after the document is presented to Town Council in September. This feedback will be presented back to Economic Development through BIA Manager.

. Below are some of the points from the MoU presentation.

- Meet annually in April to plan, review, and prepare for the following year's budget requests
- Follow all requirements re: permits etc. unless receive exemption
- Financial and admin services
- Business supports through Economic Development
- The BIA requiring a multi-year reserve fund
- Town liability insurance at a fee; also provides guidance on other insurance providers, answer questions
- BIA insurance for property, director liability, events
- ToHH – regular maintenance and repair of public-owned property

- BIA owns assets like street furniture and must be responsible for the costs of the purchase, permits and installation. The Town will take over repair and maintenance for the life cycle of the new street furniture once new items are in place. (It has to be built into the Town's budget.)
- Enhancements for the Downtown. E.g. public art.
- New Graffiti Action Plan
- Economic Development and BIA relationship/partnership – transparency and communication.
- MoU – Term of council (4 years), with bi-annual (2 years) review for changes/amendments.
- There was a discussion as to why the BIA is responsible for public parking lot snow removal. Back Street parking lot is complicated because it has sections owned by private landlords.

Action: to send over any information in our \$6000 snow plowing contract. E.g. agreements with private landlords.

6. Approval of Previous Meeting Minutes

a) June 20, 2023

Motion to accept minutes of June 20, 2023, as presented.

Moved by: Suzanne Clarke

Seconded by: Councillor Norris

Carried

b) Receiving of approved amended April board minutes - Received

c) Receiving of Executive Committee minutes 2023-07-11 - Received

d) Receiving of Budgeting Committee minutes 2023-07-06 - Received

7. Correspondence – Nikki

a) DGBIA's letter to Honourable Michael Chong re: CEBA loans. Advocating on behalf of the small businesses in Downtown Georgetown.

b) OBIAA announcement for 2024 OBIAA Conference. Next year it will take place in the City of Mississauga.

8. Financial Report – Cindy a) Treasurer's Report for June 2023

Motion to accept the Treasurer's Report for June, 2023

Moved by: Cindy Robinson

Seconded by: Robert Chlebowski

Motion passed.

9. Manager's Report – Nikki

- Nikki reported that the Manager's Report was distributed with the board package. There was nothing new to add nor were there any questions

10. Business Arising

a) Update from Downtown Palooza event – July 14, 2023

- Bethany, the Event Manager, gave a verbal report that the event was successful, well attended and there was positive feedback.
- There will be a full report at the next board meeting.

11. Council Update – Councillor Ron Norris

- Councillor Norris reported that the bylaw for the new DGBIA board members was passed in the last Council meeting.
- He thanked the BIA manager for the Strategic Planning work done in June, and he thanked the staff for the hard work done for Downtown Palooza.

12. Committee updates

- a) Marketing and Events – Suzanne
 - Suzanne reported that the committee had not met since last board meeting.
- b) Farmers Market – Bethany - no meeting since the last board meeting
- c) Beautification – Nikki - no meeting since the last board meeting
- d) Budgeting – Cindy
 - Cindy recommended that Drew and Robert join the budgeting committee
Action: Budgeting Committee chair to set dates for the budgeting committee meetings.
- e) Strategic Planning – Derek
 - The next Strategic Planning meetings will be taking place on July 19th and August 3rd.

13. New Business

- a) Resignation of Suzanne Clarke as secretary
- b) DGBIA Board executives' election – Nikki
 - Nikki reported that there are 3 positions to be filled on the Executive Committee, Vice Chair, Treasurer, and Secretary
 - Derek asked if anyone was interested in these positions. Drew Pullman, Ansub Shafique, and Rob Chlebowski stated that they were interested in these positions.

Nomination of Vice Chair

Derek Smith nominated Drew Pullman as Vice Chair. Derek asked Drew if he accepted this nomination. Drew said yes.

Derek did a second call to see if anyone else was interested in this position.

Derek did a third call to see if anyone else was interested in this position.

Seeing no other nominations, the following motion was made:

Motion: To appoint Drew Pullman as Vice Chair of the board of management of the Downtown Georgetown BIA

Moved by: Derek Smith

Seconded by: Councillor Norris

Carried

Nomination of Treasurer

Cindy Robinson nominated Ansub Shafique as Treasurer

Derek asked Ansub if he accepted this nomination. Ansub said yes.

Derek did a second call to see if anyone else was interested in this position.

Derek did a third call to see if anyone else was interested in this position.

Seeing no other nominations, the following motion was made:

Motion: To appoint Ansub Shafique as Treasurer of the board of management of the Downtown Georgetown BIA

Moved by: Cindy Robinson

Seconded by: Suzanne Clarke

Carried

Nomination of Secretary

Derek nominated Robert Chlebowski as Secretary. Derek asked Rob if he accepted this nomination. Rob said yes.

Derek did a second call to see if anyone else was interested in this position.

Derek did a third call to see if anyone else was interested in this position.
Seeing no other nominations, the following motion was made:

Motion: To appoint Rob Chlebowski as Secretary of the board of management of the Downtown Georgetown BIA.

Moved by: Derek Smith

Seconded by: Sandy Mackenzie

Carried

- c) DGBIA Committees' appointment of chairs and members participation – Nikki
- The following board members agreed to chair the below committees
 - i. Marketing and Events Committee – Erin Burke
 - ii. Farmer's Market Committee – Cheryl Discenza
 - iii. Beautification – Drew Pullman

14. Adjournment

Motion to Adjourn at 10:45am

Moved by: Suzanne Clarke

Seconded by: Councillor Norris

Motion passed

Halton Hills Public Library Board

Wednesday, June 28, 2023

Georgetown Branch Boardroom and Zoom

7:00 p.m.

Minutes

Present: Betsy Coper (Chair), Erica Daly, Christina da Rocha-Feeley, Alex Hilson, Bob Inglis, Matt Kindbom, Jane Marshall, Keith Medenblik, Tamara Smith, Alice Strachan, Lisa Teggart

Staff Present: Clare Hanman, Beverley King, Jodie Mandarino, Lori Mazza Brenton (Recorder), Mary Querques

1.0 Declaration of Quorum

B. Coper declared that a quorum was present and called the meeting to order at 7:01 p.m.

2.0 Land Acknowledgement

E. Daly read an Indigenous Land Acknowledgement.

3.0 Approval of Agenda

Moved by T. Smith

THAT the agenda be approved as presented.

