

# TOWN OF HALTON HILLS – GENERAL INFORMATION PACKAGE

## COUNCIL MEETING – June 19, 2023

### ADVISORY/SPECIAL COMMITTEES AND BOARD MEETING MINUTES

<b>PAGE</b>	<b>COMMITTEE/BOARD</b>	<b>MEETING DATE</b>
2-3	Heritage	May 17, 2023
4-10	Halton Hills Public Library	April 26, 2023
11-16	Committee of Adjustment	April 5, 2023

### GENERAL CORRESPONDENCE

<b>PAGE</b>	<b>INFORMATION</b>
17-19	AMO – WatchFile (June 8, 2023)
20-22	AMO – WatchFile (June 1, 2023)
23-25	AMO – WatchFile (May 25, 2023)

### PASSED RESOLUTIONS

<b>PAGE</b>	<b>INFORMATION</b>
26-27	CITY OF QUINTE WEST – Resolution passed at its Council meeting held on May 21, 2023 regarding Renovictions Support Request.
28-30	MUNICIPALITY OF WEST GREY – Resolution passed at its Council meeting held on May 18, 2023 regarding Support for School Bus Stop Arm Cameras.



**HERITAGE HALTON HILLS COMMITTEE**

**MINUTES**

**Minutes of the Heritage Halton Hills Committee meeting held on Wednesday May 17, 2023 Via Zoom**

**Members Present:** Councillor C. Somerville, Chair, Councillor J. Racinsky, C. Donaldson, L. Quinlan, M. Rowe, R. Denny, T. Brown

**Regrets:** A. Walker

**Staff Present:** L. Loney, Senior Heritage Planner, L. Bateson, Senior Administrative & Heritage Planning Coordinator, B. Parker, Director of Planning Policy, R. Brown, Deputy Clerk - Administration

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**1. CALL TO ORDER**

Councillor C. Somerville, Chair called the meeting to order at 4:30 p.m.

**2. DISCLOSURE OF PECUNIARY/CONFLICT OF INTEREST**

There were no disclosures of pecuniary or conflict of interest.

**3. RECEIPT OF PREVIOUS MINUTES**

**3.a Minutes of the Heritage Halton Hills Committee Meeting held on April 19, 2023.**

Recommendation No. HHH-2023-0016

THAT the Minutes of the Heritage Halton Hills Committee Meeting held on April 19, 2023 be received.

**CARRIED**

#### **4. SCHEDULED ITEMS FOR DISCUSSION**

##### **4.a Barrett Barn – Request for Extension - 2022 Heritage Property Grant Program**

L. Loney advised that the owners have been working hard on the barn restoration but have had delays and are requesting a 6-month extension to complete the work from the 2022 Heritage Grant Program. The owners are expected to continue working on the property and will likely apply for the 2023 and 2024 Heritage Grant Program.

L. Loney also noted that this property has garnered some media attention, which is great for Heritage in Halton Hills.

##### Recommendation No. HHH-2023-0017

THAT Heritage Halton Hills grant a 6-month extension for the property at 98 Confederation Street for the completion of the work related to the 2022 Heritage Property Grant Program, and that the related work be completed prior to funds issued for a 2023 Heritage Property Grant Program application, if applicable.

**CARRIED**

##### **4.b Halton Hills 50th Anniversary**

Councillor J. Racinsky let the committee know that there is a lot of interest from Council and the community in celebrating Halton Hills 50<sup>th</sup> Anniversary.

Councillor J. Racinsky asked for volunteers from the committee to join a subcommittee to work on initiatives related to celebrating Halton Hills 50<sup>th</sup> Anniversary and to work on Doors Open which is anticipated to take place in the fall. M. Rowe and L. Quinlan volunteered. Councillor J. Racinsky will coordinate a meeting for the subcommittee.

#### **5. ITEMS TO BE SCHEDULED FOR NEXT MEETING**

Designation Reports for Review

Next Meeting will be in person at the Brown Family Farm on June 21, 2023 @ 4:30 pm.

#### **6. ADJOURNMENT**

The meeting adjourned at 4:47 p.m.

**Halton Hills Public Library Board**

Wednesday, April 26, 2023

Hybrid: Georgetown Branch Boardroom & Zoom

7:00 p.m.

**Minutes**

**Present:** Betsy Cospers (Chair), Erica Daly, Christina da Rocha-Feeley, Alex Hilson, Matt Kindbom, Jane Marshall, Keith Medenblik, Tamara Smith, Alice Strachan, Lisa Teggart

**Staff Present:** Beverley King, Jodie Mandarin, Lori Mazza Brenton (Recorder), Mary Querques

**Regrets:** Bob Inglis

**1. Declaration of Quorum**

B. Cospers declared that a quorum was present and called the meeting to order at 7:02 p.m.

**2. Land Acknowledgement**

B. Cospers read an Indigenous Land Acknowledgement.

**3. Approval of Agenda**

Approved with the addition of In Camera Item 13.2 re: Personnel Matter.

Moved by M. Kindbom  
Seconded by A. Strachan  
**04/26/23-1**

That the agenda be approved as amended.

**CARRIED**

**4. Declaration of Pecuniary Interest**

None declared.

**5. Minutes**

**5.1. Minutes of March 22, 2023**

Moved by A. Hilson  
Seconded by M. Kindbom  
**04/26/23-2**

That the minutes of March 22, 2023 be approved as presented.

**CARRIED**

**6. Consent Agenda**

**6.1. Article in *Halton Hills Today*: [The Big Read: 'Drag Queen Storytime' sparked a new chapter of hate in Ontario](#)**

- There was discussion around the article in *Halton Hills Today* and Drag Queen Storytime offered at HHPL during the month of July as part of the Summer Reading.
- The next Board meeting will include a presentation and report with more information about the program as well as speaking notes for the Board.

- B. King to join other library CEOs in developing a joint statement about the importance of this program in fostering acceptance and reflecting diversity.
- In the past, the library has received complaints about the program from within and outside of the community, but it has mainly been positive.
- This program aligns with the Town's equity, diversity, and inclusion initiatives.
- Staff will observe what other libraries are doing prior to the event and monitor potential protests.

