

TOWN OF
HALTON HILLS
MINUTES

COUNCIL MEETING

Monday August 28, 2023

The Town of Halton Hills Council met this 28th day of August, 2023 in the Council Chambers, Halton Hills Town Hall and Via Zoom, commencing at 2:00 p.m., with Mayor A. Lawlor in the Chair reconvened into Open Session at 3:00 p.m.

MEMBERS PRESENT Mayor A. Lawlor, Councillor C. Somerville, Councillor J. Fogal, (EP-Electronic Participation) Councillor M. Albano, Councillor A. Hilson, Councillor J. Brass (arrived at 3:21 p.m.), Councillor J. Racinsky, Councillor C. Garneau, Councillor R. Norris, Councillor B. Inglis (EP), Councillor D. Keene

STAFF PRESENT (Open Session) L. Lancaster, Commissioner of Corporate Services and Acting Chief Administrative Officer, P. Damaso Commissioner of Recreation & Parks, J. Markowiak, Acting Commissioner of Planning & Development, B. Andrews, Commissioner of Transportation & Public Works, V. Petryniak, Town Clerk & Director of Legislative Services, D. Szybalski, Commissioner of Business, Environment & Culture, J. Rehill Commissioner & Fire Chief

***Recommendation varies from Staff Recommendation**

1. CALL TO ORDER

Mayor A. Lawlor called the meeting to order at 2:04 p.m. in the Council Chambers.

2. MOVE INTO CLOSED SESSION

Resolution No. 2023-0148

Moved By: Councillor J. Racinsky
Seconded By: Councillor J. Fogal

THAT the Council of the Town of Halton Hills meet in closed session in order to address the following matters:

2.2 PLANNING AND DEVELOPMENT REPORT NO. PD-2023-053 dated August 3, 2023 regarding litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board. (OLT)

2.3 Verbal Update from Mayor A. Lawlor regarding the Provincial update of Regional Facilitator, Strong Mayor Powers and Housing Pledge.

CARRIED

3. OPEN MEETING

Resolution No. 2023-0149

Moved By: Councillor M. Albano

Seconded By: Councillor J. Racinsky

THAT the Council for the Town of Halton Hills reconvene this meeting in open session.

CARRIED

Council reconvened in Open Session at 3:52 p.m.

1. O CANADA

2. LAND ACKNOWLEDGEMENT

We would like to begin by acknowledging that the land on which we gather is part of the Treaty lands and Territory of the Mississaugas of the Credit.

3. DISCLOSURES OF PECUNIARY/CONFLICT OF INTEREST

NIL

4. OTHER BUSINESS (ANNOUNCEMENTS, EMERGENCY MATTERS)

1. Georgetown Fall Fair

Councillor R. Norris announced the following:

The Georgetown Fall Fair will begin Friday September 8th at 4 p.m. and is once again being hosted by the Georgetown Agricultural Society. This year's theme is scare crows and car shows.

2. Acton Fall Fair

Councillor C. Somerville announced the following:

The 110th Acton Fall Fair is being held on September 15th, 16th and 17th at Prospect Park with many various events.

More information can be found at actonfallfair.ca

3. Terry Fox Run

Councillor M. Albano announced the following:

The Annual Terry Fox Run will take place on September 17th at two locations; the Georgetown Fairgrounds from 9:30-12 p.m. and the Acton High School track at 8 a.m.- 3 p.m. This year's theme is the Year of Terry.

Participants and supporters can visit terryfox.org to describe how Terry's legacy inspires them today. For more information, Jon Hurst can be contacted at 519-853-2015

4. Bird Friendly Halton Hills – Art for Birds

Councillor C. Garneau announced the following:

The Bird Friendly Halton Hills team is organizing its first Art for the Birds show happening this October at the Sisnett Lobby of the Halton Hills Cultural Centre. Artists can submit their work until September 15th. The art show will be held October 2nd to the 29th with the opening gala being held on October 14th.

For more information visit Haltonhillsnature.com/artforbirds

5. Head for the Hills

Councillor A. Hilson announced the following:

Head for the Hills is Saturday September 16th at Trafalgar Sports Park from 11 a.m. to 6 p.m.