Seconded by A. Strachan

06/28/23-1

CARRIED

4.0 Declaration of Pecuniary Interest

None declared.

5.0 Minutes

5.1 Minutes of May 24, 2023

- Approved with minor revisions to correct typos.

Moved by C. da Rocha-Feeley

THAT the minutes of May 24, 2023 be approved as amended.

Seconded by B. Inglis

06/28/23-2

CARRIED

5.2 In Camera May 24, 2023 (CONFIDENTIAL)

Moved by J. Marshall

THAT the In Camera minutes of May 24, 2023 be approved.

Seconded by T. Smith

06/28/23-3

CARRIED

5.3 Advocacy Committee, June 1, 2023

Moved by T. Smith

THAT the Advocacy Committee minutes of June 1, 2023 be approved.

Seconded by M. Kindbom

06/28/23-4

CARRIED

5.4 June 6, 2023 (Special Meeting)

- A. Strachan’s name to be removed from the list of those in attendance.

Moved by J. Marshall
Seconded by K. Medenblik
06/28/23-5

THAT the minutes of June 6, 2023 be approved as amended.
CARRIED

5.5 In Camera June 6, 2023 (CONFIDENTIAL)

- A. Strachan’s name to be removed from the list of those in attendance.

Moved by E. Daly
Seconded by J. Marshall
06/28/23-6

THAT the In Camera minutes of June 6, 2023 be approved as amended.
CARRIED

6.0 Consent Agenda

6.1 Report No. LBD-2023-032 re: Policy Review: Library Board Member Reimbursement Policy and Planning Policy – Second Review

6.2 Report No. LBD-2023-033 re: Policy Review: Donations, Sponsorship, and Fundraising Policy – Second Review

Moved by K. Medenblik
Seconded by B. Inglis
06/28/23-7

THAT the following consent items be approved:

- Report LBD-2023-032 regarding Policy Review: Library Board Member Reimbursement Policy and Planning Policy – Second Review
- Report No. LBD-2023-033 regarding Policy Review: Donations, Sponsorship, and Fundraising Policy – Second Review

CARRIED

7.0 Correspondence

None

8.0 Delegations/Presentations

8.1 Presentation by the Advocacy Committee

- It is the responsibility of the Advocacy Committee to develop an advocacy plan. To accomplish this, the Committee will collect input from the Board, library staff, and Friends of the Library on four areas: the library’s messaging, target audiences, delivery methods, and the support available.
- Using an online polling tool called Menti Meter, the Advocacy Committee collected responses from Board members during the June 28 Board meeting to questions which had been provided in advance. The responses were anonymous.

- The staff discussion will occur the first week of July, facilitated by B. King.
- B. King to coordinate collecting input from the Friends of the Library after the June Board meeting.
- The information gathered from each group will help inform the advocacy and marketing plans, which will be brought back to the Board for further consideration.

9.0 Business Arising

9.1 Report No. LBD-2023-034 re: Employee Retention Review – Phase One

- B. King provided an update on Phase One of the Employee Retention Review:
 - Phase One compares HHPL’s vacation leave, vacation pay, and paid sick leave entitlement for part-time employees with other municipalities and libraries.
 - It is recommended that the Library Personnel Policy Manual (PPM) be revised to align vacation leave and vacation pay entitlements with the municipality and other library systems.
 - It is also recommended that the PPM be revised to offer paid sick leave entitlement to permanent part-time staff.
 - These changes would be incorporated into the PPM in the fall as part of the regular review schedule.
 - The proposed implementation date for the policy revisions is January 1, 2024. Revisions would apply to all new hires after this date with current staff given the option to opt into the program.
 - The changes are designed to improve recruitment and retention of permanent part-time staff.
 - Funding to support these changes will be through existing personnel budget, aligning with the Town’s established budgeting practices.
 - The impact of the phased approach will be measured over the long term.
- It was suggested that ‘Sick Leave’ be changed to ‘Paid Sick Leave’.
- Rising report: An update on employee retention and recruitment after the implementation of the phased approach.

Moved by A. Hilson

THAT Report No. LBD-2023-034 dated June 22, 2023, regarding the Employee Retention Review – Phase One be received;

AND FURTHER THAT the Library Board approves the recommended revisions to the Library Personnel Policy Manual;

AND FURTHER THAT the updated Library Personnel Policy Manual be presented to the Library Board for final approval in the fall as part of the annual review.

Seconded by M. Kindbom
06/28/23-8

CARRIED

10.0 Updates (including sub-committees)

10.1 Advocacy Committee

- No update.

10.2 Friends of the Library (FOL)

- L. Teggart reported that:
 - The Friends had their Annual General Meeting (AGM) and elected their directors:
 - Chair: M. Rowe
 - Vice Chair: A. McGrath
 - Directors: A. Buset, M. Teasdale, A. McGrath, C. Collier, J. Altobelli
 - Treasurer: M. Teasdale
 - Secretary: J. Altobelli
 - Membership Co-ordinator: C. Collier
 - More volunteers are needed to run the summer pop-up book sales. The Friends are looking into different solutions, including a possible community calendar that would be accessible to volunteers.

10.3 Council

- Councillor Hilson reported that:
 - He attended Halton Pride Fest at Country Heritage Park and Bike it to the Market for the Downtown Georgetown Farmers Market.
 - He also participated in the 2023 Credit River Waterwalk led by Councillor Garneau, which is a three-day ceremony that took place on June 16-18. The walk opened with an information session on June 15 at the John Elliott Theatre.
 - Tales on the Trail and the Summer Reading Challenge were announced at the May 29 Council meeting.
- Councillor Inglis reported that:
 - Council voted to rename a baseball diamond after Kevin Burke, the founder and former coach of the Georgetown Eagles baseball team.
 - The Hydro Annual General Meeting was held at the June 19 Council meeting.
 - Ontario municipalities are experiencing escalating insurance rates. The Town is calling on the Province to take action to reduce municipal insurance costs.
 - The Town is reviewing foreign direct investment opportunities, in particular possible twinning arrangements with Germany and the Netherlands.