Moved by C. da Rocha-Feeley

That the article in *Halton Hills Today* be received for information.

Seconded by E. Daly

**04/26/23-3**

**CARRIED**

**7. Correspondence**

A patron emailed to express their gratitude and appreciation for the March Break programs. They have three children between the ages of 4 and 9 and visited the library almost daily to enjoy the activities.

**8. Delegations/Presentations**

None.

**9. Business Arising**

None.

**10. Updates (including sub-committees)**

**10.1. Advocacy Committee**

- B. King reported that:
  - The committee will meet in May to review the terms of reference.

**10.2. Friends of the Library (FOL)**

- L. Teggart reported that:
  - Funding for the list of 2023 projects was approved.
  - The Friends will tentatively hold their annual general meeting on May 25 at 1:00 pm.
  - Memberships have increased to 83 people, which seems to be a result of the new online application form.
  - The Friends will discontinue the Caddystacks. Participating vendors will be thanked on social media.
  - Pop-up book sales start June 3 at 9:00 am.

**10.3. Council**

- Councillor Hilson reported that:
  - There have been two Council meetings since the last Board meeting:
    - At the first meeting, a report on the Tales on the Trails StoryWalk® in partnership with Credit Valley Conservation, Halton Hills Public Library, and Orangeville Public Library was received.

- At the second meeting, Mayor Lawlor spoke about the upcoming FanFest event. Mayor Lawlor, Councillor Hilson, and some of the other Councillors will take a photo at the library this Saturday when the event takes place.
- Work on the Town’s strategic plan is underway. Some preliminary things have been approved.
- After consultation with other municipalities, a new fireworks bylaw was passed. It will likely come back for discussion next year.
- There has been discussion around Bill 23 and its impacts on planning. A report came to Council about the heritage register and designated properties that fit under the provincial act. A significant number of properties are not designated. If a property isn’t designated, it will get taken off the heritage register list.

#### **10.4. Community Connections**

- None

#### **10.5. Ontario Library Service Board Assemblies**

- C. da Rocha-Feeley reported that:
  - She attended a meeting of the Ontario Library Service Board Assemblies on April 20. The PowerPoint presentation from the meeting will be shared with the Board once it’s posted.
  - They have a partnership with CAMH to offer two workshops which use library-centric experiences to address mental health issues facing library workplaces. Over 500 library staff have registered for these workshops since their launch.
  - They also have a partnership with the Centre for Equitable Library Access, which offers a certificate for library board members and volunteers. Board members may want to consider this.
  - Save the date for the OLS virtual conference: there will be a day session for library staff on September 27 and an evening session for board members on September 28.
  - There was a roundtable discussion on several topics, including strategic planning, Drag Queen Storytime, violence in libraries, and CEO evaluations.

### **11. Financial Report**

#### **11.1. Month End Report – March 2023 and Glossary of Terms for Library Departmental Financial Report**

- B. King reported that:
  - Revenue is under budget by 9% due to the end-of-year receipt of the library’s operating grant.
  - Salaries and wages are under 5% due to position vacancies, all of which should be filled by the end of April. Part-time staff have been given additional hours to mitigate these vacancies and take on special projects.
  - 80% remaining at the end of March, which is attributable to the staffing gaps to date and the budget versus actual variance in salaries.
- A glossary of terms was provided to help Board members better understand the library’s financial statements. This will be added to the resources section of the Board portal.
- Auditors will be finalizing the library’s 2022 year-end financial report.

- Plans are underway to finalize the 2023 budget.

Moved by A. Hilson

That the financial month end report for March 2023 and Glossary of Terms for Library Departmental Financial Report be received for information.

Seconded by A. Strachan  
**04/26/23-4**

**CARRIED**

### **11.2. Report No. LBD-2023-015 re: 2023 Quarter 1 Metrics**

M. Querques presented information and statistics regarding library usage from January to March 2023. Highlighted items:

- A noticeable, positive shift occurred across all the performance categories.
- Residents are excited to return to the library. There seems to be less of a sense of caution compared to previous quarters when people were more worried about Covid.
- All the library's programs this quarter have been in person.
- System circulation increased 3%.
- In-person visits increased 20%.
- The number of programs offered increased 69%.
- Program attendance increased 54%.
- New cardholders decreased, but active cardholders remained 30% per capita.
- There was discussion about the library being more of a community place to go to than just a place to get books – it offers video games, board games, educational kits, circulating technology, seeds, streaming services, and much more. The library is trying to provide more of these items and resources for the community.

Moved by C. da Rocha-  
Feeley

That Report No: LBD-2023-015 re: 2023 Quarter 1 Metrics be received for information.

Seconded by K. Medenblik  
**04/26/23-5**

**CARRIED**

## **12. New Business**

### **12.1. Report No. LBD-2023-016 re: HHPL Board 2023 Objectives**

- B. King provided an overview of the Board's 2023 Objectives, which are informed by the 2023-2027 Strategic Plan and reflect the Board's governance role.
- The Objectives are reviewed annually and may be revised as needed.
- There was discussion around making the Objectives more explicit and measurable.
- It was agreed that a subcommittee would be formed consisting of M. Kindbom, J. Marshall, and A. Strachan to rework the Board Objectives.

Moved by E. Daly

That Report No. LBD-2023-016 re: HHPL Board 2023 Objectives be received;

AND THAT the staff will coordinate with the subcommittee to review the Objectives and bring them back next month.