More information can be found at headforthehills.ca

5. RESOLUTION TO ADOPT GENERAL COMMITTEE ITEMS FROM THE PREVIOUS COUNCIL MEETING

Resolution No. 2023-0150

Moved By: Councillor C. Somerville

Seconded By: Councillor J. Racinsky

THAT the recommendations contained in the following Reports & Memorandums from the Monday July 10, 2023 General Committee Meeting are hereby adopted as presented:

REPORT NO. ADMIN-2023-021 (Recommendation No. GC-2023-0096)

THAT Report No. ADMIN-2023-021 dated June 27, 2023, regarding Civil Marriage Solemnization be received;

AND FURTHER THAT Council adopt Civil Marriage Solemnization By-law (Appendix B) to allow the Town to commence performing Civil Marriage Ceremonies;

AND FURTHER THAT the Town of Halton Hills User Fee By-law be amended to include the Fee of \$385 (+HST) for Civil Marriage Ceremonies.

CARRIED

REPORT NO. CS-2023-010 (Recommendation No. GC-2023-0099)

THAT Report No. CS-2023-010 dated June 19, 2023 regarding the Capital Budget Status as at December 31, 2022 and Closed Capital Projects be received;

AND FURTHER THAT additional grant funding from the Ontario Community Infrastructure Fund (OCIF) of \$1,572,370, received in 2022, be allocated to the Mountainview Bridge Rehab project (6100-26-2001) and the 10th Line Resurfacing project (6200-16-2203) as outlined in Table 2 of this report;

AND FURTHER THAT \$133,675.75 of unspent OCIF funding from capital projects deemed to be complete, be redirected to the Guelph St/Mill St Approach Improvement Engineering project (6200-16-1811) as outlined in Table 3 of this report;

AND FURTHER THAT staff be authorized to fund the shortfalls in capital projects in the amount of \$87,795.15 from the reserves outlined in Table 4 of this report;

AND FURTHER THAT staff be authorized to return \$525,115.34 of unspent capital funds to the reserves outlined in Table 5 of this report;

AND FURTHER THAT staff be authorized to close the capital projects identified in Table 6 and transfer \$675,708.78 of unused funding to existing open capital projects of similar scope as outlined in this report;

AND FURTHER THAT the Customer Service Strategy project 2300-10-2106 be approved by Council in the amount of \$152,640 using grant funding from the Municipal Modernization Program.

CARRIED

REPORT NO. CS-2023-022 (Recommendation No. GC-2023-0100)

THAT Report No. CS-2023-022 dated July 10, 2023, regarding the 2022 Financial Statements, Management Discussion and Analysis, and Financial Information Return be received;

AND FURTHER THAT the 2022 audited draft Financial Statements, and Financial Information Return be approved as presented and forwarded to Council for approval;

AND FURTHER THAT the 2022 Management Discussion and Analysis be received as information;

AND FURTHER THAT the 2022 audit findings report be received as information and forwarded to Council for information.

CARRIED

REPORT NO. CS-2023-023 (Recommendation No. GC-2023-0101)

THAT Report No. CS-2023-023 dated July 10, 2023 regarding the Distribution and Funding - 2022 Final Operating Budget Position be received;

AND FURTHER THAT Council approve the transfer of \$240,627, representing the 2022 operating Library surplus, to the Library Capital Reserve;

AND FURTHER THAT \$83,630 of funding previously approved in the 2022 operating budget for contracted labour positions be held in general surplus and carried forward to 2023 to continue funding the original budgeted contract positions, in accordance with Town policies;

AND FURTHER THAT \$155,014 of funding previously approved in a prior budget for contracted labour positions that are no longer required be held in general surplus and carried forward to 2023 to support in-year contracted employment needs in accordance with Town policies;

AND FURTHER THAT Council approve the transfer of \$1,340,135 from the Tax Rate Stabilization Reserve to fund the 2022 operating deficit.

CARRIED

REPORT NO. RP-2023-009 (Recommendation No. GC-2023-0103)

THAT Report No. RP-2023-009 dated June 14, 2023 regarding Youth Services Update be received;

AND FURTHER THAT Council endorse staff to pursue Youth Wellness Hub Ontario funding through the Ministry of Health;

AND FURTHER THAT the Director of Recreation Services draft a letter for Mayor and Council to advocate to the Member of Provincial Parliament support for the Town's funding application;

AND FURTHER THAT staff report back to Council with an update on the outcome of the business case and funding decision.

CARRIED

REPORT NO. RP-2023-012 (Recommendation No. GC-2023-0104)

THAT Report No. RP-2023-012 dated July 10, 2023 regarding Halton Hills 50th Anniversary (2024) be received;

AND FURTHER THAT the proposed activities, to mark the Town's 50th Anniversary in 2024, as outlined in RP-2023-012 Halton Hills Anniversary (2024), be approved in principle, subject to final budget approval through the 2024 budget process;

AND FURTHER THAT a temporary exemption to the flag and proclamations policy be approved between January 1, 2024 to December 31, 2024 to allow the Town flag to be replaced by a 50th Anniversary commemorative flag on Town owned flag poles, as outlined in RP-2023-012.