10.4 Community Connections

- J. Marshall reported that:
 - A colleague she works with at Globe Productions informed her that she was impressed by the many resources available at the library.
 - Her sister-in-law recently got a library card and commented on the exemplary customer service she received from the library staff.

11.0 Financial Report

11.1 Month End Report – May 2023

- B. King reported that:

- Revenues are under budget by approximately 15% due mainly to the end-of-year receipt of the Public Library Operating Grant from the Ministry.
- Salaries and wages are approximately 6% under budget. This is mainly due to staffing gaps. Summer students and co-op placements commenced at the end of May and the Library Aide positions will start at the end of June. Current vacancies are for the Library Associate positions.
- The percentage remaining at the end of May is approximately 65%, indicating that the library is 7% under budget, which can be attributed to staffing gaps experienced to date.

Moved by T. Smith

THAT the financial month end report for May 2023 be received.

Seconded by C. da Rocha-Feeley
06/28/23-9

CARRIED

11.2 Report No. LBD-2023-035 re: Preliminary 2024 Operating and Capital Budget and Forecast 2024-2033

- Operating Budget:
 - Proposed Operating Budget changes include the planned reduction of \$4,000 in fines revenue to support fines elimination by 2027, in addition to re-instating the \$900 honourarium budgets in the adult and children’s programming areas. The honourariums were removed in error during the 2023 budget process and the library has been directed by the Town’s Budgets and Finance Reporting Supervisor to include it in the Operating Budget request.
 - There are no FT changes this year.
 - Expenditures will be adjusted when a need for a funding increase is demonstrated.
 - Adjustments for salaries and wages will be completed by Corporate Affairs over the next few months.
- Capital Budget:
 - Proposed Capital Budget requests are for \$539,000 in Library Materials, which includes an inflationary increase, and the technology renewal project.
- It was suggested that a micro case study be prepared for the Council budget presentation that would humanize the value of the library’s services and emphasize the need for equitable access to resources.

Moved by A. Hilson

THAT Report No. LBD-2023-035 dated June 22, 2023, regarding the Preliminary 2024 Operating and Capital Budget and Forecast 2024-2033 be received;

AND FURTHER THAT the Board approves the submission of the Preliminary 2024 Operating and Capital Budget and Forecast 2024-2033, and associated NIA forms, as presented.

Seconded by J. Marshall
06/28/23-10

CARRIED

12.0 New Business

12.1 Report No. LBD-2023-036 re: Fines and Fees Status Update

- The report summarizes how HHPL has been moving towards being a fine free library between 2015 and 2022.
- Effective accountability mechanisms are in place to ensure materials are returned on time.
- Fines revenue continues to decline. Revenue from replacement fees peaked in 2021 and is now on a downward trend.
- There was discussion around the impact of fine free status on the community.
- The elimination of fines will happen incrementally to align with the Operating Budget. HHPL will become fine free for all age groups by 2027.

Moved by C. da Rocha-Feeley THAT Report No. LBD-2023-036 dated June 22, 2023,
regarding the Fines and Fees Status Update be
received.

Seconded by A. Hilson
06/28/23-11

CARRIED

12.2 Report No. LBD-2023-037 re: Extending Fine Free Status to Young Adults, Ages 18 to 24

- The Town of Halton Hills defines youth as people aged 12 to 24.
- HHPL has already expanded youth programming for individuals aged 18 to 24 but did not address fines as a barrier for library usage for this demographic.
- Staff propose that the fine free policy be extended to include youth aged 18 to 24.

Moved by K. Medenblik THAT Report No. LBD-2023-037 dated June 22, 2023,
regarding Extending Fine Free Status to Young Adults,
Ages 18 to 24 be received;

AND FURTHER THAT the Board approves the extension
of fine free status to patrons between the ages of 18
and 24.

Seconded by M. Kindbom
06/28/23-12

CARRIED

12.3 Report No. LBD-2023-038 re: 2022 Halton Hills Public Library Annual Report

- B. King presented a draft of the 2022 Annual Report, which is issued mid-year once all financial and statistical information has been finalized.
- This year's report has been updated to be more visually engaging.
- It was suggested that the order in which information is presented be reconsidered.
- When finalized, the report will be available on the library's website and a link to it will be shared with the library's community partners. A print copy will also be sent to donors.
- It will go to Council in the fall.

Moved by T. Smith THAT Report No. LBD-2023-038 dated June 22, 2023,
regarding the 2022 Halton Hills Public Library Annual
Report be received.

Seconded by B. Inglis
06/28/23-13

CARRIED

12.4 Report No. LBD-2023-039 re: Marketing Strategy Development Process

- A key initiative of the library's 2023-2027 Strategic Plan is to raise the profile and awareness of HHPL's role in the community. To achieve this, staff will use a phased approach to developing a comprehensive marketing strategy.
- This strategy will be process-driven and evidence-based and will build on the Marketing and Communications plan.

Moved by T. Smith

THAT Report No. LBD-2023-039 dated June 22, 2023, regarding the Marketing Strategy Development Process be received.

Seconded by J. Marshall
06/28/23-14

CARRIED

12.5 Report No. LBD-2023-040 re: Policy Review: Preamble to By-laws – First Review

- Changes to the preamble to the by-laws include updated vision, mission, values, and goals based on the 2023-2027 Strategic Plan, along with updates to reflect current by-law amendments and edits to improve clarity and current practice.
- The by-laws will be deferred until 2025 as part of the Board's succession planning and in advance of the 2026 municipal elections.

Moved by A. Hilson

THAT Report No. LBD-2023-040 dated June 22, 2023, regarding the Policy Review: Preamble to By-laws – First Review be received;

AND FURTHER THAT the Halton Hills Public Library Board direct staff to make any proposed changes and bring the revised policy back to the Board for a second review and approval.