Seconded by M. Kindbom

04/26/23-6

CARRIED

**12.2. Report No. LBD-2023-017 re: Employee Retention Review**

- This report is a follow-up from the discussion that the Board and staff had at the December 2022 meeting around the recruitment and retention challenges that the library was and continues to experience.
- The library's current workforce complement includes 19 full-time staff; 33 part-time staff, of which 20 of them, Associates and Technicians, work 24-28 hours per week; 13 Aides which work 12 hours per week; and 18 student Pages who work approximately 8 hours per week.
- HHPL remains non-union, unlike most Ontario libraries.
- Staff have a plan to mitigate the employee retention challenges using a phased approach, which would improve the library's ability to attract and retain talent.
- It was noted that a lot of organizations, including the Town of Halton Hills, are experiencing similar challenges.
- It was suggested that while undertaking this phased approach, library staff also look at building an employee value proposition which should be communicated in job postings and internally.
- It was noted that remote work and opportunities for professional development are the top reasons why people leave a job.

Moved by T. Smith

That Report No. LBD-2023-017 re: Employee Retention Review be received;

AND THAT the Halton Hills Public Library Board approves the recommended phased review approach to enhance the attraction and retention of talented employees.

Seconded by A. Hilson

04/26/23-7

CARRIED

**12.3. Report No. LBD-2023-018 re: Policy Review: Policy Development – First Review**

- B. King reported on a new policy created to provide clarity and direction on the policy development process.
- The policy template has been updated to include a header with the policy name, policy number, and approval dates. A numbering system has been developed for tracking purposes. The first two digits refer to the year the policy originated. The last three digits are randomly assigned as policies are reviewed.

Moved by K. Medenblik

That Report No. LBD-2023-018 re: Policy Review: Policy Development – First Review be received;

AND THAT the Halton Hills Public Library Board direct staff to revise the proposed policy based on the feedback received during the first review process and bring the revised policy back to the Board for a second review and approval.

Seconded by E. Daly



04/26/23-8

CARRIED

**12.4. Report No. LBD-2023-019 re: 2023 Ontario Library Association Super Conference**

- J. Mandarino provided a review of the 2023 OLA Super Conference.
- Leadership staff attended the full in-person conference and many part-time staff attended the virtual program.
- Any Board members who would like access to the Board-related sessions may contact L. Mazza Brenton.

Moved by T. Smith

That Report No: LBD-2023-019 re: the 2023 OLA Super Conference be received for information.

Seconded by J. Marshall

04/26/23-9

CARRIED

**12.5. Report No. LBD-2023-020 re: Chief Librarian & CEO Report – April 2023**

Highlights noted from the Chief Librarian’s Report – April 2023:

- In April, Grade 7 and 8 students from Acton District School visited the Acton Branch for a green tour.
- The Battle of the Books Grand Battle is on April 27 at the JET.
- Fanfest is on April 29.
- Tickets for Wines & Spines go on sale on May 2. The event is on June 21. If any Board members are interested in attending, tickets can be reserved for them. Tickets are \$15 each.
- The library is participating in outreach events, including Bethel Church’s Get Ready for Summer Program on May 6 and the Hungry Hollow Trail Launch on May 13.
- The soft launch of the book lockers is planned for mid-May. Press and marketing will follow shortly after that.

Moved by M. Kindbom

That Report No: LBD-2023-014 re: Chief Librarian & CEO Report – April 2023 be received for information.

Seconded by T. Smith

04/26/23-10

CARRIED

**13. In Camera re: Personnel Matter**

Moved by A. Hilson

That the meeting move In Camera to address the following matters:

13.1 Confidential Report No. LBD-2023-021 dated April 26, 2023, regarding personnel matters about an identifiable individual.

13.2 Verbal Update from B. Cosper regarding personnel matters about an identifiable individual.

Seconded by T. Smith

04/26/23-11

CARRIED

Moved by K. Medenblik  
Seconded by T. Smith  
**04/26/23-12**

That the meeting move Out of Camera.  
**CARRIED**

Motion to approve In Camera items:

Moved by T. Smith

That the recommendations contained in the following Confidential Reports from the April 26, 2023 In Camera session are hereby adopted;

AND FURTHER THAT staff carry out any of the Board's direction on these matters as set out in the Confidential minutes dated April 26, 2023.

Seconded by K. Medenblik  
**04/26/23-13**

Confidential Report No. LBD-2023-021  
Confidential Verbal Update from B. Cosper  
**CARRIED**

**14. Health and Safety Report**

Tabled.

**15. Next Meeting**

Wednesday, May 24, 2023

7:00 p.m.

Georgetown Branch, Boardroom

**16. Adjournment**

Moved by C. da Rocha-Feeley  
Seconded by T. Smith  
**04/26/23-14**

That the meeting be adjourned.  
**CARRIED**

The meeting adjourned at 10:05 p.m.

Signed: \_\_\_\_\_  
Betsy Cosper, Chair  
Halton Hills Public Library Board

Signed: \_\_\_\_\_  
Beverley King, Acting Chief Librarian & CEO  
Halton Hills Public Library

APPROVED: May 24, 2023

DATED: May 24, 2023



## COMMITTEE OF ADJUSTMENT MINUTES

Minutes of the Committee of Adjustment hearing held on **April 5, 2023**, at 6 p.m. via Zoom.

Members Present: Todd Jenney (Chair), Jane Watson, Lloyd Hillier, Keith Medenblik, Jason Smith

Staff Present: Ruth Conard, Planner  
Josh Salisbury, Planner  
Greg Macdonald, Senior Planner  
Jeff Jelsma, Director of Development Engineering  
Niloo Hodjati, Secretary-Treasurer, Committee of Adjustment & Consent Official

### 1. CALL TO ORDER

### 2. DISCLOSURE OF PECUNIARY/CONFLICT OF INTEREST

None.

### 3. APPLICATIONS HEARD

*The order of the listed applications as shown on the agenda was altered to address a deferral.*

The Chair's comments about the procedure were as follows:

- Town staff would speak.
- Owner or agent would be given an opportunity to speak.
- Any members of the public would be given an opportunity to speak (owner or agent would have an opportunity to respond, if needed).
- The Committee would then deliberate, ask any questions, and make a decision.
- A decision would be subject to a 20-day appeal period.