CARRIED

REPORT NO. TPW-2023-010 (Recommendation No. GC-2023-0105)

THAT Report No. TPW-2023-010, dated June 27, 2023, regarding the 32 Side Road Drainage Petition, be received;

AND FURTHER THAT the petitions for drainage signed by Town of Erin (Road Authority) and Town of Halton Hills (Road Authority), (Appendix B) submitted under the authority of Section 4(1)(c) of the Drainage Act be accepted;

AND FURTHER THAT the Clerk be directed to send notification of this decision to the petitioners, the Town of Erin, the Grand River Conservation Authority, and the Ministry of Northern Development, Mines, Natural Resources and Forestry and the Ministry of Environment, Conservation and Parks;

AND FURTHER THAT R.J. Burnside & Associates Limited be appointed as the engineer under Section 8 of the Drainage Act to prepare a report in response to this petition;

AND FURTHER THAT the 32 Side Road Drainage Petition capital project (6210-20-2301) be approved with a budget of \$100,000 to complete the scope of work identified in report TPW-2023-010;

AND FURTHER THAT the 32 Side Road Drainage Petition capital project (6210-20-2301) be funded by the New Capital Reserve;

AND FURTHER THAT Council authorize the Senior Manager of Purchasing & Risk Management to issue a single source purchase order to R.J. Burnside & Associate Limited (292 Speedvale Avenue West, Unit 20, Guelph, Ontario, N1H 1C4) in an upset amount of \$100,000 plus applicable taxes for the preparation of the Drainage Act report.

CARRIED

REPORT NO. TPW-2023-018 (Recommendation No. GC-2023-0107)

THAT Report No. TPW-2023-018, dated June 23, 2023, regarding Rural Waste Collection, be received;

AND FURTHER THAT the Town of Halton Hills request Halton Region to implement Rural Waste Collection in 2024;

AND FURTHER THAT a copy of this report be forwarded to Halton Region.

CARRIED

MEMORANDUM NO. PD-2023-003 (Recommendation No. GC-2023-0108)

THAT Memorandum No. PD-2023-003 dated June 28, 2023 regarding Halton Region Council's endorsement of a plan to transition Regional planning services to the local municipalities be received.

CARRIED

6. CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETINGS

Resolution No. 2023-0151

Moved By: Councillor R. Norris

Seconded By: Councillor M. Albano

THAT the following minutes are hereby approved:

6.1 Minutes of the Council Workshop held on Tuesday July 4, 2023.

6.2 Confidential Minutes of the Council Meeting held on Monday July 10, 2023.

6.3 Minutes of the Council Meeting held on Monday July 10, 2023.

6.4 Minutes of the Council Workshop held on Thursday July 13, 2023.

CARRIED

7. PUBLIC PRESENTATION/DELEGATION

NIL

8. CONSENT ITEMS

Item Nos. 8.1, 8.2 and 8.3 were moved to General Committee for discussion.

Resolution No. 2023-0152

Moved By: Councillor J. Brass

Seconded By: Councillor A. Hilson

THAT the following Consent items from the Monday August 28, 2023 Council meeting are hereby approved as presented:

4. Installation of the new hydrometric data collection equipment – streamflow gauge and water temperature measurements system at Hornby Creek

THAT Memorandum No. TPW-2023-003 dated July 25, 2023 regarding Installation of the new hydrometric data collection equipment – streamflow gauge and water temperature measurements system at Hornby Creek be received.

CARRIED

9. GENERAL COMMITTEE

Resolution No. 2023-0153

Moved By: Councillor R. Norris

Seconded By: Councillor J. Racinsky

THAT Council do now convene into General Committee.

CARRIED

1. PRESENTATIONS/DELEGATIONS

a. Pearl Schachter, Culture Days Producer - Town of Halton Hills

Presentation to General Committee regarding Culture Days with Opening Remarks by Catherine McLeod, Manager of Culture and Equity, Diversity and Inclusion.

(Refer to Item No. 9.2.e, Memorandum No. BEC-2023-003. Presentation on file with the Clerks Office.)

b. Mark Covert, Director of Public Works - Town of Halton Hills

Presentation to General Committee regarding Winter Control Levels of Service Considerations with Opening Remarks by Bill Andrews, Commissioner of Transportation and Public Works.

(Refer to Item No. 9.2.c, Report No. TPW-2023-023. Presentation on file with the Clerks Office.)