Seconded by A. Strachan
06/28/23-15

CARRIED

12.6 Report No. LBD-2023-041 re: Chief Librarian & CEO's Report – June 2023

Highlights noted from the Chief Librarian & CEO's Report – June 2023:

- The Tales on the Trail Storywalk® initiative launched on June 16.
- The launch of the Summer Reading programs occurred on June 17 in Georgetown and June 24 in Acton. The Georgetown launch coincided with the Georgetown Farmers Market and Bike it the Market event. The Acton launch featured a presentation from Hands on Exotics.
- The Community Foundation of Halton North (CFHN) has signed the endowment fund agreement with the library, which was announced at their gala event on June 22.
- Mayor Lawlor launched the Library Lockers at the Gellert Centre on June 28.
- Fay and Fluffy Storytime is on July 8 in the John Elliott Theatre.
- D. Wybenga will speak at the John Elliott Theatre about the historic migration of the Mississaugas of the Credit First Nation on October 3.

Moved by C. da Rocha-Feeley THAT Report No: LBD-2023-041 dated June 22, 2023 regarding the Chief Librarian & CEO's Report – June 2023 be received.

Seconded by A Strachan
06/28/23-16

CARRIED

13.0 In Camera re: Personnel Matter

Moved by A. Hilson

THAT the meeting move In Camera to address the following matters:

- Verbal Update from B. Cosper regarding personnel matters about an identifiable individual.

Seconded by B. Inglis
06/28/23-17

CARRIED

Moved by K. Medenblik
Seconded by E. Daly
06/28/23-18

THAT the meeting move Out of Camera.

CARRIED

Motion to approve In Camera items:

Moved by K. Medenblik

THAT the recommendations contained in the following Confidential Report from the June 28, 2023 In Camera session of the Board are hereby adopted;

AND FURTHER THAT staff carry out any of the Board's direction on these matters as set out in the Confidential minutes dated June 28, 2023.

- Confidential Verbal Update from B. Cosper

Seconded by E. Daly
06/28/23-19

CARRIED

14.0 Health and Safety Report

- B. King reported that the Joint Health and Safety Committee is:
 - In the process of developing a respiratory protection program and plan given the recent air quality concerns.
 - Reviewing confined spaces programming to develop a plan to ensure regulations are met.
 - Considering installing security cameras in the Town Hall parking area due to an escalation in aggressive behaviour resulting in damage to Town and staff vehicles.

15.0 Next Meeting

Wednesday, September 27, 2023
7:00 p.m.
Acton Branch, Community Room

16.0 Adjournment

Moved by M. Kindbom

THAT the meeting be adjourned.

Seconded by J. Marshall

06/28/23-20

CARRIED

The meeting adjourned at 9:10 p.m.

Signed: _____

Betsy Coper, Chair
Halton Hills Public Library Board

Signed: _____

Beverley King, Acting Chief Librarian & CEO
Halton Hills Public Library

APPROVED: September 28, 2023

DATED: September 28, 2023



October 19, 2023

In This Issue

- AMO 2024 Youth Fellowship applications now welcome!
- Local Government Week - October 15-21.
- New Baseline Waste & Recycling Report released.
- ROMA Conference - *Close to Home*: Registration and hotel information.
- ROMA 2024 Conference: Exhibitor and sponsorship opportunities.
- New AMO training - Understanding Competing Human Rights.
- AMO-LAS Energy Symposium November 2-3: Still time to register!
- Councillor training is not just for new councillors!
- Land Use Planning: Strengthen your planning prowess through AMO training.
- 4S Webinar: Double WSIB rebates for Municipal Health & Safety Programs.
- SaveOnEnergy Energy Management and Efficient Electrification webinars.
- A conversation of what it takes to be an effective CAO.
- Fleming College seeking municipal partnership projects.
- Invasive spotted lanternfly sightings in Ontario.
- Careers.

AMO Matters

Encourage postsecondary students in your orbit who are interested in local government, policy development, good governance, and healthy democracy to apply to be one of three [2024 AMO Youth Fellows](#). Fellows are mentored, participate in AMO Board and Taskforce meetings, and engage in AMO's Healthy Democracy Project. [Applications](#) are due **on or before November 13 at 10 p.m.**

Understanding municipal government is to appreciate the range of services provided to residents and business community. It is the order of government closest to the people. [Local Government Week](#), October 15-21, is meant to educate youth on the importance and operation of municipal government, but one is never too old to learn.

AMO's [Baseline Waste & Recycling Report](#) reviews Ontario's current circular economy efforts. With only 10 years of disposal capacity remaining in Ontario, new waste diversion policy is required.

Eye on Events

The 2024 ROMA Conference, themed *Closer to Home*, will provide rural municipal leaders the opportunity to address policy issues, funding concerns, and to meet directly with Provincial Ministers on local issues. Register by **October 27** to access early bird rates. For full registration and hotel information, [click here](#).

Don't be disappointed! Book your trade show booth today to ensure your participation in the 2024 ROMA Conference. Limited spaces available. Download the [exhibitor package](#) or [sponsorship package](#) today.

AMO and Hicks Morley have developed training to support municipal elected officials and council in understanding their obligations related to human rights and understanding how to manage seemingly competing human rights. You can register for this important training [here](#).

AMO and LAS have finalized the program for this year's important conversation on energy and the municipal role. Don't miss this event November 2-3 at the Novotel Centre, Toronto. [View the program and register now](#). Space is limited.

AMO's Councillor Training provides the knowledge and insights to support you as a local leader. AMO's training explores the key areas related to your role as a local leader including: conflict of interest, code of conduct, insight into legislation and policy, finance and strategic planning, asset management - and more! [Register today](#) for October 20 training.

Whether you are looking for better understanding of legislation and planning processes, or are ready to dive into strategic decision making, these sessions will prepare you in your not always easy role of an elected official. Register for the [Foundations](#) or [Advanced](#) land use training fall opportunities.

AMO's Health and Safety Program Management partner, [4S Consulting](#), is hosting a webinar on November 14 at 8:30am ET on the double rebate offering from WSIB for municipal health and safety programs. [Register and learn](#) more on how to create sustainable health and safety programs.

LAS

SaveOnEnergy is offering free training webinars for municipal energy/facility managers and directors. Learn how to integrate energy management principles, identify savings, and reduce cost in your municipal facilities. [Register](#) today.

Municipal Wire*

The Ontario Municipal Administrators Association (OMAA) is offering an online seminar series on the [CAO Profile](#) and what it takes to be an effective CAO. The series will feature the workbook and many practical tips on what's required to succeed. [Register now](#).