#### c) **Minor Variance D13VAR23.009H – Hauver**

**Location:** 39 Irwin Crescent, Town of Halton Hills (Georgetown), Regional Municipality of

Halton

**Purpose:** Requesting relief from Zoning By-law 2010-0050, as amended,

1. To increase the height of an accessory structure from the maximum 3.5 m to permit a height of 6.5 m.
2. To increase the floor area of an accessory structure from the maximum 20 sq m to permit a floor area of 83.5 sq m.

**To accommodate a proposed two-storey accessory structure.**

**Owner(s):** Mike Hauver, **Agent:** Ryan Green

The Secretary-Treasurer stated that the owner/agent will be working with staff to revise the proposal, and that the decision for the application needs to be deferred.

It was MOVED by Jane Watson, SECONDED, and CARRIED

THAT the decision for the application be deferred.

**a) Minor Variance D13VAR23.007H – Persaud**

**Location:** 74 Autumn Circle, Town of Halton Hills (Esquesing), Regional Municipality of Halton

**Purpose:** Requesting relief from Zoning By-law 2010-0050, as amended,

1. To increase the height of an accessory structure from the maximum 4.5 m to permit a height of 8 m.
2. To increase the floor area of an accessory structure from the maximum 60 sq m to permit a floor area of 140 sq m.
3. To increase the total floor area for all accessory structures from the maximum 80 sq m to permit a total floor area of 240.4 sq m.

**To accommodate a proposed two-storey detached garage.**

**Owner(s):** Len and Sandra Persaud

The Town Planner referenced support received from 85, 80, 45 and 68 Autumn Circle, and noted no staff objections to approval, subject to condition. The owners were present to speak to the application.

Sherri Thompson (20 Credit Street) was in attendance and asked questions.

It was MOVED by Todd Jenney, SECONDED, and CARRIED

THAT the application be approved, subject to condition.

The Committee considered the requested variance(s) to:

1. Meet the intent and purpose of the Official Plan.
2. Meet the intent and purpose of the Zoning By-law.
3. Be desirable for the appropriate use of the land, building or structure.
4. Be minor in nature.

**b) Minor Variance D13VAR23.008H – Sprickerhoff**

**Location:** 10237 Fourth Line, Town of Halton Hills (Esquesing), Regional Municipality of Halton

**Purpose:** Requesting relief from Zoning By-law 2010-0050, as amended,

1. To increase the floor area of an accessory structure from the maximum 80 sq m to permit a floor area of 328.2 sq m.
2. To increase the total floor area for all accessory structures from the maximum 120 sq m to permit a total floor area of 404 sq m.

**To accommodate a proposed storage loft within the existing accessory structure.**

**Owner(s):** Carole Sprickerhoff, **Agent:** Matthew Fratarcangeli

The Town Planner referenced an objection received from 10293 Fourth Line, and suggested that another structure on site may need to be included in the calculations. The agent was present and confirmed that the structure in question was not shown on the sketch. The Secretary-Treasurer advised that a deferral of the decision would allow for a revised sketch to be submitted to determine any changes to the variances.

It was MOVED by Todd Jenney, SECONDED, and CARRIED

THAT the decision for the application be deferred.

**d) Minor Variance D13VAR23.010H – Yandeu**

**Location:** 9 Heather Court, Town of Halton Hills (Georgetown), Regional Municipality of Halton

**Purpose:** Requesting relief from Zoning By-law 2010-0050, as amended,

1. To increase the height of an accessory structure from the maximum 3.5 m to permit a height of 5.3 m.

2. To increase the floor area of an accessory structure from the maximum 20 sq m to permit a floor area of 65.7 sq m.

**To accommodate a proposed two-storey accessory structure.**

**Owner(s):** Brian Yandeau, **Agent:** Ryan Green

The Town Planner noted no staff objections to approval, subject to condition. The agent was present to speak to the application.

Sherri Thompson (20 Credit Street) was in attendance and asked questions.

It was MOVED by Lloyd Hillier, SECONDED, and CARRIED

THAT the application be approved, subject to condition.

The Committee considered the requested variance(s) to:

1. Meet the intent and purpose of the Official Plan.
2. Meet the intent and purpose of the Zoning By-law.
3. Be desirable for the appropriate use of the land, building or structure.
4. Be minor in nature.

**e) Minor Variance D13VAR23.011H – Sareen**

**Location:** 11080 Winston Churchill Boulevard, Town of Halton Hills (Esquensing), Regional Municipality of Halton

**Purpose:** Requesting relief from Zoning By-law 2010-0050, as amended,

1. To reduce the side yard setback for a dwelling from the minimum 4.5 m to permit a side yard setback of 3 m (north).
2. To increase the driveway width from the maximum 6.1 m, (when a garage door faces an interior side lot line) to permit a driveway width of 11.81 m.
3. To reduce the interior side yard setback for a driveway in the front yard from the minimum 4.5 m to permit a side yard setback of 1.5 m (south)

**To accommodate a proposed dwelling.**

**Owner(s):** Anil, Sunita, and Ankit Sareen, **Agent:** Amritpal Bansal, Khalsa Design Inc.

The Town Planner referenced concerns received from 11070 Winston Churchill Boulevard regarding possible drainage and grading impacts, and responded that grading and drainage would be reviewed at the site alteration and building permit phase. Noted

no staff objections to approval, subject to conditions. The owner and agent were present to speak to the application.

Bruce Reed (11070 Winston Churchill Boulevard) was in attendance and spoke about existing drainage issues on his property.

Jeff Jelsma, Director of Development Engineering spoke about the site alteration process, grading and drainage patterns, the Building Code, and standards.

Committee deliberations included grading and drainage impacts, Engineering's involvement, building permit process (site alteration), and the design of the driveway.

It was MOVED by Todd Jenney, SECONDED, and CARRIED

THAT the application be approved, subject to conditions.

The Committee considered the requested variance(s) to:

1. Meet the intent and purpose of the Official Plan.
2. Meet the intent and purpose of the Zoning By-law.
3. Be desirable for the appropriate use of the land, building or structure.
4. Be minor in nature.