2. CONSIDERATION OF REPORTS

All Reports and Memorandums considered in General Committee will receive final disposition at the next Council meeting. Reports and Memorandums requiring immediate disposition at this meeting will be considered an immediate Action Item and will be identified with an (IA) beside the title.

a. REPORT NO. PD-2023-011

Recommendation No. GC-2023-0110

THAT Report No. PD-2023-011 dated August 9, 2023 regarding a “By-law to dedicate Parts of Reserve Block 203, Plan 20M-734, Parts 14 and 16, 20R-22132, as part of the public highway system known as Newman Place”, be received.

AND FURTHER THAT staff be authorized to bring forward a by-law to dedicate the parts of 0.3 m (1 ft) Reserve Block 203, Plan 20M-734 shown as Parts 14 and 16, 20R-22132, as part of the public highway system known as Newman Place, to allow legal access from Newman Place onto the new lots, i.e. Parts 1, 2, 3, 4, 5 and 6, Plan 20R-22132 (the “Property”).

CARRIED

b. REPORT NO. TPW-2023-020

Recommendation No. GC-2023-0111

THAT Report No. TPW-2023-020, dated August 10, 2023, regarding the Uniform Traffic Control By-law 84-01 – Schedule Update for Community Safety Zones, be received;

AND FURTHER THAT the Uniform Traffic Control By-law, Schedule “29” Community Safety Zones – Signs on Display be amended.

CARRIED

c. REPORT NO. TPW-2023-023

Recommendation No. GC-2023-0112

THAT Report No. TPW-2023-023, dated August 16, 2023, regarding Winter Control Levels of Service Considerations, be received for information.

CARRIED

d. REPORT NO. TPW-2023-024 (IA)

Recommendation No. GC-2023-0113

THAT Report No. TPW-2023-024, dated August 28, 2023, regarding the Award of Request for Proposal 2023-061-P - Engineering Services for the Prince Street Reconstruction, be received;

AND FURTHER THAT Council approves the Engineering Services for the Prince Street Reconstruction contract award to Gannett Fleming Canada ULC, Royal Bank Plaza, 200 Bay Street, South Tower Suite 1600, Toronto, Ontario M5J 2J3;

AND FURTHER THAT the Manager of Purchasing be authorized to issue a Purchase Order to Gannett Fleming Canada ULC, Royal Bank Plaza, 200 Bay Street, South Tower Suite 1600, Toronto, Ontario M5J 2J3, in the amount of \$357,020.11 (including HST), for the purpose of Detailed Design Engineering Services for the Prince Street Reconstruction, with Construction Phase Engineering Services to be submitted for Council approval at time of Construction Tender Award;

AND FURTHER THAT the project budget for 6200-16-1803 (Prince St (All Phases)) be increased by \$100,000 and that the additional funding requirement be financed by transferring \$45,000 from the New Capital reserve and \$55,000 from the Transportation Services Development Charge reserve;

AND FURTHER THAT Council authorizes the Mayor and Clerk to execute the necessary documents to enter into a Client/Engineer Agreement for Professional Consulting Services.

CARRIED

e. MEMORANDUM NO. BEC-2023-003

Recommendation No. GC-2023-0114

THAT Memorandum No. BEC-2023-003 dated July 19, 2023 regarding Halton Hills Culture Days: 2022 Impacts and 2023 Preview be received.

CARRIED

8.1 Halton Region 2022 State of Housing Report

Recommendation No. GC-2023-0115

THAT Report No. PD-2023-051 dated July 26, 2023, regarding the Halton Region 2022 State of Housing Report be received for information.

CARRIED

8.2 Town of Halton Hills 5-year Multi Year Accessibility Plan

Recommendation No. GC-2023-0116

THAT Memorandum No. ADMIN-2023-002 dated August 11, 2023 regarding Town of Halton Hills 5-year Multi Year Accessibility Plan be received.

CARRIED

8.3 Proposed Provincial Planning Statement – Natural Heritage System Policies

Recommendation No. GC-2023-0117

THAT Memorandum No. PD-2023-004 dated August 4, 2023 regarding Proposed Provincial Planning Statement – Natural Heritage System Policies be received.

CARRIED

3. ADJOURN BACK INTO COUNCIL

Recommendation No. GC-2023-0118

THAT General Committee do now reconvene into Council.