[Fleming College](#) is seeking municipal environmental land-use planning and management projects to be implemented by students in the [Environmental Land Management](#) program. Contact [Emily Markovic](#) to discuss partnership opportunities.

The Invasive Species Centre is ready to support municipalities where there have been spotted lanternfly sightings. For information and resources, see our [species profile](#) or take our [online training course](#).

Careers

[Accounting Services Manager/Deputy Treasurer - County of Northumberland](#). Responsible for maintaining effective control over the day-to-day activities of the Finance department. Apply to hr@northumberland.ca by October 25.

[Public Works Technologist - Town of Carleton Place](#). Development, coordination, implementation, and administration of asset management plans related to roads, water, and sewer infrastructure. Apply to hr@carletonplace.ca by October 31.

[Advisor, Asset Management - Town of Caledon](#). Responsible for leading the

management of effective departmental asset management plans. [Apply online](#) by October 24.

[Engineer - City of Toronto](#). Provides technical support to the operational units of the Solid Waste Management Services Division (SWMS). [Apply online](#) by October 30.

[Asset Management Analyst - City of Cambridge](#). Responsible for leading and/or supporting variety of projects related to development and improvement of asset management systems. [Apply online](#) by October 31.

[Planner III - County of Simcoe](#). Co-ordinates the processing of all planning application and circulations. [Apply online](#) by November 6.

About AMO

AMO is a non-profit organization representing almost all of Ontario's 444 municipal governments. AMO supports strong and effective municipal government in Ontario and promotes the value of municipal government as a vital and essential component of Ontario's and Canada's political system. Follow [@AMOPolicy](#) on Twitter!

AMO Contacts

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October 12, 2023

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- Local Government Week - October 15-21.
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- ROMA 2024 Conference: Exhibitor and sponsorship opportunities.
- AMO training - Understanding Competing Human Rights.
- AMO-LAS Energy Symposium program release.
- Councillor training is not just for new councillors!
- Land Use Planning: Strengthen your planning prowess through AMO training.
- 4S Webinar: Double WSIB rebates for Municipal Health & Safety Programs.
- LAS IPE Risk Symposium.
- Upcoming Canoe Fall webinars.
- Energy reporting deadline approaches.
- SaveOnEnergy Energy Management and Efficient Electrification webinars.
- Ontario Nature's Wetland Conservation and Offsetting webinar.
- Release of public information service.
- Careers: Brampton, Hamilton, and Simcoe.

AMO Matters

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AMO's Health and Safety Program Management partner, [4S Consulting](#), is hosting a webinar on October 17 at 8:30am ET on the double rebate offering from WSIB for municipal health and safety programs. [Register and learn](#) more on how to create sustainable health and safety programs.

LAS

On October 4, LAS and IPE hosted our biennial Risk Symposium where topics from 'polycrisis' to climate adaptation were covered. Learn more [here](#).

Join LAS and the [Canoe Procurement Group](#) for a series of free webinars on topics including fuel management, fleet electrification, and drone technology. Visit our [Events page](#) to register and [subscribe to our YouTube channel](#) to watch archived videos.

Annual utility reporting under O.Reg 25/23 (formerly 507/18) is due on October 31, 2023. For support with the [LAS Energy Planning Tool](#) please contact tswatt@amo.on.ca. For support with Portfolio Manager or other questions related to the regulation please contact BPSSupport@ontario.ca.

SaveOnEnergy is offering free training webinars for municipal energy/facility managers and directors. Learn how to integrate energy management principles, identify savings, and reduce cost in your municipal facilities. [Register](#) today.

Municipal Wire*

Wetland Conservation and Offsetting: Leading Policy Standards and Examples is a webinar for municipal and conservation authority planning and environment staff. Host: Ontario Nature. October 17, 11:00 – 12:00 p.m. [Register here!](#)

The Technical Standards and Safety Authority ([TSSA](#)) is Ontario's public safety regulator. TSSA releases public information (e.g., licence statuses or devices at a location) per its privacy codes.

Careers

[Manager, Standards & Training - City of Brampton](#). Provide a comprehensive training and mentoring program for new recruits to the Building Division. [Apply online](#) by October 22.

[Program Analyst, Corporate Asset Management - City of Hamilton](#). Responsible for supporting the engagement of asset owners from across the organization. [Apply online](#) by October 20.

Deputy Clerk - County of Simcoe. Assists the County Clerk, Director of Statutory Services and Archives in the performance of all of the statutory duties. Apply online by October 27.

About AMO

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October 5, 2023

In This Issue

- AMO's Healthy Democracy Project update.
- Local Government Week - October 15-21.
- New Baseline Waste & Recycling Report released.
- ROMA 2024 Conference has launched: Registration and hotel information.
- ROMA 2024 Conference: Exhibitor and sponsorship opportunities.
- AMO 2023 mainstage programming videos now available.
- AMO-LAS Energy Symposium program release.
- Councillor training is not just for new councillors!
- Land Use Planning: Strengthen your planning prowess through AMO training.
- Municipal Cybersecurity 101 forum.
- 4S Webinar: Double WSIB rebates for Municipal Health & Safety Programs.
- LAS at the Energy Symposium.
- Canoe webinars.
- Reminder - CFTA Compliance Notice.
- Changes to SaveONenergy incentives.
- SaveOnEnergy Energy Management and Efficient Electrification webinars.
- Fleming College seeking municipal partnership projects.
- Solar eclipse planning webinar for municipalities.
- Ontario Nature's Wetland Conservation and Offsetting webinar.
- Careers: Oakville.

AMO Matters

AMO is excited to launch a new [Healthy Democracy Project](#) website section full of resources, articles, and videos related to our three streams of work. And you can check out our first [Healthy Democracy video](#). Please enjoy and share these new resources with your networks.

Understanding municipal government is to appreciate the range of services provided to residents and business community. It is the order of government closest to the people. [Local Government Week](#), October 15-21, is meant to educate youth on the importance and operation of municipal government, but one is never too old to learn.

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Don't be disappointed! Book your trade show booth today to ensure your participation in the 2024 ROMA Conference. Limited spaces available. Download the [exhibitor package](#) or [sponsorship package](#) today.

If you missed the opportunity to attend AMO 2023 in the City of London, you now can [view the rich mainstage program](#) offered.