**f) Minor Variance D13VAR23.012H – Biyong**

**Location:** 330 Maple Avenue, Town of Halton Hills (Georgetown), Regional Municipality of Halton

**Purpose:** Requesting relief from Zoning By-law 2010-0050, as amended,

1. To reduce the side yard setback to the second storey from the minimum 1.8 m to permit a side yard setback of 1.73 m (north-east).
2. To reduce the side yard setback to the second storey from the minimum 1.8 m to permit a side yard setback of 1.76 m (south-west).

**To accommodate a detached dwelling under construction.**

**Owner(s):** Simon Clement Biyong Biyong

The Town Planner referenced objections received from 15 Gardiner, and 328 Maple Avenue, noting issues that included illumination, and grading, and responded that lighting would be related to Community Standards and grade changes cannot be addressed though the Minor Variance process. Noted no staff objections to approval, subject to condition. The owner, Jerald Mackenzie (lawyer), and Miguel Bourgos (contractor) were present to speak to the application.

Beatrice and Kevin Sharkey (328 Maple Avenue) were in attendance and spoke against the application, noting concerns with the foundation, and outside lighting.

Sherry Thompson (20 Credit Street) was in attendance and asked questions.

It was MOVED by Todd Jenney, SECONDED, and CARRIED

THAT the application be approved, subject to condition.

The Committee considered the requested variance(s) to:

1. Meet the intent and purpose of the Official Plan.
2. Meet the intent and purpose of the Zoning By-law.
3. Be desirable for the appropriate use of the land, building or structure.
4. Be minor in nature.

#### **4. ADJOURNMENT**

Adjourned at approximately 7:25 p.m.





June 8, 2023

### **In This Issue**

- MPAC Board Positions – Call for Expressions of Interest.
- Register for the AMO 2023 Annual General Meeting and Conference.
- Additional accommodations available for AMO 2023.
- June 9 Deadline to Request your Delegation Meetings at AMO 2023.
- Councillor training: Fall dates.
- Navigating Conflict for Elected Officials: June workshop.
- AMO-OFIFC Indigenous Community Awareness: November few spots available.
- Human Rights and Equity Training: November workshop.
- AMO Webinar: Meet the Partners!
- Canoe Vendor Spotlight: WESCO.
- Important TSSA Advisory for Ontario's Ice Rink Owners.
- Careers: Durham, Niagara, and Simcoe.

### **AMO Matters**

AMO has issued a call for expression of interests for building the AMO 2024 list of nominees. [Applications are due June 30.](#)

### **Eye on Events**

AMO is excited about this year's Conference hosted by the City of London at RBC Place London and DoubleTree by Hilton, August 20-23. [View the preliminary program](#) and [register](#) now for this important event.

AMO continues to work to meet your accommodation needs for the 2023 Conference. 65 additional rooms are now available at the Ivey Spencer Leadership Centre. Make your reservation [here](#).

Delegation meetings are a unique opportunity to meet with provincial ministers and staff on matters of local interest. The request for delegations through MMAH is opened until June 9, 2023. To request a delegation meeting, click [here](#).

Secure your spot in AMO's iconic councillor training this fall. This training provides councillors in all stages of their careers information, insights, and the necessary tools to be an effective local leader. [Register today.](#)

AMO has designed its training to support members in your leadership roles. Our training offers skills to navigate the many relationships you encounter as an elected official. [Navigating Conflict Relationships for Elected Officials](#) is a top-rated course you shouldn't miss. Register for the June 27-28 training.

Building on the Memorandum of Understanding (MOU) shared by AMO and the Ontario Federation of Indigenous Friendship Centres (OFIFC), we are offering training to help build indigenous cultural competency in municipal government. [Register](#) for the

November 27 training.

Understanding your role and responsibilities as an elected official when it comes to Human Rights & Equity is critical. This training examines your legislative responsibilities and understanding what equity means and how it can be implemented. Register today to build your knowledge in these complex areas.

AMO's Digital Service partners are technology leaders who want to share their solutions to encourage the digital transformation of municipal administration/operations and help you discover process efficiencies. Come learn more about their offerings over two lunch and learn sessions on June 15 and June 22 at 12pm. Register today.

## **LAS**

Canoe keeps growing to serve you better! We're pleased to welcome WESCO as a supplier in our Facility MRO category, offering a range of products including electrical supplies, telecom, security hardware, A/V, and energy efficiency solutions. Contact Sarah to learn more.

## **Municipal Wire\***

The Ontario Recreation Facilities Association (ORFA) shares the following TSSA Advisory for owners/operators of ice rinks. The Advisory reminds senior municipal staff and elected officials of their legal obligations under the Operating Engineers Regulation. Read all about it here.

## **Careers**

Manager, Waste Technical Services - Regional Municipality of Durham. Supervise and implement daily activities related to waste management facilities including processing contracts, waste management facility operations, policy development and communications. Apply online by June 21.

Deputy Chief Administrative Officer - Niagara Region. Provides a high level of strategic leadership in the facilitation and delivery of a portfolio of programs and services focused on delivering and fulfilling legislative duties, government stakeholder relations and strategic communications for the Niagara Region. Apply to [arthur@wmc.on.ca](mailto:arthur@wmc.on.ca) by July 7.

IPAC Specialist - County of Simcoe. Responsible for providing oversight and leadership to the infection, prevention and control (IPAC) program for the LTC Homes and Seniors community programs. Apply online by June 17.

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## **About AMO**

AMO is a non-profit organization representing almost all of Ontario's 444 municipal governments. AMO supports strong and effective municipal government in Ontario and promotes the value of municipal government as a vital and essential component of Ontario's and Canada's political system. Follow [@AMOPolicy](https://twitter.com/AMOPolicy) on Twitter!