CARRIED

10. RESOLUTION TO ADOPT IMMEDIATE ACTION ITEMS FROM GENERAL COMMITTEE

Resolution No. 2023-0154

Moved By: Councillor M. Albano

Seconded By: Councillor J. Fogal

THAT the recommendations contained in the following Immediate Action Item Reports & Memorandums from the Monday August 28, 2023 General Committee Meeting are hereby adopted as presented:

9.2.d Report No. TPW-2023-024 (GC-2023-0113)

CARRIED

11. RESOLUTION TO ADOPT CLOSED SESSION ITEMS

Resolution No. 2023-0155

Moved By: Councillor C. Somerville

Seconded By: Councillor R. Norris

THAT the recommendations contained in the following Confidential Reports from the Monday August 28, 2023 Closed Session of Council are hereby adopted as presented;

AND FURTHER THAT staff carry out any of Council's direction on these matters as set out in the Confidential minutes dated August 28, 2023.

Report No. PD-2023-053

CARRIED

12. MOTIONS/COMMUNICATIONS/PETITIONS

1. Norval Community Safety Zone

Resolution No. 2023-0156

Moved By: Councillor J. Brass

Seconded By: Councillor J. Racinsky

WHEREAS the urban areas around Norval have continued to grow and increased both motor vehicle and truck traffic within the Hamlet;

AND WHEREAS excessive speeding within the Hamlet continues to increase creating safety concerns within Norval;

AND WHEREAS residents and people visiting the Hamlet continuously walk and cycle along Highway 7 through Norval;

AND WHEREAS residential properties, businesses, churches, parks, daycares, children's garden of the senses, children's ecology centre and the Lucy Maud Montgomery Garden are directly fronting and accessing this section of Highway 7 in Norval;

AND WHEREAS, Highway 7 is used by families walking through the village and accessing trails, children's groups meeting at churches, and school bus companies for pick up and drop off areas;

AND WHEREAS families, business, and visitors to Norval need protection from speeding and increased traffic;

AND WHEREAS Highway 7 through Norval meets all the criteria to designate the area as a Community Safety Zone;

AND WHEREAS, in Norval The Ministry of Transportation (MTO) has jurisdiction over Highway 7, and the authority to designate Norval as a Community Safety Zone;

AND WHEREAS a resolution by Town Council requesting a Community Safety Zone on Highway 7 in Norval must be passed as part of application to the MTO;

NOW THEREFORE BE IT RESOLVED THAT Staff be directed to inform the MTO, that the Town of Halton Hills Council request to have Highway 7 through Norval designated as a Community Safety Zone;

AND THAT this be forwarded to the Honourable Ted Arnott, MPP, Chief Tanner at Halton Regional Police Service, Ministry of Transportation, Halton Region and Regional Municipality of Peel.

CARRIED

13. NOTICE OF MOTION

- 1. Illegal Land Use Enforcement – Mayor A. Lawlor

14. REQUESTS FOR REPORTS

- 1. Recent Provincial Announcements – Councillor J. Racinsky

15. RECEIVE AND FILE GENERAL INFORMATION PACKAGE

Resolution No. 2023-0157

Moved By: Councillor M. Albano
Seconded By: Councillor C. Somerville

THAT the General Information Package dated August 28, 2023 be received.

CARRIED

16. CONSIDERATION OF BY-LAWS

Resolution No. 2023-0158

Moved By: Councillor R. Norris
Seconded By: Councillor J. Fogal

THAT the following Bills are hereby passed by Council;

AND FURTHER THAT the Mayor and Clerk are hereby authorized to execute the said by-laws and affix the seal of the Corporation thereto:

BY-LAW NO. 2023-0076

A By-Law to authorize the Solemnizations of Civil Marriages for the Town of Halton Hills by the Town Clerk and/or the Delegates of the Town Clerk.

BY-LAW NO. 2023-0077

A By-Law to amend By-law No. 2016-0048 for the appointment of Municipal Law Enforcement Officers for the purpose of enforcing the Town’s Parking By-laws, and other By-laws as designated by the Clerk & Director of Legislative Services.

BY-LAW NO. 2023-0078

A By-Law to amend By-law No.1984-0001, being a by-law to regulate traffic and parking on highways under the jurisdiction of the Town of Halton Hills.

BY-LAW NO. 2023-0079

A By-Law to adopt the proceedings of the Council Meeting held on the 28th day of August, 2023 and to authorize its execution.

CARRIED

17. ADJOURNMENT

Resolution No. 2023-0159

Moved By: Councillor C. Somerville

Seconded By: Councillor M. Albano

THAT this Council meeting do now adjourn at 5:47 p.m.

CARRIED

Ann Lawlor, MAYOR

Valerie Petryniak, TOWN CLERK