AMO and LAS have finalized the program for this year's important conversation on energy and the municipal role. Don't miss this event November 2-3 at the Novotel Centre, Toronto. [View the program and register now](#). Space is limited.

AMO's Councillor Training provides the knowledge and insights to support you as a local leader. AMO's training explores the key areas related to your role as a local leader including: conflict of interest, code of conduct, insight into legislation and policy, finance and strategic planning, asset management - and more! [Register today](#) for October 20 training.

Whether you are looking for better understanding of legislation and planning processes, or are ready to dive into strategic decision making, these sessions will prepare you in your not always easy role of an elected official. Register for the [Foundations](#) or [Advanced](#) land use training fall opportunities.

It's back! AMO and MISA ON's joint Municipal Cybersecurity 101 Forum returns this fall in time for Cybersecurity Month. Join us virtually on October 12, 10am - 2pm to learn more about building a cyber resilient municipality. [Register today](#).

AMO's Health and Safety Program Management partner, [4S Consulting](#), is hosting a webinar on October 17 at 8:30am ET on the double rebate offering from WSIB for municipal health and safety programs. [Register and learn](#) more on how to create sustainable health and safety programs.

LAS

LAS staff have been working alongside AMO on a riveting in-person Energy Symposium on November 2-3! [Check out the program](#) and while you're there, be sure to register for the event! Need a login to register? Simply email amo@amo.on.ca if you don't have yours.

[LAS/Canoe Procurement Group](#) webinars are a great way to learn about topics of interest to your work. Join us for free sessions on project contracting, fuel management, fleet electrification and more. Visit our [Events page](#) to register.

Did you know that any municipality using an LAS program may need to post a notice on their website? The Canadian Free Trade Agreement (CFTA) Notice of Participation is required for any municipality purchasing through a buying group if you exceed a [certain threshold](#). [Visit our website](#) for more details.

The [IESO is changing](#) the SaveONenergy lighting incentive program this fall. Now is the time to take advantage of these existing incentives. Contact [Christian Tham](#) to participate in the LAS [Facility Lighting Service](#) today.

SaveOnEnergy is offering free training webinars for municipal energy/facility managers and directors. Learn how to integrate energy management principles, identify savings, and reduce cost in your municipal facilities. [Register](#) today.

Municipal Wire*

Fleming College is seeking municipal environmental land-use planning and management projects to be implemented by students in the Environmental Land Management program. Contact Emily Markovic to discuss partnership opportunities.

The Royal Astronomical Society of Canada is offering a free informational webinar on October 10, 11:30-1PM EST to help plan for the total solar eclipse in April 2024. Register today!

Wetland Conservation and Offsetting: Leading Policy Standards and Examples is a webinar for municipal and conservation authority planning and environment staff. Host: Ontario Nature. October 17, 11:00 – 12:00 p.m. Register here!

Careers

Supervisor, Stores - Town of Oakville. Provide the planning, analysis, materials management, organization, and distribution of required goods and services. Apply online by October 15.

About AMO

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Township of McKellar

701 Hwy #124, P.O. Box 69, McKellar, Ontario POG 1C0

Phone: (705) 389-2842

Fax: (705) 389-1244

October 19, 2023

Hon. Doug Downey
Attorney General
McMurtry-Scott Bldg 11th Flr, 720 Bay St.
Toronto, ON M7A 2S9

Sent via email: Doug.Downey@ontario.ca

RE: Call for an Amendment to the *Legislation Act, 2006*

Dear Mr. Downey,

At the Regular Meeting of Council held on October 17, 2023, the Council of the Corporation of the Township of McKellar carried the following resolution:

Resolution No. 23-671

Moved by: Councillor Kekkonen

Seconded by: Councillor Zulak

WHEREAS Metroland Media Group has sought bankruptcy protection and will cease the print publication of its weekly community newspapers across Ontario, moving to an online-only model; and

WHEREAS Neil Oliver, Chief Executive Officer and President of Metroland Media Group, said the 71 Metroland community publications will be digital only going forward; and

WHEREAS the *Legislation Act, 2006* provides a definition of “newspaper” which applies to every Ontario Act and Regulation, as in a provision requiring publication, means a document that, (a) **is printed in sheet form**, published at regular intervals of a week or less and circulated to the general public, and (b) consists primarily of news of current events of general interest; (“journal”); and

WHEREAS Ontario Municipalities are required to follow publication and notice requirements for Provincial Acts and Regulations; and

WHEREAS communities such as the West Parry Sound Area cannot comply with publication requirements in Provincial Acts and Regulations as the Parry Sound North Star news publication is no longer being printed in sheet form and there are no other local news publications fitting the definition of “newspaper”; and

WHEREAS some small, rural, Ontario Municipalities may not have the means to bring an application to the Court to ask for directions and approval of an alternate manner of providing notice;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby request the Provincial government to make an amendment to the *Legislation Act, 2006* to include digital publications as an acceptable means of publication and notice requirements for Provincial Acts and Regulations; and

FURTHER request the support of all Ontario Municipalities; and

FURTHER THAT this resolution be forwarded to the Minister of Municipal Affairs and Housing, Paul Calandra; Parry Sound-Muskoka MPP, Graydon Smith; The Association of Ontario Municipalities (AMO); CEO and President of Metroland Media Group, Neil Oliver and all Ontario Municipalities.

Carried

Regards,



Karlee Britton
Deputy Clerk
Township of McKellar
deputyclerk@mckellar.ca
(705) 389-2842 x5

cc:

Paul Calandra, Minister of Municipal Affairs and Housing
Graydon Smith, MPP Parry Sound-Muskoka
The Association of Ontario Municipalities (AMO)
Neil Oliver, CEO & President, Metroland Media Group
All Ontario Municipalities



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www.eastgarafraxa.ca

October 11, 2023

Resolution of Support Town of Halton Hills– Reducing Municipal Insurance Costs

At the regular Council Meeting held on September 12, 2023 the following resolution was passed:

MOVED BY BANFIELD, SECONDED BY HALLS

BE IT RESOLVED THAT:

Council of the Township of East Garafraxa do hereby support the Town of Halton Hills and Municipality of North Perth resolutions regarding reducing municipal insurance costs;

And further that a copy of the resolution be forwarded accordingly.