## **AMO Contacts**

AMO Watchfile Tel: 416.971.9856

Conferences/Events

Policy and Funding Programs

LAS Local Authority Services

MEPCO Municipal Employer Pension Centre of Ontario

ONE Investment

Media Inquiries

Municipal Wire, Career/Employment and Council Resolution Distributions

AMO's Partners



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June 1, 2023

### **In This Issue**

- EnAbling Change Program funding opportunity.
- AMO & CMHC Housing Accelerator Fund Webinar: June 7.
- Support for Municipal Disability Management Programs.
- Register for the AMO 2023 Annual General Meeting and Conference.
- Additional accomodations available for AMO 2023.
- Request your delegation meetings at AMO 2023.
- Councillor training: Fall dates.
- Navigating Conflict for Elected Officials: June workshop.
- AMO-OFIFC Indigenous Community Awareness: November workshop.
- Human Rights and Equity Training: November workshop.
- New incentives for your lighting projects!
- Existing Building Commissioning workshops.
- It's easy to use the Canoe Procurement Group.
- New funding program supporting municipal action on invasive species.
- Careers.

### **Provincial Matters**

The Ontario government is providing up to \$1.5 million through the 2023-2024 [EnAbling Change Program](#) for accessibility projects. Applications for this funding are open through to June 29.

### **Federal Matters**

Municipalities are invited to join CMHC representatives of the Ontario region to learn more about the Housing Accelerator Fund (HAF) application process on [June 7 from 10-11:30am](#).

A free assessment of disability management programs is available until June 2024. The assessment involves an interview and produces a report. For details, visit the National Institute of Disability Management and Research [website](#).

### **Eye on Events**

AMO is excited about this year's Conference hosted by the City of London at RBC Place London and DoubleTree by Hilton, August 20-23. View the preliminary [program](#) and [register](#) now for this important event.

AMO continues to work to meet your accommodation needs for the 2023 Conference. 65 additional rooms are now available at the Ivey Spencer Leadership Centre. Make your reservation [here](#).

Delegation meetings are a unique opportunity to meet with provincial ministers and staff on matters of local interest. The request for delegations through MMAH is opened until June 9, 2023. To request a delegation meeting, click [here](#).

Secure your spot in AMO's iconic councillor training this fall. This training provides councillors in all stages of their careers information, insights, and the necessary tools to be an effective local leader. [Register today](#).

AMO has designed its training to support members in your leadership roles. Our training offers skills to navigate the many relationships you encounter as an elected official. [Navigating Conflict Relationships for Elected Officials](#) is a top-rated course you shouldn't miss. Register for the June 27-28 training.

Building on the Memorandum of Understanding (MOU) shared by AMO and the Ontario Federation of Indigenous Friendship Centres (OFIFC), we are offering training to help build indigenous cultural competency in municipal government. [Register](#) for the November 27 training.

Understanding your role and responsibilities as an elected official when it comes to [Human Rights & Equity](#) is critical. This training examines your legislative responsibilities and understanding what equity means and how it can be implemented. [Register today](#) to build your knowledge in these complex areas.

## **LAS**

Are you considering LED upgrades at your municipal facilities? They may qualify for new incentives. IESO's [custom track incentives](#) have returned offering \$0.13/kWh or \$1200/kW in some cases! Contact [Christian Tham](#) to find out how you can take advantage of these through the [LAS Facility Lighting Service](#).

Increase the value of your building, improve occupancy comfort, and reduce energy costs through one simple effort. Sign up for an [LAS Building Commissioning Workshop](#) to learn how. Check out our [Public Sector Course Catalog](#) for workshop details.

In just 4 easy steps, you can use Canoe to buy your everyday items: (1) Make sure your purchasing by-law allows for group buying. (2) Post a [Notice of Participation](#) on your procurement website. (3) Send in your [opt-in form](#). (4) Contact any of [the many vendors](#) and mention you want to buy through the Canoe! Questions? Contact [Sarah Hubble](#) for more info.

## **Municipal Wire\***

The Invasive Species Centre is [accepting applications](#) under the Invasive Species Action Fund until June 7, 2023. Through this program municipalities and other applicants can receive up to \$25,000 to support planning, monitoring and control of priority invasive species.

## **Careers**

[Senior Processing Officer - Ministry of Labour, Immigration, Training and Skills Development](#). Assess, determine, or make final decisions on the eligibility of applicants' nominee applications. [Apply online](#) by June 7.

[Project Manager, Facilities - Region of Durham](#). Manage the delivery of capital projects throughout the stages of design, tendering and construction. [Apply online](#) by June 16.

[Director of Planning & Development - Township of Tiny](#). Responsible for all matters pertaining to land use planning and development. Apply to [humanresources@tiny.ca](mailto:humanresources@tiny.ca)

by June 16.

Chief Financial Officer - Brantford Police Service. Responsible for providing strategic management of the accounting and finance functions, directing accounting policies, procedures, and internal controls. [Apply online](#) by June 7.

Finance Supervisor - District of Parry Sound Social Services Administration Board. Responsible for overseeing and supervising the financial functions carried out by the Finance Department. Apply to [jobs@psdssab.org](mailto:jobs@psdssab.org) by June 16.

Chief Executive Officer - Windsor-Detroit Tunnel Corporation. The CEO oversees the direction, day-to-day administration, safety, and all other aspects of operations of the Windsor-Detroit Tunnel. [Apply online](#) by June 30.

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May 25, 2023

### **In This Issue**

- Submissions on Tenant Protection and Site Plan Control.
- Applications open for 2023 Ontario Community Environment Fund.
- Federal Housing Accelerator Fund.
- Federal Housing Advocate Review on Homeless Encampments.
- EnAbling Change Program funding opportunity.
- Support for Municipal Disability Management Programs.
- Register for the AMO 2023 Annual General Meeting and Conference.
- Additional accommodations available for AMO 2023.
- AMO Conference 2023: Exhibitor and sponsorship information.
- Request your delegation meetings at AMO 2023.
- Navigating Conflict for Elected Officials: June workshop.
- AMO-OFIFC Indigenous Community Awareness: November workshop.
- Navigating the Road to Resilience Risk Management symposium: October 4-5.
- LAS Blog: AMO's Work on Ending Homelessness.
- Canoe vendor spotlight: Unifirst Corporation.
- Register for FCM's Gender-Based Analysis course.
- Building Linkages in Emergency Management Symposium: October 17-18.
- Careers: Township of South Glengarry and County of Simcoe.