CARRIED

Sincerely,

Shannon Peart
Administrative Assistant/ Clerk's Department
Corporation of the Township of East Garafraxa

Enclosure: Town of Halton Hills Letter dated July 4, 2023
Municipality of North Perth Letter dated June 26, 2023

cc: Dufferin County and Local Municipalities

July 4, 2023

Association of Municipalities of Ontario (AMO)
Via Email

Re: Reducing Municipal Insurance Costs

Please be advised that Council of the Town of Halton Hills at its meeting of Monday, June 19, 2023, adopted the following Resolution:

WHEREAS escalating insurance costs are one of the Town of Halton Hills' priorities;

AND WHEREAS the Town of Halton Hills' annual insurance premiums have increased from \$594,404 (1.32% of taxes) to \$2,073,319 (3.28% of taxes) from 2017 to 2023, representing an accumulated increase of 248.8% over this period;

AND WHEREAS the annual increase to the Town of Halton Hills' insurance premiums have been one of the most significant constraints in limiting yearly tax levy increases over the past seven years;

AND WHEREAS Ontario Municipalities are experiencing higher insurance rates at each renewal with limited access to insurance companies willing to quote on municipal insurance needs;

NOW THEREFORE BE IT RESOLVED that the Town of Halton Hills Council calls on the Province to take action to reduce municipal insurance costs;

AND FURTHER that this Resolution be forwarded to the Association of Municipalities of Ontario (AMO), the Minister of Finance, the Minister of Municipal Affairs and Housing, MPP Ted Arnott and all Ontario Municipalities for support.

Attached for your information is a copy of Resolution No. 2023-0125.

If you have any questions, please contact Valerie Petryniak, Town Clerk for the Town of Halton Hills at valeriep@haltonhills.ca.

Sincerely,



Melissa Lawr
Deputy Clerk – Legislation

cc.

The Honourable Peter Bethlenfalvy, Minister of Finance
The Honourable Steve Clark, Minister of Municipal Affairs and Housing
The Honourable Ted Arnott, MPP Wellington-Halton Hills
All Ontario Municipalities



THE CORPORATION
OF
THE TOWN OF HALTON HILLS

Resolution No.: 2023-0125
Title: Reducing Municipal Insurance Costs
Date: June 19, 2023
Moved by: Councillor B. Inglis
Seconded by: Councillor A. Hilson

Item No. 12.1

WHEREAS escalating insurance costs are one of the Town of Halton Hills' priorities;

AND WHEREAS the Town of Halton Hills' annual insurance premiums have increased from \$594,404 (1.32% of taxes) to \$2,073,319 (3.28% of taxes) from 2017 to 2023, representing an accumulated increase of 248.8% over this period;

WHEREAS the annual increase to the Town of Halton Hills' insurance premiums have been one of the most significant constraints in limiting yearly tax levy increases over the past seven years and

WHEREAS Ontario Municipalities are experiencing higher insurance rates at each renewal with limited access to insurance companies willing to quote on municipal insurance needs

NOW THEREFORE BE IT RESOLVED that the Town of Halton Hills Council calls on the Province to take action to reduce municipal insurance costs

AND FURTHER that this Resolution be forwarded to the Association of Municipalities of Ontario (AMO), the Minister of Finance, the Minister of Municipal Affairs and Housing, MPP Ted Arnott and all Ontario Municipalities for support.



Mayor Ann Lawlor



June 26, 2023

The Honourable Doug Ford
Premier of Ontario
Legislative Building, Queen's Park
Toronto, ON M7A 1A1
Via Email: premier@ontario.ca

RE: Reducing Municipal Insurance Costs

Plensed be advised that the Council of the Municipality of North Perth passed the following resolution at their regular meeting held June 19, 2023 in support of the resolutions from Northumberland County and the Municipality of Mississippi Mills regarding reducing municipal insurance costs:

Moved by Councillor Rothwell **Seconded by** Councillor Johnston

THAT: The Council of the Municipality of North Perth supports the resolutions from Northumberland County and the Municipality of Mississippi Mills regarding *Reducing Municipal Insurance Costs*;

AND THAT: Staff be directed to send a copy of this resolution to the Honourable Doug Ford – Premier of Ontario, the Honourable Peter Bethlenfalvy – Minister of Finance, the Honourable Steve Clark – Minister of Municipal Affairs and Housing, Matthew Rae – Perth-Wellington MPP, the Association of Ontario Municipalities (AMO), and to all Ontario Municipalities.

CARRIED

Attached please find a copy of the resolutions from Northumberland County and the Municipality of Mississippi Mills.

If you have any questions regarding the above resolution, please do not hesitate to contact me at lcline@northperth.ca.

Sincerely,

A handwritten signature in black ink that reads "Lindsay Cline". The signature is written in a cursive, flowing style.

Lindsay Cline,
Clerk/Legislative Services Supervisor
Municipality of North Perth

cc.

Hon. Peter Bethlenfalvy, Minister of Finance
Hon. Steve Clark, Minister of Municipal Affairs and Housing
Perth-Wellington MPP Matthew Rea
Association of Municipalities of Ontario (AMO)
All Ontario Municipalities

September 27, 2023

to Whom it May Concern

Re: Support for Motion RE: Guaranteed Livable Income

At the meeting of September 26, 2023, the Council of the County of Brant adopted the following resolution in support of the September 5th resolution passed by the Town of Grimsby on Guaranteed Livable Income :

“Whereas the Canadian livable wage for the Brant—Niagara—Haldimand—Norfolk Region, two years ago was determined to be \$19.80. This was \$6000 above the annual income of a minimum wage employee; and

Whereas County of Brant residents on programs such as Ontario Works, receive targeted fixed monthly incomes of \$733, and ODSP recipients receive \$1376; and

Whereas at the current Ontario minimum wage rate, a person working 37.5 hours per week will earn approximately \$2,500 monthly (before tax); and

Whereas the median rent for one bedroom in the County of Brant as of 2022 was \$1143.90 a month, and the County of Brant does not have current AMR for September 2023; and

Whereas rent is considered affordable, when it is less than 30% of income. In the County of Brant, rent is approximately 156% of Ontario Works, 83.13% of Ontario Disability Support Services, 45% of minimum wage full-time (before tax), and 90% of minimum wage part time; and