### **AMO Matters**

As part of consultations on Bill 97, AMO has [submitted comments](#) on tenant protection proposals. AMO and ROMA have also submitted a letter to Minister Clark on site plan control.

### **Provincial Matters**

Please review the Ontario Community Environment Fund program [application guide](#) for guidance on applying to the program. The deadline to submit through [Transfer Payment Ontario](#) is May 30 at 5pm. Contact [OCEF@ontario.ca](mailto:OCEF@ontario.ca) for more details.

The Ontario government is providing up to \$1.5 million through the 2023-2024 [EnAbling Change Program](#) for accessibility projects. Applications for this funding are open through to June 29.

### **Federal Matters**

The Housing Accelerator Fund - launching in summer 2023 - provides incentive funding to local governments to boost housing supply across Canada. More information on eligibility criteria can be found [here](#).

The Federal Housing Advocate has launched a [review of homeless encampments](#). Municipalities, service providers, and people experiencing homelessness are encouraged to submit experiences and ideas for solutions by May 26.

A free assessment of disability management programs is available until June 2024. The assessment involves an interview and produces a report. For details, visit the National Institute of Disability Management and Research [website](#).

### **Eye on Events**

AMO is excited about this year's Conference hosted by the City of London at RBC Place London and DoubleTree by Hilton, August 20-23. View the preliminary [program](#) and [register](#) now for this important event.

AMO continues to work to meet your accommodation needs for the 2023 Conference. 65 additional rooms are now available at the Ivey Spencer Leadership Centre. Make your reservation [here](#).

Don't miss out on the opportunity to exhibit or sponsor at the 2023 AMO Conference - the largest municipal conference in Ontario. Full details on how your organization can participate is located here [here](#).

Delegation meetings are a unique opportunity to meet with provincial ministers and staff on matters of local interest. The request for delegations through MMAH is opened until June 9, 2023. To request a delegation meeting, click [here](#).

AMO has designed its training to support members in your leadership roles. Our training offers skills to navigate the many relationships you encounter as an elected official. [Navigating Conflict Relationships for Elected Officials](#) is a top-rated course you shouldn't miss. Register for the June 27-28 training.

Building on the Memorandum of Understanding (MOU) shared by AMO and the Ontario Federation of Indigenous Friendship Centres (OFIFC), we are offering training to help build indigenous cultural competency in municipal government. [Register](#) for the November 27 training.

The LAS IPE Risk Management Symposium will discuss critical municipal risk issues such as climate resiliency and the Natural Assets Initiative, cyber security, risk data management and more. [Registration](#) is now open.

### **LAS**

AMO has long been involved with housing and homelessness advocacy and is working to help municipal leaders find solutions that are appropriate for their communities. [Read more](#) about the Homelessness Symposium.

Looking for some new uniforms? We're pleased to welcome [UniFirst Corporation](#) to the Canoe Procurement Group. Keep your staff looking great with on-site analysis and fittings, laundering, deliveries, repairs, and inventory controls. [Contact Sarah](#) to learn more.

### **Municipal Wire\***

FCM's free, *Gender-Based Analysis (GBA) Plus as an Equity Lens for the Municipal Sector* online course is an opportunity for municipalities to gain information and insight into supporting your own GBA and equity goals. Click [English](#) or [French](#) to register for the first cohort starting in June.

Attend Niagara West Emergency Management's [Building Linkages in Emergency Management Symposium](#), October 17-18, at the Holiday Inn & Suites St. Catharines Conference Centre, to hear best practices and lessons learned from real disasters and



help your community to be more resilient.

## Careers

Chief Administrative Officer - Township of South Glengarry. Responsible for the efficient administration of the Township and is the primary policy advisor to Council. Apply to [allen@palmerecareers.com](mailto:allen@palmerecareers.com) by June 17.

Manager, Business Intelligence & Policy Development - County of Simcoe. Responsible for planning, assessing risk management and evaluation of a full range of social planning, policy analysis and data development. Apply online by May 26.

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Tel: 613-392-2841  
Toll Free: 1-866-485-2841  
Josh.machesney@quintewest.ca

Josh Machesney, City Clerk

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June 2, 2023

The Honourable Doug Ford  
Premier of Ontario  
Premier's Office, Room 281  
Legislative Building  
Queen's Park, Toronto, ON M7A 1A1

**RE: Resolution – “Renovictions” Support Request**

Dear Premier Ford:

This letter will serve to advise that at a meeting of City of Quinte West Council held on May 31, 2023 Council passed the following resolution:

**Motion No 23-245 – Notice of Motion – Councillor McCue - Renovictions**

Moved by Councillor McCue  
Seconded by Councillor Card

WHEREAS renovictions, a practice by which landlords evict tenants from their homes by claiming they will complete major renovations, demolish or convert the unit to commercial use, has had a significant adverse impact on Quinte West residents in the past few months;

AND WHEREAS renovictions have been and continue to be a contributing factor in perpetuating the Provincial housing crisis by making rental housing less affordable for Ontarians, particularly for seniors, individuals with disabilities, single-parent families, and students;

AND WHEREAS municipalities in Ontario have no ability to protect their residents from renovictions;

AND WHEREAS the Ontario Provincial Government has tabled legislation: Bill 97, the Helping Homebuyers, Protecting Tenants Act, 2023, to protect tenants from “bad faith” renovictions and to add more resources to the Landlord Tenant Board;

AND WHEREAS Quinte West City Council passed Motion 23-300 directing staff to prepare a resolution for Council's consideration on the matter;

NOW THEREFORE BE IT RESOLVED THAT the City of Quinte West Council urges the Province to:

- Pass Bill 97, the Helping Homebuyers, Protecting Tenants Act, 2023;
- Add regulations requiring landlords to provide renovation updates when they evict tenants to ensure tenants are updated when they can exercise their right of return in order to protect tenants from “bad faith” renovictions;
- Consider an increase in fines for landlords who are found to have undertaken “bad faith” renovictions;

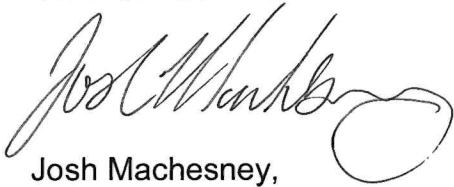
AND THAT Ontario municipalities be urged to voice their concerns regarding “bad faith” renovictions;

AND FURTHER THAT a copy of this resolution be sent to all Ontario municipalities, the Hon. Doug Ford, Premier of Ontario, the Hon. Steve Clark, Minister of Municipal Affairs and Housing; Todd Smith, Bay of Quinte MPP, the Association of Municipalities of Ontario (AMO), the Federation of Canadian Municipalities (FCM), and the Eastern Ontario Wardens Caucus. **Carried**

We trust that you will give favourable consideration to this request.

Yours truly,

CITY OF QUINTE WEST



Josh Machesney,  
City Clerk

cc: Hon. Steve Clark, Minister of Municipal Affairs and Housing  
Hon. Todd Smith, Minister of Energy, MPP, Bay of Quinte  
Carole Saab, CEO, Federation of Canadian Municipalities (FCM)  
Colin Best, President, Association of Municipalities of Ontario (AMO)  
Jim Pine, CAO, Eastern Ontario Wardens Caucus  
All Municipalities in Ontario



**Corporation of the  
Municipality of West Grey**

402813 Grey Road 4, RR 2 Durham, ON N0G 1R0  
519 369 2200

May 23, 2023

**RE: Support for School Bus Stop Arm Cameras**

To whom it may concern,

Please be advised that at its meeting held on May 16, 2023, the council of the Municipality of West Grey considered the above-noted matter and passed Resolution No. R-230516-010 as follows:

**"THAT in consideration of correspondence received from the Municipality of North Perth respecting school bus stop arm cameras, council supports the resolution and directs staff to send a letter of support to Premier Doug Ford, Attorney General Doug Downey, Minister of Education Stephen Lecce, provincial opposition party leaders, MPP for Bruce-Grey-Owen Sound, Rick Byers, Association of Municipalities of Ontario, and all Ontario municipalities."**

If you have any questions or concerns, please do not hesitate to contact me.

Sincerely,

Jamie Eckenswiller, AMP (he/him)  
Director of Legislative Services/Clerk  
Municipality of West Grey

Attachment: Municipality of North Perth – School Bus Stop Arm Cameras Resolution

Cc. Honourable Doug Ford, Premier of Ontario  
Honourable Doug Downey, Attorney General  
Honourable Stephen Lecce, Minister of Education  
Provincial Opposition Party Leaders  
Rick Byers, MPP Grey-Bruce -Owen Sound  
Association of Municipalities of Ontario (AMO)  
All Ontario Municipalities



MUNICIPALITY OF

# North Perth

[www.northperth.ca](http://www.northperth.ca)

A Community of Character

330 Wallace Ave. N., Listowel, ON N4W 1L3

Phone: 519-291-2950

Toll Free: 888-714-1993

March 14, 2023

The Honourable Doug Ford  
Premier of Ontario  
Legislative Building, Queen's Park  
Toronto, ON M7A 1A1  
Via Email: [premier@ontario.ca](mailto:premier@ontario.ca)

Dear Premier Ford:

**RE: School Bus Stop Arm Cameras**

PLEASED BE ADVISED THAT THE COUNCIL OF THE MUNICIPALITY OF NORTH PERTH PASSED THE FOLLOWING RESOLUTION AT THEIR REGULAR MEETING HELD MARCH 6, 2023:

**Moved by Councillor Rothwell Seconded by Councillor Blazek**

**WHEREAS** almost 824,000 students travel in about 16,000 school vehicles every school day in Ontario and according to the Ministry of Transportation's statistics the rate of vehicles blowing by stopped school buses is over 30,000 times every day;

**AND WHEREAS** the Province of Ontario passed the Safer School Zones Act in 2017 which authorized the use of Automated School Bus Stop Arm Camera Systems to detect incidents where vehicles failed to stop when the school bus was stopped and the stop-arm extended (O. Reg. 424/20);

**AND WHEREAS** the Association of Municipalities (AMO) working on behalf of all Ontario Municipalities made its submission to the Standing Committee on General Government on May 21, 2019 in support of Administrative Monetary Penalties (AMPs) to be used to collect fine revenue for school bus stop arm infractions and other applications, including Automated Speed Enforcement (ASE) technologies deployed in school and community safety zones;

**AND WHEREAS** police resources can not be spread any thinner to enforce Highway Traffic Act offences throughout municipalities;

**AND WHEREAS** the administrative and financial costs to establish the required municipal Administrative Penalty program under the Highway Traffic Act, and its regulations, are substantial and maybe out of reach for small or rural municipalities that have insufficient amounts of traffic to generate the required funds to offset the annual operational costs of a municipal Administrative Penalty program;

**NOW THEREFORE BE IT RESOLVED THAT** the Council of the Municipality of North Perth urges the Provincial Government to:

- a) Require all school buses to have stop arm cameras installed and paid for by the Province for the start of the 2023-2024 school year; and
- b) Underwrite the costs for the implementation and on-going annual costs for Administrative Monetary Penalties in small and rural municipalities;

**AND FURTHER THAT** this resolution be circulated to Premier Doug Ford, Attorney General Doug Downey, Minister of Education Stephen Lecce, Provincial opposition parties, Mathew Rae MPP, AMO and all municipalities in Ontario.

**CARRIED**

If you have any questions regarding the above resolution, please do not hesitate to contact me at [lcine@northperth.ca](mailto:lcine@northperth.ca).

Sincerely,



Lindsay Cline,  
Clerk/Legislative Services Supervisor  
Municipality of North Perth

cc.

Hon. Doug Downey, Attorney General  
Hon. Stephen Lecce, Minister of Education  
Provincial Opposition Parties  
MPP Matthew Rea  
Association of Municipalities of Ontario (AMO)  
All Ontario Municipalities