Whereas an annual 2.5% allowable rent increase can be combined with an additional 3-6.5% capital investment increase, raising the cost of rental housing another minimum of \$110 monthly; and

Whereas the recent report by the County of Brant Policy Planning and Corporate Strategy departments determined that the County of Brant has serious shortfalls in both affordable and attainable housing supply;

County of Brant
26 Park Avenue P.O Box 160
Burford, ON N0E 1A0

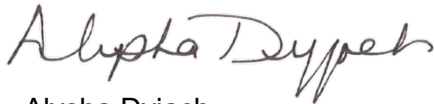
T: 519.449.2451
TF: 1.888.250.2295
F: 519.449.2454

Therefore be it resolved the County of Brant supports the resolution shared by the Town of Grimsby; and

Be it further resolved that The County of Brant circulate correspondence to Ontario municipalities encouraging them not only to collect data of their housing and poverty statistics, but also to examine their pending economic vulnerability as a result; and

Be it further resolved that The County of Brant encourage these same municipalities to join the County of Brant in advocating on behalf of our communities with this data, and by writing a letter to the Prime Minister, Premier, and local politicians calling for a united effort in establishing a Guaranteed Livable Income program.”

Respectfully,



Alysha Dyjach
Director of Council Services, Clerk
County of Brant



Catherine Fife

MPP Waterloo

Robert Kirby
Mayor of Township of East Hawkesbury
5151 County Road 14, P.O. Box 340, St-Eugene, ON, K0B 1P0

RE: Requesting your support for Bill 21, Fixing Long-Term Care Amendment Act (Till Death Do Us Part), 2022

September 25, 2023

Dear Mayor Kirby,

I am writing to you today to share an update on Bill 21, Fixing Long-Term Care Amendment Act (Till Death Do Us Part), 2022, and to request your support for this important legislation.

Bill 21 amends the Residents' Bill of Rights set out in section 3 of Fixing Long-Term Care Act, 2021 by adding the right of residents not to be separated from their spouse upon admission but to have accommodation made available for both spouses so they may continue to live together.

The Act was inspired by Cambridge resident Jim McLeod, who will have been separated from his wife of 65 years Joan, on September 17, 2023. Nearly 6 years later, Jim continues to champion spousal reunification. He often says that he will talk to anyone and has two giant binders full of his advocacy work on the Bill. Last week, he told me that his heart is breaking because of his separation from Joan. He has brought other seniors who are separated from their spouses into the advocacy – you cannot sit with these folks for any amount of time and not care deeply about this legislation.

I know that you value the many contributions that older adults have made to Waterloo Region, and care deeply that they can live their final years with dignity and love. **I am hoping you will consider bringing a motion forward to your Council, in support of the Till Death Do Us Part Act.** Your support will help us to keep attention on this important legislation, so that it can finally be called to the Standing Committee on Social Policy – one step closer to Royal Assent.

I would be happy to discuss the Bill with you further, via phone call or an in-person meeting at your convenience. Thanks in advance for considering my request.

Sincerely,

Catherine Fife, Waterloo MPP
Finance & Treasury Board Critic

Constituency Office
100 Regina St. S., Suite 220
Waterloo, ON N2J 4A8
Ph: 519-725-3477 | Fax: 519-725-3667
Email: cfife-co@ndp.on.ca

Queen's Park Office
Room 154, Main Legislative Bldg.
Queen's Park, Toronto ON M7A 1A5
Ph: 416-325-6913 | Fax: 416-325-6942
Email: cfife-qp@ndp.on.ca

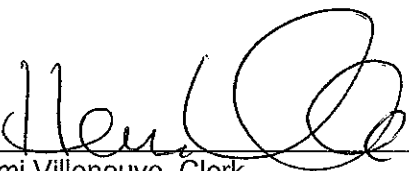
**Township of East Hawkesbury
Regular Meeting**



Agenda Number: 16.
Resolution # 2023-50
Title: Correspondence
Date: October 10, 2023

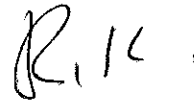
Moved by: Monique Desjardins
Seconded by: Stéphanie Sabourin

Be it resolved that Council support Bill 21 amends the Residents' Bill of Rights set out in section 3 of Fixing Long-Term Care Act, 2021 by adding the right of residents not to be separated from their spouse upon admission but to have accommodation made available for both spouses so they may continue to live together.



Hemi Villeneuve, Clerk,

Carried



Canton de Hawkesbury Est
Réunion Extraordinaire



No. du point à l'ordre du jour: 16.
Résolution # 2023-50
Titre: Correspondance
Date: le 10 octobre 2023

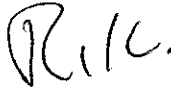
Proposé par: Monique Desjardins
Appuyé par: Stéphanie Sabourin

Qu'il soit résolu que le Conseil soutien le projet de loi 21 qui modifie la Charte des droits des résidents énoncée à l'article 3 de la loi de 2021 sur les soins de longue durée en ajoutant le droit des résidents de ne pas être séparés de leur conjoint au moment de leur admission, mais de disposer d'un logement pour les deux conjoints afin qu'ils puissent continuer à vivre ensemble.



Hemi Villeneuve, Grèffière,

Adoptée





PROCLAMATION
GIVING TUESDAY
NOVEMBER 28, 2023

WHEREAS Giving Tuesday has been established as a national day of giving on November 28, 2023; and

WHEREAS Giving Tuesday is a celebration of generosity and volunteerism where people give whatever they are able to give; and

WHEREAS Giving Tuesday is a day where citizens work together to share commitments, rally for favourite causes, build a stronger community, and think about other people; and

WHEREAS, it is fitting and proper on Giving Tuesday and on every day to recognize the tremendous impact of philanthropy, volunteerism, and community service in the Town of Halton Hills; and

WHEREAS Giving Tuesday is an opportunity to encourage citizens to serve others throughout this holiday season and throughout the year; and

NOW THEREFORE I, Ann Lawlor, Mayor of the Town of Halton Hills, do hereby proclaim November 28, 2023 as **Giving Tuesday** in the Town of Halton Hills.

A handwritten signature in black ink that reads "Ann Lawlor".

Ann Lawlor
Mayor, Town of Halton Hills